



**LE SUEUR CITY COUNCIL AGENDA**  
**Monday, October 24, 2016**  
**203 South Second Street**  
**6:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Norms of Behavior
4. Approval of the Agenda
5. Presentations – None
6. **Consent Agenda** – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days in advance of the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.
  - A. Approval of Minutes
    1. Regular Meeting of October 10, 2016
  - B. Resolution Approving Disbursements for Period Ending October 24, 2016
  - C. Appoint Housing and Redevelopment Authority Board Member
  - D. Personnel Actions
7. Items of Appreciation
8. **Public Comment** – Public Comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person. Persons wishing to make a comment must contact the Mayor prior to being allowed to speak.
9. Public Hearings - None
10. Regular Agenda
  - A. Update from City Attorney on Proposed Transfer of Sublease for the Mayo Clinic Site to Minnesota Valley Heath Center and Provide Notification to Mayo of Notice to Terminate at the End of the Current Term and Proposed Ambulance Agreement
  - B. Consider Recommendation to Approve Final Comprehensive Plan Update

- C. Consider Approving the First Reading of an Ordinance Amending City Code Chapter 31 Section 31.01- Organizational and Regular Meetings
- D. City Administrator Response to Social Media Post
- E. Consider Appointing Sub-Committee of the City Council to Review Cable Access Television (CATV)
- F. Miscellaneous
- G. Adjourn

A Regular Meeting of the City Council was held on Monday, October 10, 2016 at 6:30pm in the Council Chambers with Mayor Broeder presiding. Council Members present: Huntington, Johnson, Kerkow, Rohloff and Wilke. Council Members absent: Wicks. City Administrator Jenelle Teppen and City Attorney Todd Coryell were also present.

**Motion** by Council Member Huntington, seconded by Council Member Rohloff approving the agenda as written. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

**Motion** by council Member Wilke, seconded by Council Member Johnson approving the request by Council Member Johnson to add a Comprehensive Plan Open House Report and Election discussion to the agenda. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

**Motion** by Council Member Kerkow, seconded by Council Member Rohloff to adopt **Resolution #16-095**, approving the regular meeting minutes of September 26, 2016. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

**Motion** by Council Member Johnson, seconded by Council Member Rohloff to adopt **Resolution #16-096**, approving disbursements for the period ending October 10, 2016 in the amount of \$1,226,559.40. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

**Motion** by Council Member Kerkow, seconded by Council Member Huntington to adopt **Resolution #16-097**, approving the certification of delinquent utility bills in the amount of \$93,672.91 to be collected with 2016 property taxes. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

Transfer of a sublease for the Mayo Clinic site to Minnesota Valley Health Center and notification to Mayo Clinic of notice to terminate at the end of the current term was for information only at this time. This item will be brought back for discussion at a future meeting.

**Motion** by Council Member Huntington, seconded by Council Member Rohloff to adopt **Resolution #16-098**, approving a Joint Powers Agreement with the City of St. Peter for Public Transit services. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

**Motion** by Council Member Rohloff, seconded by Council Member Kerkow to adopt **Resolution #16-099**, approving the request by Mayor Broeder keeping Council Members Huntington and Wilke as Le Sueur City Council representatives on the Joint Powers Board. Council Member Rohloff will serve as an alternate. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

Extension of the Supreme Outdoor Advertising Lease agreement has been tabled until a future meeting. Council Member Kerkow will research other current lease prices for billboards and report back to Council.

**Motion** by Council Member Wilke, seconded by Council Member Kerkow to adopt **Resolution #16-100**, approving the purchase of a Ford F350. Voting in favor: Council Members Huntington, Johnson, Kerkow, Wilke and Mayor Broeder. Voting no: Rohloff. Motion carried.

**Motion** by Council Member Kerkow, seconded by Council member Huntington to adopt **Resolution #16-101**, authorizing staff to seek quotes for the high priority items at City Hall, Public Works and Parks building as part of the Minnesota Facility Condition Assessment Report. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

Received report on how the City currently communicates and markets to residents.

**Motion** by Council Member Kerkow, seconded by Council member Rohloff to adopt **Resolution #16-102**, approving the Personnel Policy amendment. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

Discussed the upcoming Comprehensive Plan Open House taking place on Monday, October 17, 2016 from 4:00pm – 6:00pm

Discussed marketing the 2016 Election.

**Motion** by Council Member Huntington, seconded by Council Member Rohloff to adjourn. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

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Stacy Lawrence, City Clerk



# Council Approval Report for October 24, 2016

By Fund

Post Dates 10/11/2016 - 10/24/2016

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
<b>Fund: 101 - GENERAL FUND</b>					
101-20702	FIRST FARMERS & MERCHANTS	2016-10-14 PAYROLL	INV0004049	101-20702	19,170.00
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004046	101-21701	4,258.79
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004048	101-21702	1,682.76
101-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004047	101-21703	2,845.94
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004040	101-21704	3,000.53
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004041	101-21704	4,876.23
101-21705	LINCOLN NATIONAL LIFE	OCT PREMIUM	INV0004052	101-21705	549.03
101-21707	I.U.O.E.-LOCAL 49	UNION DUES	INV0004042	101-21707	442.00
101-21707	L.E.L.S.	UNION DUES	INV0004043	101-21707	196.00
101-21709	LINCOLN NATIONAL LIFE	OCT PREMIUM	INV0004052	101-21709	849.09
101-21711	MN CHILD SUPPORT PAYMENT	CHILD SUPPORT ORDER	INV0004044	101-21711	309.18
101-21711	NCPERS MINNESOTA	PREMIUM #580400	INV0004050	101-21711	128.00
101-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004045	101-21712	1,167.38
101-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0004035	101-21713	191.17
101-21714	SELECT ACCOUNT	FLEX/HSA	INV0004039	101-21714	933.66
101-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0004033	101-21718	500.00
101-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004037	101-21719	1,091.86
101-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004038	101-21719	548.13
101-21720	AFLAC	OCT PREMIUM	INV0004051	101-21720	301.24
101-21721	DELTA DENTAL OF MINNESOTA	DENTAL INSURANCE	INV0004036	101-21721	804.24
101-21725	AFLAC	OCT PREMIUM	INV0004051	101-21725	163.62
101-4-32210	MONICA MUCHOW	VOIDED PERMIT	INV0004057	101-4-32210	56.00
101-8-36249	LESUEUR COUNTY ATTORNEY	30% OF FORFEITURE VEHICLE	14001255	101-8-36249	30.00
101-8-36249	LESUEUR COUNTY ATTORNEY	30% OF FORFEITURE VEHICLE	15003070	101-8-36249	30.00
101-8-36249	LESUEUR COUNTY ATTORNEY	30% OF FORFEITURE VEHICLE	15003354	101-8-36249	30.00
101-8-36249	ANDERSON, SKUBITZ, &	30% OF FORFEITURE VEHICLE	16000796	101-8-36249	30.00
101-8-36249	LESUEUR COUNTY ATTORNEY	30% OF FORFEITURE SALES	16001493	101-8-36249	30.00
					<b>44,214.85</b>
<b>Department: 41320 - CITY ADMINISTRATOR</b>					
101-41320-207	LEAGUE OF MINNESOTA CITIES	REGIONAL MEETING	244846	101-41320-207	45.00
101-41320-331	CARDMEMBER SERVICE	LUNCH, BUSINESS CARDS	INV0004097	101-41320-331	148.41
					<b>Department 41320 - CITY ADMINISTRATOR Total: 193.41</b>
<b>Department: 41430 - CITY CLERK</b>					
101-41430-201	RADERMACHER'S	POP	147537	101-41430-201	10.02
101-41430-201	RADERMACHER'S	POP, PAPER PLATES	191509	101-41430-201	22.59
101-41430-201	RADERMACHER'S	POP, COOKIES	202498	101-41430-201	13.62
101-41430-201	INNOVATIVE OFFICE SOLUTIONS	NAPKINS, POSTCARDS,	IN1354172	101-41430-201	25.18
101-41430-309	APG MEDIA OF SOUTHERN	PUBLIC HEARING NOTICES	55208634	101-41430-309	194.40
101-41430-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13789366	101-41430-321	4.32
101-41430-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13937569	101-41430-321	4.07
101-41430-321	STANLEY SECURITY SOLUTIONS	MONTHLY SERVICES	13968257	101-41430-321	4.32
101-41430-321	CONSOLIDATED	Phone Service	INV0004088	101-41430-321	488.61
					<b>Department 41430 - CITY CLERK Total: 767.13</b>
<b>Department: 41610 - LEGAL</b>					
101-41610-304	ANDERSON, SKUBITZ, &	LEGAL FEES SEPTEMBER 2016	15635	101-41610-304	2,144.50
					<b>Department 41610 - LEGAL Total: 2,144.50</b>
<b>Department: 41910 - PLANNING AND ZONING</b>					
101-41910-314	NORTHWEST ASSOCIATED	SEPTEMBER 2016 TECHNICAL	22564	101-41910-314	85.00
					<b>Department 41910 - PLANNING AND ZONING Total: 85.00</b>
<b>Department: 41940 - GOVERNMENT BUILDINGS</b>					
101-41940-383	CENTER POINT ENERGY	GAS UTILITIES-6067088-2	INV0004087	101-41940-383	45.94
101-41940-401	COLE PAPERS INC.	TOWELS, TISSUE, GYM WIPES	9252384	101-41940-401	142.52

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
101-41940-401	MN DEPT OF LABOR &	PRESSURE VESSEL-CITY HALL	ABR0149341I	101-41940-401	10.00
<b>Department 41940 - GOVERNMENT BUILDINGS Total:</b>					<b>198.46</b>
<b>Department: 42120 - POLICE DEPARTMENT</b>					
101-42120-201	RADERMACHER'S	COFFEE, CREAMER, TP, & PAPER	INV0004059	101-42120-201	105.43
101-42120-201	GREG SCHELIN	COMPUTER MONITOR	INV0004081	101-42120-201	50.00
101-42120-201	CARDMEMBER SERVICE	HOTEL, DMT REGISTRATION,	INV0004096	101-42120-201	7.01
101-42120-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13789366	101-42120-321	4.30
101-42120-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13937569	101-42120-321	4.06
101-42120-321	STANLEY SECURITY SOLUTIONS	MONTHLY SERVICES	13968257	101-42120-321	4.30
101-42120-321	CONSOLIDATED	Phone Service	INV0004088	101-42120-321	398.90
101-42120-383	CENTER POINT ENERGY	GAS UTILITIES-6067088-2	INV0004087	101-42120-383	22.62
101-42120-400	CINTAS CORPORATION LOC.	RUG SERVICE	754636027	101-42120-400	88.03
101-42120-400	CINTAS CORPORATION LOC.	RUG SERVICE	754641069	101-42120-400	88.03
<b>Department 42120 - POLICE DEPARTMENT Total:</b>					<b>772.68</b>
<b>Department: 42140 - POLICE TRAINING</b>					
101-42140-207	BRUCE KELLY	POLICE & AMBULANCE	INV0004084	101-42140-207	150.00
101-42140-207	CARDMEMBER SERVICE	HOTEL, DMT REGISTRATION,	INV0004096	101-42140-207	150.00
101-42140-331	BRUCE KELLY	POLICE & AMBULANCE	INV0004084	101-42140-331	445.00
101-42140-331	CARDMEMBER SERVICE	HOTEL, DMT REGISTRATION,	INV0004096	101-42140-331	445.00
<b>Department 42140 - POLICE TRAINING Total:</b>					<b>1,190.00</b>
<b>Department: 42152 - POLICE AUTOMOTIVE SERVICES</b>					
101-42152-428	MINNESOTA DEPT OF	SQUAD LEASES	2017030018	101-42152-428	1,783.20
101-42152-431	NORTHERN SAFETY	SCREWS FOR LIGHTBAR	42237	101-42152-431	10.70
101-42152-431	AQUA SHINE CAR WASH, INC.	CAR WAWSH COUPONS FOR	INV0004058	101-42152-431	100.00
101-42152-438	VON ESSEN TOWING & REPAIR	TOW VEHICLE DWI 16002703	5509	101-42152-438	110.00
<b>Department 42152 - POLICE AUTOMOTIVE SERVICES Total:</b>					<b>2,003.90</b>
<b>Department: 42401 - BUILDING CODE ENFORCEMENT</b>					
101-42401-408	CITY BLDG INSPECTION	INSPECTION SERVICES	372	101-42401-408	1,635.97
<b>Department 42401 - BUILDING CODE ENFORCEMENT Total:</b>					<b>1,635.97</b>
<b>Department: 42500 - POLICE RESERVES</b>					
101-42500-321	MEDIACOM LLC	INTERNET SERVICE-	INV0004068	101-42500-321	36.65
101-42500-383	CENTER POINT ENERGY	GAS UTILITIES-5981086-1	INV0004069	101-42500-383	0.67
<b>Department 42500 - POLICE RESERVES Total:</b>					<b>37.32</b>
<b>Department: 43121 - STREET DEPARTMENT</b>					
101-43121-212	HOLIDAY CREDIT OFFICE	DIESEL FOR SMALL TANKER	111711001447	101-43121-212	38.54
101-43121-213	SCHAEFFER MFG. CO.	BULK OIL	AJ10153-INV1	101-43121-213	2,179.95
101-43121-215	MN DEPT OF LABOR &	PRESSURE VESSEL-PUBLIC	ABR0149742I	101-43121-215	10.00
101-43121-216	TRUSTWORTHY HARDWARE OF	BUG SPRAY-ST	215557	101-43121-216	15.97
101-43121-217	TRUSTWORTHY HARDWARE OF	SAFETY SHIRTS-ST	215356	101-43121-217	109.49
101-43121-221	GENESIS	TANK CLEANER	1208698	101-43121-221	20.70
101-43121-221	TRUSTWORTHY HARDWARE OF	SHUT OFF VALVE- ST	215803	101-43121-221	59.99
101-43121-221	KRAIN CREEK FABRICATIONS INC	PARTS	9895	101-43121-221	1,258.86
101-43121-224	GENESIS	FINANCE CHARGE	112240	101-43121-224	1.65
101-43121-224	GENESIS	WEED KILLER	1204754	101-43121-224	68.78
101-43121-224	GENESIS	WEED KILLER	1205725	101-43121-224	41.14
101-43121-224	GENESIS	WEED KILLER	1206949	101-43121-224	19.53
101-43121-224	GENESIS	WEED KILLER	1208657	101-43121-224	52.50
101-43121-224	BRYAN ROCK PRODUCTS	GRAVEL	17654	101-43121-224	584.81
101-43121-224	BRYAN ROCK PRODUCTS	GRAVEL	18401	101-43121-224	410.03
101-43121-224	WM. MUELLER & SONS INC	BLACK TOP	217390	101-43121-224	237.00
101-43121-224	WM. MUELLER & SONS INC	BLACK TOP	217551	101-43121-224	169.76
101-43121-224	INTERSTATE BUILDING SUPPLY	LUMBER FOR TRAIL	217657	101-43121-224	21.94
101-43121-224	INTERSTATE BUILDING SUPPLY	GRAVEL STAKES	217658	101-43121-224	10.49
101-43121-224	WM. MUELLER & SONS INC	BLACK TOP	217874	101-43121-224	393.42
101-43121-224	WM. MUELLER & SONS INC	BLACK TOP	217934	101-43121-224	170.89
101-43121-224	INTERSTATE BUILDING SUPPLY	GRADE STAKES LUMBER	217947	101-43121-224	19.97
101-43121-224	WM. MUELLER & SONS INC	BLACK TOP	218098	101-43121-224	234.63
101-43121-224	WM. MUELLER & SONS INC	BLACK TOP	218351	101-43121-224	227.29

