



GUIDELINES FOR DONATION APPLICATIONS

Applications for donations and assistance are to be completed by a principal of the organization and returned to the City Administrator. These applications will be considered annually by the City Council. Application forms are available by contacting the City Administrator directly.

The City is able to disperse the funds only for a public purpose as defined by the Minnesota Supreme Court; the activity will benefit the community as a body, the activity is directly related to functions of a government, and the activity does not have as its primary objective the benefit of a private interest. The Supreme Court has also held that the general objective of a public purpose is to promote the following for all of a city's residents:

- Public health
 - Safety
 - General welfare
 - Security
 - Prosperity
 - Contentment
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- Each organization or agency submitting an application will be considered separately based on their needs for that year. Donations will not be automatically renewed each year.
 - All applications must be completed and submitted to the City Administrator 203 South 2nd Street Le Sueur, MN 56058 by February 20, 2019 to receive consideration by the City Council.
 - Applicants may attach copies of financial records to establish financial need with their completed application. These may include: bank statements, and copies of IRS form 1023 and 990 if required to file. The City reserves the right to request these documents for consideration.
 - Additionally, all applications must report accurately the purpose of the requested funding. The intent of this funding is for programmatic support, and not administrative burdens.
 - No donation will be provided for programs or services, which are a duplication of any existing program or service provided to the public via public funding.
 - No donation will be made to groups from outside the City of Le Sueur unless it can be demonstrated that the donation funds will be used within the City of Le Sueur and/or for the benefit of its residents.
 - No donation will be made to an organization for the explicit purposes of a nature, which can be defined as: religious, discriminates against a recognized protected class, or for a political campaign.
 - All decisions regarding financial support will be solely at the discretion of the City Council.