



LE SUEUR CITY COUNCIL AGENDA
Monday, September 12, 2016
203 South Second Street
6:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Norms of Behavior
4. Approval of the Agenda
5. Presentations – None
6. **Consent Agenda** – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days in advance of the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.
 - A. Approval of Minutes
 1. Regular Meeting of August 22, 2016
 - B. Resolution Approving Disbursements for Period Ending September 12, 2016
 - C. Set Public Hearing
7. Items of Appreciation
8. **Public Comment** – Public Comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person. Persons wishing to make a comment must contact the Mayor prior to being allowed to speak.
9. Public Hearings – Disputed Severely Delinquent Utility Accounts
10. Regular Agenda
 - A. Consider Approval of Equipment Purchase
 - B. Consider Approval of Well No. 6 Redevelopment
 - C. Consider Approval of Transfer of Funds
 - D. Consider Approval of 2017 Preliminary Proposed General Fund Tax Levy
 - E. Miscellaneous

F. Adjourn

A Regular Meeting of the City Council was held on Monday, August 22, 2016 at 6:30pm in the Council Chambers with Mayor Broeder presiding. Council Members present: Huntington, Johnson, Kerkow, Rohloff, Wicks and Wilke. Council Members absent: None. City Administrator Jenelle Teppen was also present.

Motion by Council Member Rohloff, seconded by Council Member Huntington to approve the agenda as written. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wicks, Wilke and Mayor Broeder. Voting no: None. Motion carried.

Motion by Council Member Huntington, seconded by Council Member Rohloff to adopt **Resolution #16-082**, approving the following consent agenda items:

- Regular meeting minutes of August 8, 2016;
- Disbursements for the period ending August 8, 2016 in the amount of \$2,278,103.16.

Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wicks, Wilke and Mayor Broeder. Voting no: None. Motion carried.

Motion by Council Member Kerkow, seconded by Council Member Rohloff to adopt **Resolution #16-083**, approving the 2016 Mill and Overlay bid award to Chard Tiling & Excavating, Inc. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wicks, Wilke and Mayor Broeder. Voting no: None. Motion carried.

Motion by Council Member Rohloff, seconded by Council Member Huntington to adopt **Resolution #16-084**, approving the Water Main Replacement bid award to Rehnelt Excavating, LLC. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wicks, Wilke and Mayor Broeder. Voting no: None. Motion carried.

Motion by Council Member Huntington, seconded by Council Member Rohloff to adjourn. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wicks, Wilke and Mayor Broeder. Voting no: None. Motion carried.

