



**RECREATION AND PARKS
ADVISORY COMMITTEE AGENDA
Tuesday, July 9, 2019
City Hall (Lower Level)
203 South Second Street
5:00 P.M.**

1. Call to Order.
2. Additions to and Approval of the Agenda.
3. Approval of Minutes.
 - A. Meeting Minutes from
(1) June 11, 2019
4. Presentation(s)/Public Comment.
5. Reports:
 - A. Parks Department Report.
 - Tj. Heinrich, Streets and Parks Manager.
 - B. Community Center Report
 - Allison Watkins, Recreation Manager
 - C. Recreation Program and Community Center Report.
 - Alyssa Pink, Recreation Coordinator.
6. Old Business:
 - A. Pickle Ball at outdoor hockey rink.
 - B. Park, Trails & Open Space Master Plan.
7. New Business:
 - A. RPAC Calendar.
8. Thoughts & Ideas for upcoming meetings.
9. Adjournment:

A Regular Meeting of the RPAC was held on Tuesday, June 11, 2019 at 5:00 pm in the City Hall Council Chambers with Robin Wilke presiding. Advisory Members present: Jones, Snow, Wilke, Steiger. Absent: Dunning, Council members Favolise, Roloff. TJ Heinrich and Jasper Kruggel were also present.

Meeting called to order by Vice-Chair Wilke

Motion by Member Jones, seconded by Member Steiger approving the agenda. Voting in favor: Jones, Wilke, Steiger. Members Voting no: None. Motion carried.

Motion by Member Jones, seconded by Steiger. Member approving the minutes. Voting in favor: Jones, Wilke, Steiger.

Members Voting no: None. Motion carried.

Presentations/Public Comment: None.

Reports, TJ Heinrich, RPAC Liaison

Recreation Program and Community Center Reports

Community Center

- T Ball is running.
- Soccer is running
- National Senior Fitness day was 5,29,2019
- Still compiling membership numbers for the Center.
- Outdoor Pool is open
- Center signage is still under review by the Management Staff.

Street and Parks Report

Community Garden:

- Area is about three quarters full.

River Park:

- Boat landing is open.
- Still being hampered by fluctuating water levels

Trails:

- Four engineering firms submitted proposals
- Staff reviewed the proposals & will present to RPAC at the June meeting.

Arbor Day:

- 64 trees were sold

New Business:

- Pickle Ball at Outdoor Hockey rink.
 - a. Administrator Kruggel presented a proposal to install four Pickle Ball courts at the outdoor hockey rink. He explained the repurposing of the area for summer use for Pickleball. Explained the development cost & scenarios for the area. After member discussion. For this summer a trial two court layout was discussed. A motion was made by Member Snow to have staff install two courts for this season. Seconded by Member Jones. No discussion. Members voting no: none. Motion carried.
- Parks, Open Spaces & Trails Master Plan.
 - a. Staff sought quotes from four different engineering firms for a Master Parks, Open Spaces & Trails Master Plan for the City. The firms' proposals were reviewed by several members of the City's Management team. Staff believes the firm of WSB architectural design developed the best plan for the City of Le Sueur with their project approach and experience. Cost projections for developing the plan are \$43,400.00. Funding for the plan would be provided by the City CIP fund (Parks & Trails improvement fund). A motion was made by Member Snow to support staff's recommendation. Seconded by Member Jones. No discussion. Members voting no: none. Motion carried.

Old Business:

- Arbor Day Tree Celebrations were a success. Local second grade students & Cub Scouts assisted with tree planting.
- Re-purposing horseshoe pit was discussed. Staff recommended that the area be returned to turf.
 - a. Motion was made to return area back to turf by Member Jones, Seconded by Member Snow. No discussion. Voting in favor Jones, Snow, Steiger & Wilke. Members Voting no: none. Motion carried.

Thoughts & Ideas for upcoming meetings.

- RPAC Calendar review

Next meeting will be Tuesday July 9 @ 5:00pm, City Hall. Lower level

Motion by Member Jones, seconded by Member Steiger for adjournment. Voting in favor: Jones, Wilke, Snow and Steiger. Members Voting no: None. Motion carried.



CITY OF LE SUEUR
RPAC UPDATE

TO: Recreation and Parks Advisory Board
FROM: Tj. Heinricy, Streets & Parks Manager
SUBJECT: 2019 June Park Staff Report
DATE: RPAC Meeting of Tuesday, July 2019

PURPOSE

Park status report for July 2019

SUMMARY

Legion Park:

- The Park shelter being reserved regularly
- An additional sidewalk was installed to allow better access to the shelter
- Planting bed design is completed & replanting of the areas to be completed mid-July.
- Drinking fountain was repaired & is operational.

Jo Eagle Anderson Park:

- Sidewalk repair was completed at the playground area.
- The softball field warning track rehabilitation us underway.

River Park:

- Boat landing is open currently
 - But water levels are affecting the usability.
- Staff developing FEMA quotes for mitigating the restroom area.

Mayo Park:

- Park is still closed
- Several picnic tables were recovered from the park
- Staff developing FEMA quotes
 - clean-up of the park
 - Mitigating the park shelter area

Fountain Park:

- Park planting areas are planted and mulched by volunteer groups.

Mother Louise Park:

- Park planting areas are planted and mulched by volunteer groups.

Trails:

- WSB & associates will start on the Parks, trails & open space master plan in July.