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
101-43121-224	VALLEY ASPHALT PRODUCTS	4.1 TONS BLACK TOP	8924	101-43121-224	256.47
101-43121-240	TRUSTWORTHY HARDWARE OF	SHOVELS	215653	101-43121-240	27.87
101-43121-240	TRUSTWORTHY HARDWARE OF	LETTERS-ST	215754	101-43121-240	2.67
101-43121-303	BOLTON & MENK	GENERAL ENGINEERING	0195498	101-43121-303	1,465.00
101-43121-305	MN VALLEY HEALTH CENTER	DRUG COLLECTION	INV0004054	101-43121-305	121.00
101-43121-321	CONSOLIDATED	PHONE SERVICE	INV0004089	101-43121-321	203.06
101-43121-383	CENTER POINT ENERGY	GAS UTILITIES-5961974-2	INV0004083	101-43121-383	7.14
101-43121-401	TRUSTWORTHY HARDWARE OF	LIGHT BULBS-ST	215327	101-43121-401	15.29
101-43121-404	KRAIN CREEK FABRICATIONS INC	PARTS	9895	101-43121-404	4,080.00
101-43121-404	MARCO	BUSINESS DESK TOP	INV3691453	101-43121-404	1,024.74
<b>Department 43121 - STREET DEPARTMENT Total:</b>					<b>13,560.57</b>

**Department: 45201 - PARK DEPARTMENT**

101-45201-215	MN DEPT OF LABOR &	PRESSURE VESSEL- PARKS	ABR0149409I	101-45201-215	20.00
101-45201-222	MOSKE'S AUTO SERVICE	TIRES AND MOUNTING	37631	101-45201-222	255.62
101-45201-225	GENESIS	LAWN APPLICATION	1209614	101-45201-225	250.00
101-45201-237	INTERSTATE BUILDING SUPPLY	PARK FENCE REPAIRS	217649	101-45201-237	47.89
101-45201-237	INTERSTATE BUILDING SUPPLY	PARK REPAIRS	217826	101-45201-237	30.63
101-45201-383	CENTER POINT ENERGY	GAS UTILITIES-7728138-4	INV0004078	101-45201-383	41.01
101-45201-383	CENTER POINT ENERGY	GAS UTILITIES-5961978-3	INV0004080	101-45201-383	1.05
101-45201-404	AG POWER ENTERPRISES, INC.	MOWER PARTS	786693	101-45201-404	148.18
<b>Department 45201 - PARK DEPARTMENT Total:</b>					<b>794.38</b>

**Department: 45204 - FORESTRY & NURSERY**

101-45204-221	TRUSTWORTHY HARDWARE OF	HAND SAW-ST	215470	101-45204-221	22.99
<b>Department 45204 - FORESTRY &amp; NURSERY Total:</b>					<b>22.99</b>

**Department: 45500 - LIBRARY MAINTENANCE**

101-45500-321	CONSOLIDATED	PHONE SERVICE	INV0004091	101-45500-321	83.56
<b>Department 45500 - LIBRARY MAINTENANCE Total:</b>					<b>83.56</b>

**Department: 49200 - UNALLOCATED EXPENDITURES**

101-49200-441	HOISINGTON KOEGLER GROUP	LE SUEUR COMPREHENSIVE	015-050-11	101-49200-441	1,117.32
101-49200-441	HOISINGTON KOEGLER GROUP	LE SUEUR DOWNTOWN PARK	016-027-2	101-49200-441	722.48
<b>Department 49200 - UNALLOCATED EXPENDITURES Total:</b>					<b>1,839.80</b>
<b>Fund 101 - GENERAL FUND Total:</b>					<b>69,544.52</b>

**Fund: 225 - FIRE SERVICE FUND**

**Department: 42200 - FIRE SERVICE**

225-42200-212	UNITED FARMERS	MOTOR FUEL	1-412843	225-42200-212	39.05
225-42200-217	KEEPRS, INC	UNIFORMS	319320	225-42200-217	66.65
225-42200-219	MN DEPT OF LABOR &	PRESSURE VESSEL-FIRE HALL	ABR0149728I	225-42200-219	10.00
225-42200-221	DENZER'S VALLEY AG	REPAIR FRONT BRAKE, CHECKED	5269	225-42200-221	323.07
225-42200-221	KIRVIDA FIRE, INC.	TRANSFER VALVE TOGGLE	5768	225-42200-221	397.98
225-42200-221	KIRVIDA FIRE, INC.	2016 ANNUAL PUMP TEST	5810	225-42200-221	367.29
225-42200-221	KIRVIDA FIRE, INC.	2016 ANNUAL PUMP TEST	5811	225-42200-221	335.45
225-42200-221	KIRVIDA FIRE, INC.	2016 ANNUAL PUMP TEST	5812	225-42200-221	367.29
225-42200-321	CONSOLIDATED	PHONE SERVICE	INV0004090	225-42200-321	78.12
225-42200-383	CENTER POINT ENERGY	GAS UTILITIES-5992392-0	INV0004086	225-42200-383	46.81
225-42200-400	HCS	JANITORIAL SERVICES	INV0004085	225-42200-400	125.00
225-42200-437	VICKERS CONSULTING SERVICE	2016 AFG	024172	225-42200-437	50.00
<b>Department 42200 - FIRE SERVICE Total:</b>					<b>2,206.71</b>
<b>Fund 225 - FIRE SERVICE FUND Total:</b>					<b>2,206.71</b>

**Fund: 226 - AMBULANCE SERVICE FUND**

226-20702	FIRST FARMERS & MERCHANTS	2016-10-14 PAYROLL	INV0004049	226-20702	32.77
226-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004046	226-21701	3.72
226-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004048	226-21702	1.59
226-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004047	226-21703	5.22
226-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004040	226-21704	5.51
226-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004045	226-21712	1.20
226-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004038	226-21719	0.46
<b>Fund 226 - AMBULANCE SERVICE FUND Total:</b>					<b>50.47</b>

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
<b>Department: 42153 - AMBULANCE SERVICES</b>					
226-42153-206	G & K SERVICES INC	LINEN SERVICE	1002116048	226-42153-206	174.89
226-42153-206	G & K SERVICES INC	LINEN SERVICE	1002893663	226-42153-206	174.89
226-42153-207	PAUL LENTSCH	REIMBURSE FOR MEMSA	INV0004055	226-42153-207	302.74
226-42153-212	HOLIDAY CREDIT OFFICE	FUEL	INV0004082	226-42153-212	63.82
226-42153-219	BOUND TREE MEDICAL LLC	LANCETS, BANDAGES, GLOVES	82299602	226-42153-219	662.27
226-42153-264	PRAXAIR DISTRIBUTION, INC	OXYGEN	74567739	226-42153-264	471.73
226-42153-266	CORNER DRUG OF LESUEUR	GLUCAGON	210582800	226-42153-266	94.32
226-42153-266	CORNER DRUG OF LESUEUR	TEST STRIPS	210583172	226-42153-266	508.92
226-42153-266	CORNER DRUG OF LESUEUR	TEST STRIPS	210584182	226-42153-266	508.92
226-42153-318	ADVANTAGE BILLING CONCEPTS	BILLING SERVICES	210	226-42153-318	1,026.00
226-42153-321	MEDIACOM LLC	INTERNET SERVICE-	INV0004068	226-42153-321	36.65
226-42153-331	BRUCE KELLY	POLICE & AMBULANCE	INV0004084	226-42153-331	299.26
226-42153-331	CARDMEMBER SERVICE	HOTEL, DMT REGISTRATION,	INV0004096	226-42153-331	299.26
226-42153-383	CENTER POINT ENERGY	GAS UTILITIES-5981086-1	INV0004069	226-42153-383	0.76

**Department 42153 - AMBULANCE SERVICES Total: 4,624.43**  
**Fund 226 - AMBULANCE SERVICE FUND Total: 4,674.90**

**Fund: 227 - PARA-TRANSIT FUND**

227-20702	FIRST FARMERS & MERCHANTS	2016-10-14 PAYROLL	INV0004049	227-20702	3,704.06
227-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004046	227-21701	337.58
227-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004048	227-21702	155.39
227-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004047	227-21703	534.08
227-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004040	227-21704	526.06
227-21711	MN CHILD SUPPORT PAYMENT	REMITTANCE IDENTIFIER:	INV0004034	227-21711	396.44
227-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004045	227-21712	124.90
227-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0004035	227-21713	50.00
227-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004038	227-21719	50.55

**5,879.06**

**Department: 49804 - ADMINISTRATION**

227-49804-321	CW TECHNOLOGY	TELEPHONE EXPENSE	CW36037	227-49804-321	32.25
227-49804-321	MEDIACOM LLC	INTERNET SERVICE-	INV0004068	227-49804-321	36.65
227-49804-321	CONSOLIDATED	Phone Service	INV0004088	227-49804-321	227.48
227-49804-383	CENTER POINT ENERGY	GAS UTILITIES-5981086-1	INV0004069	227-49804-383	0.88

**Department 49804 - ADMINISTRATION Total: 297.26**  
**Fund 227 - PARA-TRANSIT FUND Total: 6,176.32**

**Fund: 229 - CABLE TV FUND**

229-20702	FIRST FARMERS & MERCHANTS	2016-10-14 PAYROLL	INV0004049	229-20702	554.58
229-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004046	229-21701	77.33
229-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004048	229-21702	33.94
229-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004047	229-21703	89.40
229-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004045	229-21712	20.90

**776.15**

**Fund 229 - CABLE TV FUND Total: 776.15**

**Fund: 235 - AIRPORT FUND**

**Department: 49810 - AIRPORT ADMINISTRATION**

235-49810-221	CARDMEMBER SERVICE	SOFTWARE, MOUSE, REGIS	INV0004095	235-49810-221	39.99
235-49810-221	CARDMEMBER SERVICE	SOFTWARE, MOUSE, REGIS	INV0004095	235-49810-221	199.00
235-49810-221	CARDMEMBER SERVICE	SOFTWARE, MOUSE, REGIS	INV0004095	235-49810-221	398.00
235-49810-383	CENTER POINT ENERGY	GAS UTILITIES-8747362-5	INV0004065	235-49810-383	16.94

**Department 49810 - AIRPORT ADMINISTRATION Total: 653.93**

**Fund 235 - AIRPORT FUND Total: 653.93**

**Fund: 240 - HRA FUND**

240-20702	FIRST FARMERS & MERCHANTS	2016-10-14 PAYROLL	INV0004049	240-20702	2,168.55
240-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004046	240-21701	262.13
240-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004048	240-21702	100.50
240-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004047	240-21703	318.88
240-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004040	240-21704	348.43