Stacy Lawrence, City Clerk



Council Approval Report for September 12, 2016

By Fund

Post Dates 08/23/2016 - 09/12/2016

| Account Number | Vendor Name | Description (Item) | Payable Number | Account Number | Amount |
|-------------------------------------------------------|---------------------------|----------------------------|----------------|----------------|--------------------------------------------------------------|
| Fund: 101 - GENERAL FUND | | | | | |
| 101-14101 | GENESIS | BULK FUEL | 64000 | 101-14101 | 2,005.70 |
| 101-14101 | GENESIS | BULK FUEL | 64001 | 101-14101 | 1,304.55 |
| 101-20702 | FIRST FARMERS & MERCHANTS | 09/02/2016 | INV0003854 | 101-20702 | 22,913.24 |
| 101-21701 | FIRST FARMERS & MERCHANTS | FIT 941 TAXES | INV0003851 | 101-21701 | 4,509.77 |
| 101-21702 | FIRST FARMERS & MERCHANTS | STATE TAX | INV0003853 | 101-21702 | 1,813.31 |
| 101-21703 | FIRST FARMERS & MERCHANTS | SS 941 TAXES | INV0003852 | 101-21703 | 3,079.28 |
| 101-21704 | FIRST FARMERS & MERCHANTS | PERA | INV0003845 | 101-21704 | 3,472.20 |
| 101-21704 | FIRST FARMERS & MERCHANTS | PERA | INV0003846 | 101-21704 | 5,777.95 |
| 101-21705 | LINCOLN NATIONAL LIFE | September Premium | INV0003858 | 101-21705 | 731.11 |
| 101-21707 | I.U.O.E.-LOCAL 49 | UNION DUES | INV0003847 | 101-21707 | 442.00 |
| 101-21709 | LINCOLN NATIONAL LIFE | September Premium | INV0003858 | 101-21709 | 697.13 |
| 101-21711 | MN CHILD SUPPORT PAYMENT | CHILD SUPPORT ORDER | INV0003849 | 101-21711 | 309.18 |
| 101-21711 | NCPERS MINNESOTA | September Premium | INV0003856 | 101-21711 | 128.00 |
| 101-21712 | FIRST FARMERS & MERCHANTS | MED 941 TAXES | INV0003850 | 101-21712 | 1,311.16 |
| 101-21713 | AXA EQUITABLE | AXA EQUITABLE DEFERRED | INV0003840 | 101-21713 | 191.17 |
| 101-21714 | SELECT ACCOUNT | FLEX/HSA | INV0003844 | 101-21714 | 933.66 |
| 101-21714 | PAYROLL FUND | September Premium | INV0003857 | 101-21714 | 22,083.50 |
| 101-21718 | FIRST FARMERS & MERCHANTS | BRINKER DEFERRED COMP | INV0003839 | 101-21718 | 1,700.00 |
| 101-21719 | FIRST FARMERS & MERCHANTS | HCSP | INV0003842 | 101-21719 | 1,091.51 |
| 101-21719 | FIRST FARMERS & MERCHANTS | HCSP | INV0003843 | 101-21719 | 593.59 |
| 101-21720 | AFLAC | September Premium | INV0003855 | 101-21720 | 301.24 |
| 101-21725 | AFLAC | September Premium | INV0003855 | 101-21725 | 163.62 |
| 101-8-36250 | ANDERSON, SKUBITZ, & | PAID ON SPECIAL ASSESSMENT | INV0003862 | 101-8-36250 | 532.43 |
| | | | | | 76,085.30 |
| Department: 41320 - CITY ADMINISTRATOR | | | | | |
| 101-41320-131 | PAYROLL FUND | September Premium | INV0003857 | 101-41320-131 | 1,354.00 |
| | | | | | Department 41320 - CITY ADMINISTRATOR Total: 1,354.00 |
| Department: 41430 - CITY CLERK | | | | | |
| 101-41430-321 | VERIZON WIRELESS | CELLULAR SERVICE | 9769584399 | 101-41430-321 | 28.99 |
| 101-41430-321 | JAGUAR COMMUNICATIONS | INCAUGUST PHONE SERVICE | INV0003863 | 101-41430-321 | 50.07 |
| 101-41430-437 | AMERICAN LEGAL PUBLISHING | ORDINANCE UPDATES | 0111746 | 101-41430-437 | 37.05 |
| 101-41430-437 | AMERICAN LEGAL PUBLISHING | ORDINANCE UPDATES | 0111747 | 101-41430-437 | 342.00 |
| 101-41430-437 | AMERICAN LEGAL PUBLISHING | ORDINANCE UPDATES | 011228 | 101-41430-437 | 306.00 |
| 101-41430-437 | MAYER SOFT WATER-CULLIGAN | WATER COOLER | 224683 | 101-41430-437 | 42.00 |
| | | | | | Department 41430 - CITY CLERK Total: 806.11 |
| Department: 41610 - LEGAL | | | | | |
| 101-41610-304 | ANDERSON, SKUBITZ, & | LEGAL FEES-JULY | 15469R | 101-41610-304 | 2,389.50 |
| | | | | | Department 41610 - LEGAL Total: 2,389.50 |
| Department: 41940 - GOVERNMENT BUILDINGS | | | | | |
| 101-41940-383 | CENTER POINT ENERGY | GAS UTILITIES-6067088-2 | INV0003820 | 101-41940-383 | 42.44 |
| | | | | | Department 41940 - GOVERNMENT BUILDINGS Total: 42.44 |
| Department: 42120 - POLICE DEPARTMENT | | | | | |
| 101-42120-321 | FRONTIER COMMUNICATIONS | PHONE SERVICE | INV0003838 | 101-42120-321 | 77.18 |
| 101-42120-321 | JAGUAR COMMUNICATIONS | INCAUGUST PHONE SERVICE | INV0003863 | 101-42120-321 | 200.31 |
| 101-42120-321 | MARCO | SOFTWARE & SERVICE | INV3504705 | 101-42120-321 | 990.00 |
| 101-42120-383 | CENTER POINT ENERGY | GAS UTILITIES-6067088-2 | INV0003820 | 101-42120-383 | 20.90 |
| 101-42120-452 | STREICHER'S INC | COCAINE TESTING KITS | L1224083 | 101-42120-452 | 72.97 |
| | | | | | Department 42120 - POLICE DEPARTMENT Total: 1,361.36 |
| Department: 42152 - POLICE AUTOMOTIVE SERVICES | | | | | |
| 101-42152-428 | MINNESOTA DEPT OF | SQUAD LEASES | 2017010018 | 101-42152-428 | 1,842.64 |

