



**COMPREHENSIVE PLAN ACTION TEAM
(CPAT) AGENDA
Monday, July 16, 2018
203 South Second Street
6:00 P.M.**

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes from April 5, 2018
4. Regular Agenda
 - A. Update on Main Street
 - B. Discuss "Future of the City Forum"
5. Set Date and Agenda for next Meeting
6. Adjourn

A Regular Meeting of the Comprehensive Plan Action Team (CPAT) was held on Monday, April 5, 2018 at 6pm in the Council Chambers with Council Member Johnson presiding. CPAT Members present: Dave Johnson, Henry Endres, John Favolise, Michelle Steiger and Teresa Tebbe. CPAT Members absent: John DePree. Community Development Director, Samantha DiMaggio, Mayor Hagg, and City Administrator Jasper Kruggel were also in attendance.

A **motion** by Member Favolise, seconded by Member Endres, approving the agenda as written. Voting in favor: CPAT Members Steiger, Favolise, Johnson, Endres and Tebbe. Voting no: None. Motion carried.

A **motion** by Member Tebbe, seconded by Member DePree, approving the minutes of the December 18, 2017 meeting. Voting in favor: CPAT Members Steiger, Favolise, Johnson, Endres and Tebbe. Voting no: None. Motion carried.

Chairman Johnson introduced regular agenda item 'A', Review Responsibilities of CPAT. Members reviewed and reaffirmed the "Mission & Responsibilities" section of the CPAT by-laws which emphasizes keeping the Comp Plan implementation on the "front burner" by facilitating annual action item completion plans with City Council, EDA, and Planning Commission and involving local businesses and residents in an annual "Future of the City Forum" where Comp Plan progress is reviewed and celebrated, implementation issues are addressed, and changes (amendments) are made.

Chairman Johnson introduced regular agenda item 'B', Progress Update on Comp Plan Work Plans. Community Development Director (CDD) Samantha DiMaggio updated CPAT members on progress on the Comp Plan Action Item lists for the EDA and Planning Commission. The Comp Plan Action Item list for the City Council is yet to be finalized by the City Council.

Chairman Johnson introduced regular agenda item 'C', Downtown Master Plan. The CPAT Members discussed the top 5 takeaways as determined by this group and is looking for staff soliciting input from the Downtown Promotions Committee, MNDOT, Le Sueur County, and the EDA.

Chairman Johnson introduced regular agenda item 'D', Future of the City Forum. The CPAT Members brainstormed ideas for the forum and potential timeframes for an event.

A **motion** by Member Steiger, seconded by Member Favolise, to adjourn until June 18, 2018. Voting in favor: CPAT Members, Steiger, Favolise, Johnson, Endres and Tebbe. Voting no: None. Motion carried.

Respectfully submitted,
Samantha DiMaggio, Community Development Director



**Comprehensive Plan Action Team
Item 4.A**

TO: Comprehensive Plan Action Team (CPAT)
FROM: Samantha DiMaggio
SUBJECT: Update on Main Street/Downtown Master Plan
DATE: Monday, July 16, 2018

PURPOSE/ACTION REQUESTED

Update on Main Street Re-Opening and Downtown Master Plan

SUMMARY

Discussion on the potential re-opening of Main Street and re-cap the EDA's work-session on the Downtown Master Plan.

RECOMMENDATION

Staff recommends discussion on Main Street and Downtown Master Plan.



**Comprehensive Plan Action Team
Item 4.B**

TO: Comprehensive Plan Action Team (CPAT)

FROM: Samantha DiMaggio

SUBJECT: Discuss "Future of the City Forum"

DATE: Monday, July 16, 2018

PURPOSE/ACTION REQUESTED

Discuss "Future of the City Forum"

SUMMARY

1. Date (preferred month is Sept)
2. Location
3. Agenda
 - a. Accomplishments by area (EDA, City Council & Planning Commission) and invite Staff and community partners who worked on these projects to participate.
 - b. Mayor Hagg (State of City) - optional
 - c. Future projects (DMP, new commercial and/or residential projects) and the Developers/Community Partners could be invited.
4. Budget: \$1,500
5. Next Steps

RECOMMENDATION

Staff recommends setting a date and agenda for the "Future of the City Forum."

