

EDA Regular Meeting Agenda
Monday, December 27th, 2022, 5:15 P.M.
City Council Chambers

Chair: Jesse Wenisch

EDA Members:

Irene Manke
Marvin Sullivan
Dave Swanberg
Nic Williams



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1. Call To Order
2. Approval of Agenda
3. Approval of Minutes
 - a. Approval of Minutes: October 31, 2022 Meeting
Documents: [11.28.2022 Meeting Minutes](#)
4. No Disbursements through the month of December
5. New Business
 - a. Brad Bass & Hwy 169 EDA Land
 - b. CEDA Staff Report
 - i. Facade Improvement Program Applications
 1. [Canopy Group Application](#) - motion to approve may be in order
 2. Edward Jones Application Update
 - ii. 2023 EDA Priority Plan
Documents: [Le Sueur 2023 Priority Plan](#)
 - iii. Housing Update (SCDP Rehabilitation, RFP, etc.)
6. Other Business
 - a. Monthly Financial Report: December 2022
Documents: [Monthly Budget Report 12.27.2022](#)
7. Adjournment



ECONOMIC DEVELOPMENT AUTHORITY
Meeting Minutes
Monday, November 28, 2022, 5:15 P.M.

A regular meeting of the Economic Development Authority (EDA) was held on Monday, November 28th, 2022, at 5:15 p.m.

Members Present: Jesse Wenisch, Nic Williams, Marvin Sullivan, Irene Manke

Members Absent: Dave Swanberg

Others Present: City Administrator Joe Roby and Economic Development Director Zach Bubany

Item 1. Call to Order

Meeting called to order by Chair Wenisch at 5:15 pm.

Item 2. Approval of Agenda

Motion by Member Williams, seconded by Member Manke, to approve the agenda as written. Members Voting in favor: Wenisch, Williams, Sullivan, Manke. Members Voting no: None. Motion carried.

Item 3.I. Approval of Minutes – October 31st, 2022

Motion by Member Sullivan, seconded by Member Williams, approving the minutes of the October 31st, 2022 Regular EDA meeting. Members Voting in favor: Wenisch, Williams, Sullivan, Manke. Members Voting no: None. Motion carried.

Item 4.I. Disbursements Through November 28th, 2022

No Disbursements were made in the month of November.

Item 5.a.i EDA Land Update

Jesper from Nature Energy was originally planning to give a presentation to the board but was unable to make the meeting. Member Wenisch let the Board know that Brad Bass is still interested in the EDA land on hwy 169 and may come to the December or January EDA meeting to present his idea.

Item 5.b.i Facade Improvement Application from Paul Traxler at Edward Jones

The EDA approved the application for funding up to 50% of project costs of the lowest bid. **Motion** by Member Williams, seconded by Member Sullivan. Members voting in favor: Wenisch, Williams, Sullivan, Manke. Member voting no: None. Motion carried.

Item 5.c.i EDA Work Plan Update

Zach Bubany has met with 3 of the EDA members so far to get their thoughts on the work plan for 2023 and is still waiting to meet with the last two members. It can be expected that the work plan will be presented at the next EDA meeting on December 26th.

Item 5.d.i Greater MN Recycling and Compost Grant Update

Zach Bubany let the Board know that he had been working closely with Richard Kucera and Scott Schroeder to apply for this grant. The purpose of this grant is to allow the City to move the current compost site to a new location just off of Polar Street by the Airport. The application has been submitted and it is likely the City will hear back in December. Zach is also working on Transportation Alternatives and Solid Waste Infrastructure grants.

Item 5.e.i Housing Study RFP Update

Zach Bubany explained to the Board that the RFP for a housing study has been submitted to Stantec, CEDa, Hoisington Koegler Group, Community Partners Research, Bolton & Menk, Maxfield Research & Consulting, and Viewpoint. The deadline for responses is in early to mid January to account for the holidays.

Item 6.a Other Business

City Administrator Roby went over the monthly financial report for the month of November. Everyone is making their timely payments for their EDA loans so no causes for concern are needed.

Item 6. Adjourn

Motion by Member Sullivan, seconded by Member Manke, to adjourn the meeting. Members Voting in favor: Wenisch, Williams, Sullivan, Manke. Members Voting no: None. Motion carried. Meeting adjourned at 5:58 p.m.

Respectfully submitted,



Joe Roby
EDA Executive Director