| Account Number | Vendor Name | Description (Item) | Payable Number | Account Number | Amount |
|-------------------------------------------------------------|---------------------------|-------------------------|----------------|----------------|------------------|
| 101-42152-431 | TIRE SOLUTIONS | TIRES FOR SQUAD | 168995 | 101-42152-431 | 506.00 |
| Department 42152 - POLICE AUTOMOTIVE SERVICES Total: | | | | | 2,348.64 |
| Department: 42401 - BUILDING CODE ENFORCEMENT | | | | | |
| 101-42401-408 | CITY BLDG INSPECTION | INSPECTION SERVICES | 368 | 101-42401-408 | 1,740.41 |
| Department 42401 - BUILDING CODE ENFORCEMENT Total: | | | | | 1,740.41 |
| Department: 42500 - POLICE RESERVES | | | | | |
| 101-42500-383 | CENTER POINT ENERGY | GAS UTILITIES-5981086-1 | INV0003817 | 101-42500-383 | 7.86 |
| Department 42500 - POLICE RESERVES Total: | | | | | 7.86 |
| Department: 42700 - ANIMAL CONTROL | | | | | |
| 101-42700-311 | MINNESOTA CRITTER GETTER | ANIMAL CONTROL | INV0003837 | 101-42700-311 | 1,148.00 |
| Department 42700 - ANIMAL CONTROL Total: | | | | | 1,148.00 |
| Department: 42800 - EMERGENCY MANAGEMENT/EOC | | | | | |
| 101-42800-321 | VERIZON WIRELESS | CELLULAR SERVICE | 9769584399 | 101-42800-321 | 49.80 |
| Department 42800 - EMERGENCY MANAGEMENT/EOC Total: | | | | | 49.80 |
| Department: 43121 - STREET DEPARTMENT | | | | | |
| 101-43121-216 | GILLUND ENTERPRISES | ENGINE DEGREASER | 824842 | 101-43121-216 | 197.76 |
| 101-43121-217 | RED WING SHOE STORE | SAFETY BOOTS | 00000001-723 | 101-43121-217 | 143.99 |
| 101-43121-217 | CINTAS CORPORATION LOC. | UNIFORMS | 754627234 | 101-43121-217 | 75.96 |
| 101-43121-217 | CINTAS CORPORATION LOC. | UNIFORMS | 754629774 | 101-43121-217 | 75.96 |
| 101-43121-224 | BRYAN ROCK PRODUCTS | GRAVEL | 16868 | 101-43121-224 | 874.06 |
| 101-43121-305 | BOUND TREE MEDICAL LLC | AED BATTERY | 82249925 | 101-43121-305 | 141.99 |
| 101-43121-305 | MN VALLEY HEALTH CENTER | DRUG COLLECTION | INV0003819 | 101-43121-305 | 116.00 |
| 101-43121-321 | MEDIACOM LLC | INTERNET SERVICE | INV0003818 | 101-43121-321 | 129.27 |
| 101-43121-383 | CENTER POINT ENERGY | GAS UTILITIES-5961974-2 | INV0003812 | 101-43121-383 | 49.13 |
| Department 43121 - STREET DEPARTMENT Total: | | | | | 1,804.12 |
| Department: 45201 - PARK DEPARTMENT | | | | | |
| 101-45201-212 | NAPA AUTO PARTS | PARTS | 427248 | 101-45201-212 | 51.17 |
| 101-45201-212 | NAPA AUTO PARTS | OIL FILTERS | 428083 | 101-45201-212 | 87.81 |
| 101-45201-212 | THOMAS J GERLICH | REIMBURSEMENT FOR PARTS | INV0003861 | 101-45201-212 | 273.78 |
| 101-45201-217 | C & S SUPPLY | TOM GERLICH ALLOWANCE | 738325 | 101-45201-217 | 103.96 |
| 101-45201-225 | DRUMMERS GARDEN CENTER | LANDSCAPE FABRIC | 074295 | 101-45201-225 | 98.78 |
| 101-45201-383 | CENTER POINT ENERGY | GAS UTILITIES-7728138-4 | INV0003831 | 101-45201-383 | 19.80 |
| 101-45201-383 | CENTER POINT ENERGY | GAS UTILITIES-5961978-3 | INV0003834 | 101-45201-383 | 27.09 |
| 101-45201-401 | NUESSMEIER ELECTRIC | OUTLET REPAIRS | 42367 | 101-45201-401 | 394.38 |
| 101-45201-401 | NUESSMEIER ELECTRIC | BREAKER REPLACEMENT AT | 42401 | 101-45201-401 | 597.02 |
| 101-45201-401 | NAPA AUTO PARTS | DOOR HANDLE | 427249 | 101-45201-401 | 23.46 |
| Department 45201 - PARK DEPARTMENT Total: | | | | | 1,677.25 |
| Department: 45500 - LIBRARY MAINTENANCE | | | | | |
| 101-45500-383 | CENTER POINT ENERGY | GAS UTILITIES-5992410-0 | INV0003832 | 101-45500-383 | 106.40 |
| Department 45500 - LIBRARY MAINTENANCE Total: | | | | | 106.40 |
| Fund 101 - GENERAL FUND Total: | | | | | 90,921.19 |
| Fund: 225 - FIRE SERVICE FUND | | | | | |
| Department: 42200 - FIRE SERVICE | | | | | |
| 225-42200-217 | BSN SPORTS INC | UNIFORMS | 98110340 | 225-42200-217 | 1,129.00 |
| 225-42200-229 | NORTH AMERICAN SECURITY | BASIC FIRE MONITORING | R232077 | 225-42200-229 | 80.16 |
| 225-42200-383 | CENTER POINT ENERGY | GAS UTILITIES-5992392-0 | INV0003821 | 225-42200-383 | 42.85 |
| Department 42200 - FIRE SERVICE Total: | | | | | 1,252.01 |
| Fund 225 - FIRE SERVICE FUND Total: | | | | | 1,252.01 |
| Fund: 226 - AMBULANCE SERVICE FUND | | | | | |
| 226-20702 | FIRST FARMERS & MERCHANTS | 09/02/2016 | INV0003854 | 226-20702 | 33.66 |
| 226-21701 | FIRST FARMERS & MERCHANTS | FIT 941 TAXES | INV0003851 | 226-21701 | 3.98 |
| 226-21702 | FIRST FARMERS & MERCHANTS | STATE TAX | INV0003853 | 226-21702 | 1.73 |
| 226-21703 | FIRST FARMERS & MERCHANTS | SS 941 TAXES | INV0003852 | 226-21703 | 5.40 |
| 226-21704 | FIRST FARMERS & MERCHANTS | PERA | INV0003845 | 226-21704 | 6.31 |
| 226-21712 | FIRST FARMERS & MERCHANTS | MED 941 TAXES | INV0003850 | 226-21712 | 1.26 |

