



LE SUEUR CITY COUNCIL AGENDA
Monday, January 25, 2016
203 South Second Street
6:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Norms of Behavior
4. Approval of the Agenda
5. Presentations – None
6. **Consent Agenda** – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days in advance of the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.
 - A. **Approval of Minutes**
 1. Regular Meeting of January 11, 2016.
 - B. **Resolution Approving Disbursements for Period Ending January 25, 2016.**
7. Items of Appreciation
8. **Public Comment** – Public Comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person. Persons wishing to make a comment must contact the Mayor prior to being allowed to speak.
9. **Public Hearings – Small Cities Development Grant Application**
10. **Regular Agenda**
 - A. **Consider Approval of Lease for Police Squad**
 - B. **Consider Recommendation from EDA**
 - C. **Nuisance Hearing**
 - D. **Consider Donation Requests**
 - E. **Update on Status of Cable Commission**
 - F. **Review and Discuss City’s Relationship with Housing and Redevelopment Authority**

G. Comprehensive Plan Update

H. Miscellaneous

I. Adjourn

A Regular Meeting of the City Council was held on Monday, January 11, 2016 at 6:30 p.m. in the Council Chambers with Mayor Broeder presiding. Council Members present: Johnson, Wilke, Kerkow, and Wicks, Huntington and. Council Members absent: Rohloff. City Administrator Jenelle Teppen, City Attorney Todd Coryell, Julie Boyland, Russ Lawrence and Melissa Goettl were also present.

A motion by Council Member Huntington, seconded by Council Member Wicks approving the agenda as written. Voting in favor: Council Members Johnson, Wilke, Kerkow, Wicks, Huntington, and Mayor Broeder. Voting no: None. Motion carried.

A motion by Council Member Wicks, seconded by Council Member Huntington to adopt Resolution #16-001 approving the following consent agenda items: Council Member Johnson requested pulling out items C & D for discussion.

- Regular Meeting Minutes of December 28, 2015;
- Annual Meeting of January 4, 2016;
- Approving the disbursements for period ending January 11, 2016 in the amount of \$683,079.45;

Voting in favor: Council Members Johnson, Wilke, Kerkow, Wicks, Huntington, and Mayor Broeder. Voting no: None. Motion carried.

A motion by Council Member Huntington, seconded by Council Member Wicks to adopt Resolution #16-002 approving the contracts as written for lawn maintenance and snow/ice removal service and more clearly stated in said Resolution #16-002. Voting in favor: Council Members Johnson, Wilke, Kerkow, Wicks, Huntington, and Mayor Broeder. Voting no: None. Motion carried.

A motion by Council Member Huntington, seconded by Council Member Johnson to adopt Resolution #16-003, approving the Citizen Participation Plan for Small Cities Development Program and more clearly stated in said Resolution #16-003. Voting in favor: Council Members, Wilke, Kerkow, Wicks, Huntington, and Mayor Broeder. Voting no: None. Motion carried.

A motion by Council Member Wicks, seconded by Council Member Rohloff to adopt Resolution #16-004 finding the property located at 1101 North Court Street is in violation of the City Code Chapter 97.07 and is constituted a public nuisance and more clearly stated in said Resolution #16-004. Voting in favor: Council Members Johnson, Wilke, Kerkow, Wicks, and Mayor Broeder. Voting no: Huntington. Motion carried.

Discussion was held regarding donation requests. Council Member Kerkow requested these items be tabled while he collects information.

Discussion was held regarding an update on Cable Commission. Council Member Huntington is scheduling a meeting with the Cable Commission Board to discuss this.

A motion by Council Member Huntington, seconded by Council Member Kerkow to adjourn. Voting in favor: Council Members Johnson, Wilke, Kerkow, Wicks, Huntington, and Mayor Broeder. Voting no: None. Motion carried.

Robert Broeder, Mayor

ATTEST:

Monica Muchow, City Clerk



Council Approval Report for January 25, 2016

By Fund

Post Dates 01/12/2016 - 01/25/2016

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
Fund: 101 - GENERAL FUND					
101-14101	GENESIS	BULK FUEL	62924	101-14101	909.08
101-14101	GENESIS	BULK FUEL	62925	101-14101	1,287.00
101-15502	I.U.O.E. LOCAL 49	FEBRUARY 2016 HEALTH	INV0002559	101-15502	4,240.00
101-20702	FIRST FARMERS & MERCHANTS	01-22-2016 payroll	INV0002607	101-20702	29,344.39
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0002604	101-21701	4,791.23
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0002606	101-21702	1,787.58
101-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0002605	101-21703	3,253.44
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0002597	101-21704	3,506.08
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0002598	101-21704	4,883.61
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0002600	101-21704	25.50
101-21707	I.U.O.E.-LOCAL 49	UNION DUES	INV0002601	101-21707	154.64
101-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0002603	101-21712	1,262.22
101-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0002593	101-21713	216.16
101-21714	PAYROLL FUND	JANUARY PREMIUM	INV0002610	101-21714	997.32
101-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0002591	101-21718	731.09
101-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0002595	101-21719	1,053.23
101-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0002596	101-21719	586.27
101-21721	DELTA DENTAL OF MINNESOTA	DENTAL INSURANCE	INV0002594	101-21721	755.22
101-8-36249	ANDERSON & SKUBITZ, PLLC	30% OF VEHICLE FORFEITURE	14003239	101-8-36249	174.00
					59,958.06
Department: 41430 - CITY CLERK					
101-41430-201	TRUSTWORTHY HARDWARE	SUPPLIES	145225	101-41430-201	9.99
101-41430-271	RADERMACHER'S	VENDING	INV0002608	101-41430-271	32.11
101-41430-314	AEM FINANCIAL SOLUTIONS, LLC	JANUARY 2016 FINACIAL	357236	101-41430-314	3,798.00
101-41430-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13084209	101-41430-321	4.06
101-41430-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13097443	101-41430-321	4.06
101-41430-321	VERIZON WIRELESS	CELLULAR SERVICE	8758104058	101-41430-321	48.06
101-41430-321	DEX MEDIA EAST LLC	DIRECTORY ADVERTISING	INV0002578	101-41430-321	38.00
101-41430-321	CONSOLIDATED	April 2014 Monthly Billing	INV0002586	101-41430-321	68.14
101-41430-321	CONSOLIDATED	Phone Service	INV0002587	101-41430-321	157.04
Department 41430 - CITY CLERK Total:					4,159.46
Department: 41530 - ACCOUNTING					
101-41530-314	TYLER TECHNOLOGIES, INC.	CLOSE JOURNAL ENTRIES 2015	025-142191	101-41530-314	137.50
101-41530-314	TYLER TECHNOLOGIES, INC.	TRAINING	025-142278	101-41530-314	137.50
Department 41530 - ACCOUNTING Total:					275.00
Department: 41610 - LEGAL					
101-41610-304	ANDERSON & SKUBITZ, PLLC	LEGAL FEES DECEMBER 2015	14223	101-41610-304	3,516.00
Department 41610 - LEGAL Total:					3,516.00
Department: 41910 - PLANNING AND ZONING					
101-41910-314	NORTHWEST ASSOCIATED	2015 INVOICE ZONING	22139	101-41910-314	279.00
Department 41910 - PLANNING AND ZONING Total:					279.00
Department: 41940 - GOVERNMENT BUILDINGS					
101-41940-401	MINNESOTA ELEVATOR, INC	ANNUAL SERVICE	649420	101-41940-401	335.65
Department 41940 - GOVERNMENT BUILDINGS Total:					335.65
Department: 42120 - POLICE DEPARTMENT					
101-42120-201	TRUSTWORTHY HARDWARE	BULBS	145450	101-42120-201	44.94
101-42120-201	QUILL CORPORATION	OFFICE SUPPLIES	1906973	101-42120-201	49.12
101-42120-201	QUILL CORPORATION	OFFICE SUPPLIES	1990414	101-42120-201	20.30
101-42120-201	GREG SCHELIN	REIMBURSE FOR COFFEE	INV0002567	101-42120-201	35.05
101-42120-217	STREICHER'S INC	UNIFORMS	L1185694	101-42120-217	24.99
101-42120-217	STREICHER'S INC	UNIFORMS	L1185698	101-42120-217	218.95

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
101-42120-309	MORRIS ELECTRONICS INC	IT WORK	20136430	101-42120-309	87.50
101-42120-309	MORRIS ELECTRONICS INC	IT WORK	20136465	101-42120-309	174.99
101-42120-309	MORRIS ELECTRONICS INC	IT WORK	20136690	101-42120-309	349.99
101-42120-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13084209	101-42120-321	4.06
101-42120-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13097443	101-42120-321	4.06
101-42120-321	CONSOLIDATED	Phone Service	INV0002587	101-42120-321	128.20
101-42120-321	CONSOLIDATED	Line Charges	INV0002589	101-42120-321	11.25
101-42120-400	CINTAS CORPORATION LOC.	RUG SERVICE	754532634	101-42120-400	56.47
101-42120-400	CINTAS CORPORATION LOC.	RUG SERVICE	754535283	101-42120-400	56.47
101-42120-400	CINTAS CORPORATION LOC.	RUG SERVICE	754537946	101-42120-400	56.47
101-42120-400	CINTAS CORPORATION LOC.	RUG SERVICE	754540553	101-42120-400	56.47
Department 42120 - POLICE DEPARTMENT Total:					1,379.28
Department: 42140 - POLICE TRAINING					
101-42140-331	AARON THIEKE	TRAINING	INV0002564	101-42140-331	20.00
101-42140-331	EVAN SMITH	TRAVEL EXPENSE	INV0002566	101-42140-331	20.00
Department 42140 - POLICE TRAINING Total:					40.00
Department: 42152 - POLICE AUTOMOTIVE SERVICES					
101-42152-428	FLEET SERVICES	SQUAD LEASES	2016060018	101-42152-428	1,316.26
Department 42152 - POLICE AUTOMOTIVE SERVICES Total:					1,316.26
Department: 42800 - EMERGENCY MANAGEMENT/EOC					
101-42800-321	VERIZON WIRELESS	CELLULAR SERVICE	8758104058	101-42800-321	51.14
101-42800-437	MARCO	SALES TAX	INV3021171A	101-42800-437	31.62
Department 42800 - EMERGENCY MANAGEMENT/EOC Total:					82.76
Department: 43121 - STREET DEPARTMENT					
101-43121-201	INNOVATIVE OFFICE SOLUTIONS	INK FOR PRINTER	IN1043677	101-43121-201	141.83
101-43121-215	MATHESON TRI-GAS INC	SHOP SUPPLIES	12646868	101-43121-215	61.40
101-43121-215	MATHESON TRI-GAS INC	SHOP SUPPLIES	12646869	101-43121-215	33.98
101-43121-215	TRUSTWORTHY HARDWARE	PARTS	145228	101-43121-215	18.99
101-43121-215	TRUSTWORTHY HARDWARE	SAW BLADES	145263	101-43121-215	14.95
101-43121-215	TRUSTWORTHY HARDWARE	SAW BLADES	145265	101-43121-215	13.99
101-43121-215	TRUSTWORTHY HARDWARE	SAFETY MASK	145317	101-43121-215	9.61
101-43121-215	TRUSTWORTHY HARDWARE	PAINT	145352	101-43121-215	5.99
101-43121-215	TRUSTWORTHY HARDWARE	PAINT	145442	101-43121-215	4.32
101-43121-215	TRUSTWORTHY HARDWARE	NOZZLE	145473	101-43121-215	10.99
101-43121-215	TRUSTWORTHY HARDWARE	PARTS	145638	101-43121-215	4.26
101-43121-215	CLASS C SOLUTION GROUP	SHOP SUPPLIES	8102915001	101-43121-215	69.82
101-43121-217	TRUSTWORTHY HARDWARE	GLOVES	145459	101-43121-217	45.33
101-43121-221	TRUSTWORTHY HARDWARE	TORO PARTS	144596	101-43121-221	21.95
101-43121-221	NAPA AUTO PARTS	PARTS	415280	101-43121-221	28.49
101-43121-221	NAPA AUTO PARTS	PARTS	415462	101-43121-221	17.58
101-43121-221	NAPA AUTO PARTS	PARTS	415503	101-43121-221	34.16
101-43121-221	NAPA AUTO PARTS	PARTS	416070	101-43121-221	23.99
101-43121-221	NAPA AUTO PARTS	PARTS	416270	101-43121-221	45.98
101-43121-224	TRUSTWORTHY HARDWARE	BARRICADE SUPPLIES	145313	101-43121-224	24.53
101-43121-303	BOLTON & MENK	ENGINEERING SERVICES	0185303	101-43121-303	3,077.50
101-43121-303	BOLTON & MENK	ENGINEERING SERVICES	0186460	101-43121-303	1,331.00
101-43121-303	BOLTON & MENK	ENGINEERING SERVICES	0186461	101-43121-303	325.00
101-43121-321	VERIZON WIRELESS	CELLULAR SERVICE	9758119441	101-43121-321	234.22
101-43121-321	MEDIACOM LLC	INTERNET SERVICE	INV0002568	101-43121-321	90.90
101-43121-321	CONSOLIDATED	PHONE SERVICE	INV0002588	101-43121-321	134.51
Department 43121 - STREET DEPARTMENT Total:					5,825.27
Department: 43122 - STREET IMPR/PILLAR-CEDAR RID					
101-43122-215	TRUSTWORTHY HARDWARE	PAINT	145348	101-43122-215	10.68
Department 43122 - STREET IMPR/PILLAR-CEDAR RID Total:					10.68
Department: 43125 - ICE & SNOW REMOVAL					
101-43125-252	JOHNSON AGGREGATES	SAND	00015604	101-43125-252	149.42
101-43125-416	J.R. KLEHR TRUCKING	SNOW REMOVAL TRAIL	108	101-43125-416	149.00
Department 43125 - ICE & SNOW REMOVAL Total:					298.42

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
Department: 43200 - CITY-WIDE CLEANUP					
101-43200-343	APG MEDIA OF SOUTHERN	PUBLICATION	55195104	101-43200-343	297.60
Department 43200 - CITY-WIDE CLEANUP Total:					297.60
Department: 44000 - SAFETY & WELLNESS					
101-44000-218	TRUSTWORTHY HARDWARE	SAFETY	145322	101-44000-218	161.95
Department 44000 - SAFETY & WELLNESS Total:					161.95
Department: 45201 - PARK DEPARTMENT					
101-45201-401	ALLIED OVERHEAD DOOR	GARGAE DOOR REPAIRS	21015	101-45201-401	154.50
Department 45201 - PARK DEPARTMENT Total:					154.50
Department: 45204 - FORESTRY & NURSERY					
101-45204-221	TRUSTWORTHY HARDWARE	CHAIN SAW PARTS	145595	101-45204-221	5.38
101-45204-221	CORNER DRUG OF LESUEUR	SUPPLIES	INV0002579	101-45204-221	1.07
Department 45204 - FORESTRY & NURSERY Total:					6.45
Department: 45500 - LIBRARY MAINTENANCE					
101-45500-321	CONSOLIDATED	Line Charges	INV0002589	101-45500-321	81.49
Department 45500 - LIBRARY MAINTENANCE Total:					81.49
Department: 49200 - UNALLOCATED EXPENDITURES					
101-49200-355	STACY LAWRENCE	DECEMBER 2015 PROFESSIONAL	2015-12B	101-49200-355	460.00
101-49200-453	HOISINGTON KOEGLER GROUP	COMPREHENSIVE PLAN	015-050-2	101-49200-453	1,791.88
Department 49200 - UNALLOCATED EXPENDITURES Total:					2,251.88
Fund 101 - GENERAL FUND Total:					80,429.71
Fund: 225 - FIRE SERVICE FUND					
225-20702	FIRST FARMERS & MERCHANTS	01-22-2016 payroll	INV0002607	225-20702	1,829.05
225-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0002604	225-21701	3.15
225-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0002606	225-21702	1.69
225-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0002605	225-21703	252.96
225-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0002603	225-21712	59.26
					2,146.11
Department: 42200 - FIRE SERVICE					
225-42200-207	SASCS	TRAINING	1666	225-42200-207	850.00
225-42200-212	UNITED FARMERS	MOTOR FUEL	INV0002580	225-42200-212	156.97
225-42200-219	TRUSTWORTHY HARDWARE	PARTS	145249	225-42200-219	18.34
225-42200-219	TRUSTWORTHY HARDWARE	PARTS	145693	225-42200-219	22.17
225-42200-221	NAPA AUTO PARTS	PARTS	41536	225-42200-221	64.11
225-42200-221	EMERGENCY APPARATUS	PARTS	84350	225-42200-221	524.47
225-42200-221	EMERGENCY APPARATUS	PARTS	84351	225-42200-221	1,222.70
225-42200-321	CONSOLIDATED	Line Charges	INV0002589	225-42200-321	78.22
225-42200-401	SPS COMPANIES, INC.	PARTS	S3175760.001	225-42200-401	44.50
225-42200-437	THE BRANCH	FLOWERS	1849	225-42200-437	57.81
225-42200-437	LESUEUR POST OFFICE	POSTAGE	INV0002581	225-42200-437	49.00
Department 42200 - FIRE SERVICE Total:					3,088.29
Fund 225 - FIRE SERVICE FUND Total:					5,234.40
Fund: 226 - AMBULANCE SERVICE FUND					
226-20702	FIRST FARMERS & MERCHANTS	01-22-2016 payroll	INV0002607	226-20702	4,722.88
226-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0002604	226-21701	159.25
226-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0002606	226-21702	79.09
226-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0002605	226-21703	128.28
226-21704	FIRST FARMERS & MERCHANTS	PERA	INV0002597	226-21704	10.56
226-21704	FIRST FARMERS & MERCHANTS	PERA	INV0002599	226-21704	1,093.00
226-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0002603	226-21712	164.38
226-21719	FIRST FARMERS & MERCHANTS	H CSP	INV0002596	226-21719	0.77
226-6-34204	MICHAEL MADDEN	OVERPAYMENT REFUND	INV0002560	226-6-34204	16.59
226-6-34204	DARYL ZABEL	OVERPAYMENT REFUND	INV0002561	226-6-34204	675.00
					7,049.80
Department: 42153 - AMBULANCE SERVICES					
226-42153-217	EVOLUTION MEDIA & DESIGN,	AMBULANCE SHIRTS	INV0002611	226-42153-217	2,161.25
226-42153-219	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES	82011893	226-42153-219	417.24