Community Garden:

- Citizens are taking advantage of the plots



CITY OF LE SUEUR
RPAC UPDATE

TO: Recreation and Parks Advisory Board
FROM: Allison Watkins, Recreation Manager
SUBJECT: Recreation Report
DATE: For the RPAC Meeting of Tuesday, July 9, 2019

PURPOSE

To provide the RPAC Committee information to have a continued discussion regarding Le Sueur Community Center services.

SUMMARY

Summer Ice began June 3 and will be running until July 26. Here is a breakdown of participation for the first four weeks:

Week 1	54 participants
Week 2	53 participants
Week 3	79 participants
Week 4	38 participants (June 26 th there was no ice times available as staff was working with Zamboni to resolve some resurfacing issues.)

Total number of participants was 224 for the first 4 weeks of operation. This is not including the rented ice times from coach Blaido.

During week 4, we experienced lower numbers due to June 26th no one was allowed on the ice. Staff was working with the Zamboni Company on resolving an issue with the machine while resurfacing. This issue has gotten a little better and staff is now working on some of the adjustments recommended by Zamboni.

We are still working on providing the RPAC group and the City Council with numbers on memberships. Staff has been cleaning up the Max Galaxy system. I am still not 100% confident in Membership numbers as we have been finding many duplicate accounts in the system. We have been taking out the duplicate accounts and taking out the old memberships and cleaning up the structure of how the new membership packages were programmed in the system. Staff will give an update when we are more confident in this system.

ACTION REQUESTED

Recognize & accept this month's report from Le Sueur Recreation staff.



CITY OF LE SUEUR
RPAC UPDATE

TO: Recreation and Parks Advisory Board
FROM: Alyssa Pink, Recreation Coordinator & Allison Watkins, Recreation Manager
SUBJECT: Recreation Report
DATE: For the RPAC Meeting of Tuesday, July 9, 2019

PURPOSE/ACTION REQUESTED

To provide the RPAC Committee information to have a continued discussion regarding Le Sueur Community Center services.

SUMMARY

Ongoing activities in June.

Youth

- T-ball 69 participants (last year's participation numbers are not in the system)
- Soccer 45 participants (last year's participation numbers are not in the system)
- Swim lessons 110 participants for 2019. In 2018 participation was 127. I believe the participation number is down a little this year due to changing the structure of dates and times offered from last year. Patrons are getting used to the new structure and we expect to see those numbers grow next summer.

Adult

- Water Polo 12 participants
- Adult Fitness
 - Body Weight Bootcamp 4 participants
 - 30 min core 15 participants
 - Cardio Kick Boxing 4 participants (new class)

Seniors

- Silver Sneakers 102 memberships (these numbers are from Max Galaxy)
- Silver and Fit 122 memberships (these numbers are from Max Galaxy)
- Monthly Potluck

New Additions

- Cardio Kick Boxing

Planning Ahead

- Working on Giant Days activities
- Planning Fall Programs
- Planning for 2019 Program budgets

PURPOSE/ACTION REQUESTED

Recognize & accept this month's report from Le Sueur Recreation staff.



CITY OF LE SUEUR
RPAC UPDATE

TO: Recreation and Parks Advisory Board
FROM: T.J. Heinricy, Streets & Parks Manager
SUBJECT: Outdoor Pickleball Courts
DATE: For the RPAC Meeting of Tuesday, July 9, 2019

PURPOSE:

Update RPAC members on the use of the outdoor ice rink for Pickleball use.

SUMMARY:

City staff discussed internally possible locations for an outdoor pickleball complex. Staff reached out to community members that use the Community Center gym pickleball court for their input. Staff suggested at the June RPAC meeting to use the current outdoor hockey rink. Cost estimates were compiled for a four-court complex and explained that future funding would be needed. But 2019 Budget would allow for two courts to be installed this summer. Since the June RPAC meeting staff has assembled two mobile nets & laid out two court outlines for summer use at the rink.

ACTION REQUESTED:

RPAC Direction



CITY OF LE SUEUR
RPAC UPDATE

TO: Recreation and Parks Advisory Board
FROM: T.J. Heinricy, Streets & Parks Manager
SUBJECT: Master Parks, Open Spaces & Trails Master Plan
DATE: For the RPAC Meeting of Tuesday, July 9, 2019

PURPOSE:

Approve Staff recommendation for Parks, Open Spaces & Trails Master plan

SUMMARY:

Staff sought quotes from four different engineering firms for a Master Parks, Open Spaces & Trails Master Plan for the City.

The firms' proposals were reviewed by the City's Management team.

Staff choose the firm of WSB architectural design developed the best plan for the City of Le Sueur with their project approach and experience.

City Council approved to fund the plan and not to exceed \$43,400.00.

Staff applied for a SHIP grant to aid in offsetting the cost of the plan.

WSB will be compiling data & input over the next few months. Final draft of the Master plan is projected for the Fall 2019.

ACTION REQUESTED:

RPAC Direction



CITY OF LE SUEUR
RPAC UPDATE

TO: Recreation and Parks Advisory Board
FROM: T.J. Heinricy, RPAC Staff Liaison
SUBJECT: RPAC 2019 Work plan
DATE: For the RPAC Meeting of Tuesday, July 9, 2019

PURPOSE/ACTION REQUESTED

2019 PRAC calendar

SUMMARY

RPAC members are being asked to review the 2019 RPAC work plan
RPAC members are to review the current plan and direct staff to additions as needed.

PURPOSE/ACTION REQUESTED

RPAC direction.