| Account Number | Vendor Name | Description (Item) | Payable Number | Account Number | Amount |
|---------------------------------------------------------|-------------------------------------|---------------------------|----------------|----------------|-----------------|
| 226-21719 | FIRST FARMERS & MERCHANTS | HCSP | INV0003843 | 226-21719 | 0.46 |
| | | | | | 52.80 |
| Department: 42153 - AMBULANCE SERVICES | | | | | |
| 226-42153-207 | MEMSA | CONFERNECE FOR PAUL | 1000 | 226-42153-207 | 200.00 |
| 226-42153-207 | MEMSA | REGISTRATION FOR OWEN | 1000A | 226-42153-207 | 200.00 |
| 226-42153-219 | MNSCU-MULTI REGIONAL TRAINCPR CARDS | | 3428 | 226-42153-219 | 411.00 |
| 226-42153-220 | JERRY'S TRANSMISSION SERVICE | BRACKET FOR AMBULANCE RIG | 0027383 | 226-42153-220 | 19.15 |
| 226-42153-220 | JERRY'S TRANSMISSION SERVICE | BATTERY & SWITCHES FOR | 0027415 | 226-42153-220 | 354.77 |
| 226-42153-220 | NAPA AUTO PARTS | WAX LIQUID FOR RIGS | 428029 | 226-42153-220 | 7.47 |
| 226-42153-221 | UNIVERSAL HOSPITAL SERVICES | CALIBRATION OF EQUIPMENT | 023553 | 226-42153-221 | 111.68 |
| 226-42153-383 | CENTER POINT ENERGY | GAS UTILITIES-5981086-1 | INV0003817 | 226-42153-383 | 8.94 |
| 226-42153-410 | TOM SVIHEL | NEW KEYPAD FOR DOOR | INV0003835 | 226-42153-410 | 181.98 |
| 226-42153-476 | MAPLE LEAF GRAPHICS | 2016 AMBULANCE DANCE | INV0003827 | 226-42153-476 | 726.34 |
| 226-42153-476 | CHARLIE MORE BAND | AMBULANCE DANCE | INV0003864 | 226-42153-476 | 200.00 |
| Department 42153 - AMBULANCE SERVICES Total: | | | | | 2,421.33 |
| Fund 226 - AMBULANCE SERVICE FUND Total: | | | | | 2,474.13 |
| Fund: 227 - PARA-TRANSIT FUND | | | | | |
| 227-20702 | FIRST FARMERS & MERCHANTS | 09/02/2016 | INV0003854 | 227-20702 | 3,277.89 |
| 227-21701 | FIRST FARMERS & MERCHANTS | FIT 941 TAXES | INV0003851 | 227-21701 | 257.60 |
| 227-21702 | FIRST FARMERS & MERCHANTS | STATE TAX | INV0003853 | 227-21702 | 118.43 |
| 227-21703 | FIRST FARMERS & MERCHANTS | SS 941 TAXES | INV0003852 | 227-21703 | 403.18 |
| 227-21704 | FIRST FARMERS & MERCHANTS | PERA | INV0003845 | 227-21704 | 508.46 |
| 227-21712 | FIRST FARMERS & MERCHANTS | MED 941 TAXES | INV0003850 | 227-21712 | 94.30 |
| 227-21713 | AXA EQUITABLE | AXA EQUITABLE DEFERRED | INV0003840 | 227-21713 | 50.00 |
