



A Regular Meeting of the RPAC was held on Tuesday March 3, 2020 at 5:00 pm in the City Hall Council Chambers

- with Cormac Dunning presiding.

Advisory Members present:

- Dunning, Jones, R Wilke, K Wilke, Council Members Favolise, Sullivan present.
- Members absent N/A
- Staff's Allison Watkins, Alyssa Pink, Tj. Heinricy were also present.

Meeting called to order by Chair Dunning

Motion by

- member Jones
- seconded by member Sullivan approving the agenda.
- Voting in favor: Dunning, Jones, Sullivan, R Wilke, K Wilke.
- Members Voting no: None.

Motion carried.

Motion by

- Member Sullivan
- seconded by member Jones. Approving the February minutes.
- Voting in favor: Dunning, Jones, Sullivan, R Wilke, K Wilke.
- Members Voting no: None.

Motion carried.

Presentations/Public Comment:

No public comments.

Reports:

Street and Parks Report:

Tj. Heinricy Street & Parks Manager

- February Events:
 - Outdoor rink boot hockey benefit
 - Well attended
- Park Status:
 - **American Legion**
 - Weekly trash removal
 - Outdoor rink maintenance
 - Rink has been closed for the season
 - **Cedar Ridge Tail**
 - Weekly trash removal
 - **Jo Eagle Anderson**
 - Weekly trash removal
 - Vandalism removed
 - **Le Sueur Dog Park**
 - Weekly trash removal
 - Temporary fence repaired due to auto accident
 - **Mayo**
 - Closed
 - FEMA mitigation estimate numbers developed
 - **Mothers Louise**
 - Closed
 - **Pierre Le Sueur**
 - Closed
 - **River**
 - Weekly trash removal
 - FEMA mitigation estimate numbers developed



- Park Projects:
 - Post plan final draft.
 - Table refurbishing
 - 2020 Arbor Day plan / tree sale
- Park Reservations:
 - American Legion
 - Outdoor rink on February 22, 2020
 - Jo Eagle Anderson
 - N/A
 - Mayo
 - N/A

Recreation Program and Community Center Reports:

Community Center

Allison Watkins, Recreation Manager

- Revenue for each area:
 - Gave update on revenue taken for February
 - Was directed to separate the General facility numbers, loft and racquetball courts
 - Directed to separate concession revue by areas
 - Dorr access and submeters are being researched to aid in more accurate expense numbers
- Membership numbers:
 - Updated membership numbers as of February 24, 2020
 - Updated rentals numbers as of February 24, 2020
 - Some local business is already using the facility.
- Project Updates:
 - Fitness wall postponed due to March Cardio challenge
 - RFP dent out for Diamond brite application on the indoor pool
 - Bid to be opened in early March 5, 2020
- Discussed the Max Galaxy software & possible future software.
- Concession contracts with Bulldog Hockey group to be negotiated in next few months.

Recreation and Program Report:

Alyssa Pink, Recreation Coordinator.

- Program Revenue:
 - Explained the 2019 & 2020 budget reports
- Program Adjustments:
 - Explained to the group the need to raise program fees via detailed spreadsheet.
 - Rate fees has not been adjusted for years.
 - RPAC members expressed concern
 - Members directed staff to research possible donation to aid in offsetting program fees.
- Current Programs:
 - Gave overlook of current program participation.
 - Swim club & swimming lesson classes seeing large participation
 - Figure skating & hockey classes ended
 - Gymnastics program has had a strong participation & well received
 - Deep water aerobics class was cancelled
 - Adult pool party
 - Cancelled due to lack of registration
 - Will offer a summer pool party in the summer
- Catalog update:
 - RPAC feedback requested by March 10
 - Special meeting to be held on March 24, 2020 to review the catalog.
 - Group held brief discussion of catalog expectations.
 - Discussed why certain program costs are high and fees need to be adjusted.
 - Discussed fees to be increased in upcoming brochure.



Old Business:

- Branding & Public image for the Community Center.
 - Met with Dept. managers to discuss current branding.
 - Brainstorm meeting with Dept. Managers to be held in February.
 - Staff will bring back ideas & feedback to RPAC in March.

New Business:

- Branding & Public image.
 - Staff explained several aspects of the new proposed branding for the Center.
 - Table discussion of what the possible new name for the center could be.
 - Future proposed names will be brought back to the RPAC group
 - RPAC members will also give their feedback in upcoming meetings.
- Repurposing Community Center front entryway.
 - Staff gave brief update & suggested that the proposed new branding for the center should be included in the design of the front area.
 - Staff explained that there will need to be future funding sought to support the redesign process.
 - Will bring design concepts to RPAC in the future.
 - Staff will research local centers for design ideas and use local fitness design firm's expertise.
- Max Galaxy software.
 - Staff gave up [date about possible new software formats.
 - Explained like and dislike of new software possibilities
 - Staff will also research other centers in the area to see what software they are using.

Thoughts & Ideas for upcoming meetings.

- Community Center program brochure meeting March 24, 2020.
- Branding & Public image for Community Center.

Next meeting will be Tuesday, April 7 @ 5:00pm, City Hall. Lower level

Motion by Member Sullivan, seconded by Member R Wilke for adjournment.

- Voting in favor: Dunning, Jones, Sullivan, R Wilke, K Wilke,
- Members Voting no: None.

Motion carried.