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
240-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004045	240-21712	74.58
240-21719	FIRST FARMERS & MERCHANTS	HCSF	INV0004038	240-21719	42.23
					<b>3,315.30</b>
<b>Fund 240 - HRA FUND Total:</b>					<b>3,315.30</b>
<b>Fund: 250 - YOUTH OPPORTUNITIES FUND</b>					
250-20702	FIRST FARMERS & MERCHANTS	2016-10-14 PAYROLL	INV0004049	250-20702	692.62
250-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004047	250-21703	93.00
250-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004045	250-21712	21.76
					<b>807.38</b>
<b>Fund 250 - YOUTH OPPORTUNITIES FUND Total:</b>					<b>807.38</b>
<b>Fund: 380 - EDA GENERAL FUND</b>					
<b>Department: 46500 - ECONOMIC DEVELOPMENT ASSIST</b>					
380-46500-100	ADVANCE RESOURCES FOR	OCTOBER 2016 SERVICES	INV0004092	380-46500-100	1,000.00
380-46500-306	LE SUEUR DEVELOPMENT INC	4TH QUARTER LSDI CONTRACT	INV0004060	380-46500-306	9,250.00
380-46500-437	AEM FINANCIAL SOLUTIONS, LLC	PREPARATION OF THE OFFICE	371853	380-46500-437	235.00
					<b>10,485.00</b>
<b>Department 46500 - ECONOMIC DEVELOPMENT ASSIST Total:</b>					<b>10,485.00</b>
<b>Fund 380 - EDA GENERAL FUND Total:</b>					<b>10,485.00</b>
<b>Fund: 381 - KNOLLVEIW EAST SUBDIVISION</b>					
<b>Department: 46500 - ECONOMIC DEVELOPMENT ASSIST</b>					
381-46500-437	LAWN & SNOW SERVICES	LAWN CARE	1309	381-46500-437	320.63
381-46500-437	LAWN & SNOW SERVICES	LAWN SERVICE	1348	381-46500-437	160.31
					<b>480.94</b>
<b>Department 46500 - ECONOMIC DEVELOPMENT ASSIST Total:</b>					<b>480.94</b>
<b>Fund 381 - KNOLLVEIW EAST SUBDIVISION Total:</b>					<b>480.94</b>
<b>Fund: 393 - TIF DISTRICT #13</b>					
<b>Department: 47000 - DEBT SERVICE</b>					
393-47000-437	AEM FINANCIAL SOLUTIONS, LLC	STATE AUDIT	371853	393-47000-437	235.00
					<b>235.00</b>
<b>Department 47000 - DEBT SERVICE Total:</b>					<b>235.00</b>
<b>Fund 393 - TIF DISTRICT #13 Total:</b>					<b>235.00</b>
<b>Fund: 394 - TIF DISTRICT #14</b>					
<b>Department: 47000 - DEBT SERVICE</b>					
394-47000-437	AEM FINANCIAL SOLUTIONS, LLC	STATE AUDIT	371853	394-47000-437	235.00
					<b>235.00</b>
<b>Department 47000 - DEBT SERVICE Total:</b>					<b>235.00</b>
<b>Fund 394 - TIF DISTRICT #14 Total:</b>					<b>235.00</b>
<b>Fund: 396 - TIF DISTRICT #16</b>					
<b>Department: 46500 - ECONOMIC DEVELOPMENT ASSIST</b>					
396-46500-437	AEM FINANCIAL SOLUTIONS, LLC	STATE AUDIT	371853	396-46500-437	235.00
					<b>235.00</b>
<b>Department 46500 - ECONOMIC DEVELOPMENT ASSIST Total:</b>					<b>235.00</b>
<b>Fund 396 - TIF DISTRICT #16 Total:</b>					<b>235.00</b>
<b>Fund: 398 - TIF DISTRICT #18</b>					
<b>Department: 47000 - DEBT SERVICE</b>					
398-47000-437	AEM FINANCIAL SOLUTIONS, LLC	STATE AUDIT	371853	398-47000-437	235.00
					<b>235.00</b>
<b>Department 47000 - DEBT SERVICE Total:</b>					<b>235.00</b>
<b>Fund 398 - TIF DISTRICT #18 Total:</b>					<b>235.00</b>
<b>Fund: 416 - PAVEMENT MANAGEMENT</b>					
<b>Department: 43121 - STREET DEPARTMENT</b>					
416-43121-303	BOLTON & MENK	SOUTH 4TH PAVEMENT	0195497	416-43121-303	9,699.50
					<b>9,699.50</b>
<b>Department 43121 - STREET DEPARTMENT Total:</b>					<b>9,699.50</b>
<b>Fund 416 - PAVEMENT MANAGEMENT Total:</b>					<b>9,699.50</b>
<b>Fund: 420 - CAPITAL IMPROVEMENT FUND</b>					
<b>Department: 49250 - GENERAL CAPITAL IMPROVEMENTS</b>					
420-49250-303	BOLTON & MENK	2014 AIRPORT LAND	0195331	420-49250-303	2,500.00
					<b>2,500.00</b>
<b>Department 49250 - GENERAL CAPITAL IMPROVEMENTS Total:</b>					<b>2,500.00</b>
<b>Fund 420 - CAPITAL IMPROVEMENT FUND Total:</b>					<b>2,500.00</b>

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
<b>Fund: 601 - WATER UTILITY FUND</b>					
601-14100	METERING & TECHNOLOGY	METER CHANGE OUT PROGRAM	7402	601-14100	50,551.83
601-20702	FIRST FARMERS & MERCHANTS	2016-10-14 PAYROLL	INV0004049	601-20702	7,129.96
601-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004046	601-21701	857.16
601-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004048	601-21702	369.40
601-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004047	601-21703	1,116.68
601-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004040	601-21704	1,223.56
601-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004045	601-21712	261.20
601-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0004035	601-21713	20.00
601-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0004033	601-21718	160.27
601-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004038	601-21719	120.02
					<b>61,810.08</b>
<b>Department: 49410 - POWER AND PUMPING</b>					
601-49410-387	CENTER POINT ENERGY	GAS UTILITIES-5981090-3	INV0004066	601-49410-387	300.78
601-49410-388	CENTER POINT ENERGY	GAS UTILITIES-5981106-7	INV0004067	601-49410-388	7.06
601-49410-404	GISH ELECTRIC, LLC	WP AIR COMP REPAIR	20347	601-49410-404	646.08
<b>Department 49410 - POWER AND PUMPING Total:</b>					<b>953.92</b>
<b>Department: 49430 - DISTRIBUTION</b>					
601-49430-244	MINNESOTA PIPE & EQUIPMENT	SCREW RISER, EXT	0367107	601-49430-244	220.95
<b>Department 49430 - DISTRIBUTION Total:</b>					<b>220.95</b>
<b>Department: 49435 - WATER METERING</b>					
601-49435-246	MINNESOTA PIPE & EQUIPMENT	METER COUPLINGS WATER	0367212	601-49435-246	307.62
<b>Department 49435 - WATER METERING Total:</b>					<b>307.62</b>
<b>Department: 49440 - ADMINISTRATION &amp; GENERAL</b>					
601-49440-201	INNOVATIVE OFFICE SOLUTIONS	CLIPBOARDS, HIGHLIGHTERS,	IN1355008	601-49440-201	8.96
601-49440-201	CARDMEMBER SERVICE	SOFTWARE, MOUSE, REGIS	INV0004095	601-49440-201	58.99
601-49440-201	CARDMEMBER SERVICE	SOFTWARE, MOUSE, REGIS	INV0004095	601-49440-201	192.25
601-49440-201	CARDMEMBER SERVICE	SOFTWARE, MOUSE, REGIS	INV0004095	601-49440-201	36.41
601-49440-210	LOU'S GLOVES INC	GLOVES	015181	601-49440-210	43.00
601-49440-210	NORTH AMERICAN SAFETY INC	EAR PLUGS	22226	601-49440-210	15.50
601-49440-217	CINTAS CORPORATION LOC.	UNIFORMS	754644926	601-49440-217	56.26
601-49440-217	CINTAS CORPORATION LOC.	UNIFORMS	754647489	601-49440-217	56.26
601-49440-220	CARDMEMBER SERVICE	SOFTWARE, MOUSE, REGIS	INV0004095	601-49440-220	55.75
601-49440-220	CARDMEMBER SERVICE	SOFTWARE, MOUSE, REGIS	INV0004095	601-49440-220	1.37
601-49440-304	ANDERSON, SKUBITZ, &	LEGAL FEES SEPTEMBER 2016	15635	601-49440-304	428.90
601-49440-309	MN VALLEY HEALTH CENTER	DRUG COLLECTION	INV0004054	601-49440-309	25.00
601-49440-314	HOISINGTON KOEGLER GROUP	LE SUEUR COMPREHENSIVE	015-050-11	601-49440-314	558.65
601-49440-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13789366	601-49440-321	2.15
601-49440-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13937569	601-49440-321	2.03
601-49440-321	STANLEY SECURITY SOLUTIONS	MONTHLY SERVICES	13968257	601-49440-321	2.15
601-49440-321	CONSOLIDATED	Phone Service	INV0004088	601-49440-321	97.72
601-49440-321	CONSOLIDATED	PHONE SERVICE	INV0004089	601-49440-321	406.13
601-49440-322	LESUEUR POST OFFICE	1 ROLL FIRST CLASS FORVEVER	INV0004056	601-49440-322	23.50
<b>Department 49440 - ADMINISTRATION &amp; GENERAL Total:</b>					<b>2,070.98</b>
<b>Fund 601 - WATER UTILITY FUND Total:</b>					<b>65,363.55</b>
<b>Fund: 602 - SEWER UTILITY FUND</b>					
602-20702	FIRST FARMERS & MERCHANTS	2016-10-14 PAYROLL	INV0004049	602-20702	4,527.57
602-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004046	602-21701	497.48
602-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004048	602-21702	207.85
602-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004047	602-21703	657.10
602-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004040	602-21704	736.00
602-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004045	602-21712	153.62
602-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0004035	602-21713	20.00
602-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0004033	602-21718	160.23
602-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004038	602-21719	68.95
					<b>7,028.80</b>

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
<b>Department: 49470 - SEWER LIFT STATIONS</b>					
602-49470-243	MINNESOTA PIPE & EQUIPMENT	SCREW RISER, EXT	0367107	602-49470-243	153.09
<b>Department 49470 - SEWER LIFT STATIONS Total:</b>					<b>153.09</b>
<b>Department: 49480 - SEWER TREATMENT PLANTS</b>					
602-49480-215	GRAINGER	PIPE STAND	9244683489	602-49480-215	189.52
<b>Department 49480 - SEWER TREATMENT PLANTS Total:</b>					<b>189.52</b>
<b>Department: 49490 - ADMINISTRATION &amp; GENERAL</b>					
602-49490-201	INNOVATIVE OFFICE SOLUTIONS	CLIPBOARDS, HIGHLIGHTERS,	IN1355008	602-49490-201	8.95
602-49490-210	LOU'S GLOVES INC	GLOVES	015181	602-49490-210	43.00
602-49490-210	NORTH AMERICAN SAFETY INC	EAR PLUGS	22226	602-49490-210	15.50
602-49490-217	CINTAS CORPORATION LOC.	UNIFORMS	754644926	602-49490-217	56.26
602-49490-217	CINTAS CORPORATION LOC.	UNIFORMS	754647489	602-49490-217	56.26
602-49490-304	ANDERSON, SKUBITZ, &	LEGAL FEES SEPTEMBER 2016	15635	602-49490-304	428.90
602-49490-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13789366	602-49490-321	2.15
602-49490-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13937569	602-49490-321	2.03
602-49490-321	STANLEY SECURITY SOLUTIONS	MONTHLY SERVICES	13968257	602-49490-321	2.15
602-49490-321	CONSOLIDATED	Phone Service	INV0004088	602-49490-321	97.72
602-49490-321	CONSOLIDATED	PHONE SERVICE	INV0004089	602-49490-321	406.13
602-49490-322	LESUEUR POST OFFICE	1 ROLL FIRST CLASS FORVEVER	INV0004056	602-49490-322	23.50
602-49490-386	MINNESOTA RIVER VALLEY PUC	TREATMENT COSTS FOR MONTH	343	602-49490-386	51,900.71
<b>Department 49490 - ADMINISTRATION &amp; GENERAL Total:</b>					<b>53,043.26</b>
<b>Fund 602 - SEWER UTILITY FUND Total:</b>					<b>60,414.67</b>
<b>Fund: 604 - ELECTRIC UTILITY FUND</b>					
604-14100	BORDER STATES ELEC SUPPLY	DIST GRIP DEADEND, TRIPLER	911951947	604-14100	949.15
604-16514	TRUSTWORTHY HARDWARE OF	CAULK	215620	604-16514	19.21
604-16549	AVERY LAWRENCE	UNDERGROUND CONVERSION	INV0004063	604-16549	250.00
604-16574	TRUSTWORTHY HARDWARE OF	ADAPTER- ST LIGHT PROJECT	215492	604-16574	5.28
604-20702	FIRST FARMERS & MERCHANTS	2016-10-14 PAYROLL	INV0004049	604-20702	16,361.37
604-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004046	604-21701	2,081.87
604-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004048	604-21702	863.01
604-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004047	604-21703	2,440.22
604-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004040	604-21704	2,708.51
604-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004045	604-21712	570.70
604-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0004035	604-21713	59.99
604-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0004033	604-21718	570.50
604-21719	FIRST FARMERS & MERCHANTS	HCSF	INV0004038	604-21719	333.04
<b>Department 49570 - TRANSMISSION &amp; DISTRIBUTION Total:</b>					<b>27,212.85</b>
<b>Department: 49570 - TRANSMISSION &amp; DISTRIBUTION</b>					
604-49570-221	CARDMEMBER SERVICE	FIX COMUTER	INV0004098	604-49570-221	116.17
604-49570-230	BORDER STATES ELEC SUPPLY	ALLEN WRENCH, WIRE	911945111	604-49570-230	836.77
604-49570-231	BORDER STATES ELEC SUPPLY	DIST GRIP DEADEND, TRIPLER	911951947	604-49570-231	161.38
604-49570-240	GENESIS	ACETYLENE	1209486	604-49570-240	30.31
604-49570-240	TRUSTWORTHY HARDWARE OF	BUSHING	215691	604-49570-240	4.80
604-49570-240	TRUSTWORTHY HARDWARE OF	PENETRATING OIL	215856	604-49570-240	6.40
604-49570-240	BORDER STATES ELEC SUPPLY	ALLEN WRENCH, WIRE	911945111	604-49570-240	460.10
604-49570-383	CENTER POINT ENERGY	GAS UTILITIES-5974324-5	INV0004064	604-49570-383	26.23
<b>Department 49570 - TRANSMISSION &amp; DISTRIBUTION Total:</b>					<b>1,642.16</b>
<b>Department: 49590 - ADMINISTRATION &amp; GENERAL</b>					
604-49590-201	TWIST OFFICE PRODUCTS	CLIPBOARDS, CALENDAR, PENS,	776525-0	604-49590-201	164.81
604-49590-202	METRO SALES, INC.	COPIER MAINTENANCE	INV638127	604-49590-202	26.25
604-49590-217	WESCO RECEIVABLES CORP.	SAFETY CLOTHING	495845	604-49590-217	182.32
604-49590-217	WESCO RECEIVABLES CORP.	SAFETY CLOTHING	495846	604-49590-217	386.00
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS/RUGS	754632270	604-49590-217	202.75
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS/RUGS	754634786	604-49590-217	163.49
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS/RUGS	754637301	604-49590-217	202.75
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS/RUGS	754639832	604-49590-217	163.49
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS/RUGS	754642364	604-49590-217	202.75
604-49590-304	ANDERSON, SKUBITZ, &	LEGAL FEES SEPTEMBER 2016	15635	604-49590-304	1,286.70

