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**RECREATION AND PARKS ADVISORY COMMITTEE
AGENDA
Tuesday, March 24, 2020**

1. Call to Order.
2. Additions to and Approval of the Agenda.
3. Presentation(s)/Public Comment.
4. Old Business:
 - A. No Reports
5. New Business:
 - A. 2020 Recreation CIP-CEP Amendment
 - B. Recreation Summer 2020 Activities Guide 1st Draft
6. Thoughts & Ideas for upcoming meetings
7. Next Meeting is Tuesday, April 7, 2020
8. Adjournment



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: RPAC

FROM: Allison Watkins, Recreation Manager
Alyssa Pink, Recreation Coordinator
Richard Kucera, Public Services Director

SUBJECT: 2020 Recreation CIP-CEP Amendment

DATE: For the Committee Meeting of Thursday March 26th, 2020

PURPOSE

Consider recommending approval of the updated CIP-CEP for 2020 for Recreation to City Council

SUMMARY

Staff sent out and posted a RFP (Request For Proposals) for the indoor pool diamond brite project that is approved in the 2020 CIP-CEP for \$125,000.00. Proposals were due March 5, 2020. Staff received one proposal for the identified work and one proposal for an alternate option. The proposal for the identified project is \$169,042.00. Staff has discussed the proposals along with the other needs of the Community Center. Staff will be doing research on the alternate option that was submitted.

RPAC and staff have previously identified the software used as deficient and in need of replacement. Staff identified the need for additional door controls throughout the facility and the installation of a doorway on the north end of the lobby. Staff has also identified the need to replace the multi-purpose cleaning machine and the floor scrubber.

Staff is recommending that the funds that were allocated for the Indoor Pool Resurfacing (Diamond Brite) and the Outdoor Pool Bath Floors be reappropriated for other items in 2020 and funding for the Indoor Pool Surface be added to the 2021 CIP-CEP.

Page 3 of the memo shows the approved CIP-CEP.

Page 4 of the memo shows the addition of the door and access controls for the facility for \$52,967.14. This is broken down as below:

1. New main hallway doors
 - a. Door, hardware and installation by Johnson Hardware Company for \$12,048.00
 - b. IdentiSys access control for \$3,844.57
 - c. Conduit and wire (installed by City) for \$190.91
 - d. Block work and Painting for \$1,500.00

Total cost \$17,255.20

2. Raquetball Courts 1&2, Gym, locker rooms (4) and internal arena door
 - a. IdentiSys access control for \$21,930.25
 - b. Conduit and wire (installed by City) for \$1,527.27Total cost \$23,457.52
3. Loft and external arena
 - a. IdentiSys access control for \$8,028.03
 - b. Conduit and Wire (installed by City) for \$381.82Total cost \$8,409.85

Page 4 of the memo also shows the addition of a floor scrubber to replace the current unit for \$7,979.15 and the addition of a multi-purpose cleaning machine for \$3,491.45 to replace the current unit. This would leave \$50,562.00 of the original \$130,000.00 for the Indoor Pool Resurfacing and Outdoor Pool Bath Floors for software replacement and \$15,000.00 for retrofitting of the ice arena compressor controls. Staff has been in discussion with software vendors and are confident that the replacement can be done with those funds.

Along with this, staff will continue to research the indoor pool surfacing option and outdoor pool bath floors and make a recommendation later this year for the 2021 CIP-CEP Plan.

ACTION REQUESTED

Staff is asking RPAC to recommend to the City Council the updated 2020 CIP-CEP Plan for Recreation.