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
226-42153-219	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES	82020009	226-42153-219	305.00
226-42153-219	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES	82022149	226-42153-219	63.30
226-42153-221	UNIVERSAL HOSPITAL SERVICES	CALIBRATED AED EQUIPMENT	941343	226-42153-221	121.85
226-42153-318	ADVANTAGE BILLING CONCEPTS	BILLING SERVICE	12432	226-42153-318	513.00
226-42153-322	LESUEUR POST OFFICE	POSTAGE	INV0002581	226-42153-322	49.00
226-42153-437	TRUSTWORTHY HARDWARE	MISC SUPPLIES	145220	226-42153-437	5.76
226-42153-437	TRUSTWORTHY HARDWARE	MISC SUPPLIES	145234	226-42153-437	24.46

Department 42153 - AMBULANCE SERVICES Total: 3,660.86

Fund 226 - AMBULANCE SERVICE FUND Total: 10,710.66

Fund: 227 - PARA-TRANSIT FUND

227-20702	FIRST FARMERS & MERCHANTS	01-22-2016 payroll	INV0002607	227-20702	2,366.16
227-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0002604	227-21701	290.34
227-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0002606	227-21702	130.86
227-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0002605	227-21703	465.18
227-21704	FIRST FARMERS & MERCHANTS	PERA	INV0002597	227-21704	579.75
227-21711	MN CHILD SUPPORT PAYMENT	REMITTANCE IDENTIFIER:	INV0002592	227-21711	413.11
227-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0002603	227-21712	108.80
227-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0002593	227-21713	50.00
227-21714	PAYROLL FUND	JANUARY PREMIUM	INV0002610	227-21714	1,335.90
227-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0002596	227-21719	51.00

5,791.10

Department: 49804 - ADMINISTRATION

227-49804-321	CONSOLIDATED	Phone Service	INV0002587	227-49804-321	73.11
227-49804-343	LINCOLN MARKETING INC.	ADVERTISING	40871	227-49804-343	399.00

Department 49804 - ADMINISTRATION Total: 472.11

Fund 227 - PARA-TRANSIT FUND Total: 6,263.21

Fund: 229 - CABLE TV FUND

229-20702	FIRST FARMERS & MERCHANTS	01-22-2016 payroll	INV0002607	229-20702	438.94
229-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0002604	229-21701	52.99
229-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0002606	229-21702	25.23
229-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0002605	229-21703	69.44
229-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0002603	229-21712	16.24

602.84

Fund 229 - CABLE TV FUND Total: 602.84

Fund: 235 - AIRPORT FUND

Department: 49810 - AIRPORT ADMINISTRATION

235-49810-321	CONSOLIDATED	Line Charges	INV0002589	235-49810-321	39.11
235-49810-326	SCOTT'S HELICOPTER SERVICE	FBO AGREEMENT	INV0002583	235-49810-326	238.70
235-49810-382	SCOTT'S HELICOPTER SERVICE	FBO AGREEMENT	INV0002583	235-49810-382	175.00
235-49810-409	CONSOLIDATED	Line Charges	INV0002589	235-49810-409	39.11

Department 49810 - AIRPORT ADMINISTRATION Total: 491.92

Fund 235 - AIRPORT FUND Total: 491.92

Fund: 240 - HRA FUND

240-20702	FIRST FARMERS & MERCHANTS	01-22-2016 payroll	INV0002607	240-20702	1,387.72
240-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0002604	240-21701	306.88
240-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0002606	240-21702	115.77
240-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0002605	240-21703	283.60
240-21704	FIRST FARMERS & MERCHANTS	PERA	INV0002597	240-21704	340.70
240-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0002603	240-21712	66.32
240-21714	PAYROLL FUND	JANUARY PREMIUM	INV0002610	240-21714	504.08
240-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0002596	240-21719	73.07
240-21721	DELTA DENTAL OF MINNESOTA	DENTAL INSURANCE	INV0002594	240-21721	-50.98

3,027.16

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
Department: 46330 - HRA EXPENDITURES					
240-46330-113	LESUEUR HRA	PER DIEMS	INV0002585	240-46330-113	750.00
Department 46330 - HRA EXPENDITURES Total:					750.00
Fund 240 - HRA FUND Total:					3,777.16
Fund: 250 - YOUTH OPPORTUNITIES FUND					
250-20702	FIRST FARMERS & MERCHANTS	01-22-2016 payroll	INV0002607	250-20702	1,276.62
250-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0002604	250-21701	70.77
250-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0002606	250-21702	37.86
250-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0002605	250-21703	186.00
250-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0002603	250-21712	43.50
					1,614.75
Fund 250 - YOUTH OPPORTUNITIES FUND Total:					1,614.75
Fund: 393 - TIF DISTRICT #13					
Department: 47000 - DEBT SERVICE					
393-47000-430	GREENFIELD ESTATES	TAX INCREMENT PAYMENT	INV0002556	393-47000-430	18,567.64
Department 47000 - DEBT SERVICE Total:					18,567.64
Fund 393 - TIF DISTRICT #13 Total:					18,567.64
Fund: 394 - TIF DISTRICT #14					
Department: 47000 - DEBT SERVICE					
394-47000-430	LE SUEUR MEADOWS	TAX INCREMENT PAYMENT	INV0002557	394-47000-430	10,930.50
Department 47000 - DEBT SERVICE Total:					10,930.50
Fund 394 - TIF DISTRICT #14 Total:					10,930.50
Fund: 398 - TIF DISTRICT #18					
Department: 47000 - DEBT SERVICE					
398-47000-430	BIMEDA	TAX INCREMENT PAYMENT	INV0002558	398-47000-430	3,362.45
Department 47000 - DEBT SERVICE Total:					3,362.45
Fund 398 - TIF DISTRICT #18 Total:					3,362.45
Fund: 415 - SIDEWALK RECONSTRUCTION FUND					
Department: 43121 - STREET DEPARTMENT					
415-43121-303	BOLTON & MENK	ENGINEERING SERVICES	0185304	415-43121-303	745.00
Department 43121 - STREET DEPARTMENT Total:					745.00
Fund 415 - SIDEWALK RECONSTRUCTION FUND Total:					745.00
Fund: 420 - CAPITAL IMPROVEMENT FUND					
Department: 49250 - GENERAL CAPITAL IMPROVEMENTS					
420-49250-303	BOLTON & MENK	AIRPORT LAND ACQUISITION	0185265	420-49250-303	3,750.00
420-49250-303	BOLTON & MENK	PROFESSIONAL SERVICES	0186276	420-49250-303	7,500.00
Department 49250 - GENERAL CAPITAL IMPROVEMENTS Total:					11,250.00
Fund 420 - CAPITAL IMPROVEMENT FUND Total:					11,250.00
Fund: 601 - WATER UTILITY FUND					
601-14100	TRUSTWORTHY HARDWARE	FITTINGS	145290	601-14100	19.12
601-14100	INNOVATIVE OFFICE SOLUTIONS	EXPENSE FILE	IN1036751	601-14100	11.33
601-14100	LESUEUR POST OFFICE	2 ROLLS POSTCARD STAMPS	INV0002565	601-14100	70.00
601-15502	I.U.O.E. LOCAL 49	FEBRUARY 2016 HEALTH	INV0002559	601-15502	1,802.00
601-16561	BOLTON & MENK	WELL HEAD PROTECTION PLAN	0186311	601-16561	2,420.00
601-16561	INNOVATIVE OFFICE SOLUTIONS	PROJECT BINDERS	INV1042298	601-16561	6.06
601-20702	FIRST FARMERS & MERCHANTS	01-22-2016 payroll	INV0002607	601-20702	4,028.04
601-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0002604	601-21701	458.30
601-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0002606	601-21702	194.55
601-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0002605	601-21703	706.16
601-21704	FIRST FARMERS & MERCHANTS	PERA	INV0002597	601-21704	872.91
601-21707	I.U.O.E.-LOCAL 49	UNION DUES	INV0002601	601-21707	32.45
601-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0002603	601-21712	165.10
601-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0002593	601-21713	25.00
601-21714	PAYROLL FUND	JANUARY PREMIUM	INV0002610	601-21714	1,169.33
601-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0002591	601-21718	180.73
601-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0002596	601-21719	81.01

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
601-21721	DELTA DENTAL OF MINNESOTA	DENTAL INSURANCE	INV0002594	601-21721	11.22
					12,253.31

Department: 49410 - POWER AND PUMPING

601-49410-381	MINNESOTA VALLEY ELECTRIC	UTILITIES HWY 169	INV0002577	601-49410-381	276.91
Department 49410 - POWER AND PUMPING Total:					276.91

Department: 49420 - PURIFICATION

601-49420-216	DPC INDUSTRIES, INC.	CHEMICALS	827000039-16	601-49420-216	316.22
601-49420-216	DPC INDUSTRIES, INC.	CHEMICALS	827000040-16	601-49420-216	140.25
Department 49420 - PURIFICATION Total:					456.47

Department: 49440 - ADMINISTRATION & GENERAL

601-49440-210	RED WING SHOE STORE	SAFETY BOOTS	7230000001852a	601-49440-210	91.37
601-49440-217	CINTAS CORPORATION LOC.	UNIFORMS	754544516	601-49440-217	42.59
601-49440-304	ANDERSON & SKUBITZ, PLLC	LEGAL FEES DECEMBER 2015	14223	601-49440-304	703.20
601-49440-314	HOISINGTON KOEGLER GROUP	COMPREHENSIVE PLAN	015-050-2	601-49440-314	895.93
601-49440-314	AEM FINANCIAL SOLUTIONS, LLC	JANUARY 2016 FINACIAL	357236	601-49440-314	759.60
601-49440-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13084209	601-49440-321	2.03
601-49440-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13097443	601-49440-321	2.03
601-49440-321	VERIZON WIRELESS	CELLULAR SERVICE	8758104058	601-49440-321	9.84
601-49440-321	VERIZON WIRELESS	CELLULAR SERVICE	9758075489	601-49440-321	153.55
601-49440-321	CONSOLIDATED	April 2014 Monthly Billing	INV0002586	601-49440-321	59.06
601-49440-321	CONSOLIDATED	Phone Service	INV0002587	601-49440-321	31.41
601-49440-321	CONSOLIDATED	PHONE SERVICE	INV0002588	601-49440-321	67.26
601-49440-321	CONSOLIDATED	Line Charges	INV0002589	601-49440-321	40.61
601-49440-355	STACY LAWRENCE	DECEMBER 2015 PROFESSIONAL	2015-12B	601-49440-355	92.00
Department 49440 - ADMINISTRATION & GENERAL Total:					2,950.48
Fund 601 - WATER UTILITY FUND Total:					15,937.17

Fund: 602 - SEWER UTILITY FUND

602-15502	I.U.O.E. LOCAL 49	FEBRUARY 2016 HEALTH	INV0002559	602-15502	1,802.00
602-20702	FIRST FARMERS & MERCHANTS	01-22-2016 payroll	INV0002607	602-20702	3,650.12
602-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0002604	602-21701	406.48
602-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0002606	602-21702	171.64
602-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0002605	602-21703	637.60
602-21704	FIRST FARMERS & MERCHANTS	PERA	INV0002597	602-21704	776.59
602-21707	I.U.O.E.-LOCAL 49	UNION DUES	INV0002601	602-21707	30.90
602-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0002603	602-21712	149.02
602-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0002593	602-21713	25.00
602-21714	PAYROLL FUND	JANUARY PREMIUM	INV0002610	602-21714	1,169.33
602-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0002591	602-21718	161.77
602-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0002596	602-21719	66.87
602-21721	DELTA DENTAL OF MINNESOTA	DENTAL INSURANCE	INV0002594	602-21721	12.63
9,059.95					

Department: 49490 - ADMINISTRATION & GENERAL

602-49490-210	RED WING SHOE STORE	SAFETY BOOTS	7230000001852a	602-49490-210	91.37
602-49490-217	CINTAS CORPORATION LOC.	UNIFORMS	754544516	602-49490-217	42.58
602-49490-304	ANDERSON & SKUBITZ, PLLC	LEGAL FEES DECEMBER 2015	14223	602-49490-304	703.20
602-49490-314	AEM FINANCIAL SOLUTIONS, LLC	JANUARY 2016 FINACIAL	357236	602-49490-314	759.60
602-49490-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13084209	602-49490-321	2.03
602-49490-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13097443	602-49490-321	2.03
602-49490-321	VERIZON WIRELESS	CELLULAR SERVICE	8758104058	602-49490-321	9.84
602-49490-321	VERIZON WIRELESS	CELLULAR SERVICE	9758075489	602-49490-321	153.55
602-49490-321	CONSOLIDATED	April 2014 Monthly Billing	INV0002586	602-49490-321	59.06
602-49490-321	CONSOLIDATED	Phone Service	INV0002587	602-49490-321	31.41
602-49490-321	CONSOLIDATED	PHONE SERVICE	INV0002588	602-49490-321	67.26
602-49490-355	STACY LAWRENCE	DECEMBER 2015 PROFESSIONAL	2015-12B	602-49490-355	92.00
602-49490-386	MINNESOTA RIVER VALLEY PUC	TREATMENT COST FOR	300	602-49490-386	64,549.54
Department 49490 - ADMINISTRATION & GENERAL Total:					66,563.47
Fund 602 - SEWER UTILITY FUND Total:					75,623.42

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
Fund: 604 - ELECTRIC UTILITY FUND					
604-15502	I.U.O.E. LOCAL 49	FEBRUARY 2016 HEALTH	INV0002559	604-15502	4,876.00
604-20702	FIRST FARMERS & MERCHANTS	01-22-2016 payroll	INV0002607	604-20702	13,282.16
604-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0002604	604-21701	1,912.42
604-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0002606	604-21702	804.53
604-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0002605	604-21703	2,405.48
604-21704	FIRST FARMERS & MERCHANTS	PERA	INV0002597	604-21704	2,927.93
604-21707	I.U.O.E.-LOCAL 49	UNION DUES	INV0002601	604-21707	139.12
604-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0002603	604-21712	562.46
604-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0002593	604-21713	74.99
604-21714	PAYROLL FUND	JANUARY PREMIUM	INV0002610	604-21714	3,264.76
604-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0002591	604-21718	684.53
604-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0002596	604-21719	361.48
604-21721	DELTA DENTAL OF MINNESOTA	DENTAL INSURANCE	INV0002594	604-21721	9.08
604-22802	WASTE MANAGEMENT OF WI-	DECEMBER 2015 REFUSE	INV0002582	604-22802	19,687.54
					50,992.48
Department: 49570 - TRANSMISSION & DISTRIBUTION					
604-49570-230	WIDMER MASONRY	MAINTENANCE OF	15-128	604-49570-230	1,160.00
604-49570-230	BORDER STATES ELEC SUPPLY	MAINTENANCE OF	910582859	604-49570-230	1,323.13
604-49570-231	TRUSTWORTHY HARDWARE	SUPPLIES	145343	604-49570-231	17.54
604-49570-231	WESCO RECEIVABLES CORP.	SUPPLIES	259201	604-49570-231	73.10
604-49570-233	WESCO RECEIVABLES CORP.	SUPPLIES	256036	604-49570-233	468.00
604-49570-240	TRUSTWORTHY HARDWARE	SUPPLIES	145343	604-49570-240	31.85
604-49570-240	WESCO RECEIVABLES CORP.	SUPPLIES	260935	604-49570-240	337.49
604-49570-240	DITCH WITCH OF MINNESOTA	SUPPLIES	P15332	604-49570-240	272.53
Department 49570 - TRANSMISSION & DISTRIBUTION Total:					3,683.64
Department: 49590 - ADMINISTRATION & GENERAL					
604-49590-202	METRO SALES, INC.	COPIER SERVICES	INV437756	604-49590-202	26.81
604-49590-217	TRUSTWORTHY HARDWARE	SUPPLIES	145694	604-49590-217	59.37
604-49590-217	RED WING SHOE STORE	BOOTS-KROHN	7230000001853	604-49590-217	220.75
604-49590-304	ANDERSON & SKUBITZ, PLLC	LEGAL FEES DECEMBER 2015	14223	604-49590-304	2,109.60
604-49590-314	HOISINGTON KOEGLER GROUP	COMPREHENSIVE PLAN	015-050-2	604-49590-314	895.94
604-49590-314	AEM FINANCIAL SOLUTIONS, LLC	JANUARY 2016 FINACIAL	357236	604-49590-314	2,278.80
604-49590-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13084209	604-49590-321	4.07
604-49590-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13097443	604-49590-321	4.07
604-49590-321	VERIZON WIRELESS	CELLULAR SERVICE	8758104058	604-49590-321	28.97
604-49590-321	CONSOLIDATED	April 2014 Monthly Billing	INV0002586	604-49590-321	181.31
604-49590-321	CONSOLIDATED	Phone Service	INV0002587	604-49590-321	94.22
604-49590-321	CONSOLIDATED	PHONE SERVICE	INV0002588	604-49590-321	403.54
604-49590-321	CONSOLIDATED	Line Charges	INV0002589	604-49590-321	3.36
604-49590-355	STACY LAWRENCE	DECEMBER 2015 PROFESSIONAL	2015-12B	604-49590-355	276.00
604-49590-401	CHRISTINA BAUMAN	JANITORIAL SERVICES	INV0002575	604-49590-401	225.00
604-49590-401	CHRISTINA BAUMAN	JANITORIAL SERVICES	INV0002576	604-49590-401	270.00
604-49590-433	MMUA	2016 MEMBERSHIP DUES	46342	604-49590-433	13,793.00
Department 49590 - ADMINISTRATION & GENERAL Total:					20,874.81
Fund 604 - ELECTRIC UTILITY FUND Total:					75,550.93
Fund: 606 - MN RIVER VALLEY UTILITY COMM					
606-20702	FIRST FARMERS & MERCHANTS	01-22-2016 payroll	INV0002607	606-20702	4,583.19
606-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0002604	606-21701	650.34
606-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0002606	606-21702	282.28
606-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0002605	606-21703	791.38
606-21704	FIRST FARMERS & MERCHANTS	PERA	INV0002597	606-21704	858.06
606-21707	I.U.O.E.-LOCAL 49	UNION DUES	INV0002601	606-21707	44.89
606-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0002603	606-21712	185.18
606-21714	PAYROLL FUND	JANUARY PREMIUM	INV0002610	606-21714	583.36
606-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0002596	606-21719	79.79
606-21721	DELTA DENTAL OF MINNESOTA	DENTAL INSURANCE	INV0002594	606-21721	74.76
					8,133.23

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
Department: 49490 - ADMINISTRATION & GENERAL					
606-49490-321	CONSOLIDATED	April 2014 Monthly Billing	INV0002586	606-49490-321	45.43
Department 49490 - ADMINISTRATION & GENERAL Total:					45.43
Fund 606 - MN RIVER VALLEY UTILITY COMM Total:					8,178.66