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
604-49590-308	JOSH GLADIS	DEHUMIDIFIER REBATE	INV0004061	604-49590-308	25.00
604-49590-309	MN VALLEY HEALTH CENTER	DRUG COLLECTION	INV0004054	604-49590-309	25.00
604-49590-314	HOISINGTON KOEGLER GROUP	LE SUEUR COMPREHENSIVE	015-050-11	604-49590-314	558.66
604-49590-314	DRESSEL CONSTRUCTION, LLC	DEMOLITION OF OLD CITY	INV0004093	604-49590-314	3,000.00
604-49590-315	JOSH GLADIS	RESIDENTIAL LED REBATE	INV0004062	604-49590-315	19.50
604-49590-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13789366	604-49590-321	4.30
604-49590-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13937569	604-49590-321	4.06
604-49590-321	STANLEY SECURITY SOLUTIONS	MONTHLY SERVICES	13968257	604-49590-321	4.30
604-49590-321	CW TECHNOLOGY	REMOVE EMPLOYEE	CW36067	604-49590-321	32.25
604-49590-321	CONSOLIDATED	Phone Service	INV0004088	604-49590-321	293.17
604-49590-321	CONSOLIDATED	PHONE SERVICE	INV0004089	604-49590-321	1,015.32
604-49590-401	DAN BERNDT	PARTIAL NEW STORAGE	2016-15	604-49590-401	35,103.00
604-49590-401	MN DEPT OF LABOR &	PRESSURE VESSEL PERMIT	ABR0149408I	604-49590-401	10.00
604-49590-437	CARDMEMBER SERVICE	LUNCH, BUSINESS CARDS	INV0004097	604-49590-437	22.43
604-49590-722	DISPLAY SALES	CHRISTMAS BULBS	INV-008197	604-49590-722	72.50

**Department 49590 - ADMINISTRATION & GENERAL Total: 43,170.80**

**Fund 604 - ELECTRIC UTILITY FUND Total: 72,025.81**

**Fund: 606 - MN RIVER VALLEY UTILITY COMM**

606-20702	FIRST FARMERS & MERCHANTS	2016-10-14 PAYROLL	INV0004049	606-20702	3,041.14
606-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004046	606-21701	428.35
606-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004048	606-21702	177.48
606-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004047	606-21703	472.54
606-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004040	606-21704	513.85
606-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004045	606-21712	110.56
606-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004038	606-21719	45.10

**4,789.02**

**Fund 606 - MN RIVER VALLEY UTILITY COMM Total: 4,789.02**

**Fund: 615 - RECREATION FUND**

615-20702	FIRST FARMERS & MERCHANTS	2016-10-14 PAYROLL	INV0004049	615-20702	7,658.85
615-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004046	615-21701	569.71
615-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004048	615-21702	261.55
615-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004047	615-21703	1,025.16
615-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004040	615-21704	821.92
615-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004045	615-21712	239.82
615-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0004035	615-21713	305.00
615-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004038	615-21719	61.70

**10,943.71**

**Department: 45120 - RECREATION ADMINISTRATION**

615-45120-201	STANLEY SECURITY SOLUTIONS	ACCESS CARDS	13925609	615-45120-201	822.94
615-45120-201	CARDMEMBER SERVICE	CREDIT CARD	INV0004094	615-45120-201	669.91
615-45120-202	MARCO INC	COPIER LEASE	315069849	615-45120-202	179.54
615-45120-218	JORDAN COMMUNITY ED/REC	VOLLEYBALL LEAGUE	20	615-45120-218	45.00
615-45120-218	GOPHER	FLAG FOOTBALLS	9195631	615-45120-218	311.99
615-45120-218	GOPHER	EXERCISE BANDS	9230042	615-45120-218	149.65
615-45120-218	LSH FOOTBALL BOOSTER	FOOTBALL INSTRUCTION	INV0004070	615-45120-218	200.00
615-45120-218	LOLLIPOP THE CLOWN	HALLOWEEN CARNIVAL	INV0004077	615-45120-218	125.00
615-45120-218	CARDMEMBER SERVICE	CREDIT CARD	INV0004094	615-45120-218	235.68
615-45120-271	A.H. HERMEL COMPANY	VENDING MACHINE EXPENSE	608033	615-45120-271	40.78
615-45120-271	A.H. HERMEL COMPANY	VENDING MACHINE EXPENSE	609709	615-45120-271	144.42
615-45120-271	PEPSI COLA OF MANKATO	VENDING MACHINE EXPENSE	9446577	615-45120-271	143.69
615-45120-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13789366	615-45120-321	4.30
615-45120-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13937569	615-45120-321	4.06
615-45120-321	STANLEY SECURITY SOLUTIONS	MONTHLY SERVICES	13968257	615-45120-321	4.30
615-45120-321	CONSOLIDATED	Phone Service	INV0004088	615-45120-321	398.90
615-45120-322	CARDMEMBER SERVICE	CREDIT CARD	INV0004094	615-45120-322	28.92
615-45120-383	CENTER POINT ENERGY	GAS UTILITIES-6080892-0	INV0004079	615-45120-383	763.30
615-45120-392	DISTEL GRAIN SYSTEMS	LP REFILLS	010447	615-45120-392	72.69
615-45120-437	RADERMACHER'S	COFFEE, COFFEE FILTERS-3325	003-00011965	615-45120-437	25.28
615-45120-495	DAVE FRANTA	REFUND CANCELLED CLASS	INV0004071	615-45120-495	26.00

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
615-45120-495	JACKIE GESS	REFUND CANCELLED TRIP	INV0004072	615-45120-495	60.00
615-45120-495	JUDITH THUROW	REFUND CANCELLED TRIP	INV0004073	615-45120-495	60.00
615-45120-495	DENICE MAUS	REFUND CANCELLED CLASS	INV0004074	615-45120-495	26.00
615-45120-495	PATRICIA WILLAERT	REFUND CANCELLED CLASS	INV0004075	615-45120-495	18.00
615-45120-495	KAREN STOCK	REFUND CANCELLED CLASS	INV0004076	615-45120-495	18.00
<b>Department 45120 - RECREATION ADMINISTRATION Total:</b>					<b>4,578.35</b>
<b>Department: 45122 - COMM CTR BUILDING MAINT</b>					
615-45122-211	COLE PAPERS INC.	WIPES, TOWELS	9250135	615-45122-211	585.92
615-45122-211	COLE PAPERS INC.	TOWELS, TISSUE, GYM WIPES	9252384	615-45122-211	279.61
615-45122-221	EMERGENCY RESPONSE	AIRTESTER PARTS	7265	615-45122-221	394.65
615-45122-221	MN DEPT OF LABOR &	PRESSURE VESSEL-COMMUNITY	ABR0149321I	615-45122-221	30.00
615-45122-401	INTERSTATE BUILDING SUPPLY	ARENA LOCK	218521	615-45122-401	74.45
615-45122-401	GRAINGER	ARENA FAN REPAIRS	9236957578	615-45122-401	58.79
615-45122-404	DISTEL GRAIN SYSTEMS	CAPACITER PART	08064	615-45122-404	12.95
615-45122-404	NAPA AUTO PARTS	MOTOR BELT	430836	615-45122-404	72.63
615-45122-404	GRAINGER	POOL FAN PARTS	9237280020	615-45122-404	234.00
615-45122-404	CARDMEMBER SERVICE	CREDIT CARD	INV0004094	615-45122-404	16.02
<b>Department 45122 - COMM CTR BUILDING MAINT Total:</b>					<b>1,759.02</b>
<b>Department: 45124 - OUTDOOR POOL EXPENDITURES</b>					
615-45124-401	HAWK PERFORMANCE	ICE RINK PAINTING	4030	615-45124-401	2,421.73
615-45124-404	NUESSMEIER ELECTRIC	SCOREBAORD & CIRCUIT BOARD	42597	615-45124-404	1,087.76
<b>Department 45124 - OUTDOOR POOL EXPENDITURES Total:</b>					<b>3,509.49</b>
<b>Fund 615 - RECREATION FUND Total:</b>					<b>20,790.57</b>
<b>Grand Total:</b>					<b>335,644.27</b>

## Report Summary

### Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	69,544.52
225 - FIRE SERVICE FUND	2,206.71
226 - AMBULANCE SERVICE FUND	4,674.90
227 - PARA-TRANSIT FUND	6,176.32
229 - CABLE TV FUND	776.15
235 - AIRPORT FUND	653.93
240 - HRA FUND	3,315.30
250 - YOUTH OPPORTUNITIES FUND	807.38
380 - EDA GENERAL FUND	10,485.00
381 - KNOLLVEIW EAST SUBDIVISION	480.94
393 - TIF DISTRICT #13	235.00
394 - TIF DISTRICT #14	235.00
396 - TIF DISTRICT #16	235.00
398 - TIF DISTRICT #18	235.00
416 - PAVEMENT MANAGEMENT	9,699.50
420 - CAPITAL IMPROVEMENT FUND	2,500.00
601 - WATER UTILITY FUND	65,363.55
602 - SEWER UTILITY FUND	60,414.67
604 - ELECTRIC UTILITY FUND	72,025.81
606 - MN RIVER VALLEY UTILITY COMM	4,789.02
615 - RECREATION FUND	20,790.57
<b>Grand Total:</b>	<b>335,644.27</b>

THE PRECEDING LIST OF BILLS WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE: October 24, 2016      APPROVED BY: \_\_\_\_\_  
 Jenelle Teppen

**LE SUEUR HOUSING & REDEVELOPMENT AUTHORITY**  
**Hillside Court Apartments**  
**220 Risedorph Street – Suite A3**  
**Le Sueur, MN 56058**  
**507.665.3932 - Phone**  
**507.665.3977 - Fax**

**MEMO**

TO: Le Sueur City Council

FROM: Executive Director Monica Muchow

DATE: October 20, 2016

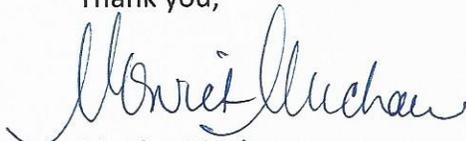
RE: Appointment to the Le Sueur Housing Authority Board

.....

At the regular meeting of the HRA Board held Wednesday, October 19, 2016 the board approved a recommendation to appoint Larry Lyng to the vacancy on the HRA Board. Larry will fill a term recently vacated by Karen Fuller. This term expires on January 31, 2017.

The City Council will need to make the official appointment. I welcome any questions.

Thank you,



Monica Muchow  
Le Sueur HRA Executive Director



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Personnel Actions

DATE: For the City Council meeting of October 24, 2016

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**PURPOSE/ACTION REQUESTED**

Approve the Personnel Actions listed below.