Below is the approved CIP-CEP Plan for Recreation

Department	Project #	2020	2021	2022	2023	2024
Recreation						
Locker Room's Renovation Planning		5,000				
Gym/Fitness Wall Project		30,000				
Indoor Pool Resurfacing (Diamond Brite)		125,000				
Ice Arena Water Heater		7,000				
Outdoor Pool Diving Board		20,000				
Outdoor Pool Bath Floors		5,000				
Ice Arena Acoustic Panels*		17,500				
Fitness Equipment Lease Payment		72,000	72,000	72,000		
Ice Arena Coolant		10,000	10,000	10,000	10,000	
Ice Arena Coolant Conversion (Ammonia)			1,000,000			
Hockey Scoreboard Replacement (1 and 2)			30,000			
Zamboni Water Heater Replacement			7,000			
Outdoor Pool Slide				90,000		
Security System Maintenance				25,000		
Outdoor Pool Feature				20,000		
Outdoor Pool Media Filter				20,000		
Outdoor Pool Caulking				7,000		
Recreation Total		\$ 291,500	\$ 1,119,000	\$ 244,000	\$ 10,000	\$ -

Below is staff's recommendation for the 2020 CIP-CEP Plan for Recreation

Department	Project #	2020	2020 Amended		2021	2021 Amended		2022	2023
Recreation									
Locker Room's Renovation Planning		\$5,000.00	\$5,000.00						
Gym/Fitness Wall Project		\$30,000.00	\$30,000.00						
Indoor Pool Resurfacing (Diamond Brite)		\$125,000.00		DELETE					
DOOR & ACCESS CONTROLS			\$52,967.14	ADD					
RECREATION SOFTWARE			\$50,562.00	ADD					
FLOOR SCRUBBER			\$7,979.15	ADD					
MULTI-PURPOSE CLEANING MACHINE			\$3,491.45	ADD					
INDOOR POOL SURFACING						\$60,000.00	ADD		
ARENA COMPRESSOR CONTROLLER RETRO			\$15,000.00	POTENTIAL ADD					
Ice Arena Water Heater/Water Softener		\$7,000.00	\$7,000.00						
Outdoor Pool Diving Board		\$20,000.00	\$20,000.00						
Outdoor Pool Bath Floors		\$5,000.00		MOVE TO 2021		\$15,000.00	ADD		
Ice Arena Acoustic Panels*		\$17,500.00	\$17,500.00						
Fitness Equipment Lease Payment		\$72,000.00	\$72,000.00		\$72,000.00	\$72,000.00		\$72,000.00	
Ice Arena Coolant		\$10,000.00	\$10,000.00		\$10,000.00	\$10,000.00		\$10,000.00	\$10,000.00
Ice Arena Coolant Conversion (Ammonia)					\$1,000,000.00	\$1,000,000.00			
Hockey Scoreboard Replacement (1 and 2)					\$30,000.00	\$30,000.00			
Zamboni Water Heater Replacement					\$7,000.00	\$7,000.00			
Outdoor Pool Slide								\$90,000.00	
Security System Maintenance								\$25,000.00	
Outdoor Pool Feature								\$20,000.00	
Outdoor Pool Media Filter								\$20,000.00	
Outdoor Pool Caulking								\$7,000.00	
	Recreation Total	\$ 291,500	\$ 291,500		\$ 1,119,000	\$ 1,194,000		\$ 244,000	\$ 10,000
	Change in Total		\$ 0			\$ 75,000			
* Notes that project/item is contingent on outside funding									



CITY OF LE SUEUR
REQUEST FOR RPAC ACTION

TO: RPAC Chair and Board

FROM: Alyssa Pink, Recreation Coordinator & Allison Watkins, Recreation Manager

SUBJECT: Recreation Summer 2020 Activities Guide 1st Draft

DATE: For the RPAC Meeting of Tuesday, March 24, January 2020

PURPOSE

To provide the RPAC Committee information to have a continued discussion regarding Recreation Summer 2020 Activities Guide.

SUMMARY

Attached is the link to the first draft of the Community Center portion of the Summer 2020 Activities Guide. Staff is expected to complete the Activities Guide by Friday April 3.

<https://www.cityoflesueur.com/DocumentCenter/View/2526/Summer-2020---CC-1st-Draft>

ACTION REQUESTED

Review Recreation Summer 2020 Activities Guide and give feedback to Le Sueur Recreation staff.