Fund: 615 - RECREATION FUND

615-20702	FIRST FARMERS & MERCHANTS	01-22-2016 payroll	INV0002607	615-20702	7,010.45
615-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0002604	615-21701	698.76
615-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0002606	615-21702	315.04
615-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0002605	615-21703	1,174.98
615-21704	FIRST FARMERS & MERCHANTS	PERA	INV0002597	615-21704	1,057.68
615-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0002603	615-21712	274.88
615-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0002593	615-21713	305.01
615-21714	PAYROLL FUND	JANUARY PREMIUM	INV0002610	615-21714	2,736.92
615-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0002596	615-21719	68.54
615-6-34741	BARBARA OEHLSEN	REFUND	INV0002563	615-6-34741	170.10
615-6-34758	MARIE WALKER	REFUND	INV0002574	615-6-34758	32.00
615-6-34758	ISD #2397	DECEMBER 2015 COMMUNITY	INV0002590	615-6-34758	10,580.39
					24,424.75

Department: 45120 - RECREATION ADMINISTRATION

615-45120-117	KATIE ERICKSON	SWIM CLUB INSTRUCTOR	INV0002569	615-45120-117	150.00
615-45120-201	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	IN1008180	615-45120-201	351.22
615-45120-201	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	IN1009923	615-45120-201	9.27
615-45120-202	MARCO INC	COPIER	295752216	615-45120-202	177.31
615-45120-207	AMERICAN RED CROSS	LIFEGAURD TRAINING	10423032	615-45120-207	210.00
615-45120-218	EVOLUTION MEDIA & DESIGN,	BITTY BASKETBALL	6180	615-45120-218	388.85
615-45120-218	EVOLUTION MEDIA & DESIGN,	SWIN CLUB HATS	6217	615-45120-218	132.00
615-45120-218	RIDDELL /ALL AMERICA SPORTS	REPLACEMENT FB EQUIPMENT	97997331	615-45120-218	333.95
615-45120-218	MSF	SOFTBALL TOURNAMENT	INV0002570	615-45120-218	60.00
615-45120-261	PROGUARD SPORTS, INC.	HOCKEY TAPE	337978	615-45120-261	146.44
615-45120-261	PROGUARD SPORTS, INC.	HOCKEY SUPPLIES	338254	615-45120-261	33.55
615-45120-271	PEPSI COLA OF MANKATO	VENDING MACHINE EXPNESE	163639	615-45120-271	192.80
615-45120-271	PEPSI COLA OF MANKATO	VENDING MACHINE EXPENSE	169470	615-45120-271	114.20
615-45120-271	PEPSI COLA OF MANKATO	VENDING MACHINE EXPENSE	206927	615-45120-271	133.92
615-45120-271	PEPSI COLA OF MANKATO	VENDING MACHINE EXPENSE	234680	615-45120-271	117.75
615-45120-271	PEPSI COLA OF MANKATO	VENDING MACHINE EXPENSE	245144	615-45120-271	131.72
615-45120-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13084209	615-45120-321	4.06
615-45120-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13097443	615-45120-321	4.06
615-45120-321	VERIZON WIRELESS	CELLULAR SERVICE	9758085285	615-45120-321	381.40
615-45120-321	DEX MEDIA EAST LLC	DIRECTORY ADVERTISING	INV0002578	615-45120-321	88.65
615-45120-321	CONSOLIDATED	Phone Service	INV0002587	615-45120-321	128.20
615-45120-321	CONSOLIDATED	Line Charges	INV0002589	615-45120-321	161.10
615-45120-433	SMRPA	2016 MEMBERSHIP DUES	INV0002571	615-45120-433	15.00
615-45120-437	GABE KERKAERT	CHAMBER MEETING-3325	INV0002572	615-45120-437	17.96
615-45120-437	JENNY TRIMBO	TABLE COVERS	INV0002573	615-45120-437	53.84
Department 45120 - RECREATION ADMINISTRATION Total:					3,537.25

Department: 45122 - COMM CTR BUILDING MAINT

615-45122-211	COLE PAPERS INC.	SUPPLIES	9166629	615-45122-211	606.71
615-45122-240	EMERGENCY RESPONSE	AIR QUALITY TESTER	5527	615-45122-240	394.68
615-45122-401	TRUSTWORTHY HARDWARE	PARTS	145125	615-45122-401	227.31
615-45122-401	TRUSTWORTHY HARDWARE	PARTS	145334	615-45122-401	60.65
615-45122-401	TRUSTWORTHY HARDWARE	PARTS	145615	615-45122-401	77.36
615-45122-404	MINNESOTA ELEVATOR, INC	ANNUAL SERVICE	649420	615-45122-404	746.00
Department 45122 - COMM CTR BUILDING MAINT Total:					2,112.71

Department: 45124 - OUTDOOR POOL EXPENDITURES

615-45124-321	CONSOLIDATED	Line Charges	INV0002589	615-45124-321	40.61
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Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
615-45124-401	RECREATION SUPPLY CO, INC.	POOL NOTICE SIGN	294243	615-45124-401	18.77
				Department 45124 - OUTDOOR POOL EXPENDITURES Total:	59.38
				Fund 615 - RECREATION FUND Total:	30,134.09
				Grand Total:	359,404.51

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	80,429.71
225 - FIRE SERVICE FUND	5,234.40
226 - AMBULANCE SERVICE FUND	10,710.66
227 - PARA-TRANSIT FUND	6,263.21
229 - CABLE TV FUND	602.84
235 - AIRPORT FUND	491.92
240 - HRA FUND	3,777.16
250 - YOUTH OPPORTUNITIES FUND	1,614.75
393 - TIF DISTRICT #13	18,567.64
394 - TIF DISTRICT #14	10,930.50
398 - TIF DISTRICT #18	3,362.45
415 - SIDEWALK RECONSTRUCTION FUND	745.00
420 - CAPITAL IMPROVEMENT FUND	11,250.00
601 - WATER UTILITY FUND	15,937.17
602 - SEWER UTILITY FUND	75,623.42
604 - ELECTRIC UTILITY FUND	75,550.93
606 - MN RIVER VALLEY UTILITY COMM	8,178.66
615 - RECREATION FUND	30,134.09
Grand Total:	359,404.51

THE PRECEDING LIST OF BILLS WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE: January 25, 2016

APPROVED BY: _____

Jenelle Teppen
City Administrator



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Public Hearing – SCDP Grant Application

DATE: For the City Council Meeting of Monday, January 25, 2016

PURPOSE/ACTION REQUESTED

The City Council should open the Public Hearing for the Small Cities Development Grant Application, hear any public comment, close the Public Hearing and consider the attached resolution.



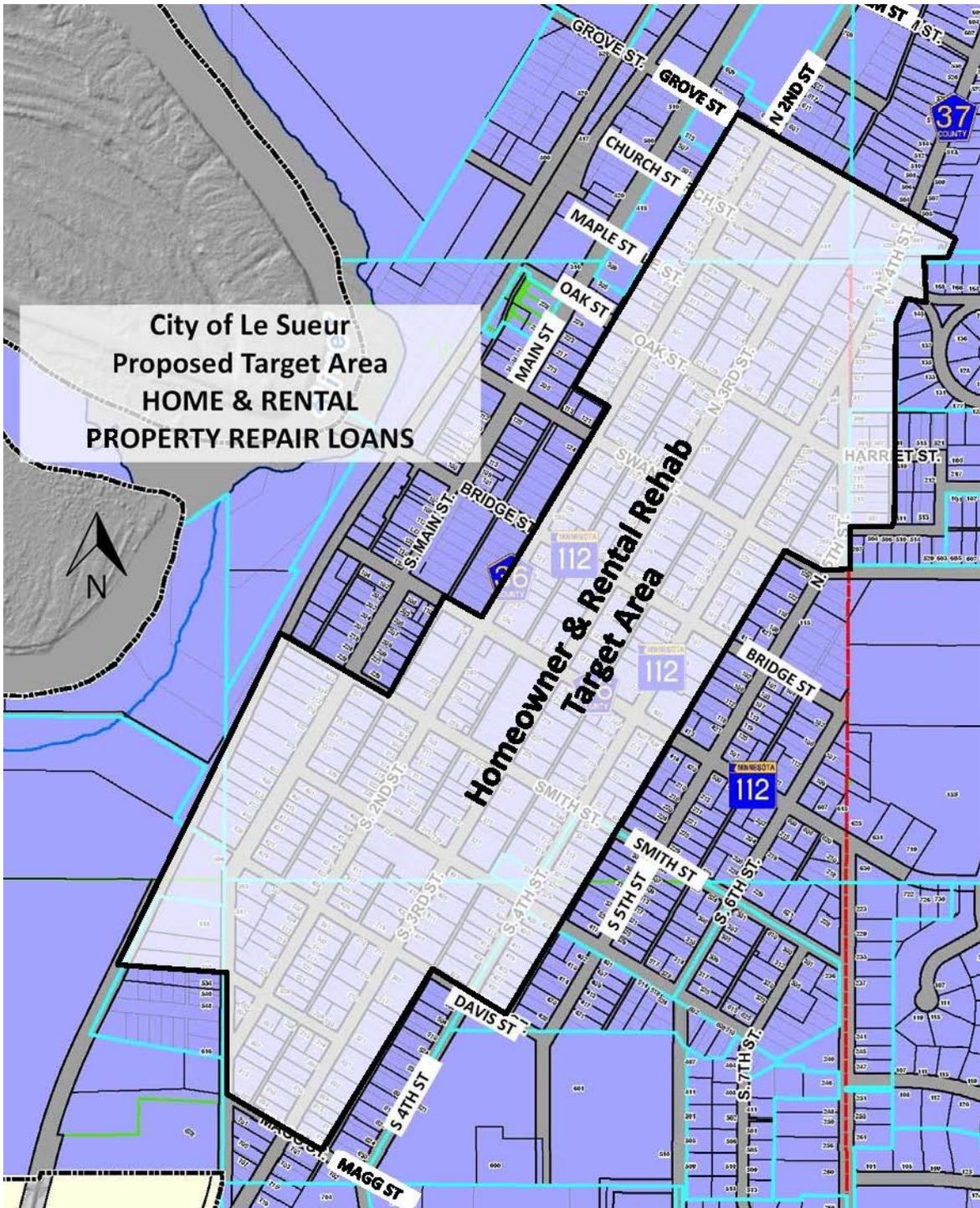
2016 Small Cities Development Program Application *Summary of Activities*

The City of Le Sueur has contracted with the Southwest Minnesota Housing Partnership (SWMHP) to apply for and, if awarded, administer funds associated with the Department of Employment and Economic Development (DEED) Small Cities Development Program (SCDP).

Le Sueur has made a preliminary application, and has been invited to make a final application for a Single Purpose Grant, to provide funding for owner-occupied and rental housing rehabilitation, within a specific Proposed Target Area (see map on Page 2). If awarded, property owners who apply and meet eligibility requirements, within the capacity of awarded funds, may have access to these funds for certain home improvements (see examples on Page 3). A summary of *proposed activities and funding sources** is as follows:

Activity	# of Units	SCDP Cost per Unit	Total SCDP	Total Leveraged Sources	Potential Source of Leveraged Funds ("c" indicates committed)	Total Costs
Owner Occupied Rehab	15	\$18,200	\$273,000	\$117,000	MHFA Fix-Up (c), GMHF, RD, Owner Equity, FHLB	\$390,000
Single Family Rental Rehab	3	\$18,200	\$54,600	\$23,400	Owner Equity, RRDL	\$78,000
Duplex Rental Rehab	2	\$18,200	\$36,400	\$15,600	Owner Equity, RRDL	\$52,000
Multi-Family Rental Rehab	4	\$10,500	\$42,000	\$18,000	Owner Equity, RRDL	\$60,000
Admin	24	\$2,356	\$56,840			\$58,840
TOTALS			\$462,840	\$174,000		\$636,840

** These numbers are based on the pre-application, and could be reduced as part of the final application, but will not be increased. The Potential Source of Leveraged Funds may or may not be available, as some are based on future funding applications.*



This target area has been reduced once, and may be reduced again for the final application, depending on the final number and location of survey responses received. Le Sueur’s application will be more competitive amongst DEED’s review committee with a final Target Area that captures the greatest project impact.

Eligible Improvement Examples:

Roofs & Gutters, Heating, Doors, Windows, Insulation, Siding, Foundation, Electrical, Plumbing, Smoke Detectors

Ineligible Improvement Examples:

Cabinets, Central Air Conditioning, Hot Tubs, Fences, Gazebos, Repairs to Detached Garages, Carpeting or Expensive Flooring

These are not exhaustive lists. The general rule of thumb is that anything that's currently existing in the home can be repaired or replaced, but new items or cosmetic items are generally not eligible. It's also important to consider that improvements must address health safety, energy efficiency, code compliance, etc. FIRST, before any "wants" may be considered as funding eligible.

If there are specific questions on what may or may not be eligible, or any other questions on the City's application for SCDP funding, please contact Janet with SWMHP at 507-836-1607.

How the Home Repair Program Works

Finance Example for Homeowners



Meet Tom & Maria.

Tom & Maria own a house in the target area. They live in the home with 2 children. Their household size is 4.

Their total income is \$54,000, which is within the 2015 Income Limits*.

Tom & Maria's home needs repairs.

Step 1. Tom & Maria apply for the Home Repair Program.

Step 2. An inspector looks at their house and makes a report.

Step 3. Repair Program staff calculates the loan amount.

INSPECTION REPORT

Eligible Repairs at Tom & Maria's House:

Roof repair	\$ 9,500
Insulation	4,500
Smoke detectors	300
Gutters replaced	500
Electrical repair	3,200
Furnace replaced	3,000
Lead Mitigation	5,000

Total \$26,000

TOTAL ELIGIBLE REPAIR COSTS = \$26,000



0% Loan with 10 year term

Forgiven 10% per year

Deferred (no payments unless owners move out before 10 years)

Savings

Loans

Match (if eligible)



Step 4. Contractor is selected and repairs the home.

Step 5. Tom & Maria live in the home for the 10-year loan term.



At the end of each year, 10% of Tom & Maria's loan is forgiven. 10% = \$1,820

After 10 years, the loan is 100% forgiven. If Tom & Maria move out after 5 years, 50% is forgiven and 50% is repaid.

***2015 Income Limits, by Household Size:**

1 person \$41,400 / 2 people \$47,300 / 3 people \$53,200 / 4 people \$59,100 / 5 people \$63,850 / 6 people \$68,600 / 7 people \$73,300 / 8 people \$78,050 (These amounts are adjusted each spring)

2016 RENTAL HOUSING REHAB EXAMPLE FINANCING

Bob & Patty are owners (landlords) of a mixed-use rental property with each unit containing two bedrooms, within the rehab target area. Their rental inspection shows a need for \$15,000 in repairs:

Roof repair	\$ 6,800
Insulation	3,000
Smoke detectors	300
Electrical	900
Heating System	2,000
Lead Abatement	<u>2,000</u>
Total	\$15,000



To qualify, 51% of the rental units must house families with incomes less than 80% AMI*.

Landlord income does not matter. Their tenants are both families of 4 and neither of their household incomes exceed \$59,100.

To qualify, the landlord must agree to control rents during the term of the rehab loan and the rents may not to exceed the local Fair Market Rent** which includes utilities paid by the tenants. The landlord charges \$550 per unit and the tenants pay no utilities (FMR for a 2 bedroom is \$651).

To pay for the repairs they can access:

- ◆ **0% deferred rehab loan for 70% of the repair costs (\$10,500).** 20% of the loan will be forgiven each full year; no principal remains if the rental owner maintains rent and income requirements for 5 years.
- ◆ **Owner match or other funding for the remaining 30% of repair costs (\$4,500).** Cash or bank loan.

This is how Bob and Patty will pay for their repairs:

\$10,500 deferred rental rehab loan	
<u>4,500</u> owner match	
\$15,000 Total	

*2015 Area Median Family Income (AMI) Limits (80%):

1 person \$41,400 / 2 people \$47,300 / 3 people \$53,200 / 4 people \$59,100 / 5 people \$63,850 / 6 people \$68,600 / 7 people \$73,300 / 8 people \$78,050 (These amounts are adjusted each spring)

**2015 Fair Market Rents:

Efficiency \$433 / 1-Bedroom \$481 / 2-Bedrooms \$651 / 3-Bedrooms \$813 / 4-Bedrooms \$1,067
(These amounts are adjusted each spring)

RESOLUTION _____

A RESOLUTION OF THE CITY OF LE SUEUR

IN SUPPORT OF A SMALL CITIES DEVELOPMENT PROGRAM PROJECT

BE IT RESOLVED THAT THE City of Le Sueur will act as the legal sponsor for project(s) contained in the Minnesota Department of Employment and Economic Development Small Cities Development Program application to be submitted on February 25, 2016, and that the Mayor and the City Administrator are hereby authorized to apply to the Minnesota Department of Employment and Economic Development for funding of this project on behalf of the City of Le Sueur.

BE IT FURTHER RESOLVED the City of Le Sueur has legal authority to apply for financial assistance, and the institutional, managerial, and financial capacity to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of Le Sueur has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, the City of Le Sueur may enter into an agreement with the State of Minnesota, for the approved project(s), and that the City of Le Sueur certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

NOW THEREFORE BE IT RESOLVED that the Mayor and the City Administrator, or their successors in office, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of Le Sueur on the 25th of January, 2016.

SIGNED:

Robert Broeder, Mayor

Jenelle Teppen, City Administrator

Date

Date

WITNESSED:

Monica Muchow, City Clerk

Date



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Bruce Kelly, Police Chief

SUBJECT: Approve Authorizing Police Department to Lease Squad Car and Extend 2014 Lease

DATE: For the City Council Meeting of Monday, January 25, 2016

PURPOSE/ACTION REQUESTED

Consider authorizing the Police Chief to enter into a contract with the State of Minnesota to lease a 2016 Ford Police SUV to replace a 2010 Ford Crown Victoria squad car. Also consider recommendation to extend the 2014 Police SUV lease for one additional year.

SUMMARY

The Police Department has, for the past several years leased its squad vehicles through the State's contract.

The 2010 squad has 116,000 miles on it, which meets the mileage standards set by the Vehicle Services Subcommittee several years ago. That in turn, means that a 2016 squad would replace the 2010 Crown Victoria.

We currently lease two SUV's through the State. The 2015 lease is entering the second year of a three year, 100,000 mile lease and has 39,690 miles on it. There is also a 2014 SUV squad that is in it is in the third year of three year, 100,000 mile lease and has 90,759 miles on it.

Current lease payments are as follows;

- 2014 SUV squad at \$621.30 a month
- 2015 SUV squad at \$652.50 a month.

Rather than rotate out two squads this year, Staff suggests that the 2014 squad lease is extended for an additional year at \$529.52 a month. This would save the City around \$6,000 this year. The new monthly payment for the 2014 SUV squad would be \$91.78 less than the current lease. Also by extending the lease, we would not need to pay out an additional \$5,000.00 in squad set up. The state has agreed to extend our mileage an additional 10,000 mile through the spring of 2017.