Please confirm the employment of Jeffrey Anderley as a seasonal temporary part-time maintenance employee at the Community Center and Christine Sullivan as member of the Ambulance Service.



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Recommendation to Approve the Comprehensive Plan Update

DATE: For the City Council Meeting of Monday, October 24, 2016

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**PURPOSE/ACTION REQUESTED**

Consider approving the Comprehensive Plan Update.

**SUMMARY**

Nearly a year ago the process to update the Comprehensive Plan was begun by engaging the services of Hoisington Koegler Group to guide the process. The Comprehensive Plan is the long range master plan for the City of Le Sueur providing a vision and guiding principles, addressing land use, housing and economic development, transportation systems, parks, trails, and open space and community infrastructure and a strategy for implementation.

A core working group of community members met monthly to review and provide input and feedback to the consultants and staff. Three community engagements meetings were held, and surveys were available on the City's web site. Over 800 points of contact were made throughout the process which gathered feedback regarding the future of Le Sueur.

The plan and supporting appendices (<http://www.cityoflesueur.com/documentcenter/view/913>) outline the City's long range goals, policies, and strategies to direct the City into a new chapter in its history.

Throughout the process, City Council, Planning Commission and Economic Development Authority members have had opportunities to review the plan and provide feedback.

The Planning Commission held the required Public Hearing On Monday, October 17 and took public comment on the plan. Following the hearing, the Planning Commission voted unanimously to recommend approval of the plan to the City Council.

The Comprehensive Plan Update outlines a number of plans and strategies that if implemented will create an environment and new opportunities to encourage existing residents and businesses to continue to call Le Sueur its home and attract new residents and businesses.

**RECOMMENDATION**

Staff recommends the City Council approve the Comprehensive Plan Update.



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider the First Reading of an Ordinance Amending City Code Chapter 31 Section 31.01- Organizational and Regular Meetings

DATE: For the City Council Meeting of Monday, October 24, 2016

---

**PURPOSE/ACTION REQUESTED**

Consider the first reading of an ordinance amending City Code Chapter 31, Section 31.01 – Organizational and Regular Meetings.

**SUMMARY**

As Council will recall, during the codification process earlier this year, there were a number of sections of the City Code that required updating. In addition, with the updating of the City Charter there was a reference to the first business day of January, which is now changed to the first Monday in January.

Attached is a draft ordinance amendment that provides the deleted language in strikethrough and the proposed language underlined.

**RECOMMENDATION**

Staff recommends the City Council approve the first reading of the ordinance amending City Code Chapter 31, Section 31.01 – Organizational and Regular Meetings.

ORDINANCE NO. \_\_\_\_\_

BEING AN ORDINANCE SETTING FORTH REGULATIONS REGARDING ORGANIZATIONAL AND REGULAR MEETINGS

THE CITY COUNCIL OF LE SUEUR DOES ORDAIN:

City Code Chapter 31, Section 31.01 regarding Organizational and Regular Meetings are amended.

Section 1. The City Council of the City of Le Sueur does hereby ordain as follows:

- A. On the first ~~business day~~ Monday of January following a regular municipal election, the City Council shall meet in the Council chamber at city hall, at ~~7:30~~ 6:30 p.m., and, when the newly elected members shall have taken the oath of office, the Council shall proceed to elect from its members a President Pro Tem and shall take further action as may be appropriate for the organization of the city government.
- B. Regular meetings of the City Council shall be held on the second and fourth Monday of each month beginning at ~~6:00~~ 30 p.m. in the Council chamber in city hall; provided, that when any day falls upon a legal holiday, the Council may fix another day for the meeting.
- C. At the annual meeting of the City Council, the Council may pass a resolution amending the start time of the regular meetings as designated in division (B) above. Notice of the passage of such a resolution amending the schedule of the regular meetings shall be made in accordance with the code of the city and Minnesota Law.



CITY OF LE SUEUR  
MEMORANDUM

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: City Administrator Response to Social Media Post

DATE: For the City Council meeting of October 24, 2016

---

I have asked the Mayor to add this to tonight's City Council meeting. This has been reviewed by both the City Attorney and the Police Chief. It is an agenda item like every other item and is being distributed as such.

Attached to this memo are copies of two posts to social media, the first contains a letter from Samantha Hunt (attachment A).

Normally I would never respond to something like this, but this post and letter contain several false statements that I am compelled to correct. The individual who posted this, Ms. Hunt, and members of the community have made comments that call into question my professional integrity, and by extension the integrity of law enforcement and the City Attorney as a stewards of the public's trust, the public's funds and the public's safety and welfare - all things I take very seriously - and they have done so without an objective nor complete understanding of the situation.

Samantha Hunt as you know is the primary employee of CATV, she is not an employee of the City. The City processes the payroll for the employees of CATV and therefore issues payroll checks, but again - Ms. Hunt is not an employee of the City, she is an employee of CATV. They manage their own funds, pay their own bills. I do not provide her with work direction, that direction is received from the cable commission.

As you will recall, on May 25 the City Councils of Henderson and Le Sueur met jointly and discussed and agreed to terminate the Cable Commission's Joint Powers Agreement effective October 31. This City Council voted unanimously to do that on June 13. The basis for the termination was primarily driven by an overall lack of communication and direction from the Commission since December of 2014 as well as a lack of financial participation by the City of Henderson.

This news was reported in the Le Sueur News Herald on June 3, in an article in which Ms. Hunt was quoted (attached B).

I received direction from the City Council to effect that termination. On August 9 I notified Mr. Goggin, the Chair of the Commission and Ms. Hunt via the attached (C).

In effecting the termination I was to determine the financial **assets** and liabilities of the Commission in order to make a report to the City Council.

On Monday, August 15, I received a visit from someone in the community who made an anonymous report of suspected theft of CATV funds.

I subsequently reviewed banking statements, receipts and cancelled checks of the Commission. Among those checks were two (copy attached D) that were written to what appeared to be a family member of Ms. Hunt that totaled \$8,500.

Recognizing that the Cable Commission had not held a meeting in two years, those expenditures of public funds were not approved by that governing body. I sought the advice of the City Attorney who indicated that I should turn it over to the Police Chief. I also notified the Mayor.

The police investigated, and no criminal wrong doing was determined. Mr. Goggin stated that he had approved the expenditures, although as a long term public employee I would have expected him to know of the processes and procedures set forth not only in state law for the expenditure of public funds, but the requirements of the joint powers agreement.

It's worth noting that Ms. Hunts father was paid nearly \$9,000 of CATV funds to come from California to provide the consulting she mentions in her letter.

Ms. Hunt's request to speak to the Council is dated August 22 (attached E). The Police Department's investigation at that time had not yet been completed. Now that it is completed I've attached a copy of the report (F). Had she been allowed to speak to the Council at that point, it would have compromised a criminal investigation.

Mr. Goggin then requested that Ms. Hunt be allowed to speak to the Council. I asked that she wait until the financial analysis was completed so that the Council could make an informed decision about how they wished to move forward (copy of my email attached G). I communicated all of this to the Mayor who supported and agreed to this process.

One of the goals this Council has established for me is: Facilitation of Council Relations, including preparing reports that are accurate, comprehensive, and concise relating to municipal services, projects and issues for submittal to the City Council.

Without having that information, the Council could not have made any decision regarding CATV.

The Cable Commissions current bank balance is \$6,200 (as of 10/11/16). Its liabilities are in the form of a loan for equipment of \$26,100.

The franchise agreement with Mediacom expires in November. At this point we don't have a new agreement in place, which means there are no more franchise fees coming in. The cities of Le Sueur and Henderson are responsible for paying off the balance of that bank loan.

City staff are preparing to implement live streaming capabilities beginning with the November 14 City Council meeting. Council meetings will be live web streamed via the City's web site.

With that I will stand for questions.



[Greg Hagg](#)

October 21 at 7:25pm

The following is a letter that I received from Samantha Hunt to be shared with all residents of Le Sueur. I want parents to especially think about what you would do if this was your daughter and this happened to her working for the City of Le Sueur. Frankly, after reading this, I think you too will come to the conclusion that something is definitely wrong here. Why is one of our own being told on multiple occasions that she can not address City Council and one that is telling her NO is the City Administrator and NOT the Mayor/City Council, the body responsible for such decisions in the City of Le Sueur? Please voice your concerns to our Mayor on this immediately. For the record, she has emailed each member of City Council and still has not received the opportunity to address City Council in a timely fashion; she was told however by the Mayor that she would be allowed to address City Council on November 14th, which is 2 weeks after the Cable Commission is due to terminate (October 31st) and the upcoming election on November 8th. Samantha would no longer be employed by the City at this point!

My name is Samantha Hunt. I am an employee of the City of Le Sueur and also a senior in the nursing program at Rasmussen College. For the last year and a half, I've run CATV. One of my responsibilities is to film the city council meetings and air them. I have watched many council meetings. I have observed that one of the duties of the city council is to hear status and plans, hear budgets and quotes for maintenance and improvements, and then collectively decide what to approve or disapprove with the city's best interest in mind. I've also observed the council performing their due diligence in doing just that.

However, if a committee of authority in the City of Le Sueur hired an employee, made a major equipment purchase, then later instructed that employee to acquire the minor supporting equipment... and this committee did some or all of this without informing the council... it would likely be upsetting, or at the very least frustrating, to the council, once discovered. But, it would not be an excuse for the council, or any member of the council, to accuse the hired employee of fraud. That would be a misdirection of their frustration. And, if the city's police department was further used for intimidation that would be an abuse of power. That scenario sounds shocking, but it did indeed happen. I know because I am that hired employee, and I feel violated. This was clearly an assault on my integrity, reputation, and emotional well-being.

Here are the facts:

- The Le Sueur-Henderson Cable Commission hired me to run CATV and make it more efficient, a year and a half ago. I am the only employee for CATV. That means taking care of all banking, as well. Writing checks and making deposits. I received no training. But, soon figured out the basics. And, also kept a good ledger of all income and expenses.
- On April 24th, 2015 CATV took delivery of new modern broadcasting equipment and servers that the Cable Commission had ordered. This came in a free standing rack and included 3 xeon processor servers, modulators, monitors, DVD players and other broadcasting equipment. This new rack of equipment was much more capable than the old equipment. However, it was not setup, but

rather just dropped off. And, no training again. The purchase price was \$46,880.81. I was not part of that purchase. I was a new employee and had just started to learn the old equipment and did not know any new equipment was required or even of benefit.

- Since that time, and up until my father, who is a computer consultant, came out last month... we struggled to make use of the new \$46,000 rack of equipment. We were still using the very antiquated supporting equipment to run it... that being hardware and software. And, what I now know as, normal and required protection and setups were never put in place. The unit was actually just plugged into the wall, still on its dolly, and that was it. Not even a surge suppressor, let alone a battery backup unit. This on a \$46,000 machine. Also, no data backup system was in place. No backup of the server data, no backup of the workstation data. Wires and old equipment were piled up everywhere. No supporting equipment, supporting software, nor workflow systems, were in place to take advantage of this new very capable rack of equipment.

- As stated my father is a computer consultant and I had been taking up his time frequently since getting the job. I called him many times for help over the last year. Finally, I asked my father if he'd be willing to fly out and set up CATV properly. Then I asked Cable Commission Chair, Pat Goggin, if we could get my father out to provide us with the supporting hardware and software to properly utilize the \$46,000 equipment investment. Pat Goggin agreed that it would be a great idea. He also approved the budget for that work. We have spent approximately \$14,000 to clean out CATV, sell or donate all antiquated equipment, organize CATV, rewire CATV, put in modern workstations, put in surge protection and battery backup systems, put in data backup systems of both the servers and the workstations. Purchase, install, and create workflow (by the numbers instruction) sheets to use the new workstations and software. And, in the process allowed us to utilize the \$46,000 investment to the fullest. Operations that took 12 hours or more of frustration and uncertainty, now take 12 minutes. We are just now ready to get the most out of CATV and to take advantage of the investment of equipment, setup, and training that has occurred.

- My father consulted for 9 days and then left on July 25, 2016

- Jenelle Teppen wrote a letter to Pat Goggin on August 9, 2016 saying the city council had approved termination of CATV. This was two weeks after my father had left.

