

**EDA Regular Meeting Agenda
Monday, January 22nd, 2023, 5:15 P.M.
City Council Chambers**

Chair: Jesse Wenisch

EDA Members:

Irene Manke
Marvin Sullivan
Dave Swanberg
Nic Williams
Cormac Dunning
Newell Krogmann



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1. Call To Order
2. Approval of Agenda
3. Approval of Minutes - December 18th Meeting
4. Public Input Period
5. New Business
 - a. Appointment of Chair (Chair Wenisch's Term will end 12/31/2023)
 - b. Cambria PA Update
 - c. CEDA Staff Report
 - i. Housing Update
 1. Park Elementary & PID 21.136.7500
 - ii. Grant Updates
 1. RAISE Grant
 2. Outdoor Recreation Grant
 3. Greater MN Housing Infrastructure Grant
 - iii. CEDA's 9th Annual Regional Development Tour
6. Monthly Financial Report through December 31st, 2023
7. Adjournment



ECONOMIC DEVELOPMENT AUTHORITY
Meeting Minutes
Monday, December 18th, 2023, 4:15 P.M.

A regular meeting of the Economic Development Authority (EDA) was held on Monday, December 18th, 2023 at 5:15 p.m.

Members Present: Jesse Wenisch, Irene Manke, Marvin Sullivan, Cormac Dunning, Newell Krogmann, and Nic Williams.

Members Absent: Dave Swanberg

Others Present: City Administrator Joe Roby and Economic Development Director Zach Bubany

Item 1 Call to Order

Meeting called to order by Chair Wenisch at 5:15 pm.

Item 2 Approval of Agenda

Motion by Member Krogmann, seconded by Member Manke, to approve the agenda with the change to move Item “appointment of chair” to the January Meeting. Members Voting in favor: Wenisch, Manke, Sullivan, Dunning, Krogmann, Swanberg, and Williams. Members Voting no: None. Motion carried.

Item 3 Approval of Minutes for November 27th EDA Meeting

Motion by Member Williams, seconded by Member Sullivan, approving the minutes of the November 27th meeting. Members Voting in favor: Wenisch, Manke, Sullivan, Dunning, Krogmann, and Williams. Members Voting no: None. Motion carried.

Item 4 Disbursements Through November 27th, 2023

There were no disbursements for approval because they aren’t printed until the end of the month, and this meeting had to take place a week earlier due to the holidays.

Item 5 Public Input Period

- a. No public was present.

Item 6 New Business

- a. Joe Roby explained to the Board that he is working with the City Attorney and will be sending a response to Cambria for the Purchase Agreement that details the easements and amount of money being requested for the incurred expenses over the years. Staff believes that there was some confusion on Cambria’s side that lead to a lot of redlining in the original purchase agreement and will work to set up a meeting with Cambria as well, after the response has been sent.
- b. Zach Bubany gave a brief update to the Board on current housing projects in the

- community and explained their obstacles, strengths, and next steps. This included applying for grant dollars from the Minnesota Housing Finance Agency, permitting fees for Tiller Place Apartments, and the tax reassessment for the Park Elementary building.
- c. Zach Bubany updated the board on current grant projects he is involved in such as the RAISE grant, Outdoor Recreation, and the interest in the NEVI grant. Specifically, Zach Bubany is working to garner Letters of Support from MNDOT and business around HWY 169 for the RAISE grant, as well as working to author another application from the DNR's Outdoor Recreation Grant program to improve and develop Mayo and/or Legion Park. The NEVI program was mentioned as an FYI to the Board for future EV charging station projects.
 - d. Zach Bubany presented his end of year report which gave the highlights of the year, lots of housing interest, lots of facade improvements, lots of movement on the EDA land. As well as the lowlights which was a lack of meaningful collaboration with other groups such as Lions and Rotary Club and the number of grants applied for.
 - e. Zach Bubany then presented his 2024 workplan which is very similar to 2023 but with a reprioritization of housing, grant writing, and business development.

Item 7 Monthly Financial Report Through November 30th, 2023

There was no monthly financial report because they aren't printed until the end of the month, and this meeting had to take place a week earlier due to the holidays.

Item 8 Adjournment

Motion by Member Sullivan, seconded by Member Williams, to adjourn the meeting at **6:20 PM**. Members Voting in favor: Wenisch, Manke, Sullivan, Dunning, Krogmann, and Williams. Members Voting no: None. Motion carried.

Respectfully submitted,
Joe Roby
EDA Executive Director