This additional lease is budgeted for, and Staff suggests that this additional SUV squad lease be over a four year term at \$500.84 per month and up to 100,000 miles.

RECOMMENDATION

Staff recommends that the city extend the 2014 SUV squad lease by an additional year taking it out to the summer of 2017 with 110,000 miles.

Staff also recommends that we enter into a new four year lease for a 2016 SUV squad to replace the 2010 Crown Victoria squad car.

Custom Rate Quote

Le Sueur Police Department

Attn: Sergeant Greg Schelin

2016 Ford Interceptor Utility

3.7L V6 Ti-VCT FFV Engine, AWD, 16/21 MPG

Base Price: \$25,562.95

Added Options:

100 Watt Grill Lamp Siren & Speaker Wiring (incl. bracket & pigtail)	18X	\$262.00
Dark Car Feature	43D	\$17.00
Dealer Silence Chime Tone for Key in Ignition	NO CHIME	\$125.00
DELETE CARPET Full Rubber Floor in Lieu of Carpeting	DELETE	-\$103.00
Delete: Left Side Mounted Spotlamp with Halogen Bulb	51Y	-\$187.00
Dome Light - Red/White in Cargo Area	17T	\$45.00
Keyed Alike - 1284x	59B	\$45.00
Left Side Mounted Spotlamp with Whelen 8-Degree LED Bulb	51T	\$366.00
Noise Suppression Bonds	60R	\$87.00
Prewiring for Grille Lamp, Siren, and Speaker	60A	\$45.00
Rear Console Plate	85R	\$30.00
Rearview Camera Display in 4" Diagonal Center Screen - STD (or in Rear View Mirror 87R)		
Transit Tax (Marked Exempt)		\$0.00

Exterior Color: Shadow Black

Interior Color - Cloth: Black



Police Interceptor image and graphics are only for reference only.



Shadow Black⁵



Total with Selected Options:

\$26,294.95

Term	2 Year Lease			3 Year Lease			4 Year Lease			5 Year Lease			6 Year Lease			7 Year Lease		
	Monthly Rate	Rate per Mile	Daily Rate	Monthly Rate	Rate per Mile	Daily Rate	Monthly Rate	Rate per Mile	Daily Rate	Monthly Rate	Rate per Mile	Daily Rate	Monthly Rate	Rate per Mile	Daily Rate	Monthly Rate	Rate per Mile	Daily Rate
Total Miles																		
70,000										\$411.28	\$0.353	\$13.52	\$359.91	\$0.370	\$11.83	\$323.21	\$0.388	\$10.63
75,000										\$412.95	\$0.330	\$13.58	\$361.29	\$0.347	\$11.88	\$324.40	\$0.363	\$10.67
80,000				\$622.40	\$0.280	\$20.46	\$492.50	\$0.296	\$16.19	\$414.61	\$0.311	\$13.63	\$362.68	\$0.326	\$11.92	\$325.59	\$0.342	\$10.70
85,000	\$886.36	\$0.250	\$29.14	\$625.18	\$0.265	\$20.55	\$494.59	\$0.279	\$16.26	\$416.28	\$0.294	\$13.69	\$364.07	\$0.308	\$11.97	\$326.78	\$0.323	\$10.74
90,000	\$890.52	\$0.237	\$29.28	\$627.96	\$0.251	\$20.65	\$496.67	\$0.265	\$16.33	\$417.95	\$0.279	\$13.74	\$365.47	\$0.292	\$12.02	\$327.97	\$0.306	\$10.78
95,000	\$894.69	\$0.226	\$29.41	\$630.73	\$0.239	\$20.74	\$498.75	\$0.252	\$16.40	\$419.61	\$0.265	\$13.80						
100,000	\$898.86	\$0.216	\$29.55	\$633.51	\$0.228	\$20.83	\$500.84	\$0.240	\$16.47	\$421.28	\$0.253	\$13.85						

Note: Rates do not include fuel or insurance but includes maintenance less tires.

Quote prepared by Ellie Pflager 1/14/16



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Ed Tschida, EDA Executive Director

SUBJECT: Consider Recommendation from EDA

DATE: For the City Council Meeting of Monday, January 25, 2016

PURPOSE/ACTION REQUESTED

Consider a recommendation from the EDA regarding housing incentives.

SUMMARY

For several months, the EDA has been discussing various types of housing incentive options, based off of recommendations from the 2014 Housing Study, a follow up Housing Task Force meeting, and subsequent meetings with local contractors, banker, and real estate agent.

Based on the discussions that have taken place, the EDA recommends that the City Council consider a Permit Fee Reduction Program for 2016, towards which \$50,000 of EDA funds would be dedicated. Further, the EDA intends to commit \$10,000 towards a Down Payment Assistance (Loan) Program, which will be considered at a later meeting since it is not intended that this program will have funding until mid-2016 at the earliest, and the City would further like to solicit interest from any area employers to participate in such a program.

PERMIT FEE REDUCTION PROGRAM:

The program policy proposes setting Building Permit Fees at \$500, AND a 100% reduction of the City's WAC/SAC fees for up to the first ten (10) permits issued for construction of new single-family housing units in the community. This equates to around \$8,000 in savings on the building permit, depending on the value of construction. In speaking with local contractors and others in the housing industry, the more significant challenge in new construction is the carrying costs up front. Anything that can be done to lessen or extend those would provide greater incentive to builders to get homes in the ground. Considering this feedback, a fee reduction incentive seems like it would work well in helping to get additional homes constructed, which was a top priority of the Housing Study Task Force.

The funding is set up so the City would be reimbursed by the EDA, for each \$3,000 SAC fee waived, but would not be reimbursed for the WAC fee. If the EDA issued all 10 waivers for 2016, this would equate to a \$30,000 reimbursement to the SAC fund. The EDA would also reimburse the City for the portion of the permit fees waived to reduce the building permit cost to \$500. The amount depends on the actual permit cost, which is based on construction value. For example, a construction value of \$200,000 would have just over \$2,600 in permit fees. Staff proposes

allocating \$20,000 towards the permit fee reimbursement; for a total contribution of \$50,000.

The EDA also discussed the potential of implementing a buyer incentive program by providing a grant (rebate) for the purchase of newly constructed home in the City. Because the original focus of the efforts was to spark new home construction in the City, the EDA recommends moving forward with the Permit Fee Reduction Program at this time, though intends to evaluate for 2017 whether implementation of a rebate program to help encourage new home purchase would be worth pursuing.

RECOMMENDATION

Staff recommends the City Council approve the Permit Fee Reduction Program for 2016 in an amount not to exceed \$50,000 as set forth on the attached Resolution. The \$50,000 would originate from the EDA fund.

RESOLUTION _____

A RESOLUTION OF THE CITY OF LE SUEUR

**ADOPTING THE HOUSING INCENTIVE POLICY FOR
THE PERMIT FEE REDUCTION PROGRAM**

WHEREAS, the City Council of the City of Le Sueur, Minnesota (the "City Council"), has established the Le Sueur Economic Development Authority (the "Authority"), which has the powers contained in Minnesota Statutes, section 469.090 to 469.108, the powers of a housing and redevelopment authority under Minnesota Statutes, sections 469.001 to 469.047 or other law, and the powers of a city under Minnesota Statutes, sections 469.124 to 469.134 or other law; and

WHEREAS, in 2014 the Authority commissioned a community-wide housing study; conducted by Community Partners Research, Inc, and adopted by the City Council under Resolution #14-075; and

WHEREAS, on March 5, 2015, the Le Sueur Housing Task Force convened and established the following ranked recommendations for the City of Le Sueur Housing Plan:

1. Staff/capacity to focus on housing aspects. Assign responsibility for housing plan
2. Rental housing inspection
 - a. Crime free
 - b. General nuisance
 - c. Enforcement for property maintenance
3. New construction incentives
 - a. SAC, WAC etc.
4. Downtown mall redevelopment
 - a. Mixed Use
5. Housing rehabilitation
6. Employer assistance programs
7. New rental development; and

WHEREAS, the Authority, based on the recommendations from the Housing Task Force, has reviewed housing incentive programs for City; and at the meeting on December 28, 2015 recommended unanimously to adopt the Permit Fee Reduction Program, subject to the eligibility requirements of the 2016 Policy and Procedures, attached as Exhibit A, and further outlined below.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LE SUEUR, LE SUEUR COUNTY, MINNESOTA, THAT: It hereby recommends the adoption of the Permit Fee Reduction Program, setting the Building Permit Fee; inclusive of the Permit Fee, Plan Check Fee and State Surcharge; at \$500; and reducing the Water Access Charge and Sewer Access Charge to zero-dollars (\$0) for up to ten (10) new single family homes in 2016 as follows:

- a) Priority is based on date of complete permit application, not date of permit submittal. A complete permit application will be at the discretion of the Building Official.
- b) The new home shall be constructed on an existing, platted lot within the corporate boundaries of the City of Le Sueur.
- c) The subject homes shall be owner-occupied, or to be owner-occupied when sold by the builder.

d) After closing on the sale of an existing spec home, in which the WAC and SAC fees were waived, the contractor may have the WAC and SAC fees waived for subsequent new homes, contingent upon having no more than two unsold spec homes using the program at one time. The contractor may request that the Le Sueur Economic Development Authority waive this provision. The EDA may waive this provision at its discretion.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF LE SUEUR, LE SUEUR COUNTY, MINNESOTA, THAT: It hereby authorizes the Executive Director of the Authority, or his/her designee, to reimburse the City of Le Sueur for each Sewer Access Fee reduced in 2016, for up to ten (10) permits and not to exceed \$30,000; and for each Building Permit Fee reduced for up to ten (10) permits and not to exceed \$20,000.

The adoption of the foregoing resolution was duly moved by Councilmember _____ and seconded by Councilmember _____, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of Le Sueur on this 25th day of January 2016.

SIGNED:

WITNESSED:

Robert Broeder, Mayor

Monica Muchow, City Clerk

**EXHIBIT A
PERMIT FEE REDUCTION PROGRAM
2016 POLICY AND PROCEDURES**

Purpose

The purpose of the Permit Fee Reduction Program is to encourage construction of new housing units within the City of Le Sueur.

Availability

The Building Permit Fee (inclusive of the Permit Fee, Plan Check Fee and State Surcharge) shall be set at \$500; and the WAC and SAC Fees will be reduced to \$0 for up to the first ten (10) single family home permits issued in 2016. *Twin homes are considered two single family homes if each is located on a separate legal parcel requiring a separate permit and separate utility connections for each.* Priority is based on date of complete permit application, not date of permit submittal. A complete permit application will be at the discretion of the Building Official. The Building Official shall keep track of the number of permits issued under this Program and provide this information to the City Administrator as needed, but no less than monthly. The Permit Fee Reduction Program will be administered under this written policy to the extent funds are allocated to the respective sewer enterprise fund and building inspections fund by the EDA Board. Initially it is expected that this program will be funded in the amount of up to \$50,000 per year. The EDA Board shall reimburse the City for all SAC reductions in the amount of up to \$30,000 per year, and all Building Permit Fee reductions in the amount of up to \$20,000 per year.

Permit Fee Reduction Eligibility

1. The new single-family home shall be constructed on an existing, platted lot within the corporate boundaries of the City of Le Sueur.
2. The subject homes shall be owner-occupied, or to be owner-occupied when sold by the builder.
3. After closing on the sale of an existing spec home, in which the WAC and SAC fees were waived, the contractor may have the WAC and SAC fees waived for subsequent single-family new homes, contingent upon having no more than two unsold spec homes utilizing the program at one time.

Subsequent Contractor Permit Reduction Requests

The contractor may request that the EDA waive Eligibility Requirement #3, to allow for construction of additional spec homes under the Program. The EDA may waive this provision at its discretion.

Right to Deny

The Economic Development Authority in and for the City of Le Sueur has the right to deny any application based on its discretion.



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council
FROM: Jenelle Teppen, City Administrator
SUBJECT: Nuisance Violation Hearing
DATE: For the City Council Meeting of Monday, January 25, 2016

PURPOSE/ACTION REQUESTED

Consider an Order to declare the property located at 207 Market Street in violation of City Code Chapter 97.07 and order abatement of the nuisance.

SUMMARY

The property owner at 207 Market Street has failed to comply with the City's request to remove miscellaneous storage and inoperable vehicles that are not parked in approved parking stalls. In order for the City to abate the nuisance, the City Council is required to give the property owner an opportunity to be heard.

The Council will recall that this property owner went through the Court process earlier this year and a sentencing order was issued at that time. The property owner complied with the sentencing order within the time set forth, but has since brought the various vehicles back to the property and has again begun piling up various items around the building and property.

The property owner was notified via certified mail and by posting a notice at the property that they have that opportunity at this meeting.

Should the property owner appear, the Council should allow him an opportunity to speak to the nuisance violation. Following that the Council should discuss how they would like to proceed.

The Council may consider allowing him an additional amount of time in which to abate the nuisance, or they may decide that he has had adequate time in which to abate it.

Once the City Council has determined that the nuisance exists and whether the property owner has had adequate time to abate it, they should consider the attached resolution and Order that states the Council has found the conditions to be a nuisance and further orders that if the nuisance is not abated within the time prescribed by the City Council, the City will seek injunctive relief by obtaining an administrative search warrant and abate the nuisance. The costs to abate the nuisance will be the responsibility of the property owner and should the bill go unpaid, the City will certify the costs (plus administrative fee) to the County for collection with property taxes.

RECOMMENDATION

Staff recommends the Council allow the property owner to appeal the nuisance violation if they are in attendance and then make a determination as to whether the violation exists and determine the date by which the nuisance should be abated, and if it is not abated to the satisfaction of the Police Chief (or designee), the City will abate the nuisance as set forth in the attached Resolution and Order.

RESOLUTION NO. 16 - __

ORDER PURSUANT TO CITY CODE CHAPTER 97.09 (A)

At a meeting of the City Council in and for the City of Le Sueur, Minnesota, which meeting was duly called and held on the 25th day of January 2016 at 6:30 o'clock pm, all Councilpersons were present. Mayor Broeder presided at the meeting and the following Resolution was offered by Councilperson _____ who duly moved for its adoption:

WHEREAS, Pursuant to City Code Chapter 97.09 (A), the City Council of Le Sueur, Minnesota finds the property located at 207 Market Street, Le Sueur, Minnesota.

To be in violation of the City's Code Chapter 97.07 for the following reasons:

- Maintains or permits a condition which unreasonably annoys, injures or endangers the safety, health, morals, comfort or repose of any considerable number of members of the public.

WHEREAS, the conditions listed above have been fully documented by the City's Police Department and the property owner received the notice on December 28, 2015 that the nuisance must be abated.

WHEREAS, At the time of this Resolution the property still constitutes a public nuisance.

NOW, THEREFORE BE IT RESOLVED by the City Council in and for the City of Le Sueur, Minnesota, as follows:

1. That pursuant to the foregoing Findings and in accordance with City Code Chapter 97, the Council does hereby order the record owners of the above public nuisance or their representatives to make the following corrections on the property located at 1101 North Court Street, Le Sueur, Minnesota:
 - a. The nuisance must be abated to the satisfaction of the Police Chief (or designee) by _____, 2016.
2. That an administrative search warrant will be sought from the District Court of Le Sueur County in which the public nuisance exists unless the nuisance is abated by the above date.
3. That if the City must take action to enforce this Order, all enforcement costs will be the responsibility of the property owner, and if they go unpaid, the costs will be specially assessed against the property and collected in accordance with Minnesota Statue Sections 429.061.
4. That if the City must take action to enforce this Order, the City shall abate the nuisance in full.

Said Resolution was duly seconded by Councilperson _____ and put to a vote. Voting in favor were Councilpersons _____ .

Motion carried.

Approved this 25th day of January, 2016.

Robert Broeder, Mayor

ATTEST:

Monica Muchow, City Clerk



Le Sueur Police Department
Bruce L. Kelly
Chief of Police

205 South Second Street, Le Sueur, MN 56058

Phone (507) 665-2041 • Fax (507) 665-8952

January 12, 2016

Joseph Fiedler
400 S. 2nd Street
Le Sueur, MN 56058

Dear Mr. Fiedler:

This notice is provided to you in compliance with City Code Chapter 97.06.

On December 28, 2015 you were notified that your property was in violation of the above-referenced City Code. As of the date of this letter, nuisance issue hasn't been abated.

On Monday, January 25, 2016 you will be given an opportunity to be heard before the City Council regarding the nuisance violation at 207 Market Street. The meeting will take place at 6:30 pm and will be held in the City Council's Chambers at 203 S 2nd Street.

Should the City Council confirm the violation, they may give you an additional period of time to clean the property. If the nuisance is not abated within the time period prescribed by the City Council, the City will seek an administrative search warrant and abate the nuisance. You will be responsible for the costs associated with abating the nuisance. Should the invoice go unpaid, the full cost, plus administrative fees will be certified to the County Auditor or collection with property taxes.

If you have any questions before the hearing date, contact the Le Sueur Police Department at 507-665-2041.

Respectfully,

A handwritten signature in cursive script that reads "Bruce L. Kelly".

Bruce L. Kelly
Chief of Police

BLK:jac

Enclosure



Le Sueur Police Department
Bruce L. Kelly
Chief of Police

205 South Second Street, Le Sueur, MN 56058

Phone (507) 665-2041 • Fax (507) 665-8952

December 28, 2015

Mr. Joseph Fiedler
400 South Second Street
Le Sueur, MN 56058

Mr. Fiedler,

Enclosed for your review, please find a nuisance violation notice and order for abatement for property located at 207 Market Street. Enclosed you will find several photographs highlighting the items that must be abated within the next fourteen days. Below you will find page by page instructions on what items are in violation and what needs to be done to abate the violation.

Page 1 – Miscellaneous storage piled around the property (Remove items)

Page 2 – Dump Truck with tires (Must show this Dump Truck is in proper running order)

Page 3 - White Semi with missing wheels / rear axle (Must show this Semi has all its parts and is in running order). Unattached rear axle must be removed.

Page 4– Wood pile and blue semi is a missing hood. Wood must be removed and semi must be in running order.

Page 5 – Wood pallets and blue pickup with misc. refuse in the box. (Pallets need to be removed per sentencing order February 11, 2015. Pickup truck needs to be in running order.)

Page 6– Two Semi's not parked in approved spaces missing parts. Semis must be in working order and parked within marked parking spaces

This property seems to be returning to the condition it was about a year ago, and the city will not tolerate any blatant disregard for the city's nuisance ordinance. On February 11, 2015 you agreed with the condition of sentencing order and cleared the property of all nuisances. Over the past several months, you have returned many of the inoperable vehicle right back to the property. The city is giving you 14 days to bring this property into compliance.

