



LE SUEUR PLANNING COMMISSION
Meeting Minutes
January 12th, 2023, 6:00p

A regular meeting of the Le Sueur Planning Commission met at 6:00p on January 12, 2023.

Members Present: Dan Ryerson, Colleen Jay-Johnson, Terry Johnson, John Dieball, Newell Krogmann, Scott Schlueter (Council Liaison)

Members Absent: None

Other Attendees: Justin Nielsen, Joe Roby

1. Call to Order

1.1 Meeting called to order at 6:00p

2. Approval of Agenda

2.1 Motion by Krogmann to modify the agenda to include election of officers as item 4.5 of New Business, seconded by Jay-Johnson, and approve the agenda with this modification.

- i. Voting in favor: Krogmann, Ryerson, Jay-Johnson, Johnson, Dieball
- ii. Voting against: n/a

3. Approval of Minutes

3.1 Motion by Jay-Johnson, seconded by Krogmann, to approve June 9, 2022, minutes, as written.

- i. Voting in favor: Krogmann, Ryerson, Jay-Johnson, Johnson, Dieball
- ii. Voting against: n/a

4. Oath of Office

4.1 Scott Schlueter, Council Liaison, swore in new Planning Commission members Newell Krogmann, Dan Ryerson, Colleen Jay-Johnson, Terry Johnson, and John Dieball, to the following terms:

Dan Ryerson 12/31/2025
Colleen Jay-Johnson 12/31/2025
Newell Krogmann 12/31/2024
Terry Johnson 12/31/2024
John Dieball 12/31/2023

5. New Business

5.1 Election of Officers

Motion was made by Krogmann to elect Ryerson as Planning Commission Chair for the year 2023 with a term expiring on December 31st, 2023. Motion was seconded by Jay-Johnson.

Voting in favor: Krogmann, Ryerson, Jay-Johnson, Johnson, Dieball
Voting against: n/a

A motion was made by Jay-Johnson to elect Krogmann as Planning Commission Vice Chair for the year 2023 with a term expiring on December 31st, 2023. Motion was seconded by Ryerson.

Voting in favor: Krogmann, Ryerson, Jay-Johnson, Johnson, Dieball

Voting against: n/a

5.2 Public Hearing – Mound Cemetery Rezoning

Motion was made by Krogmann to open the public hearing, seconded by Jay-Johnson.

Voting in favor: Krogmann, Ryerson, Jay-Johnson, Johnson, Dieball

Voting against: n/a

Following discussion over proposed rezone, with no public comment, Motion was made to close the public hearing by Dieball, seconded by Jay-Johnson.

Voting in favor: Krogmann, Ryerson, Jay-Johnson, Johnson, Dieball

Voting against: n/a

Motion was made by Jay-Johnson to recommend the approval of the rezone based on the 5 findings of fact as outlined in the Planning Memo from Nate Sparks at NAC included in the packet. Seconded by Krogmann

Voting in favor: Ryerson, Krogmann, Jay-Johnson, Johnson, Dieball

Voting against: n/a

Motion was made by Krogmann to recommend the enclosed ordinance rezoning the requested portion of the newly acquired property for Mound Cemetery from I-1 (Light Industrial) to P (Public Institutional) including the 3 conditions outlined under the requested action in NAC's memo, seconded by Jay-Johnson.

Voting in favor: Ryerson, Krogmann, Jay-Johnson, Johnson, Dieball

Voting against: n/a

5.3 Planning Commission Composition Update

An update was provided on the new Planning Commission Composition by Zoning Administrator, Justin Nielsen. The City Council approved the change at the end of 2022. The Planning Commission composition was reduced from 7 total members down to 5 members. Additionally, the new composition allows for City Council Members to also be appointed as Planning Commission members if needed.

5.4 Planning Commission Appointment Termination Update.

An update was provided on the Planning Commission Appointment Termination by Zoning Administrator, Justin Nielsen. Due to the new Planning Commission Composition, it was necessary to terminate all existing members of the Planning Commission and reappoint as necessary in order to stagger terms accordingly. This was done to ensure that the new members' terms wouldn't all expire the same year allowing for overlap between existing members and potential new members.

6. Other Business

6.1 Review and approval of the Planning Commission policy and procedures for 2023

Motion by Krogmann to table the approval of the Planning Commission policies and procedures until further review can be completed, seconded by Jay-Johnson.

- i. Voting in favor: Krogmann, Ryerson, Jay-Johnson, Johnson, Dieball
- ii. Voting against n/a

6.2 Planning Commission Regular Meeting Start Time

A motion was made by Jay-Johnson to move the start time of all regular meetings from 6:00 pm to 6:30 pm, seconded by Krogmann.

- i. Voting in favor: Krogmann, Ryerson, Jay-Johnson, Johnson, Dieball
- ii. Voting against: n/a

6.3 Future of the City Forum

Discussion was had regarding the 2023 Future of the City Forum. Last year the FOC forum took place in the spring but in order to give the new PC members time to plan for this year's event the consensus was to have it in the fall of 2023.

A motion was made by Krogmann to have the 2023 Future of the City forum in the fall after school starts, possibly in September or October, seconded by Jay-Johnson.

- i. Voting in favor: Krogmann, Ryerson, Jay-Johnson, Johnson, Dieball
- ii. Voting against: n/a

6.4 Planning Commission Report of Work from Previous Year to City Council

Each year the Planning Commission provides an report to the City Council regarding its work from the previous year. A report will be provided to the City Council in February of 2023.

7. Miscellaneous

7.1 City Council Update

Scott Schlueter provided update on City Council business
Next meeting will be held January 23rd, 2023, at 6:00p in Council Chambers

8. Adjourn

Motion by Johnson, seconded by Dieball, to adjourn meeting.

- i. Voting in favor: Krogmann, Ryerson, Jay-Johnson, Johnson, Dieball
- ii. Voting against: n/a

Meeting adjourned at 7:25p

Respectfully submitted,

Justin Nielsen, Zoning Administrator