



A Regular Meeting of RPAC was held on Tuesday April 7, 2020 at 5:00 PM via virtual City webinar.

- With Chairperson Cormac Dunning presiding

**RPAC Members present:**

- C Dunning, J Jones, R Wilke, K Wilke, M Sullivan

**Advisory Members present:**

- Council members: J Favolise
- City Staff: Allison Watkins, Alyssa Pink, Jasper Kruggel, Rich Kucera Tj. Heinrich were also present

**Meeting called to order by Chairperson C Dunning.**

**Motion By:**

- Member J Jones.
- Seconded by member M Sullivan approving the Agenda.
- Voting in favor: C Dunning, J Jones, M Sullivan, R Wilke.
- Members voting no: None.

Motion carried.

**Motion By:**

- Member M Sullivan.
- Seconded by member J Jones approving the March 3, 2020 minutes
- Voting in favor: C Dunning, J Jones, M Sullivan, R Wilke.
- Members voting no: None.

Motion carried.

**Motion By:**

- Member M Sullivan
- Seconded by member J Jones approving the March 24, 2020 minutes
- Voting in favor: C Dunning, J Jones, M Sullivan, R Wilke.
- Members voting no: None.

Motion carried.

**Presentation / Public Comment:**

No public comments



**Reports:**

**Public Works Report:**

- **Tj. Heinricy, Public Works Manager.**
- March events:
  - N/A
- Park Status:
  - American Legion:
    - Weekly trash removal.
    - Outdoor rink liner has been removed.
    - Rink will be prepped for pickleball in a few weeks.
  - Cedar Ridge Trail:
    - Weekly trash removal.
    - Staff will be disinfecting playground equipment.
  - Jo Eagle Anderson.:
    - Weekly trash removal.
    - Staff will be disinfecting playground equipment.
  - Le Sueur Dog Park:
    - Weekly trash removal.
    - Staff will be disinfecting playground equipment>
  - Mayo:
    - Closed
    - No FEMA updates
  - Mothers Louise:
    - Closed
  - Pierre Le Sueur:
    - Closed
  - River:
    - Weekly trash removal.
    - No FEMA updates.
- Park Projects:
  - POST plan final draft.
  - Table refurbishing on hold during covid-19 situation.
  - 2020 Arbor Day Celebration / Spring Tree sale
    - Cancelled & postponed
- Park Reservations:
  - American Legion:
    - N/A
  - Jo Eagle Anderson
    - N/A
  - Mayo
    - N/A

## **Recreation Program and Community Center Reports: Community Center**

- **Allison Watkins, Recreation Manager**
- Revenue for each area:
  - Gave update on revenue taken in for March.
  - Numbers skewed due to Center being closed in March.
- Membership numbers:
  - Emailed all members about decision to close the Center/
  - Postcards sent out to Seniors to encourage members to stay active and tips to do from home.
  - Wellbeats, CC members has free app access until April 30,2020
  - Membership drive is on hold during the closure.
  - Four memberships refunded during Covid 19 situation.
  - Member Favolise suggested staff join ERSA organization.
- Arena:
  - Summer ice program cancelled.
- Project Updates:
  - Fitness wall underway & near completion.
  - Staff answered several questions about the indoor pool coating,
    - Diamond Brite vs proposed liner
    - Cost
    - Warranty
    -
- Discussed the Max Galaxy software & possible future software.
  - Staff recommended to RPAC the desire to purchase Rec Desk software
    - Most compatible to City Finance & door access programs

## **Recreation and Program Report:**

- **Alyssa Pink, Recreation Coordinator.**
- Program Revenue:
  - Gave update about data programs to date.
- Program Adjustments:
  - Most programming cancelled due to Covid-19 and Center being closed.
  - March Cardio program will be offered again when the Center opens.
  - Safety Camp may be offered June 6, 2020
- Current / Future Programs:
  - T Ball & Soccer programs might be offered late summer or early Fall.
- Catalog update:
  - Summer brochure production & distribution postponed until further notice



**Old Business:**

- Update on Max Galaxy programming
  - Staff gave brief update about desired programming
  - RPAC & staff discussed proposed programming
    - Pros vs Cons.
- 2020 CIP/CEP amendment
  - Staff gave updates & RPAC discussion ensued.
  - See further information in new business/
- Recreation Summer 2020 Activities Guide 1<sup>st</sup> Draft
  - Staff gave update about the brochure printing being postponed

**New Business:**

- Max Galaxy software:
  - Staff gave an in-depth update about the proposed software.
    - Staff reviewed several software options.
      - Active Pass
      - Rec Desk
      - Shape Net
      - Civic Plus
  - RPAC members had a lengthy discussion about software options.
    - Several RPAC members stated they were willing to rely on staff recommendations.
    - Staff recommends Rec Desk software for several reasons.
      - City Finances Dept. compatibility.
      - Accepts current CC door access software.
      - 2 months free of charge.

**Motion Made:**

- To recommend to City Council to accept Community Center staff's recommendation to accept the amended 2020-2021 CIP/CEP proposal.

**Motion By:**

- Member J Jones.
- Seconded by member R Wilke to support the above motion.
- Voting in favor: C Dunning, J Jones, M Sullivan, R Wilke, K Wilke.
- Members voting no: None.

**Thoughts & Ideas for upcoming meeting:**

- N/A

**Next meeting will be Tuesday, May 5, 2020 @ 5:00PM via virtual webinar.**

**Motion By:**

- Member R Wilke.
- Seconded by member M Sullivan for adjournment.
- Voting in favor: C Dunning, J Jones, M Sullivan, R Wilke, K Wilke.
- Members voting no: None.