Respectfully,

Bruce L. Kelly
Chief of Police

Encl.



Le Sueur Police Department

205 South Second Street, Le Sueur, MN 56058

Phone (507) 665-2041 • Fax (507) 665-8952

NUISANCE VIOLATION NOTICE AND ORDER FOR ABATEMENT

Date of Notice: 12/28/2015
Name of Property Owner and Tenant (if applicable): Joseph Fiedler
Property Owner Mailing Address: 400 S 2nd Street, Le Sueur, MN 56058
Property Location: 207 Market Street, Le Sueur, MN 56058
Enforcement Officer: Chief Bruce L. Kelly
Ordinance Number & Section – Non Conforming Issue 97.06

The City of Le Sueur has verified that your property is in violation of the City of Le Sueur Code of Zoning Ordinances. The following Nuisance Violation has been documented on your property:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Miscellaneous Refuse | <input type="checkbox"/> Abandoned Property |
| <input checked="" type="checkbox"/> Firewood, an accumulation of | <input type="checkbox"/> Fire Hazard |
| <input type="checkbox"/> Stagnant Water | <input type="checkbox"/> Health Hazard |
| <input type="checkbox"/> Vermin Harborage | <input type="checkbox"/> Miscellaneous, Statute or Common Law Nuisance |
| <input type="checkbox"/> Vermin Infestations | <input type="checkbox"/> Abandoned Motor Vehicle |
| <input type="checkbox"/> Sanitary Structures, failure of | <input checked="" type="checkbox"/> "Junk" Vehicle |
| <input type="checkbox"/> Animal Manure, accumulation of | <input type="checkbox"/> Unauthorized Vehicle |
| <input type="checkbox"/> Unsecured Unoccupied Building | <input checked="" type="checkbox"/> Vital Component Vehicle Parts |
| <input type="checkbox"/> Dangerous Structure | <input type="checkbox"/> Grass or Weeds, in excess of 6" |
| <input type="checkbox"/> Abandoned Building | |

Additional Description of Violation:

Page 1 – Misc Items

Page 2 – Dump truck with proper storage of tires ; White semi with missing wheels

Page 3 – Pallets; Proper parking

Page 4 – Pile of wood; Pallets

Page 5 – Inoperable Vehicle

Action Required to Abate Nuisance:

Proper storage of miscellaneous items and tires. All vehicles need to be in operable condition with current registration. Within 14 Days vehicles need to be shown repaired and operable.

The above-referenced Nuisance **must** be abated within **14 days**. Should you, the Property Owner fail to assess all nuisance conditions of your property, the City will take the necessary action to abate such nuisance conditions stated in 97.09.

97.09 ABATEMENT PROCEDURE

(A) Procedure. Whenever a designated official determines that a public nuisance is being maintained or exists on the premises in the city, the official shall notify in writing the owner of record or occupant of the premises of the fact and order that the nuisance be terminated or abated. The notice of violation shall specify the steps to be taken to abate the nuisance and the time within which the nuisance is to be abated. If the notice of violation is not complied with within the time specified, the official shall report that fact forthwith to the City Council and City Attorney. Thereafter, the City Council may, after notice to the owner or occupant and an opportunity to be heard, determine that the condition identified in the notice of violation is a nuisance and further order that if the nuisance is not abated within the time prescribed by the City Council, the city may seek injunctive relief by serving a copy of the City Council order and notice of motion for summary enforcement or obtain an administrative search and seizure warrant and abate the nuisance. Nothing in this section prevents law enforcement or the designated city official to request the City Attorney's office bring criminal charges for violation of this chapter or other federal or state law regulating the activity.

(B) Notice. Written notice of the violation; notice of the time, date, place and subject of any hearing before the City Council; notice of the City Council order; and notice of motion for summary enforcement hearing shall be served by a peace officer or designated official on the owner of record or occupant of the premises either in person or by certified or registered mail. If the premises is not

occupied, the owner of record is unknown, or if the owner of record or occupant refuses to accept notice, notice of the violation shall be served by posting it on the premises. Affidavit of posting shall satisfy the notice requirements of this section.

97.10 RECOVERY OF COST

(A) Personal liability. The owner of the premises on which a nuisance has been abated by the city, or a person who has caused a public nuisance on property not owned by that person, shall be personally liable for the cost to the city of the abatement, including administrative costs. As soon as the work has been completed and the cost determined, the City Clerk or other city official shall prepare a bill for the cost and mail it to the owner. Thereupon the amount shall be immediately due and payable at the office of the City Clerk.

(B) Assessment. After notice and hearing as provided in M.S. § 429.061, as it may be amended from time to time, if the nuisance is a public health or safety hazard on private property, the City Clerk shall, on or before September 1 next following abatement of the nuisance, list the total unpaid charges along with all other charges as well as other charges for current services to be assessed under M.S. § 429.101, as it may be amended from time to time, against each separate lot or parcel to which the charges are attributable. The City Council may then spread the charges against the property under that statute and any other pertinent statutes for certification to the County Auditor and collection along with current taxes the following year or in annual installments, not exceeding ten, as the City Council may determine in each case.

**City of Le Sueur – Police Department
205 South Second Street
Le Sueur, MN. 56058**

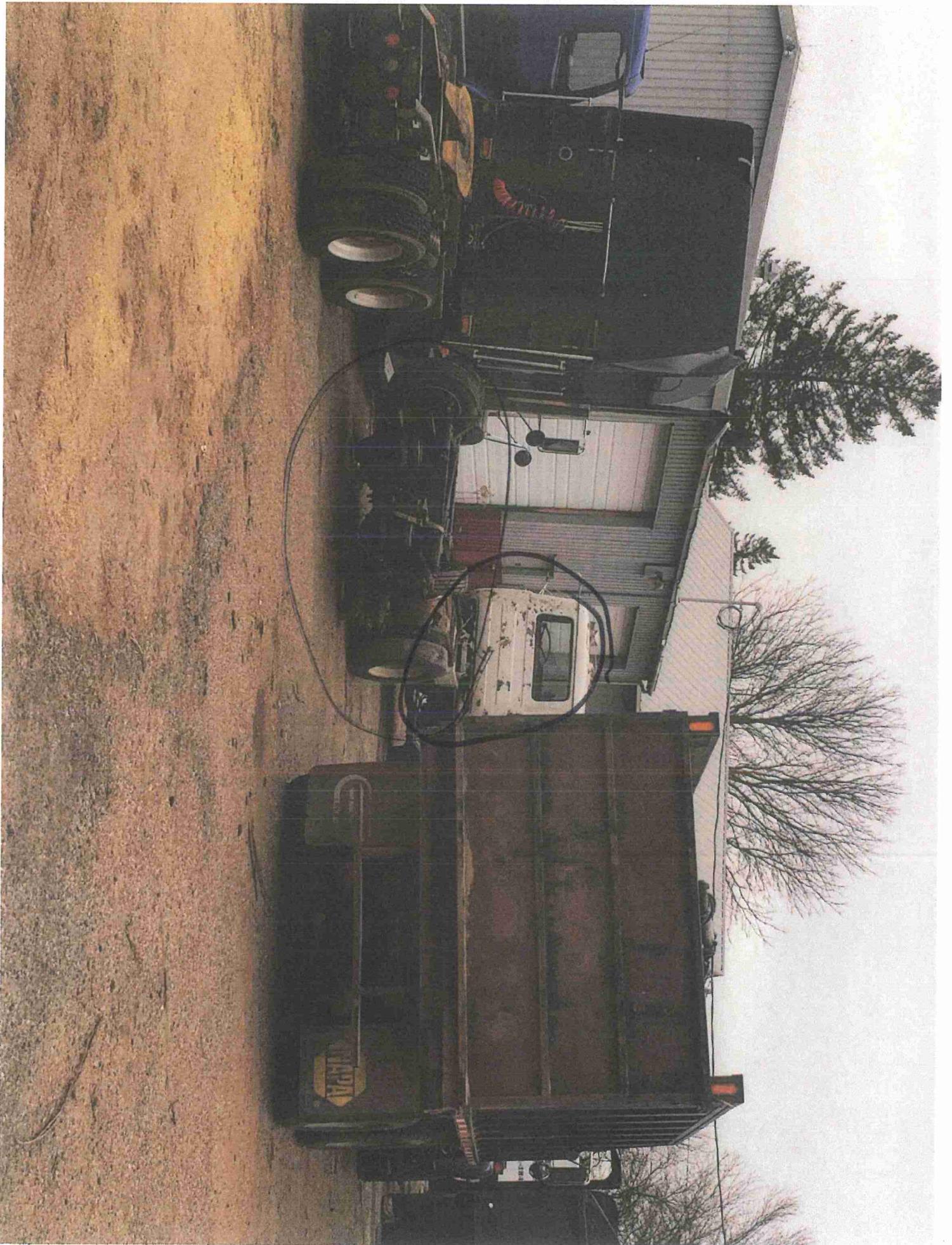
I, Property Owner, certify that I have properly abated the Nuisance Violation/s as indicated above:

Property Owner: _____ Date: _____

Enforcement

Officer: _____ Date: _____





3/1



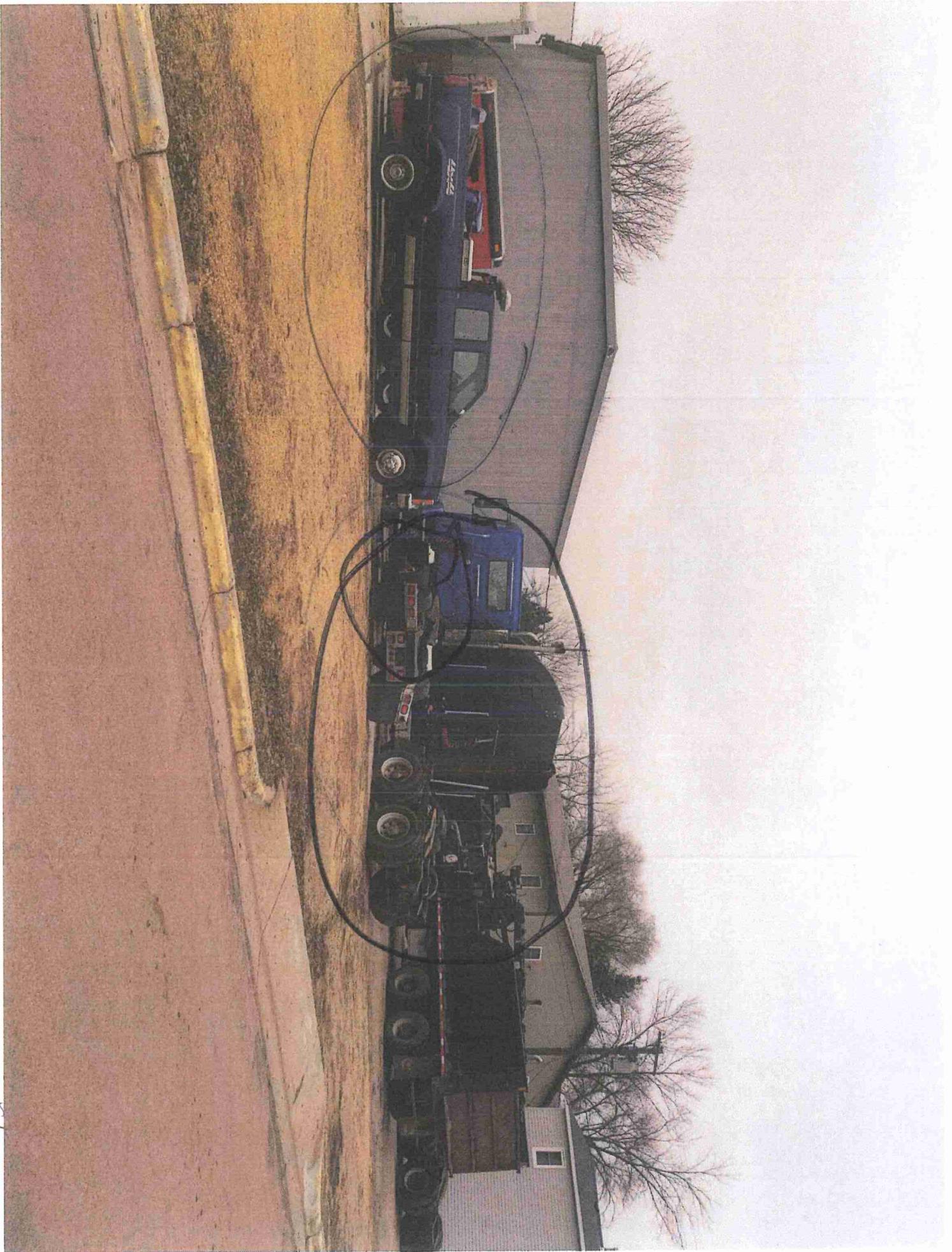
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K. J. JONES

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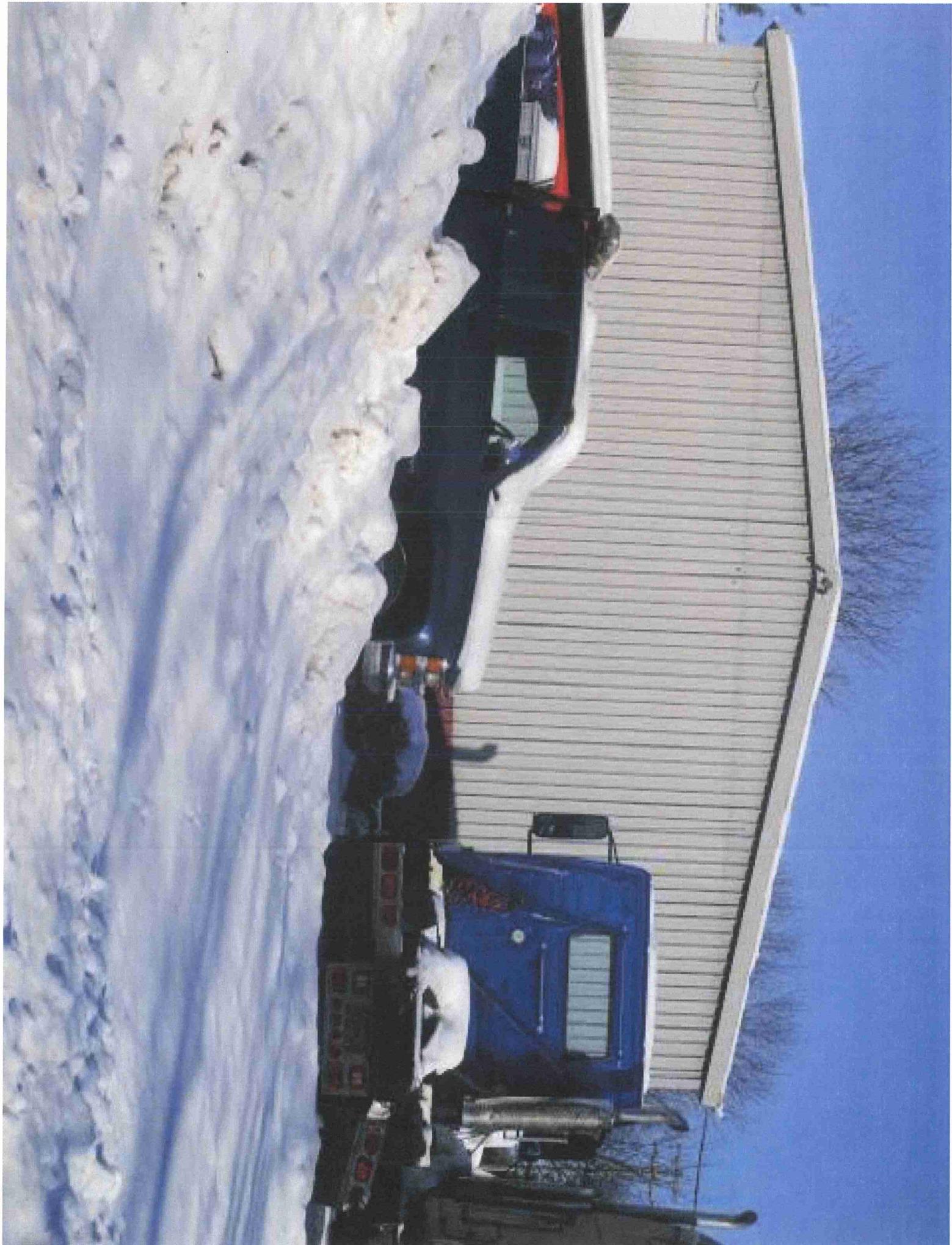
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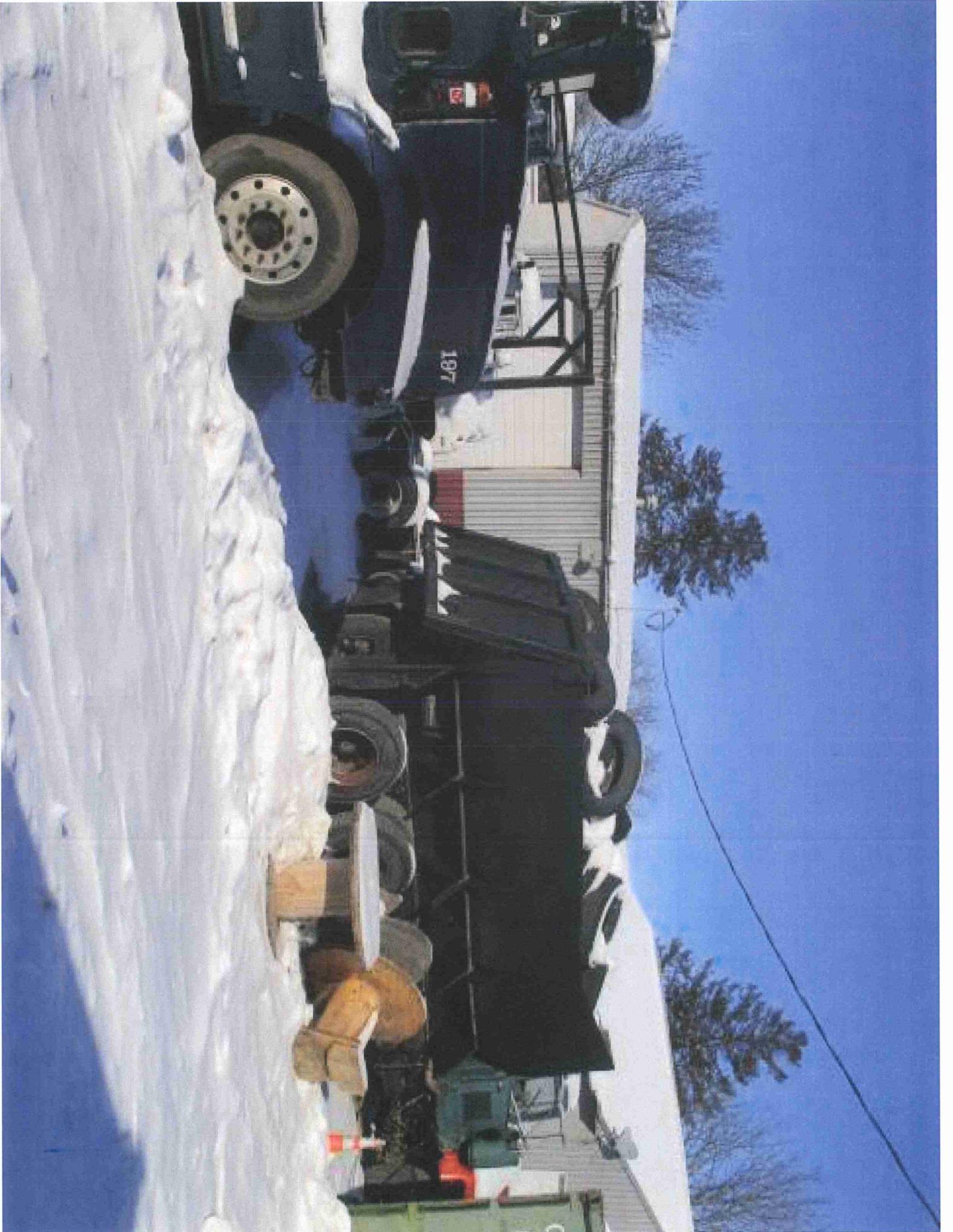