- This was the first Pat Goggin, or I, had heard of the termination of CATV. I had no idea that CATV was to be terminated. I never would have made the investment of my time, nor my fathers, if I would have known termination of CATV was possible. We worked long hard hours, up to 12 hours a day, but did not bill for much of that time. We just put our heart and souls into doing our best for CATV and the city of le sueur. We were also really happy with the result and really looking forward to using the new operation to its fullest potential. The next day:

- On August 10, 2016 Pat wrote back to Jenelle Teppen. He apologized for the lack of communication since their meeting two years prior. He stated to Jenelle Teppen that since that meeting =HE= had purchased the \$46,000 rack of equipment, there were continuing issues using it, and then that =HE= called in a consultant just this summer. He told Jenelle Teppen, under no uncertain terms, that this was done with =HIS= knowledge and authority. The following day:

- On August 11th, 2016 I decided to reply to the email thread with Pat Goggin and Jenelle Teppen, as I was CC'd on these. I gave a brief rundown of the improvements that were made to the equipment and operations in the weeks prior. And, also how we were now in a position to take Jenelle Teppen's former suggestion that CATV run educational programming. We started looking into free educational programming and fair use educational programs. In addition, we started coming

up with ideas for some local homebrew programs that we wanted to create on our own. Now that the system was so fast and easy to use we'd finally have time to be creative. Lastly I told Jenelle Teppen that I understood about the lack of communication from Pat Goggin to her (I did not know of it until her recent emails), but that I would be happy to communicate about CATV as often as she'd like. And, yet and still, seven days later:

- On August 18th, 2016 I got a call from Bruce Kelly, the chief of police. He told me he was conducting a formal investigation against =ME=. I was at school but he said I had to come in that day and bring any books related to CATV that I had. I received no call from Pat Goggin or anyone else on the Cable Commission, to inform me that this was about to happen. No call from any staff member of the city of le sueur. No request from an administrative staff member to audit my books. No, rather the first I'm hearing about this is from the police. It was frightening and intimidating.
- Sargent Thiki questioned me when I arrived. I provided him with a ledger of all 51 checks I had written since starting my employment for city of le sueur. I provided all invoices, as well. I knew I had done nothing wrong, but the situation was still very upsetting.
- Pat Goggin and I talked after this and Pat told me that Bruce Kelly had told him that Jenelle Teppen stated to Bruce that knowing of the impending termination of CATV I had went out and spent money without approval. Even though Jenelle Teppen already had responded to Pat's email where he stated =HE= was the one that had a consultant come in.
- For the record I knew nothing about a possible termination, nor do I do anything without Pat Goggin's approval. Not only do the emails I mentioned support this, but I want to state it clearly for the record, I knew nothing about anything related to any possibility that CATV was going to be shutdown. Nor do I write any checks without Pat's approval.
- My parents think it is outrageous that I was investigated by the police for doing my job. Both think that I should receive an apology, and I agree with them.

Finally, again I have been merely doing the job asked of me. And, after requesting to speak at the meeting August 22nd, and being denied, I received another call from the police department. Not an apology that I was told by Pat was forthcoming from the police department. But, rather they want to investigate me further. Imagine what that would feel like?

Shortly after that, on the same day, I heard from Jenelle that I would not be allowed to speak at the city meeting. I talked to my father about this and he called the mayor and asked him if that was legal? The mayor told him it was, in fact, legal for them to stop me from talking at the council meeting. My father asked the mayor if it was legal to use the police department for routine audits and the mayor said yes to that, as well.

Mayor Bob Broeder received an email from me on October 5th requesting to speak at the meeting on October 10th. I was denied once again.

All of these events have taken a toll on my emotional well-being as well as impacted my grades at school. I feel that my name and reputation have been slandered and spoken poorly of along with the high amount of disrespect I have received while trying to gather some information and answers about my current situation.

About CATV, I think it would be shame to close it down at this point. There has been a significant

investment in equipment and training. And, we're getting positive feedback, and have lots of plans for the future. Either way, I still do want that apology, and preferably in writing.

[Like](#)

[Share](#)

2222

[35 shares](#)

6 Comments

#### Comments



**Pat Sullivan** Thank you for sharing more of the things that go on in our city that we are never told about. Sure hoping things will change on Nov. 8th. With the right people we will know what is happening.

[Like](#) · [5](#) · [October 21 at 7:43pm](#) · [Edited](#)



**Justin Wilke** Broadcast this on a tv station!! Get it on the media maybe it'll remove the Hillary and Trump controversy. Those people in the city need to be dealt with for the wrong acquisition. Along with paying the consequences for doing so.

[Like](#) · [6](#) · [October 21 at 8:10pm](#)



**Joe Fiedler** replied · [1 Reply](#)



**Jennifer Wilson** I'm so sad to hear this. Utterly disappointed in our municipal integrity.

[Like](#) · [5](#) · [October 21 at 8:28pm](#)



**Joe Fiedler** This is so typical of the city this is why businesses don't want to come to this town. It's time for an overhaul

[Like](#) · [7](#) · [October 21 at 9:03pm](#)



**Mickey Smith** What is next?

[Like](#) · [2](#) · [October 22 at 6:43am](#)



**Kris Wilke** Sam keep your head up! We all have your back. This is exactly why we need a new mayor in this town. A mayor with a BACKBONE to stand up to right an wrong.



### [Greg Hagg](#)

For those of you that are just sickened by this ordeal that Samantha Hunt has had to endure on behalf of the City of Le Sueur and would like to voice your outrage to our Mayor Bob Broeder about it, there is a City Council Meeting tomorrow night at 6:30PM. Maybe, just maybe, if enough of you voice your concern and outrage, she may finally get the opportunity to address City Council. I have included his City Government phone number and email addresses (both as he appears to have two) for your convenience. 507-665-6401, ext. 209

[bbroeder@cityoflesueur.com](mailto:bbroeder@cityoflesueur.com), [rbroeder@cityoflesueur.com](mailto:rbroeder@cityoflesueur.com) Action will certainly speak louder than just talking among yourselves about this. Remember, this could have been you or a family member!  
[Like](#) [Show more reactions](#)

[Share](#)

88

#### Comments



[Benjamin Rohloff](#) Thank you Greg for sharing this, I have reached out to the Mayor and keep getting same answers as Sam has and told him in an email I will be voicing these concerns at the meeting on Monday night.

[Like](#) 5 · 19 hrs



[Greg Hagg](#) Thank you Ben for continuing support of Samantha...she NEVER deserved any of this and if absolutely uncalled for that anyone within Le Sueur ever gets treated like this from any of our Leaders of Staff.

[Like](#) 4 · 19 hrs

AHB

[http://www.southernminn.com/le\\_sueur\\_news\\_herald/news/article\\_0a4db373-6fb0-5503-9e61-ba8cc59ea75a.html](http://www.southernminn.com/le_sueur_news_herald/news/article_0a4db373-6fb0-5503-9e61-ba8cc59ea75a.html)

SPOTLIGHT

## Le Sueur-Henderson Cable Commission agrees to dissolve

By DANA MELIUS [dmelius@lesueurnews-herald.com](mailto:dmelius@lesueurnews-herald.com) Jun 3, 2016



Faced with expiring franchise agreements with cable giant Mediacom, the Le Sueur and Henderson City councils have agreed in principle to dissolve the joint powers group and go their own ways.

But the decision, which needs to be formally approved at their respective council meetings, leaves many unanswered questions, according to Le Sueur City Administrator Jenelle Teppen.

Reserve funds must be distributed back to the individual cities, equipment must be divided up and each council must decide if a new cable franchise agreement with Mediacom should be negotiated. And time's closing in on that deadline, with an Oct. 31 end to the communities' expiring agreement with Mediacom.

"We'll have to develop some type of transition plan," said Teppen. "The City Council here is interested in negotiating a new agreement."

But there would be a cost involved, Teppen noted, not in expenses to Mediacom, but in staff time and likely legal expenses to renegotiate a new agreement.

Mediacom has paid, via subscriber user fees, between \$35,000 and \$40,000 annually to the joint Le Sueur-Henderson Cable Commission over the past several years. Most recently, the fees totaled about \$38,000, according to Teppen.

Henderson City Administrator Lon Berberich said the expiring Mediacom franchise agreement is the second of two 15-year contracts with the cable company. While he said his council must formally vote on dissolving the current joint powers association with Le Sueur, he expects that action to happen.

Berberich also believes the impact of the dissolution will have little impact on local cable access service, which is limited, mostly for council meetings, church services and community announcements.

And there is no certainty that Mediacom will be the lone cable provider in the future, with such services as RS Fiber coming into Sibley County this past year, Berberich added.

Teppen said there remain plenty of questions regarding how the decision to discontinue the two communities' partnership will impact services of Le Sueur Cable Access TV. She's hoping the city can continue to assist in such efforts. However, two years of uncertainty and the pending expiration of the existing Mediacom franchise agreement point to a transition plan in need of answers, she acknowledged.

Only current Mediacom subscribers can watch cable access programming locally, with the Le Sueur City Council meetings one of the key offerings, according to Teppen. She said it's not unusual for a council member or city staff to receive a text or email during live meetings regarding technical issues.

Mediacom subscribers in Le Sueur total about 750, while some 300 subscribe to the cable offerings in Henderson.

The Le Sueur-Henderson Cable Commission has typically consisted of two Henderson and five Le Sueur representatives. The city of Le Sueur website currently lists these Le Sueur members: Patrick Goggin, Buz Purdy, Pauline Wieland, Sandra Schulz and Mark Huntington, a City Council member. The Henderson representatives listed are Mayor Paul Menne and Pat Steckman.

Samantha Hunt remains as a part-time director of Le Sueur CATV, but she is uncertain how the dissolution of the joint powers agreement with Henderson will affect local cable access.

“The channels 7 and 8 are through Mediacom and only Mediacom viewers can watch them,” Hunt said via email. “They also supply the modulators through City Hall where we record the meetings and have a direct live feed into the channels.”

But the joint commission has met seldom over the past two years, as the two city councils have moved towards the dissolution of the Le Sueur-Henderson joint powers contract.

Reach Associate General Manager Dana Melius at 507-931-8576 or follow him on Twitter @LNHdanajohn.

## Dana Melius

Associate General Manager, Le Sueur News-Herald. Covering news in the Minnesota River Valley area, including Le Sueur, Cleveland, Kasota, St. Peter, Norseland and rural Le Sueur and Nicollet counties.

AHC

**Jenelle Teppen**

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**From:** Jenelle Teppen  
**Sent:** Tuesday, August 9, 2016 3:40 PM  
**To:** 'goggin0@mchsi.com'  
**Cc:** 'lesueurcatv@gmail.com'; Lon Berberich  
**Subject:** Commission Termination  
**Attachments:** Cable Commission Termination.pdf

Pat,

Please see the attached letter.

Thanks,  
Jenelle



203 South Second Street, Le Sueur, MN 56058

Phone (507) 665-6401 • Fax (507) 665-3813

August 9, 2016

Mr. Pat Goggin  
Chair Le Sueur Henderson Cable Commission  
VIA email: goggin0@mchsi.com

Dear Pat;

The City Councils of Henderson and Le Sueur have both recently approved termination of the Cable Commission effective October 31, 2016.

The last time the Cable Commission met jointly with the City Councils in December of 2014, the Commission was expected to return to the group with details regarding a long-range strategic plan for PEG programming as well as a budget and plan for equipment upgrades.

That meeting never occurred and repeated attempts to contact you and hold a Commission meeting went unanswered.

The Joint Powers Agreement that established the Commission indicates that upon termination, assets of the Commission shall be split in the same proportion that franchise fees from each respective party was received from the most recent payments.

While I have the 2015 year end cash assets of the Commission, I don't have the 2016 YTD figures. I would appreciate your accounting of those **assets**. Once that has been determined, the exact allocation can be determined.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Jenelle Teppen", with a long horizontal flourish extending to the right.

Jenelle Teppen  
City Administrator

Cc; Lon Berberich, Henderson City Administrator  
Samantha Hunt, CATV

AH D

2976

Charge # 1400310000027190758098 87IWCZ0BD81EVA 06/30/16  
06308000023

PAY TO THE ORDER OF: BEST BUY \$1,337.61

ONE THOUSAND THREE HUNDRED THIRTY-SEVEN AND 00/100 DOLLARS

ABA 291270461 Account 4001422 Pre-authorized Payment

⑆291270461⑆ 4001422 2976 ⑆0000133761⑆

4001422 07/01/2016 2976 \$1,337.61

Le Sueur/Henderson Cable Commission  
CATV-Community Access  
821 E Ferry St  
Le Sueur, MN 56058-0178

2977  
75-7046/2912

DATE 7-1-16

PAY TO THE ORDER OF: Joe Hunt \$3500.00

three thousand five hundred and 00/100 DOLLARS

HOME TOWN BANK  
Le Sueur, MN  
821 E Ferry St  
56058-0178

⑆291270461⑆ 4001422 2977

4001422 07/08/2016 2977 \$3,500.00

Le Sueur/Henderson Cable Commission  
CATV-Community Access  
821 E Ferry St  
Le Sueur, MN 56058-0178

2978  
75-7046/2912

DATE 7-11-16

PAY TO THE ORDER OF: Sumner Masabel \$105.00

one hundred and five and 00/100 DOLLARS

HOME TOWN BANK  
Le Sueur, MN  
821 E Ferry St  
56058-0178

⑆291270461⑆ 4001422 2978

4001422 07/12/2016 2978 \$105.00

Le Sueur/Henderson Cable Commission  
CATV-Community Access  
821 E Ferry St  
Le Sueur, MN 56058-0178

2980  
75-7046/2912

DATE 7-21-16

PAY TO THE ORDER OF: Joe Hunt \$5000.00

Five thousand and 00/100 DOLLARS

HOME TOWN BANK  
Le Sueur, MN  
821 E Ferry St  
56058-0178

⑆291270461⑆ 4001422 2980

4001422 07/22/2016 2980 \$5,000.00

AH E

## Jenelle Teppen

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**From:** Jenelle Teppen  
**Sent:** Monday, August 22, 2016 4:15 PM  
**To:** 'Samantha Hunt'  
**Cc:** 'goggin0@mchsi.com'  
**Subject:** RE: Agenda for tonight

Samantha,

I spoke with the Mayor regarding **your request and he has agreed** with my recommendation that this is **not the appropriate time to speak to the Council about CATV.**

He has asked that I complete **the accounting of the assets** of the Commission and determine the split with Henderson before any further discussion **about CATV take place.**

Thanks,  
Jenelle

**From:** Samantha Hunt [mailto:lesueurcatv@gmail.com]  
**Sent:** Monday, August 22, 2016 2:02 PM  
**To:** Jenelle Teppen <jteppen@cityoflesueur.com>  
**Subject:** Re: Agenda for tonight

Jenelle-  
I want to speak about Catv.  
Thanks  
Samantha Hunt

On Monday, August 22, 2016, Jenelle Teppen <[jteppen@cityoflesueur.com](mailto:jteppen@cityoflesueur.com)> wrote:

Samantha,

What is it that you wanted to **speak to the Council about?**

Jenelle

**Jenelle Teppen | City Administrator**  
Tel: 507-593-8311 | Fax: 507-665-3813  
City of Le Sueur | 203 South Second Street | Le Sueur | MN | 56058  
[jteppen@cityoflesueur.com](mailto:jteppen@cityoflesueur.com) | [www.cityoflesueur.com](http://www.cityoflesueur.com)



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**From:** Samantha Hunt [mailto:[lesueurcatv@gmail.com](mailto:lesueurcatv@gmail.com)]

**Sent:** Monday, August 22, 2016 1:21 PM

**To:** Jenelle Teppen <[jteppen@cityoflesueur.com](mailto:jteppen@cityoflesueur.com)>

**Subject:** Agenda for tonight

Hello jenelle-

Did my email get through to you that I sent to Stacy inquiring about being able to speak at tonight's meeting?