| 227-21719 | FIRST FARMERS & MERCHANTS | HCSP | INV0003843 | 227-21719 | 50.42 |
| | | | | | 4,760.28 |
| Department: 49804 - ADMINISTRATION | | | | | |
| 227-49804-131 | PAYROLL FUND | September Premium | INV0003857 | 227-49804-131 | 508.00 |
| 227-49804-383 | CENTER POINT ENERGY | GAS UTILITIES-5981086-1 | INV0003817 | 227-49804-383 | 10.29 |
| Department 49804 - ADMINISTRATION Total: | | | | | 518.29 |
| Fund 227 - PARA-TRANSIT FUND Total: | | | | | 5,278.57 |
| Fund: 229 - CABLE TV FUND | | | | | |
| 229-20702 | FIRST FARMERS & MERCHANTS | 09/02/2016 | INV0003854 | 229-20702 | 610.01 |
| 229-21701 | FIRST FARMERS & MERCHANTS | FIT 941 TAXES | INV0003851 | 229-21701 | 88.88 |
| 229-21702 | FIRST FARMERS & MERCHANTS | STATE TAX | INV0003853 | 229-21702 | 38.06 |
| 229-21703 | FIRST FARMERS & MERCHANTS | SS 941 TAXES | INV0003852 | 229-21703 | 98.96 |
| 229-21712 | FIRST FARMERS & MERCHANTS | MED 941 TAXES | INV0003850 | 229-21712 | 23.14 |
| | | | | | 859.05 |
| Fund 229 - CABLE TV FUND Total: | | | | | 859.05 |
| Fund: 235 - AIRPORT FUND | | | | | |
| Department: 49810 - AIRPORT ADMINISTRATION | | | | | |
| 235-49810-326 | SCOTT'S HELICOPTER SERVICE | FBO AGREEMENT-SEPTEMBER | INV0003826 | 235-49810-326 | 238.70 |
| 235-49810-382 | SCOTT'S HELICOPTER SERVICE | FBO AGREEMENT-SEPTEMBER | INV0003826 | 235-49810-382 | 175.00 |
| 235-49810-383 | CENTER POINT ENERGY | GAS UTILITIES-8747362-5 | INV0003810 | 235-49810-383 | 16.94 |
| Department 49810 - AIRPORT ADMINISTRATION Total: | | | | | 430.64 |
| Fund 235 - AIRPORT FUND Total: | | | | | 430.64 |
| Fund: 240 - HRA FUND | | | | | |
| 240-20702 | FIRST FARMERS & MERCHANTS | 09/02/2016 | INV0003854 | 240-20702 | 2,168.55 |
| 240-21701 | FIRST FARMERS & MERCHANTS | FIT 941 TAXES | INV0003851 | 240-21701 | 262.13 |
| 240-21702 | FIRST FARMERS & MERCHANTS | STATE TAX | INV0003853 | 240-21702 | 100.50 |
| 240-21703 | FIRST FARMERS & MERCHANTS | SS 941 TAXES | INV0003852 | 240-21703 | 318.88 |
| 240-21704 | FIRST FARMERS & MERCHANTS | PERA | INV0003845 | 240-21704 | 386.61 |
| 240-21712 | FIRST FARMERS & MERCHANTS | MED 941 TAXES | INV0003850 | 240-21712 | 74.58 |
| 240-21719 | FIRST FARMERS & MERCHANTS | HCSP | INV0003843 | 240-21719 | 42.23 |
| | | | | | 3,353.48 |
| Fund 240 - HRA FUND Total: | | | | | 3,353.48 |