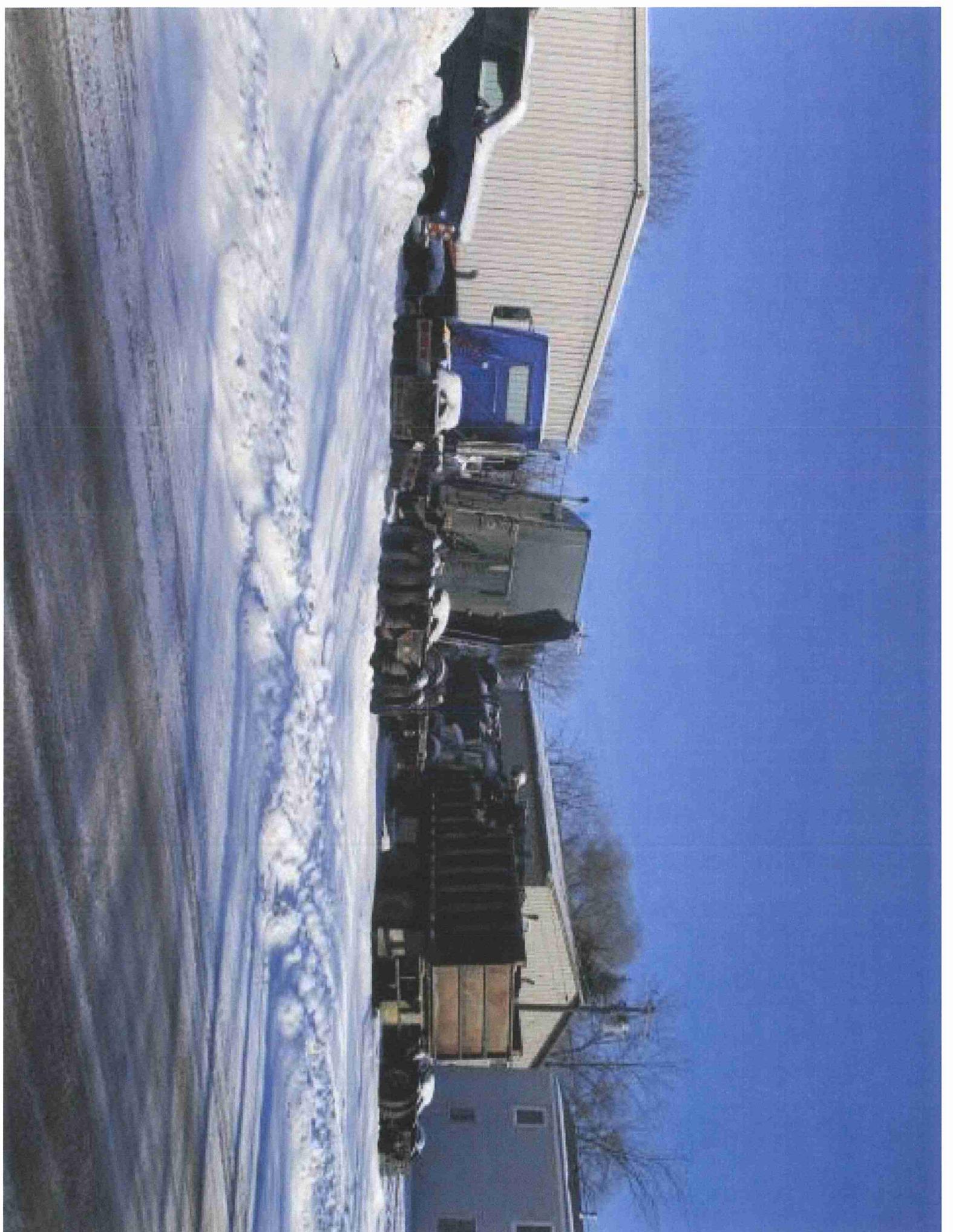
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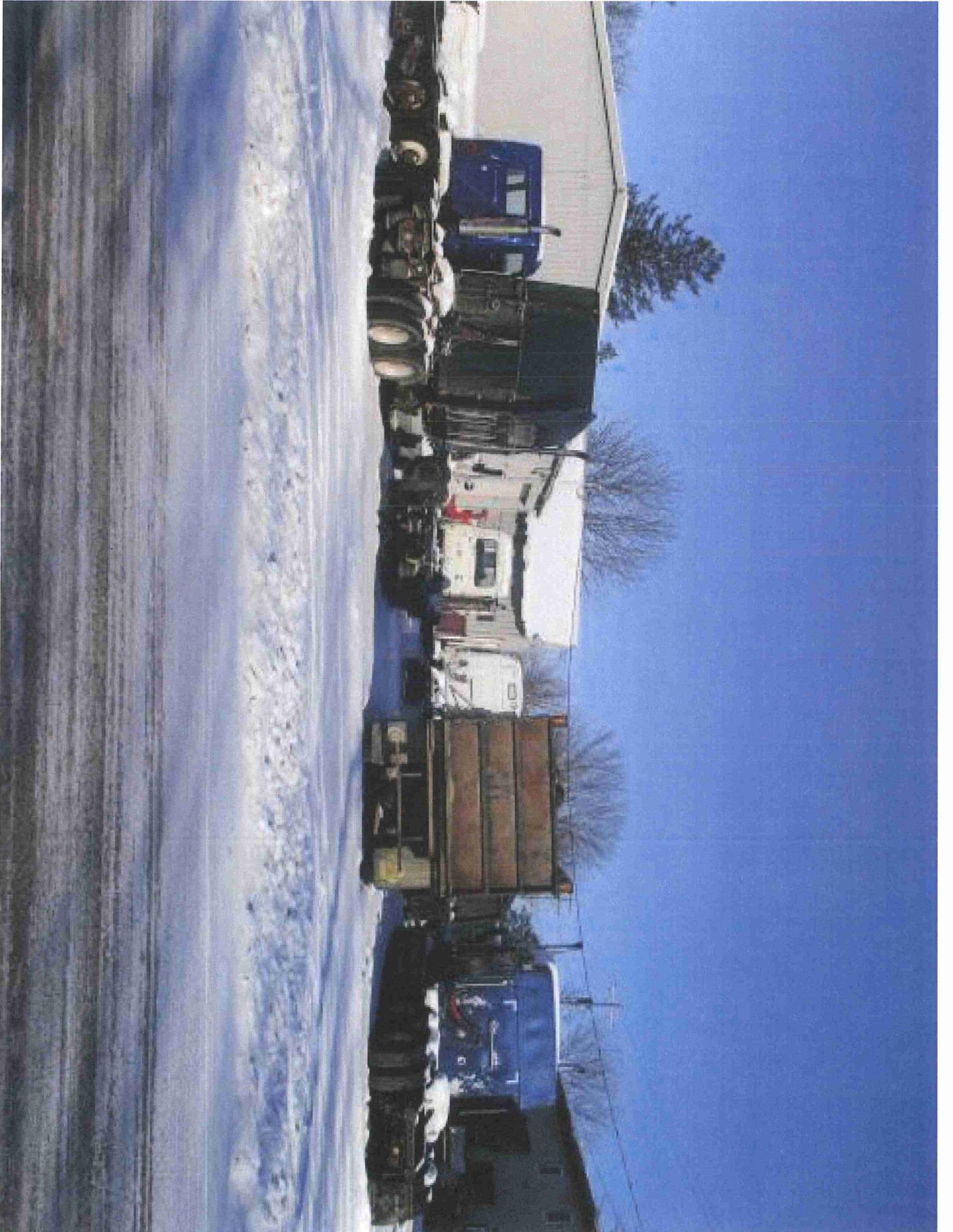


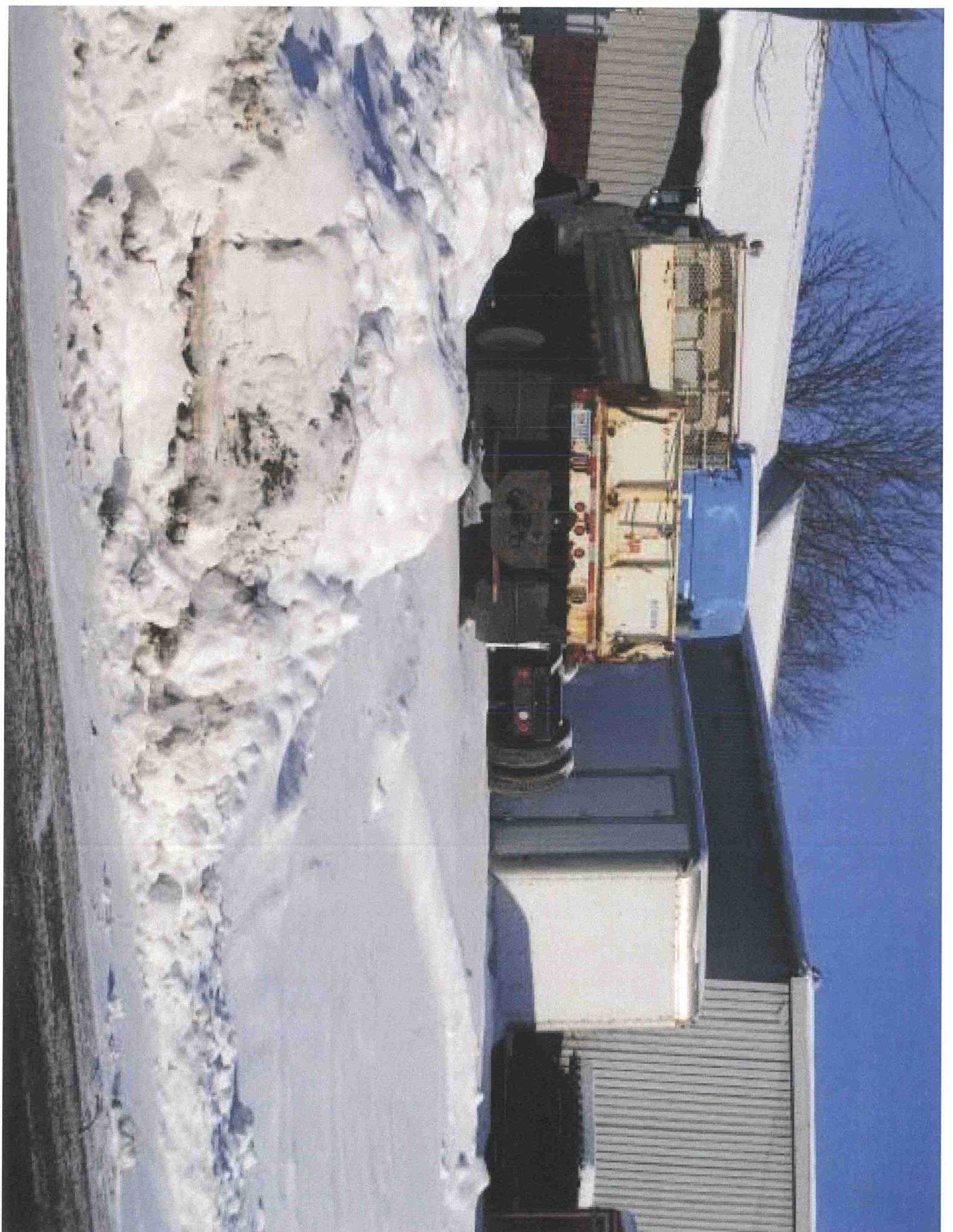
#5















CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Donation Requests

DATE: For the City Council Meeting of Monday, January 25, 2016

PURPOSE/ACTION REQUESTED

Consider requests made to the City for donations.

SUMMARY

This item was tabled from the January 11 City Council meeting in order for Staff to confirm the amount of the previous donation to the Housing and Redevelopment Authority (HRA). My information was incorrect – the amount donated to the HRA in 2014 and 2015 was \$2,000

The City has for the past number of years made annual donations to area organizations. In order to assure that these donations meet the requirements set forth in state statute, an application process was developed.

As a reminder, the City is able to disperse the funds only for a public purpose as defined by the Minnesota Supreme Court; the activity will benefit the community as a body, the activity is directly related to functions of a government, and the activity does not have as its primary objective the benefit of a private interest. The Court has also held that the general objective of a public purpose is to promote the following for all of a city's residents:

- Public health
- Safety
- General welfare
- Security
- Prosperity
- Contentment

Letters were sent to each of the organizations that received funds in 2015 and were notified that their requests must detail the following:

- Applicants may attach copies of financial records to establish financial need with their completed application. These may include: bank statements, and copies of IRS form 1023 and 990 if required to file. The City reserves the right to request these documents for consideration.

- Additionally, all applications must report accurately the purpose of the requested funding. The intent of this funding is for programmatic support, and not administrative burdens.
- No donation will be provided for programs or services, which are a duplication of any existing program or service provided to the public via public funding.
- No donation will be made to groups from outside the City of Le Sueur unless it can be demonstrated that the donation funds will be used within the City of Le Sueur and/or for the benefit of its residents.
- No donation will be made to an organization for the explicit purposes of a nature, which can be defined as: religious, discriminates against a recognized protected class, or for a political campaign.

\$25,000 was set aside in the 21016 budget for donations. I received six applications totaling \$26,750, and they are:

- Youth Opportunities \$10,000
- Le Sueur Little League Baseball \$750
- Chamber of Commerce \$8,000
- Southern Minnesota Initiative Fund \$1,000
- Le Sueur Housing and Redevelopment Authority \$2,000
- Habitat for Humanity \$5,000

In 2015 the City donated to the following:

- Youth Opportunities \$10,000
- Le Sueur Little League \$700
- Chamber of Commerce \$5,000
- South Minnesota Initiative Fund \$1,000
- Le Sueur Housing and Redevelopment Authority \$2,000
- Mayo House \$4,500

I did not receive an application from Mayo House.

RECOMMENDATION

It appears that all of the applications meet the standard established by the Minnesota Supreme Court. The Council should determine the level of funding for each organization.



Le Sueur—Henderson Youth Opportunities

Phone: 507-665-6264 ▶ Post Office Box 223 ▶ Le Sueur, MN 56053
Office and Activities Area ▶ Le Sueur Community Center ▶ 821 East Ferry Street, Le Sueur

December 28, 2015

Jenelle Teppen, City Administrator
City of Le Sueur
205 Second Street
Le Sueur, MN 56058

Dear Jenelle:

I would first like to communicate our thanks for the consistent support, both financial and instrumental, that the city has always provided to Youth Opportunities. It is fair to say that we would have a difficult time continuing the work of our organization without that support.

Over the past 10 years, since our re-organization as Youth Opportunities, we have sought out ways to connect with other groups, organizations and businesses from the area. Building bridges, sharing resources and working together we have achieved some very positive outcomes in our communities! We are proud of our record of creative collaboration. We are also proud to of our history of developing engaging, quality youth programs that also serve to channel the energy and enthusiasm of our young people into efforts that make our communities better places to live. We have also seen the need for Youth Opportunities and their affordable programing growing to keep our youth involved in positive, safe activities during their out of school time. This past year, we had 64% of our youth in our classes of complete scholarships. There is no way that would have been possible without the generous support from the City of Le Sueur.

We hope that you, the Mayor, and the City Council feel that the on-going investment in YO! has been a worthwhile one. And we hope that you continue to see merit in the work that we do to make Le Sueur a better, stronger, and healthier community for our youth. On behalf of the YO! Board of Directors, I would like to express our hope that you will continue to extend your kind support for 2016.

Sincerely,

Melissa Goettl, Program Director
LS-H Youth Opportunities



CITY OF LE SUEUR DONATION APPLICATION

Applications for donations are not automatically renewed each year; each application shall be reviewed based on merit each year in accordance with the guidelines established within the City of Le Sueur Donation Policy and those set forth in state statute regarding public expenditures.

Organizations requesting donations may be required to submit recent bank statements, financial statements, and/or documentation of non-profit status along with donation application such as IRS Form 990 and IRS Form 1023. Organizations making a subsequent request, may be required to submit receipts as well.

Please attach a separate sheet if additional space is required to complete your application.

AMOUNT OF REQUEST: \$ 10,000

Organization Name and Address Information

Organization Name LSH Youth Opportunities

Address PO Box 223

City Le Sueur State MN Zip Code 56058

Contact Name Melissa Goettl Telephone (507) 665-6264

E-mail lshyouthopportunities@gmail.com Fax n/a

Organization Information

Number of Members see attached Le Sueur Residents see attached Membership Fee If Applicable see attached

Geographic Area Served Le Sueur and Henderson Date Formed 2006

Outline the mission, purpose, and objectives of your organization.

See attached

List the purpose for which the current donation would be used, if approved. Give complete details including administrative purposes, i.e. project or event description, period, and community benefits relative to the City of Le Sueur.

See attached

Type of Organization (i.e. 501c3, 501c4, 501c6, 501c19, etc.) and registration number.

501c3
41-1944056

Other Sources of Revenue (include all amounts that have been or will be received for the fiscal year-- other donations, grants/subsidies, private funding, etc.).

See attached

Do you currently receive other gratuities from the city, i.e. facility subsidization, tax reductions, fee waiver or reduction, photocopying, administrative support, etc.?

office use at Community Center, fiscal agent

Have you received any donations from the City of Le Sueur in the past?