Thanks

Samantha hunt



MOC	Name(s)	First	Middle	DOB
	Last Name: Hunt	Samantha	Brazil	07-28-1989
	Last Name: Goggin	Patrick	James	06-27-1954
	Last Name: Hunt	Joseph	Bret	03-17-1960
NAMES	<b>Involvement:</b> Suspect	<b>Name:</b> Hunt, Samantha Brazil	<b>DOB:</b> 07-28-1989	
	<b>Age:</b> 27	<b>Sex:</b> F	<b>Race:</b> W	<b>Height:</b> 506 <b>Weight:</b> 160
	<b>Address:</b> (Residence) 308 South 5th Street APT	<b>City:</b> Le Sueur	<b>State:</b> MN	<b>Zip:</b> 56058 <b>Country:</b>
	<b>Phone:</b> (Home) (612)655-5523	<b>Phone:</b> (Cell) (612)655-5523		
	<b>Eye Color:</b> BLU			
	<b>ID Number(s)</b>			
	<b>ID Type:</b> Drivers License	<b>ID #:</b> J840135535412	<b>State:</b> MN	<b>Year:</b> <b>Class:</b>
	<b>Involvement:</b> Mentioned	<b>Name:</b> Goggin, Patrick James	<b>DOB:</b> 06-27-1954	
	<b>Age:</b> 62	<b>Sex:</b> M	<b>Race:</b>	<b>Height:</b> 509 <b>Weight:</b> 220
	<b>Address:</b> (Residence) 172 N Morningside Dr APT	<b>City:</b> Lesueur	<b>State:</b> MN	<b>Zip:</b> 56058 <b>Country:</b>
	<b>Eye Color:</b> BLU			
	<b>ID Number(s)</b>			
	<b>ID Type:</b> Drivers License	<b>ID #:</b> E-945-096-307-418	<b>State:</b> MN	<b>Year:</b> <b>Class:</b> D
	<b>Involvement:</b> Mentioned	<b>Name:</b> Hunt, Joseph Bret	<b>DOB:</b> 03-17-1960	
	<b>Age:</b> 56	<b>Sex:</b>	<b>Race:</b>	<b>Height:</b> 0 <b>Weight:</b> 0
	<b>Address:</b> (Residence) 2310 Santa Ana Ave UNIT F	<b>City:</b> Costa Mesa	<b>State:</b> CA	<b>Zip:</b> 92627 <b>Country:</b>
	<b>Phone:</b> (Cell) (562)233-1111			

## Supplemental Report

ICR: 16002311

Last Modified: 10-24-2016 1032

Title:

Created By: Bruce Kelly

On Monday, August 15, 2016 at 2030 hrs., this officer was forward a report from Le Sueur City Administrator Jenelle Teppen. Administrator Teppen indicated that she had received information from a person wishing to remain anonymous, that they had concerns about a large amount of money that they believe was being removed from the Le Sueur Henderson Cable Commission checking account.

Ms. Teppen advised that she was in the process of looking at the assets of the Le Sueur/Henderson Cable Commission. Ms. Teppen was looking into the assets held by the Cable Commission due to the fact that the City Councils of Henderson and Le Sueur recently approved termination of the Cable Commission effective October, 2016. As part of a Joint Powers Agreement that established the Commission indicated that upon termination assets of the Commission shall be split in the same proportion that franchise fees from each respective party was received from the most recent payments. Earlier in on this same date, Ms. Teppen requested the 2016 YTD financial information regarding the Commission from Home Town Bank of Le Sueur. Vice President Mr. Roger Johnson provided the documents that Ms. Teppen requested that the police department take a look at it because there were a couple large checks recently issued that could not be explained.

On August 16, 2016, this officer took a closer look at the document provided and did in fact find a copy of Le Sueur/Henderson Cable Commission Check #2977 dated July 1, 2016 issued to a Joe Hunt in the amount of Three Thousand Five Hundred Dollars (\$3,500.00) and appears to be signed by Samantha Hunt. Samantha B. Hunt and Patrick J. Goggin are authorized signer on the Commission account. I am aware of Joseph Hunt and I am also aware that Joseph is Samantha Hunt's brother.

Also in the documents was a copy of Le Sueur/Henderson Cable Commission Check #2980 dated July 21, 2016 issued to Joe Hunt in the amount of Five Thousand Dollars \$5,000.00 signed by what appears to be Samantha Hunt's signature.

I also located in the history of the account a check #2981 dated August 3, 2016 written in the amount of Five Thousand and Seventy two Dollars (\$5,072.00).

Case pending further information from the Home Town Bank.

#### Supplemental Report

ICR: 16002311

Last Modified: 10-24-2016 1006

Title:

Created By: Bruce Kelly

On August 18, 2016, this officer, Chief Bruce L. Kelly, reviewed additional documents provided by Home Town Bank of Le Sueur to City Administrator Jenelle Teppen. In the documents, you could see several copies of checks issued Cable Commission Staff part time staff, Summer Manuel, and to the City of Le Sueur and the Le Sueur Community Center. In addition, I noticed two checks issued to Samantha Hunt. The first Le Sueur Henderson Cable Commission Check #2983 dated July 27, 2016 signed and issued to Samantha Hunt in the amount of Two Hundred Fifty Seven dollars and thirty seven cents (\$257.37).. The other check #2985 issued on August 8, 2016, signed and issued to Samantha Hunt for Four Hundred Forty Dollars and forty seven cents (\$440.47). I then asked the City of Le Sueur City Clerk, Stacy Lawrence, to confirm that Samantha Hunt is actually receiving a pay check from the city payroll. Mrs. Lawrence confirmed that Samantha Hunt is paid through the city payroll and provided a copy of her pay history to me. In conclusion, It appears that Samantha Hunt issued \$8,500.00 in two checks to Joe Hunt and also issued two checks to herself for a total amount of \$697.84. Additionally there was a purchased made at Best Buy for \$1,337.61 for an unknown item. This is suspicious due to the fact that the Cable Commission is closing and it would be odd to be purchasing something new at this time.. Case is pending an interview with Samantha Hunt.

At 1140 hrs., this date, I made phone contact with Samantha Hunt and she advised that she was in school at the time and that she would be available for an interview at 1600 hrs.. Miss Hunt inquired what the questioning was about and I informed her this was in regards to some of the spending out of the Le Sueur Henderson Cable Commission account. Miss Hunt agree to meet at the police office and asked if she should bring all her invoices and receipts and I advised that would be helpful. Miss Hunt sounded concerned and asked where this investigation was coming from, and I advised that the city requested bank information on the account for the termination of assets and the questionable expenses were discovered. Miss Hunt stated that she would bring all her paperwork and come to the police office at 1600 hrs. this date.

#### Supplemental Report

ICR: 16002311

Last Modified: 08-26-2016 0951

Title: Samantha Hunt Interview

Created By: Aaron Thieke

On 8/18/16 I, Sgt. Aaron Thieke, was advised by Chief Bruce Kelly that he was investigating the possible misappropriation of funds from the Le Sueur Henderson Public Cable Commission. Chief Kelly advised the City Administrator Janelle Teppen requested information about the commission's bank accounts because the city council has decided to disband the commission.

After the financial documents were obtained by Ms. Teppen from Hometown Bank in Le Sueur, it was noticed there were several suspicious checks written out of the Cable Commissions checking account.

The checks in question were check #2969 that was written out to Sam Hunt on 1/18/16 in the amount of \$70.85. This check was also signed by Sam Hunt, meaning she wrote the check to herself. Check #2983 was written to Samantha Hunt on 7/27/16 in the amount of \$257.37. This check was also signed by Sam Hunt. Check #2985 was a written to Samantha Hunt in the amount of \$440.47 on 8/8/16. This check was also signed by Sam Hunt.

Two more suspicious checks were written to Joe Hunt. #2977 was written on 7/1/16 to Joe Hunt in the amount of \$3,500.00 and check #2980 was written on 7/21/16 in the amount of \$5,000.00 also to Joe Hunt. Both of these checks were signed by Sam Hunt.

Another suspicious purchase was made at Best Buy on 6/30/16 in the amount of \$1,337.61. This was a purchase made with an electronic check. There was also a second electronic check purchase to Best Buy in the amount of \$1,052.21 on 7/18/16.

On 8/18/16 at 1600 hours I met with Samantha Brazil Hunt at the Le Sueur PD. I interviewed Sam and recorded our conversation. That recording is attached to this case file. The following is the information I obtained from Sam.

Sam has worked for the Cable Commission since 2014. She was hired for the job by Pat Goggin. Everything Sam does and purchases she makes she gets approval from Pat Goggin. This includes purchases she makes on behalf of the Cable Commission with their account. Sam is authorized and does frequently write checks from the Cable Commissions account. Sam states Pat is aware of every penny she has spent for the commission.

Sam is not sure how the finances work for sure, but she thought that the Cable Commission is funded by "Franchise Fees" from Media Com as well as the sale of DVDs of things the Cable Commission produces.

Sam told me the two checks written from the account to Joe Hunt were written to her father Joseph Bret Hunt DOB 3/17/60. Joe Hunt owns and operates a computer hardware and consulting company named jOeY Computers, which operated out of Costa Mesa, CA. Sam hired her father's company, with the approval of Pat Goggin, to do some work for the Cable Commission on their server and computer hardware and software. Sam stated they could not find anyone locally that knew how to set up the equipment that they had, but she knew her father, Joe Hunt, knew how to operate and set up the computer equipment so it was decided Joe Hunt would fly in and set up the computer system.

The first check to Joe Hunt (Check #2977 for \$3,500) was written as a down payment for the services Joe was going to provide. The second check (#2980 for \$5,000) was written after the work was completed.

Sam had an itemized invoice from jOeY Computers. (A copy of that invoice is attached to this case file, see the invoice for complete details). The total bill from jOeY Computers was \$8774.59. The invoice indicated a total of \$8,500 had been paid and there was an outstanding balance of \$274.59 still due.

This invoice was dated 7/24/16. Sam stated the work performed by Joe Hunt occurred in late July of 2016. The work performed by Joe was on the Cable Commission's server and computer system and total of \$8774.59 was the total due after some hardware and software was purchased from Joe's company, and the labor to install all of these items. All of the equipment purchased and worked on is kept up at Sam's office in the Community Center.

Sam stated all of this equipment and the work on it was necessary to bring all of their old outdated equipment up to date so it could function properly.

Next I questioned Sam about the checks that she issued to herself. The first check was #2969 that Sam wrote to herself in the amount of \$70.85 on 1/18/16. Sam did not have any receipts for this check. Sam stated this was for a purchase she had made at Office Max for supplies such as DVDs and ink. Sam tried to make this purchase with the Cable Commission's checking account, but Office Max would not accept the check so Sam purchased the supplies with her own credit card and then reimbursed herself with the check. Sam is going to go to Office Max tomorrow and get a receipt for this purchase.

Check #2983 written on 7/27/16 in the amount of \$257.37 was also written by Sam to herself. Sam stated she purchased some Adobe Creative Cloud video editing software online. Sam made this purchase on 7/27/16. The cost of this purchase was \$256.37 and Sam stated she used her own credit card to make this purchase. Sam then issued herself a check to reimburse herself for the software purchase. Sam stated the fact that the cost of the software was \$256.37 and the check she wrote herself was \$257.37 was an accidental oversight and she did not intentionally give herself an extra dollar. Sam had a printed invoice from the Adobe Creative Cloud dated 7/27/16 in the amount \$256.37. Sam stated this software was needed to allow her to do video editing she needed to do. Pat Goggin had approved this purchase as well.