| Account Number | Vendor Name | Description (Item) | Payable Number | Account Number | Amount |
|---------------------------------------------------------------|-----------------------------|-------------------------|----------------|----------------|------------------|
| Fund: 250 - YOUTH OPPORTUNITIES FUND | | | | | |
| 250-20702 | FIRST FARMERS & MERCHANTS | 09/02/2016 | INV0003854 | 250-20702 | 969.67 |
| 250-21703 | FIRST FARMERS & MERCHANTS | SS 941 TAXES | INV0003852 | 250-21703 | 130.20 |
| 250-21712 | FIRST FARMERS & MERCHANTS | MED 941 TAXES | INV0003850 | 250-21712 | 30.46 |
| | | | | | 1,130.33 |
| Fund 250 - YOUTH OPPORTUNITIES FUND Total: | | | | | 1,130.33 |
| Fund: 601 - WATER UTILITY FUND | | | | | |
| 601-20702 | FIRST FARMERS & MERCHANTS | 09/02/2016 | INV0003854 | 601-20702 | 6,740.35 |
| 601-21701 | FIRST FARMERS & MERCHANTS | FIT 941 TAXES | INV0003851 | 601-21701 | 771.13 |
| 601-21702 | FIRST FARMERS & MERCHANTS | STATE TAX | INV0003853 | 601-21702 | 324.23 |
| 601-21703 | FIRST FARMERS & MERCHANTS | SS 941 TAXES | INV0003852 | 601-21703 | 1,052.44 |
| 601-21704 | FIRST FARMERS & MERCHANTS | PERA | INV0003845 | 601-21704 | 1,276.75 |
| 601-21712 | FIRST FARMERS & MERCHANTS | MED 941 TAXES | INV0003850 | 601-21712 | 246.16 |
| 601-21713 | AXA EQUITABLE | AXA EQUITABLE DEFERRED | INV0003840 | 601-21713 | 20.00 |
| 601-21718 | FIRST FARMERS & MERCHANTS | BRINKER DEFERRED COMP | INV0003839 | 601-21718 | 160.26 |
| 601-21719 | FIRST FARMERS & MERCHANTS | HOSP | INV0003843 | 601-21719 | 112.28 |
| | | | | | 10,703.60 |
| Department: 49400 - SOURCE OF SUPPLY | | | | | |
| 601-49400-404 | ADVANCED ENGINEERING & | SCADA SERVICES | 49444 | 601-49400-404 | 10,132.70 |
| 601-49400-406 | KEYS WELL DRILLING COMPANY | WELL #6 REPAIR | 2016067 | 601-49400-406 | 17,530.00 |
| | | | | | 27,662.70 |
| Department 49400 - SOURCE OF SUPPLY Total: | | | | | |
| Department: 49410 - POWER AND PUMPING | | | | | |
| 601-49410-381 | MINNESOTA VALLEY ELECTRIC | UTILITIES-HWY 169 | INV0003811 | 601-49410-381 | 190.17 |
| 601-49410-387 | CENTER POINT ENERGY | GAS UTILITIES-5981090-3 | INV0003808 | 601-49410-387 | 280.76 |
| 601-49410-388 | CENTER POINT ENERGY | GAS UTILITIES-5981106-7 | INV0003809 | 601-49410-388 | 34.95 |
| | | | | | 505.88 |
| Department 49410 - POWER AND PUMPING Total: | | | | | |
| Department: 49420 - PURIFICATION | | | | | |
| 601-49420-216 | HAWKINS, INC. | CHEMICALS | 3940081 | 601-49420-216 | 163.00 |