If so: Amount Requested \$10,000 Amount Approved \$10,000 Year(s) 2006-2014
yearly

Yes

No

Signature of Authorized Official(s)

M. Duth Program Director

Date 12/28/15

Name and Position

Date

Name and Position

For Office Use Only

Approval Status: _____ Approved _____ Denied _____

Amount: \$ _____ Date: _____

Public Purpose Criteria Met: _____

Note: Personal information contained on this form as submitted to the City of Le Sueur may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties, and will be used for the purpose of determining eligibility for donations. Questions about this collection should be directed to the City Clerk, 203 S 2nd St Le Sueur, MN 56058

Organizational Information

Number of Members- We have 6 board members, all of which reside in Le Sueur. There is no membership fee to be on our board of directors.

But if you are asking for how many youth we service a year, it would be over 230 youth/families from Le Sueur/ Henderson participate in at least one of our events/ programs each year. Most of our events, like our teen nights that usually have 70-80 children at, are completely free. During the summer, our programs have a minimal fee. Most range from \$5-\$20 to help cover some of the expenses of materials, but some of completely free as well. We also do offer scholarships to those that are unable to cover the cost of the classes. This past summer, 64% of the youth in our programs were there on complete scholarships.

Our Mission

Youth Opportunities is a not-for-profit organization that engages the community to promote positive youth development through out-of-school-time programming opportunities. Programs are specifically designed for youth ages 9-15, and are guided by the principles of quality youth development in a safe environment.

List of purposes donation would be used for:

- *Help cover program director's salary
- * Scholarships for youth that are unable to cover costs of programs
- *Phone services through Vonage
- *general operating expenses

Other sources of revenue

- *aDDDvantage Creations- use of The Lodge for classes
- *Carl and Verna Schmidt Foundation- \$1,600.00 for summer intern
- *Community Charities of MN- \$500.00- class expenses
- *Henderson Lions- \$100.00- general fund
- *Le Sueur County Sheriff's Posse- \$500.00- general fund

- *Le Sueur Jaycees- \$500.00- general fund
- *Le Sueur Knights of Columbus- \$300.00- Teen Night expenses
- *Le Sueur Lions- \$1,000.00- general fund
- *Le Sueur Rotary- \$1,000.00- general fund
- *MVEC- \$600.00- transportation expenses for classes
- *Oberle, Ltd.- \$100 off tax filing
- *Treasures in Town- \$2,000- general fund
- *United Funds of Le Sueur- \$5,500.00- administrator's expenses, scholarships, class expenses
- *Dr. Jo Anderson's memorial- \$420- scholarships
- *Summer Program fees- about \$500- classes expenses
- * Teen night concession sales- \$262- scholarships and class expenses

Internal Revenue Service
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date:

SEP 04 2006

YOUTH OPPORTUNITIES (YO!)
PO BOX 223
LE SUEUR MN 56058-0223

Person to Contact:

Tracy Garrigus #31-07307

Toll Free Telephone Number:

877-829-5500

Employer Identification Number:

41-1944056

Dear Sir or Madam:

This is in response to the amendment to your organization's Articles of Incorporation filed with the state on May 8, 2006. We have updated our records to reflect the name change as indicated above.

Our records indicate that a determination letter was issued in December 1999 that recognized you as exempt from Federal income tax. Our records further indicate that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Cindy Westcott
Manager, Exempt Organizations
Determinations

LE SUEUR – HENDERSON YOUTH OPPORTUNITIES

ORGANIZATION INFORMATION

History

In 1998, Le Sueur-Henderson Healthy Communities, Inc, a 501(c)(3) organization was established as a community-based effort to nurture youth of all ages in the communities of Le Sueur and Henderson, Minnesota. LSH Healthy Communities was an expansion of the former Chemical Use Education (CUE) Committee and Creative Alternatives Network (CAN) Committee, formed in 1975 and 1990 respectively. All the groups shared a long history of promoting a wide range of services for youth. From early childhood issues to chemical abuse prevention and conflict resolution, Healthy Communities and its predecessors provided valuable services to many residents of our area.

In 2006, Le Sueur-Henderson Healthy Communities, Inc. changed its name and redefined its mission. Youth Opportunities (YO! for short) has narrowed its focus considerably. Following current youth development philosophy, which points to the value of employing proactive strategies, YO! works to engage young people in positive, creative activities that emphasize skill development. YO!'s goal is to act, not react. Beyond addressing existing problems, YO! works at preventing problems by preparing youth to handle the challenges that they will undoubtedly encounter. In keeping with this philosophy, early adolescence is understood to be an especially important window of time in the life of any person. This critical stage of life has been identified as crucial in the development of lifelong skills and positive lifestyle habits. It is the age group that Youth Opportunities seeks to serve.

Purpose

Youth Opportunities is a not-for-profit organization that engages the community to promote positive youth development through out-of-school-time programming opportunities. Programs are specifically designed for youth ages 9-15, and are guided by the principles of quality youth development.

Key Definitions

Out-of-school time: Waking hours each week when young people are not occupied with school, studies, or routine family activities

Principles of Quality

Youth Development: Programs that make a difference provide:

- ♦ Safe places
- ♦ Clear expectations
- ♦ Caring relationships with adults
- ♦ Opportunities to belong
- ♦ Positive values
- ♦ Opportunities to make a real difference

Youth Opportunities' Identified Keys to Success

- Emphasis on quality
- Commitment to meeting the basic needs of youth and the community
- Youth participation in decision making
- Clear identification of target audiences
- Intentional programming with identified outcomes
- Staying relevant and meaningful for youth
- Proactive outreach to underserved communities

MAKING THE CASE FOR MIDDLE SCHOOL OUT-OF-SCHOOL-TIME PROGRAMS

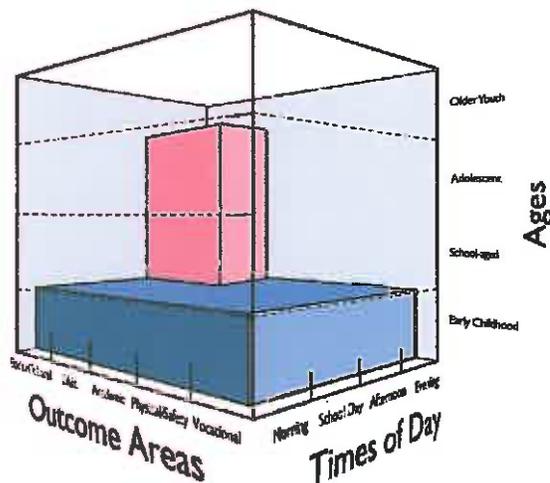
Although some programs are currently offered by Le Sueur – Henderson Community Education, City of Le Sueur Parks and Recreation, membership programs such as Scouting, 4-H and local athletic associations, there is an identified need for additional offerings. Recent (and on-going) focus groups and surveys of 5th – 8th grade students conducted by Youth Opportunities in Le Sueur and Henderson have identified the need for activities beyond the ones currently being offered. Our aim is not to compete with any of the other worthy organizations that serve youth in our communities. Rather, we all need to work together to assure that any unmet needs are addressed.

The challenges YO! faces are:

- improving the quality, availability and impact of out-of-school time learning experiences, and
- encouraging choices that strengthen positive youth development, educational growth and family strength.

School age kids spend less than 25% of their waking hours in school during the year.

The Waking Hours Filled by Early Childhood and School



Pittman (2001) and Department of Education and Justice Labor Statistics

Target audience

The primary audience is elementary and middle school youth ages 9-15. The secondary audience is Le Sueur and Henderson community members. YO! is committed to including a service project experience in its program offerings to encourage youth citizenship that benefits the community. The rationale for including this facet in our program designs is based on the demonstrated connection between community connection and youth development. Youth who are involved in their communities are less likely to engage in risky behaviors. A particular focus of YO! is to recruit and serve those young people identified as at risk or under-served.

All youth in the specified age group will be eligible to enroll in YO! programs. The program director will consult with school counselors and social workers to identify and recruit youth that could benefit from participation in YO! programs but may be hesitant to enroll.

THE TASK BEFORE US

The challenges YO! faces are:

- improving the quality, availability and impact of out-of-school-time learning experiences, and
- encouraging choices that strengthen positive youth development, educational growth and family strength.

There are many options for filling out-of-school time hours. It may be family time or vacation time. It could be participation in youth programs, sports or summer camps. It could also be time spent with friends, watching TV or surfing the internet.

More often for middle school youth, out-of-school time hours are when parents are at work. It's prime time for young people to experiment with high risk activities. Older youth (age 12 and over) are more at risk than younger children. Unsupervised teens have more opportunities for risky behavior because they are too old for some things (day care) and too young for other things (part-time jobs). While the focus for young children is care, older kids need positive challenges.

How youth spend their free time is a more powerful predictor of high-risk behavior than race, income and family structure. Research shows that participation in out-of-school time programs results in:

- Better school attendance; fewer drop outs.
- More positive attitudes toward work, greater completion of homework and improved grades.
- Higher aspirations for education beyond high school.
- Better work habits and interpersonal relationships.
- Less high-risk behavior.

YO! : A STRATEGY FOR ACTION

Youth Opportunities believes in providing intentional, quality youth programming with identified outcomes. Following a period of research and strategic planning, YO! began offering a number of engaging programs for youth in the summer of 2006.

In the past, Le Sueur – Henderson Healthy Communities programs were offered primarily during the school year. Program development occurred during the summer. The cycle has been reversed in this new plan. New programs will be launched during the summer months when youth have more unstructured time.

The continued provision of programs during the school year is currently under consideration. In keeping with our organization's commitment to quality and intentionality, however, any programs developed for the school year will be specific in nature and designed to meet identified needs. One YO!-led initiative that has functioned since the 2006-07 school years is *Giant Steps to Health*. This program has been a grant-funded program supported by the General Mills Foundation. GIANT is an acronym for Get Into Activity and Nutrition Together. It is a collaborative effort including YO!, the City of Le Sueur Parks and Recreation, Le Sueur – Henderson Public Schools, St. Anne's School and staff from Minnesota Valley Health Center. The goal is to have youth and their families adopt year-round healthy lifestyle changes that encourage improved nutritional choices, increased physical activity and reduced "screen time" (television, video and computer games).

YOUTH OPPORTUNITIES PROGRAMS

Youth Opportunities has been able, over the several years, to offer an impressive variety of meaningful activities for youth on an extremely limited budget. Relying on community volunteers, most of the programs YO! has offered have been successfully carried out and well-attended. Surveys and anecdotal evidence have revealed that program participants both enjoyed and benefited from the activities.

An important part of our program planning process is the careful collection and analysis of student survey and focus group data. This input gives our area youth a sense of investment in the programs we provide. It also assures us that our programs continue to be relevant in meeting their changing needs and interests. We have an evolving slate of programs that are offered during out of school times. Activities and interests that arise from our focus groups are added each year when feasible, given our limited funds and changing pool of community volunteers.

Our Youth Opportunities Summer Catalog and Registration Guide is published each April. Copies are distributed by mail to all households in our school district with children grades 3 through 8. The catalog is also available at many locations throughout our two communities.

OUTCOMES AND EVALUATION

YO!'s goal is to involve middle school youth in challenging and rewarding out-of-school activities that engage youth in the community and develop life skills for future success. YO! believes in intentional programming with identified outcomes. Therefore, each program includes an attempt to identify measurable objectives that can be used for evaluation purposes.

When possible, final products are displayed publicly to build awareness and recognition for youth efforts. Special effort is made in association with school counselors and social workers to involve youth not currently active in out-of-school time activities.

With the local schools' cooperation, it would be interesting to conduct our own research to see if participation in out-of-school time programs makes a difference in school attendance, homework completion, grades, attitude, aspirations, and involvement in risk behavior.

November 11, 2015

Jenelle Teppen
Le Sueur City Administrator
203 S. 2nd Street
Le Sueur, MN 56058

Jenelle:

Enclosed is our application for donations and assistance from the Le Sueur Chamber of Commerce.

The Le Sueur Chamber of Commerce is a valuable asset to the community as well as to the City of Le Sueur. We are the focal point for a huge variety of information—business contacts, relocation, travel, community facilities, community activities and more. The Chamber is a business and professional community working together to make Le Sueur a better place to live and work.

The Chamber hopes to continue our fiscal partnership with the City as we see ourselves as a compliment to the work the City does. Losing your support would decrease our effectiveness in the community and would put the Chamber in a position to reevaluate our goals for 2015-2016.

We hope that you consider our request and if you have any questions regarding the Chamber application, please don't hesitate to contact me directly.

Julie Boyland



Executive Director, Le Sueur Chamber of Commerce



CITY OF LE SUEUR DONATION APPLICATION

Applications for donations are not automatically renewed each year; each application shall be reviewed based on merit each year in accordance with the guidelines established within the City of Le Sueur Donation Policy and those set forth in state statute regarding public expenditures.

Organizations requesting donations may be required to submit recent bank statements, financial statements, and/or documentation of non-profit status along with donation application such as IRS Form 990 and IRS Form 1023. Organizations making a subsequent request, may be required to submit receipts as well.

Please attach a separate sheet if additional space is required to complete your application.

AMOUNT OF REQUEST: \$ 8000.00

Organization Name and Address Information

Organization Name Le Sueur Chamber of Commerce
Address 500 N main St.
City Le Sueur State MN Zip Code 56058
Contact Name Julie Boyland Telephone 507-665-2501
E-mail julieb@lesueurchamber.org Fax 507-665-4372

Organization Information

Number of Members 150 Le Sueur Residents _____ Membership Fee If Applicable _____
Geographic Area Served Le Sueur Area Date Formed 1940

Outline the mission, purpose, and objectives of your organization.

Le Sueur Chamber exists to promote the Le Sueur area and serve as a connection to businesses, community institutions and organizations, and people.

List the purpose for which the current donation would be used, if approved. Give complete details including administrative purposes, i.e. project or event description, period, and community benefits relative to the City of Le Sueur.

Tourism - Printed materials, visitor guides & maps, welcome packets.
Promote city events on website and through Chamber Chat Newsletter.
Take many calls on questions on the community and city events.
Positively promoting the business community to others.

Type of Organization (i.e. 501c3, 501c4, 501c6, 501c19, etc.) and registration number.

Other Sources of Revenue (include all amounts that have been or will be received for the fiscal year— other donations, grants/subsidies, private funding, etc.).

Membership dues. Fundraising events - Ec. Dev. monthly \$574.85
- Subsidies - United Fund and Economic Dev. - UF quarterly 1025.00
Jeel John mini storage - We collect checks for them for mini storage \$480.00 a yr.

Do you currently receive other gratuities from the city, i.e. facility subsidization, tax reductions, fee waiver or reduction, photocopying, administrative support, etc.?

no

Have you received any donations from the City of Le Sueur in the past? Yes No
If so: Amount Requested _____ Amount Approved \$5000.00 Year(s) 10 yrs

Signature of Authorized Official(s)

many years ago the chamber use to receive \$10,000.00. Don't know when that started.

Name and Position Date _____

Name and Position Date _____

For Office Use Only

Approval Status: _____ Approved _____ Denied _____
Amount: \$ _____ Date: _____

Public Purpose Criteria Met: _____

Note: Personal information contained on this form as submitted to the City of Le Sueur may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties, and will be used for the purpose of determining eligibility for donations. Questions about this collection should be directed to the City Clerk. 203 S 2nd St Le Sueur, MN 56058



CITY OF LE SUEUR DONATION APPLICATION

Applications for donations are not automatically renewed each year; each application shall be reviewed based on merit each year in accordance with the guidelines established within the City of Le Sueur Donation Policy and those set forth in state statute regarding public expenditures.

Organizations requesting donations may be required to submit recent bank statements, financial statements, and/or documentation of non-profit status along with donation application such as IRS Form 990 and IRS Form 1023. Organizations making a subsequent request, may be required to submit receipts as well.

Please attach a separate sheet if additional space is required to complete your application.

AMOUNT OF REQUEST: \$ 1,000

Organization Name and Address Information

Organization Name Southern Minnesota Initiative Foundation

Address 525 Florence Ave

City Quatona State MINN Zip Code 55760

Contact Name Tim Penny Telephone 507-455-3215

E-mail Tim@smi-foundation.org Fax _____

Organization Information *Please see the attached*

Number of Members _____ Le Sueur Residents _____ Membership Fee If Applicable _____

Geographic Area Served _____ Date Formed _____

Outline the mission, purpose, and objectives of your organization.

List the purpose for which the current donation would be used, if approved. Give complete details including administrative purposes, i.e. project or event description, period, and community benefits relative to the City of Le Sueur.

Type of Organization (i.e. 501c3, 501c4, 501c6, 501c19, etc.) and registration number.

Other Sources of Revenue (include all amounts that have been or will be received for the fiscal year—other donations, grants/subsidies, private funding, etc.).

Do you currently receive other gratuities from the city, i.e. facility subsidization, tax reductions, fee waiver or reduction, photocopying, administrative support, etc.?

Have you received any donations from the City of Le Sueur in the past? Yes No
If so. Amount Requested _____ Amount Approved _____ Year(s) _____

Signature of Authorized Official(s)


Name and Position _____

Date 11/21/15

Name and Position

Date _____

For Office Use Only

Approval Status: Approved Denied
Amount: \$ _____ Date: _____

Public Purpose Criteria Met:

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City of Le Sueur Donation Application

Amount Requested: \$1,000

Organization Name and Address Information

Name: Southern Minnesota Initiative Foundation

Address: 525 Florence Ave, Owatonna MN 55060

Contact Name: Tim Penny

Phone: 507-455-3215

Email: TimP@smifoundation.org

Fax: 507-455-2098

Organization Information

Number of Members: N/A

Le Sueur Residents: N/A

Membership Fee: N/A

Geographic Area Served: 20 county region in Southern MN

Date Formed: 1986

Outline the mission, purpose and objectives of our organization.

Southern Minnesota Initiative Foundation (SMIF) promotes regional economic opportunities with a focus on entrepreneurs and early childhood development.

SMIF is a regional foundation established by the Minneapolis-based McKnight Foundation in 1986. In the past 29 years, SMIF has advanced economic development in the 20-county region with total investments of more than \$96 million. In addition, SMIF has leveraged an additional \$10 for every \$1 raised to support economic, early childhood and community development. These dollars support a consistent vision: a prosperous region with vibrant communities, innovative businesses and a skilled and valued workforce.

SMIF's Investments:

- \$41.6 million-programming
- \$27.4 million-loans
- \$27.6 million-grants

In addition:

- Regional endowment fund exceeds \$34 million
- Awards \$5 million annually through grant, loans and program support
- Acts as a regional collaborator

Economic development resources:

SMIF's business loan program works in partnership with local lending institutions, economic development organizations and government agencies to help "fill the gap" between available and necessary financial resources.