The third check Sam issued herself was #2985 on 8/8/16 in the amount of \$440.47. Sam stated she had purchased a

Corsair Vengeance 64GB hard drive on Amazon.com on 8/8/16 for \$440.47. Sam used her personal credit card to make the purchase on Amazon and then issued herself a check from the commission to reimburse herself. Sam had a printed invoice from Amazon for the purchase which was in the amount of \$440.47 dated 8/8/16. Sam stated she had installed this extra memory on the computer in her office at the Community Center herself.

I then questioned Sam about the purchase made at Best Buy on 6/30/16 in the amount of \$1337.61. Sam stated she did indeed make this purchase with the approval of Pat Goggin. Sam provided a receipt from Best Buy. This receipt was for a Samsung 27" curved monitor for \$299.99, a HP Desktop/15/12 GB computer and software bundle for \$699.99, Office ENG software bundle for \$129.99 and My Book Software for 109.99. The total cost for these items with tax was \$1337.61. Sam stated she had purchased these items as another needed computer and software to operate the Cable Commission.

Sam stated she later returned the computer to Best Buy and exchanged it for some different items. Sam stated she had kept the Samsung monitor and it was now currently being used at her home on her own computer because she had been approved by Pat Goggin to do quite a bit of work from home and that is what she used the monitor for. Sam also said this was because her personal Mac laptop computer was kept at her office and not at home in order to complete work at her office on the Mac when it was needed.

Sam had three more receipts from Best Buy for other purchases and exchanges. Sam had an exchange dated 7/18/16 for Best Buy. The receipt showed Sam returned the HP Desktop computer for \$699.99. Sam did not return any of the other items she had purchased with the HP computer, like the software for the computer or the Samsung monitor. Sam then took the \$699.99 in store credit and purchased an Acer H236HL LCD LED monitor for \$179.99, a EVGA GEFORCE GTX 960 FTW ACX 2 for \$179.99, a Netgear R7000 AC 1900 Router for \$179.99, a 8foot Cat-6 networking cable for \$14.99, HP 933 CMY Ink cartridge for \$28.89, a DVD+R non-printable 100pack for \$34.99, and a USB 3.0 multi format memory card for 29.99.

With the exchange of the HP computer and the purchase of all the new items, Sam then had a total of \$55.20 left in store credit after tax.

Sam made another transaction on 7/18/16 at Best Buy. Sam purchased from Best Buy a FDAX53/B HD video recording camera for \$999.99, shipping for the camera was \$10.97, and a 32 GB SD card for the camera for \$24.99. The total for this purchase was \$1107.41. Sam used the \$55.20 in store credit and then paid the remaining balance of \$1052.21 with electronic check #2979 from the Cable Commission's account. Sam had an exchange receipt from Best Buy showing this transaction.

On 7/28/16 Sam returned to Best Buy and returned the HD video camera for \$999.99 and the 32 GB SD card for \$24.99. Sam then used store credit to purchase another ACER H236HL 23 LCD LED monitor for \$179.99, a natural ergonomic keyboard for \$31.99, and two 12 ft USB cables for \$34.99 each. After the return of the camera and Sd card, and the purchase of the new items, Sam was left with a refund amount of \$791.53. Sam had a receipt from Best Buy to indicate this.

Sam was mailed a check from Best Buy in the amount of \$791.53 on 7/29/16. Sam deposited this refund check into the Cable Commission's account on 8/9/16, along with another check for about \$20.00 from a purchase someone made from the Cable Commission for a DVD they produced.

Sam stated all of the above transactions were the only major transactions she has made and she had gained prior approval for all of these transactions from Pat Goggin as he was her only overseer.

I asked Sam if she was aware of any other outstanding debts the Cable Commission may have besides the \$274.59 the invoice to jOeY Computers shows is still owed. Sam told me she was aware of a loan Pat Goggin had taken out on behalf of the Cable Commission back in May of 2015. Sam stated this loan was for the purchase of a new computer server and rack. This is located at the Community Center. Sam had a statement for the loan. It shows the loan was taken out from Hometown Bank on 5/7/2015 in the amount of \$35,230.00. One payment had been made toward the loan on 5/6/16 in the amount of \$13,060.01. The remaining balance of the loan was \$24,112.95 and the

pay off amount was \$24,490.83.

Sam told me she was unaware that the Cable Commission was being disbanded. Sam felt she never would have made the purchases above if she had known the commission was going to be disbanded. Sam asked who she should speak to about whether or not she still had a job. I advised Sam she should speak to the City Administrator in regards to that.

I made copies of all the pertinent documents listed above. They are attached to this case file as well as the recording of the interview.

This case is still pending further investigation.

End of Report

Sgt. Aaron Thieke #305.

#### Supplemental Report

ICR: 16002311

Last Modified: 08-18-2016 2316

Title: Joseph Hunt Interview

Created By: Aaron Thieke

On 8/18/16 at 1930 hours I, Sgt. Aaron Thieke, made a phone call to jOeY Computers in Costa Mesa, CA at the phone number 562-233-1111. I made phone contact with a man who identified himself as Joseph Bret Hunt DOB 3/17/1960. Joe stated he was indeed Sam's father and that he owned and operated jOeY Computers. I advised Joe I was looking into how some funds were spent from the Cable Commission.

Joe told me the following information over the phone. Joe had come to Le Sueur at the end of July to work on a server and some computers for the Le Sueur Henderson Cable Commission. Joe stated this would have been from July 15th to July 24th of 2016.

Joe had been hired to work on the server for the Cable Commission by his daughter, with approval from Pat Goggin. Joe stated he never had face to face contact with Pat Goggin, but he did speak with him over the phone.

Joe confirmed his total bill for the work he performed was \$8774.59. Joe stated this was for hardware and software for the server the commission owned. Joe stated that when the commission purchased the server the company they purchased it from must have just dropped it off in a crate and no one set it up, protected it with a firewall, or made it operational. Joe also stated non of the staff for the cable commission had received training for the server and they did not know how to operate it.

Joe stated he believed that Sam had ordered the server to be serviced and prepared based on Pat Goggin's recommendation. Joe stated the work he completed on the server included adding broadcasting equipment, adding protection and a firewall, adding operating software and processing software.

Joe stated all of this work needed to be completed to make the server operational for the use of the Cable Commission and that the server was basically useless prior to him completing the work on it.

Joe confirmed he had flown in from California to complete the work. Joe stated his billing was accurate and he even did the work at a cut rate because it was for the organization his daughter worked for.

Joe felt it was very strange the Cable Commission would have purchased such an expensive server and then it did not come prepared to operate and did not have the necessary software to run the programs the commission was using it for. Joe felt whoever sold the server to the commission must have done it quickly and made lots of money. Joe felt the server was the way it was because Le Sueur is a small town and no one knew how to operate it.

Joe felt it was strange that the Cable Commission was disbanding after spending so much money to purchase

equipment and make it operational. Joe repeated several times that he was aware the commission was disbanding and that none of these spending issues were Sam's fault because Pat Goggin had been overseeing the commission.

That is all the information I obtained from Joe.

Investigation pending.

End of Report

Sgt. Aaron Thieke #305

#### Supplemental Report

**ICR:** 16002311

**Last Modified:** 08-26-2016 0950

**Title:** Pat Goggin interview

**Created By:** Bruce Kelly

On Friday, August 19, 2016, at 1200 hrs., this officer had phone contact with Pat Goggin regarding this investigation. Mr. Goggin had emailed me at 0819 hrs. this date stating that Samantha Hunt is "completely devastated now thinking that everyone thinks she has done something wrong".

I started our phone conversation by explaining to Mr. Goggin that some of the resent purchases made by Miss Hunt over the past month looked a bit suspicious seeing that the cable commission was looking to be terminated.

Pat stated that over a year ago, CATV purchased a \$40,000 server, to address Mediacom's conversion over to digital. Pat stated that the people they purchased the server from were to install it and train staff on how to work it. Pat stated that Mediacom did not get High Definition when everyone was told to switch over to (HD). Pat also stated that Mediacom did not provide updates for the system and that they did not help them with anything. Pat stated that over time, Samantha took training through Webinars on how to get things up and running. Pat stated that the server was still not working properly and they had an "IT Guy" in New Prague MN but he could not help. Pat stated that Samantha told him her father, Joe Hunt, in California works in the computer business and that was willing to come to Le Sueur and get the sever up and running. Pat stated that Joe came and got everything working correctly and then he found out that the Cable Commission was being terminated. Pat stated that he found out about the termination just last week. Pat also stated that the CATV still owes approximately \$30,000 at 5% interest on the server.

I also asked Pat about the the Best Buy purchases, and he stated that some of the items were needed to make this work with the server. Pat stated that he authorized all the purchases made by Samantha Hunt. Case pending CATV inventory.

#### Supplemental Report

**ICR:** 16002311

**Last Modified:** 08-26-2016 0951

**Title:** Sgt Schelin Report

**Created By:** Greg Schelin

On Tuesday, August 23, 2016 at about 1420 I met with Sam Hunt at the CATV Office in the Le Sueur Community Center.

She showed me the physical makeup of the system. Photos were taken of the server rack, Desktop PC, Router, Power Supply, monitors, and her personal Apple computer. They are attached to the file.

Hunt also provided me with a copy of a breakdown accounting of the PC build sheet as the first one provided was all one price for the unit. It is built of various high capacity components.

Hunt also provided receipts from various vendors relative to costs incurred for the CATV system installation.

All are attached in the media section.

Receipts provided for the rack system and PC appear to be consistant with product on site. The billing for hours of

work performed for setup would be dependent on any preloaded software setup, etc., from the vendor.

According to Hunt, she and the CATV commission learned that the unit was substantial in capacity but was not configured to function at all. This is NOT uncommon as most systems would require being built from the ground up to function.

Sgt Greg Schelin

AH G

## Jenelle Teppen

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**From:** Jenelle Teppen  
**Sent:** Thursday, September 22, 2016 9:42 AM  
**To:** 'goggin0@mchsi.com'  
**Subject:** RE: lease agreement

Pat,

Sorry but I'm not going to authorize or approve any payments on behalf of the Cable Commission. The JPA indicates that orders, checks and drafts must be signed by any two of the Officers and I'm not an Officer.

I respectfully ask that until I'm able to pull together all of the asset and liability information of the Commission that the Council does not discuss it. Until I can determine if it's financially feasible to negotiate a new agreement with Mediacom and continue providing local cable access programming the Council does not have all the information in order to make an informed decision.

Jenelle

-----Original Message-----

**From:** goggin0@mchsi.com [mailto:goggin0@mchsi.com]  
**Sent:** Monday, September 19, 2016 3:37 PM  
**To:** Jenelle Teppen <jteppen@cityoflesueur.com>  
**Subject:** Re: lease agreement

I believe that Samantha sent you the lease information you were requesting. She needs to pay this last invoice, but because of what has happened I suggested that we get your approval first.  
I am attaching the last invoice for the studio technology work.

Sam is also concerned about her job, can she talk to the council and tell them about the studio and the capabilities it has now ?  
Or should she be looking for other work?

----- Original Message -----

**From:** "Jenelle Teppen" <jteppen@cityoflesueur.com>  
**To:** goggin0@mchsi.com, "Samantha Hunt" <lesueurcatv@gmail.com>  
**Sent:** Wednesday, September 14, 2016 9:59:18 AM  
**Subject:** FW: lease agreement

Samantha,

Thank you, but that's not the lease agreement. Can you please provide me with a copy of the full lease agreement document?

Jenelle

**From:** Samantha Hunt [mailto:lesueurcatv@gmail.com]  
**Sent:** Wednesday, September 14, 2016 9:43 AM  
**To:** Jenelle Teppen <jteppen@cityoflesueur.com>

Subject: Re: lease agreement

On Thu, Sep 8, 2016 at 4:31 PM, Jenelle Teppen <jteppen@cityoflesueur.com<mailto:jteppen@cityoflesueur.com>> wrote:  
Pat/Samantha,

Please provide me with a copy of the lease agreement that was mentioned in a previous email that is with Home Town Bank at your earliest convenience.

Thanks,  
Jenelle

Jenelle Teppen | City Administrator  
Tel: 507-593-8311<tel:507-593-8311> | Fax: 507-665-3813<tel:507-665-3813> City of Le Sueur | 203 South Second Street | Le Sueur | MN | 56058 jteppen@cityoflesueur.com<mailto:jteppen@cityoflesueur.com> | www.cityoflesueur.com<http://www.cityoflesueur.com>

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CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Appointing a Sub Committee of the City Council to Review Cable Access Television (CATV)

DATE: For the City Council Meeting of Monday, October 24, 2016

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**PURPOSE/ACTION REQUESTED**

Consider appointing a subcommittee of the City Council to review CATV.

**SUMMARY**

The City Councils of both Henderson and Le Sueur have approved dissolving the Joint Powers Cable Commission effective October 31, 2016.

Mayor Broeder proposes to appoint Council members Huntington, Kerkow and Wicks to a subcommittee of the City Council to review CATV and report back to the full Council prior to the end of the year.

**RECOMMENDATION**

Staff recommends the City Council appoint Huntington, Kerkow and Wicks to a CATV subcommittee, and the first meeting be scheduled for a date and time after November 1.