| | | | | | 163.00 |
| Department 49420 - PURIFICATION Total: | | | | | |
| Department: 49430 - DISTRIBUTION | | | | | |
| 601-49430-244 | MINNESOTA PIPE & EQUIPMENT | MARKING PAINT | 0362836 | 601-49430-244 | 68.47 |
| | | | | | 68.47 |
| Department 49430 - DISTRIBUTION Total: | | | | | |
| Department: 49440 - ADMINISTRATION & GENERAL | | | | | |
| 601-49440-201 | INNOVATIVE OFFICE SOLUTIONS | PAPER, RIBBON, LINER | IN1294192 | 601-49440-201 | 23.18 |
| 601-49440-201 | INNOVATIVE OFFICE SOLUTIONS | BINDER POCKETS | IN1297878 | 601-49440-201 | 4.34 |
| 601-49440-217 | RED WING SHOE STORE | SAFETY BOOTS | 00000001-723 | 601-49440-217 | 108.37 |
| 601-49440-217 | CINTAS CORPORATION LOC. | UNIFORMS | 754627233 | 601-49440-217 | 56.26 |
| 601-49440-217 | CINTAS CORPORATION LOC. | UNIFORMS | 754629773 | 601-49440-217 | 137.11 |
| 601-49440-304 | ANDERSON, SKUBITZ, & | LEGAL FEES-JULY | 15469R | 601-49440-304 | 477.90 |
| 601-49440-309 | NEON LINK | UTILITY BILL PROCESSING | 1234 | 601-49440-309 | 113.28 |
| 601-49440-321 | VERIZON WIRELESS | CELLULAR SERVICE | 9769584399 | 601-49440-321 | 7.25 |
| 601-49440-321 | JAGUAR COMMUNICATIONS | INCAUGUST PHONE SERVICE | INV0003863 | 601-49440-321 | 75.12 |
| 601-49440-393 | MN DEPT OF HEALTH | WATER CONNECTION FEE | INV0003813 | 601-49440-393 | 2,300.00 |
| 601-49440-437 | MN VALLEY HEALTH CENTER | DRUG COLLECTION | INV0003819 | 601-49440-437 | 25.00 |
| | | | | | 3,327.81 |
| Department 49440 - ADMINISTRATION & GENERAL Total: | | | | | |
| | | | | | 42,431.46 |
| Fund 601 - WATER UTILITY FUND Total: | | | | | |
| Fund: 602 - SEWER UTILITY FUND | | | | | |
| 602-20702 | FIRST FARMERS & MERCHANTS | 09/02/2016 | INV0003854 | 602-20702 | 3,555.46 |
| 602-21701 | FIRST FARMERS & MERCHANTS | FIT 941 TAXES | INV0003851 | 602-21701 | 401.25 |
| 602-21702 | FIRST FARMERS & MERCHANTS | STATE TAX | INV0003853 | 602-21702 | 164.29 |
| 602-21703 | FIRST FARMERS & MERCHANTS | SS 941 TAXES | INV0003852 | 602-21703 | 534.52 |
| 602-21704 | FIRST FARMERS & MERCHANTS | PERA | INV0003845 | 602-21704 | 663.16 |
| 602-21712 | FIRST FARMERS & MERCHANTS | MED 941 TAXES | INV0003850 | 602-21712 | 124.98 |
| 602-21713 | AXA EQUITABLE | AXA EQUITABLE DEFERRED | INV0003840 | 602-21713 | 20.00 |
| 602-21718 | FIRST FARMERS & MERCHANTS | BRINKER DEFERRED COMP | INV0003839 | 602-21718 | 160.26 |
| 602-21719 | FIRST FARMERS & MERCHANTS | HOSP | INV0003843 | 602-21719 | 57.56 |
| | | | | | 5,681.48 |

