

**City Council Special Meeting Agenda  
Monday, August 31, 2020, 6:30 P.M.  
City Council Chambers**

**Mayor:**  
Gregory Hagg

**Council Members:**  
John Favolise  
Mark Huntington  
Shawn Kirby  
Newell Krogmann  
Scott Schlueter  
Marvin Sullivan



**Address:**  
203 South Second Street  
Le Sueur, MN 56058

**Phone:**  
507-665-6401

**Website:**  
[www.cityoflesueur.com](http://www.cityoflesueur.com)

**Remote Meeting Participation  
Link:**

[http://bit.ly/lsc\\_200831](http://bit.ly/lsc_200831)

1. Call To Order
2. Pledge Of Allegiance
3. Approval Of The Agenda
4. Public Comment  
Public Comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to five (5) minutes per person. Persons wishing to make a comment must sign up in advance of the meeting on the sheet provided and identify themselves by providing a name and address.
5. Regular Agenda
  - 5.A. Highway 112 Distribution Improvements – Award Installation Contract  
Documents:  
[INSTALL ELECTRIC MATERIALS MEMO.PDF](#)
6. Comments/Reports/Items Of Appreciation  
City Council members that attend meetings will have notes regarding the meeting pertinent to the general public interest associated with said meeting. Being prepared will help expedite this comment period. Preparation for this item is appreciated.
7. Adjourn



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Richard Kucera, Public Services Director

SUBJECT: Highway 112 Distribution Improvements – Award Installation Contract

DATE: For the City Council Meeting of Monday, August 31<sup>st</sup>, 2020

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**PURPOSE/ACTION REQUESTED**

Consider approving the bids for electric installation of materials from Castrejon Inc. for the Highway 112 Distribution Improvements project.

**SUMMARY**

On January 27, 2020, City Council approved DGR Engineering for professional services for relocation and improvement of electric utilities in the CSAH 22 project. A material furnishing contract was approved at the July 13<sup>th</sup>, 2020 City Council meeting for \$333,350.24. The installation bid package was posted and the City received no bids at bid closing. Following legal counsel advice, DGR then sent out a request for quotes for the installation of electrical materials. The quotes were due on August 26<sup>th</sup>, 2020 at 1:30 PM. We received four (4) quotes. See attached recommendation letter from DGR. The low quote was received from Castrejon Inc. in the amount of \$336,546.00.

**PURPOSE/ACTION REQUESTED**

Staff is requesting that the City Council approve the contract with Castrejon Inc. as recommended by DGR Engineering and approve resolution R2020-015.



August 27, 2020 (Via E-mail Only)

Justin Anderson  
Electric Superintendent  
Le Sueur Municipal Utilities  
505 Boright Street  
Le Sueur, MN 56058

**RE: Award Recommendation – Highway 112 Distribution Improvements  
Le Sueur Municipal Utilities, Le Sueur, MN  
DGR Project No. 422806**

Dear Justin:

We have completed our review of the quotes that were received on August 26, 2020 for the above-referenced project. A total of four (4) quotes were received for this work, ranging in price from \$336,546.00 to \$507,835.01. The low quote was submitted by Castrejon Inc. of Blaine, Minnesota. A quote summary form and detailed quote tabulation are included with this letter.

We have worked with Castrejon Inc. on other projects, and are confident they will perform well on this project. Therefore, we recommend Castrejon Inc. be awarded the contract in the amount of \$336,546.00.

Please review our recommendation and feel free to contact me with any questions you or the Council may have. Please let us know when an award has been made, and we will proceed with processing the contract documents.

Sincerely,

DGR Engineering

A handwritten signature in black ink, appearing to read 'Stuart Anderson', written over a white background.

Stuart Anderson

Enclosures – 2

CITY OF LE SUEUR, MINNESOTA  
CITY COUNCIL RESOLUTION **R2020-022**  
ACCEPTING BIDS AND AWARDING CONTRACT – HIGHWAY 112 DISTRIBUTION  
IMPROVEMENTS PROJECT

**WHEREAS**, pursuant to a request for quotes for the installation of electrical materials for the Highway 112 Distribution Improvements, quotes were received and tabulated according to law, and the following quote was received complying with the request:

WHEREAS, Castrejon Inc. was the low bidder at \$336,546.00; and

WHEREAS, finally, the total value of all contracts is \$336,546.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

The City of Le Sueur recognizes these things:

1. DGR Engineering is directed to prepare contracts for signature
2. City staff is authorized to sign the contracts

PASSED by the City Council of the City of Le Sueur on this 31<sup>st</sup> day of August 2020.

ATTEST

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

VOTE:    \_\_\_ HAGG    \_\_\_ FAVOLISE    \_\_\_ HUNTINGTON    \_\_\_ KIRBY  
          \_\_\_ KROGMANN    \_\_\_ SCHLUETER    \_\_\_ SULLIVAN