Early childhood resources:

SMIF supports local efforts to create and grow strong early childhood development programs that provide a quality learning environment, achieve results, and have a positive impact on the children and families served.

Community resources:

SMIF supports local community foundations and designated funds as well as community convening to nurture economic prosperity and community vitality within its 20-county region. We are proud of our role in continuing to bring local leaders together to pool resources and ideas for greater community outcomes.

List the Purpose for which the current donation would be used, if approved. Give complete details including administrative proposes, i.e. project or event description, period and community benefits relative to the City of Le Sueur.

SMIF's mission reflects our ongoing commitment to growing southern Minnesota. We are well known for our strong leadership, strategic focus, ability to leverage assets, and helping to build a prosperous and vibrant region. In its latest five year Strategic Plan, SMIF recommitted to its three main focus areas: Early Childhood, Community and Economic Development.

Therefore, we need financial partners such as the City of Le Sueur, to help us capitalize on this opportunity to support entrepreneurs, children and our local citizens. We request that the City of Le Sueur contribute \$1,000 to support the mission of Southern Minnesota Initiative Foundation.

Type of Organization

501c3, tax ID number: 36-3454285

Other sources of Revenue (including all amounts that have been or will be received for the fiscal year- other donations, grants/subsidies, private funding, etc.).

See attached budget

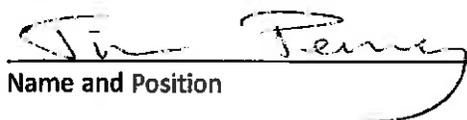
Do you currently receive other gratuities from the city, i.e. facility subsidization, fee waiver or reduction, photocopying, administrative support, etc.?

No

Have you received any donations from the City of Le Sueur in the past?

Amount requested: \$1,000	Amount received: \$1,000	Years: 2006-2015
Amount requested: \$500	Amount received: \$500	Years: 2001-2004

Signature of Authorized Official


Name and Position

11/2/15
Date

**SMIF
FY16 Preliminary Budget**

Total Expenses	Budget FY16	Budget FY15	Variance
Salary & Benefits	1,520,810	1,469,382	3.50%
Consultants	69,971	66,639	5.00%
Staff	70,245	66,900	5.00%
Office & Operations	160,195	152,567	5.00%
Grants SMIF	550,000	550,000	0.00%
Loan Expense	200,661	193,875	3.50%
Restricted Expenses	1,342,433	1,278,507	5.00%
TOTAL EXPENSES	3,914,314	3,777,870	3.61%

Revenue	Budget FY16	Budget FY15	Variance
Operational			
Loan & Interest Revenue	272,895	259,900	5.00%
Restricted Revenue**	1,511,399	1,439,427	5.00%
Spending Policy	1,197,525	1,147,525	4.36%
McKnight*	1,000,000	1,000,000	0.00%
Total Operational Revenue	3,981,819	3,846,853	3.51%

Endowment			
Endowment Donations	400,000	400,000	0.00%
McKnight Match	200,000	250,000	-20.00%
Component Funds	165,000	150,000	10.00%
Investment Income	2,405,205	2,237,400	7.50%
Spending Policy	(1,197,525)	(1,147,525)	4.36%
Total Endowment Revenue	1,972,680	1,889,875	4.38%
Total Revenue	5,954,499	5,736,727	3.80%

**SMIF anticipates an additional \$1,000,000 in loans and \$600,000 in equity investments

Breaking new ground with investments in early childhood and economic development

SMIF FACTS

SOUTHERN MINNESOTA INITIATIVE FOUNDATION INVESTS FOR ECONOMIC GROWTH IN 20 SOUTHERN MINNESOTA COUNTIES

VISION

Southern Minnesota will be a prosperous and growing region with vibrant communities, innovative and successful businesses, and a skilled and valued workforce.

MISSION

Promote regional economic opportunities and collaborations with a focus on entrepreneurs and early childhood development.

CATALYST FOR ECONOMIC GROWTH

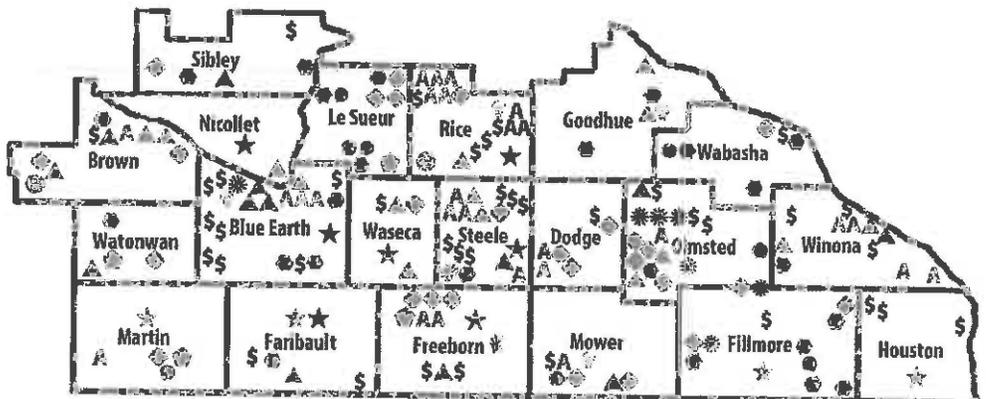
- Invested over \$96.7 million in region since 1986
 - \$41.6 million—programming
 - \$27.4 million—loans
 - \$27.6 million—grants
- Leveraged \$10 for every \$1 in local contributions
- Regional endowment fund exceeds \$34 million
- Awards \$5 million annually through grants, loans, and program support
- Acts as a regional collaborator



FOCUS AREAS:

- **ECONOMIC DEVELOPMENT**
 - Financial Support
 - Business Expertise
- **EARLY CHILDHOOD DEVELOPMENT**
 - Social Emotional Initiatives
 - School Readiness Support
- **COMMUNITY DEVELOPMENT**
 - Community and Designated Funds
 - Farmland Retention

SMIF's 2015 PARTNERSHIPS



- | | | |
|--|---|--|
| <ul style="list-style-type: none"> ● Early Childhood ▲ AmeriCorps LEAP Partner Sites ◆ BookStart Grants ⊙ Early Childhood Dental Network △ EC Grants ⊕ Home Visiting Grants ⊖ New ECI Community ⊗ Reading Oasis Grants ★ Quality Child Care Program | <ul style="list-style-type: none"> ● Economic Development ▲ AmeriCorps VISTA Sites △ ED Grants ⊙ Equity Investments ⊖ Loans ★ SCORE | <ul style="list-style-type: none"> ● Community Development ▲ CD Grant ◆ Community Foundation ⊖ Community Growth Initiative ⊙ Designated Fund ⊗ One Big Thing Grant |
|--|---|--|

Le Sueur County Investments

 Southern Minnesota
INITIATIVE FOUNDATION

Breaking new ground with investments in early childhood and economic development

\$1,803,793

18 LOANS
\$1,323,649

103 GRANTS
\$480,144



New Prague Area Schools received 500 books for their Camp Kindergarten and Kids' Company WRAP (We're Really Awesome Preschoolers) programs. Through these two programs, each participating child received books to take home and keep. In addition, they hosted a BookStart event to include parents and local "celebrities" to encourage and celebrate the importance of reading.

Economic Development Support

More businesses—more jobs

European Roasterie, Le Center, 2007
Door Engineering and Manufacturing Co., Kasota, 2002-2005
ShelkaWorks LLC, Le Center, 2005
Woodside Stables, Le Sueur, 2005
Whitewater Creek Grain & Feed, Inc., Waterville, 2004
Rolco, Inc., Kasota, 2003
Physical Maintenance Services, Waterville, 2001
Odenthal's Meat Market, Heidelberg, 2000
Throlson and Associates, Le Center, 1993, 1998

Community Support

More vibrant communities

Waterville Community Foundation - Local Producers Project, 2012

Community & Designated Funds

Elysian Community Foundation
Le Sueur Community Foundation
New Prague Area Community Foundation
Sakatah Area Foundation
Waterville Friends of the Library

Community Foundation Partnership Grant

Saint Anne's School, "Pre-K Reading Curriculum," 2014

Paint the Town Recipients (Partner—Ace Hardware)

City of Elysian, 2015
City of Waterville, 2015

Early Childhood Support

More children ready to learn

Quality Child Care Provider Training, New Prague, 2016
WEM, Home Visiting, 2010, 2011, 2012, 2013, 2014
A Chance to Grow "Southern MN Pre-K Alliance," 2013, 2014
Region 9 "Social & Emotional Training," 2012
Tri-City United ECI "KickSTART to Kindergarten" 2012

AmeriCorps LEAP Sites (Partner—ServeMN)

Reading Rocks! (Partner—ABDO Publishing):

MVAC Head Start, Le Center, 2015
Tri-City United Preschool, Le Center, 2015

Literacy Programs

(Partners—ABDO Publishing, Capstone, Scholastic):

New Prague Schools, 2014, 2015
Tri-City United Public Schools (2 programs), 2015
WEM Public Schools, 2014
Le Sueur Henderson Public Schools, 2013, 2014
Montgomery Public Library, 2013
Tri-Valley Opportunity Council Inc., Elysian, 2013
Tri-City United ECI, 2011
Tri-City United Schools, 2013

Early Childhood Initiative Community

Tri-City United ECI (as of 2008)



CITY OF LE SUEUR DONATION APPLICATION

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Organizations requesting donations may be required to submit recent bank statements, financial statements, and/or documentation of non-profit status along with donation application such as IRS Form 990 and IRS Form 1023. Organizations making a subsequent request, may be required to submit receipts as well.

Please attach a separate sheet if additional space is required to complete your application.

AMOUNT OF REQUEST: \$ 2000.00

Organization Name and Address Information

Organization Name Le Sueur Housing & Redevelopment Authority
Address 220 Risedorph Street
City Le Sueur State MN Zip Code 56058
Contact Name Kathie Johannsen Telephone 507-665-3932
E-mail lesueurhra@birch.net Fax 507-665-3977

Organization Information

Number of Members _____ Le Sueur Residents _____ Membership Fee If Applicable NA
Geographic Area Served Le Sueur & surrounding area Date Formed 1968

Outline the mission, purpose, and objectives of your organization.

We are a low rent public housing agency that has 48 apartments. We also host the senior nutrition program that provides noon meals Monday-Friday at low cost in order to help those persons who are at-risk to receive a nutritious meal.

List the purpose for which the current donation would be used, if approved. Give complete details including administrative purposes, i.e. project or event description, period, and community benefits relative to the City of Le Sueur.

The donation would help support the senior nutrition program in order to provide lower cost meals for the elderly, near-elderly, handi-capped and disabled, and low income persons.

Type of Organization (i.e. 501c3, 501c4, 501c6, 501c19, etc.) and registration number.

501C3 - see attached

Other Sources of Revenue (include all amounts that have been or will be received for the fiscal year— other donations, grants/subsidies, private funding, etc.).

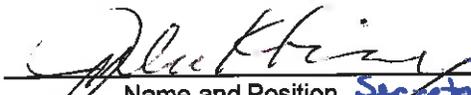
For 2016 we will receive \$2000.00 from the United Fund. In 2015 we received \$2000.00 from the United Fund & \$1000.00 from Treasurers in Town along with the City's donation of \$2000.00

Do you currently receive other gratuities from the city, i.e. facility subsidization, tax reductions, fee waiver or reduction, photocopying, administrative support, etc.?

no - the City is our fiscal agent for payroll, but we do pay \$800.00 per year for this service.

Have you received any donations from the City of Le Sueur in the past? Yes No
If so: Amount Requested \$2000 Amount Approved \$2000 Year(s) 2015
\$2000 \$2000 2014

Signature of Authorized Official(s)

 Date 10-21-15
Name and Position Secretary/Treasurer

Kathie Johannsen, Exec. Director Date 10-21-15
Name and Position

For Office Use Only

Approval Status: Approved Denied
Amount: \$ _____ Date: _____

Public Purpose Criteria Met:

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Anderson Law Office

108 SOUTH MAIN STREET
LE SUEUR, MINNESOTA 56058-1909
TELEPHONE (507) 665-3349

1-800-801-3349
Fax Number: (507) 665-6180

ARTHUR E. ANDERSON
JAMES E. ANDERSON
JOHN M. SKUBITZ

January 8, 2002

**Le Sueur Housing and
Redevelopment Authority
Attr: Kathy Johannsen
220 Risedorph Street
Le Sueur, MN 56058**

Re: Tax Exemption

Dear Ms. Johannsen:

You have requested that I provide you with information concerning the taxability of income received by the Le Sueur Housing and Redevelopment Authority and also the deductibility of donations made to such Authority. Apparently, a question has arisen as to whether or not the Le Sueur Housing and Redevelopment Authority is a 501 (c) (3) entity or otherwise is exempt from the payment of federal and state income tax as a result of complying with other provisions of the Internal Revenue Code and similar provisions regulating state income tax.

The Le Sueur Housing and Redevelopment Authority is a public body, corporate and politic, and is a Political Subdivision of the State of Minnesota and was created by appropriate action of the City of Le Sueur. Political Subdivisions are exempt from the payment of federal and state income tax by virtue of Section 115 of the Internal Revenue Code, which states that gross income does not include income derived from essential governmental functions accruing to any State or any Political Subdivision thereof. The Le Sueur Housing and Redevelopment Authority, therefore, acts in the same way as the State of Minnesota and the City of Le Sueur in that revenues received are exempt from the payment of federal and state income tax. The Le Sueur Housing and Redevelopment Authority does not obtain its exemption under 501 (c) (3) of the Internal Revenue Code but rather from Section 115 as above set forth.

Donations made to the Le Sueur Housing and Redevelopment Authority would also qualify as charitable donations under Section 170 (c) (1) if the gifts or donation is made exclusively for public purposes. This provision is similar to Section 170 (c) (2) of the Internal Revenue Code, which defines a qualified charitable contribution to a 501 (c) (3)

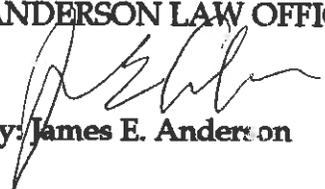
corporation. Again, contributions to the Le Sueur Housing and Redevelopment Authority would be similar to a contribution to the State of Minnesota or the City of Le Sueur and be fully tax deductible as a qualified charitable contribution.

Summary: The provisions that exempt political subdivisions from the payment of income taxes and the provisions that allow donations and contributions to Political Subdivisions to be deductible for income tax purposes are similar to the same provisions that exempted the payment of income tax by 501 (c) (3) corporations and the deductibility of contributions to 501 (c) (3) corporations.

If you are in need of any further information, don't hesitate to contact me.

Yours very truly,

ANDERSON LAW OFFICE


By: James E. Anderson

JEA/jg



CITY OF LE SUEUR DONATION APPLICATION

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Organizations requesting donations may be required to submit recent bank statements, financial statements, and/or documentation of non-profit status along with donation application such as IRS Form 990 and IRS Form 1023. Organizations making a subsequent request, may be required to submit receipts as well.

Please attach a separate sheet if additional space is required to complete your application.

AMOUNT OF REQUEST: \$ 750

Organization Name and Address Information

Organization Name LE SUEUR LITTLE LEAGUE BASEBALL
Address 116 KAUKIS DR.
City LE SUEUR State MN Zip Code 56058
Contact Name THOMAS GUPTON Telephone 507-665-2375
E-mail tgupton@msn.com Fax _____

Organization Information

Number of Members 4 board members Le Sueur Residents Yes Membership Fee If Applicable _____
Geographic Area Served LE SUEUR AND HENDERSON Date Formed 6/17/1986

Outline the mission, purpose, and objectives of your organization.

To promote and develop youth baseball players in 2nd through 6th Grade, in the Le Sueur-Henderson district.



CITY OF LE SUEUR DONATION APPLICATION

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Organizations requesting donations may be required to submit recent bank statements, financial statements, and/or documentation of non-profit status along with donation application such as IRS Form 990 and IRS Form 1023. Organizations making a subsequent request, may be required to submit receipts as well.

Please attach a separate sheet if additional space is required to complete your application.

AMOUNT OF REQUEST: \$ 5,000

Organization Name and Address Information

Organization Name Habitat for Humanity South Central Minnesota
Address 1751 Bassett Drive
City Mankato State MN Zip Code 56001
Contact Name Susan Kennedy Estendorf Telephone 507-995-1574
E-mail hfhkato@hickorytech.net Fax _____

Organization Information

Number of Members 122 Le Sueur Residents 12 Membership Fee If Applicable N/A

Geographic Area Served Le Sueur Community Date Formed 1990

Outline the mission, purpose, and objectives of your organization.

Habitat for Humanity of South Central Minnesota is a non-profit Christian housing ministry dedicated to building simple, decent and affordable housing with and for families in need.



Help build it!

September 29, 2015

HFH of South Central Minnesota
1751 Bassett Dr
Mankato, MN 56001-6202

RE: 501(c)(3) Letter for HFH of South Central Minnesota, Partner ID# 0541-2421

Dear Affiliate Leader:

This letter will confirm that HFH of South Central Minnesota, with employer identification number 41-1654111, is considered a subordinate under the group tax exemption umbrella of Habitat for Humanity International, Inc. ("HFHI") under Section 501(c)(3) of the Internal Revenue Code.

The group exemption number assigned to HFHI by the IRS is 8545. This number may be provided to prospective donors, foundations and other grant organizations as they request it and is required on certain IRS forms.

Enclosed is a copy of the determination letter dated March 9, 2015, provided by the IRS as evidence of HFHI's tax exempt status as well as its group exemption. The determination letter, together with this letter, confirms HFH of South Central Minnesota's subordinate status and provides evidence of its tax exempt status under Section 501(c)(3) of the Code.

In partnership,

Beverly Huffman

Director, US/Canadian Support Services Center
Habitat for Humanity International 877-434-4435
USSupportCenter@habitat.org · habitat.org | Habitat. We build.

Enclosure



CITY OF LE SUEUR
MEMORANDUM

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Update on Status of Cable Commission

DATE: For the City Council Meeting of Monday, January 25, 2016

At the City Council's annual organizational meeting on January 4, there was discussion regarding the current status of the Cable Commission.

City Council liaison Cable Commission, Mark Huntington was going to contact the other Commission members and request information.

It is expected that he will report on the status of the Cable Commission.



CITY OF LE SUEUR
MEMORANDUM

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Review and Discuss City's Relationship with the Housing and Redevelopment Authority

DATE: For the City Council Meeting of Monday, January 25, 2016

At issue is City staff performing work at Hillside Court. I've been approached by a local business owner, as have one or two Council members.

In order to ensure that everyone's understandings are clear the City Council is asked to review and discuss the relationship between the City and the HRA/Hillside Court.