



LE SUEUR PLANNING COMMISSION
MEETING MINUTES
Thursday, January 14, 2021

A meeting of the Planning Commission was held on Thursday, January 14, 2021 at 6:00 p.m. virtually via Go to Meeting with the following Planning Commissioners in attendance: John Dieball, Andrea Faches, Colleen Johnson, Jack Roberts, and Dan Ryerson. Commissioners absent: Julie Sheehy and Melissa Huntington. Samantha DiMaggio, Community Development Director, and Newell Krogmann, Council Liaison, were also in attendance.

A **motion** was made by Commissioner Faches, seconded by Commissioner Johnson to approve the agenda as written. Commissioners Voting in favor: Roberts, Faches, Ryerson, Dieball, and Johnson. Commissioners Voting no: None. Motion carried.

A **motion** was made by Commissioner Johnson, seconded by Commissioner Dieball to approve the minutes from the December 10, 2020 meeting. Commissioners Voting in favor: Roberts, Faches, Ryerson, Dieball, and Johnson. Commissioners Voting no: None. Motion carried.

A **motion** was made by Commissioner Ryerson, seconded by Commissioner Dieball to approve the minutes from the December 17, 2020 meeting. Commissioners Voting in favor: Roberts, Faches, Ryerson, Dieball, and Johnson. Commissioners Voting no: None. Motion carried.

Item 5.1: Review of Policy and Procedure Manual: The Planning Commission completed their annual review of the Policy and Procedures which was originally adopted in 2019. A **motion** was made by Commissioner Johnson, seconded by Commissioner Faches to recommend the City Council amend Section 4: Adoption of Plan of Work and Annual report, moving the date this should be completed by from "December 15 of each year" to "on or before February 15 of each year, the Commission shall submit to the City Council a verbal report of its work during the previous calendar year". Commissioners Voting in favor: Roberts, Faches, Ryerson, Dieball, and Johnson. Commissioners Voting no: None. Motion carried.

Item 5.2, Election of Officers: Commissioner Roberts volunteered to be Chair of the Planning Commission for 2021. A **motion** was made by Commission Faches, seconded by Commissioner Dieball in favor of Commissioner Roberts serving as the 2021 Planning Commission Chair. Commissioners Voting in favor: Roberts, Faches, Ryerson, Dieball, and Johnson. Commissioners Voting no: None. Motion carried. Commissioner Ryerson volunteered to be Vice-Chair of the Planning Commission for 2021. A **motion** was made by Commission Faches, seconded by Commissioner Johnson in favor of Commissioner Ryerson serving as 2021 Planning Commission Vice-Chair. Commissioners Voting in favor: Roberts, Faches, Ryerson, Dieball, and Johnson. Commissioners Voting no: None. Motion carried.

Item 6.1 City Council Report: Council Member Krogmann has been elected by the City Council to serve as the Planning Commission Liaison for 2021. He expressed thanks from the City Council to the Planning Commission Members for all the good work they completed in 2020 and he informed them that the City Council approved the variance for 329 4th Street.

Item 7: Miscellaneous: Commissioner Ryerson inquired if the City of Le Sueur is required to follow State Statute – Chapter 344, a section referring to fences. Staff was unsure but promised to follow up.

A **motion** by Commissioner Johnson, seconded by Commissioner Roberts to adjourn the meeting. Commissioners Voting in favor: Sheehy, Johnson, Faches, Roberts, Ryerson, Huntington, and Dieball. Commissioners Voting no: None. Motion carried.

Respectfully submitted, Samantha DiMaggio, Community Development Director