| Account Number | Vendor Name | Description (Item) | Payable Number | Account Number | Amount |
|------------------------------------------------------------------|-----------------------------|----------------------------|----------------|----------------|------------------|
| Department: 49460 - SANITARY SEWER CLEANING | | | | | |
| 602-49460-243 | MINNESOTA PIPE & EQUIPMENT | MARKING PAINT | 0362836 | 602-49460-243 | 68.46 |
| Department 49460 - SANITARY SEWER CLEANING Total: | | | | | 68.46 |
| Department: 49490 - ADMINISTRATION & GENERAL | | | | | |
| 602-49490-201 | INNOVATIVE OFFICE SOLUTIONS | PAPER, RIBBON, LINER | IN1294192 | 602-49490-201 | 23.18 |
| 602-49490-201 | INNOVATIVE OFFICE SOLUTIONS | BINDER POCKETS | IN1297878 | 602-49490-201 | 4.34 |
| 602-49490-217 | RED WING SHOE STORE | SAFETY BOOTS | 00000001-723 | 602-49490-217 | 108.37 |
| 602-49490-217 | CINTAS CORPORATION LOC. | UNIFORMS | 754627233 | 602-49490-217 | 56.26 |
| 602-49490-217 | CINTAS CORPORATION LOC. | UNIFORMS | 754629773 | 602-49490-217 | 137.10 |
| 602-49490-304 | ANDERSON, SKUBITZ, & | LEGAL FEES-JULY | 15469R | 602-49490-304 | 477.90 |
| 602-49490-309 | NEON LINK | UTILITY BILL PROCESSING | 1234 | 602-49490-309 | 113.28 |
| 602-49490-321 | VERIZON WIRELESS | CELLULAR SERVICE | 9769584399 | 602-49490-321 | 7.25 |
| 602-49490-321 | JAGUAR COMMUNICATIONS | INCAUGUST PHONE SERVICE | INV0003863 | 602-49490-321 | 75.12 |
| Department 49490 - ADMINISTRATION & GENERAL Total: | | | | | 1,002.80 |
| Fund 602 - SEWER UTILITY FUND Total: | | | | | 6,752.74 |
| Fund: 604 - ELECTRIC UTILITY FUND | | | | | |
| 604-16480 | BORDER STATES ELEC SUPPLY | BOX PADS | 911720973 | 604-16480 | 1,662.07 |
| 604-16514 | BORDER STATES ELEC SUPPLY | METERS | 911750546 | 604-16514 | 17,313.75 |
| 604-16514 | DAKOTA SUPPLY GROUP | METERS | C370829 | 604-16514 | 1,656.56 |
| 604-20702 | FIRST FARMERS & MERCHANTS | 09/02/2016 | INV0003854 | 604-20702 | 16,093.80 |
| 604-21701 | FIRST FARMERS & MERCHANTS | FIT 941 TAXES | INV0003851 | 604-21701 | 2,191.78 |
| 604-21702 | FIRST FARMERS & MERCHANTS | STATE TAX | INV0003853 | 604-21702 | 920.32 |
| 604-21703 | FIRST FARMERS & MERCHANTS | SS 941 TAXES | INV0003852 | 604-21703 | 2,501.68 |
| 604-21704 | FIRST FARMERS & MERCHANTS | PERA | INV0003845 | 604-21704 | 3,051.42 |
| 604-21712 | FIRST FARMERS & MERCHANTS | MED 941 TAXES | INV0003850 | 604-21712 | 585.06 |
| 604-21713 | AXA EQUITABLE | AXA EQUITABLE DEFERRED | INV0003840 | 604-21713 | 59.99 |
| 604-21718 | FIRST FARMERS & MERCHANTS | BRINKER DEFERRED COMP | INV0003839 | 604-21718 | 570.48 |
| 604-21719 | FIRST FARMERS & MERCHANTS | HCSP | INV0003843 | 604-21719 | 351.39 |
| | | | | | 46,958.30 |
| Department: 49570 - TRANSMISSION & DISTRIBUTION | | | | | |
| 604-49570-221 | NAPA AUTO PARTS | GAS CAP | 425639 | 604-49570-221 | 6.72 |
| 604-49570-221 | NAPA AUTO PARTS | OIL FILTER | 428599 | 604-49570-221 | 29.47 |
| 604-49570-221 | CRYSTEEL TRUCK EQUIPMENT | SEAT COVERS | LP174014 | 604-49570-221 | 340.00 |
| 604-49570-231 | BORDER STATES ELEC SUPPLY | NUTS | 911515235 | 604-49570-231 | 222.36 |
| 604-49570-231 | STUART C. IRBY COMPANY | SAFETY TESTING | S009693636.001 | 604-49570-231 | 267.76 |
| 604-49570-231 | STUART C. IRBY COMPANY | SAFETY TESTING | S009693636.002 | 604-49570-231 | 376.15 |
| 604-49570-233 | DGR CONSULTING ENGINEERS | SUBSTATIONS OPERATIONS | 00220644 | 604-49570-233 | 176.00 |
| 604-49570-235 | BORDER STATES ELEC SUPPLY | PADLOCK SEALS | 911691723 | 604-49570-235 | 708.15 |
| 604-49570-235 | BORDER STATES ELEC SUPPLY | PADLOCK SEALS | 911691724 | 604-49570-235 | 183.21 |
| 604-49570-383 | CENTER POINT ENERGY | GAS UTILITIES-5974324-5 | INV0003806 | 604-49570-383 | 25.95 |
| Department 49570 - TRANSMISSION & DISTRIBUTION Total: | | | | | 2,335.77 |
| Department: 49590 - ADMINISTRATION & GENERAL | | | | | |
| 604-49590-304 | ANDERSON, SKUBITZ, & | LEGAL FEES-JULY | 15469R | 604-49590-304 | 1,433.70 |
| 604-49590-308 | KATHERINE ELKE | DISHWASHER REBATE | INV0003859 | 604-49590-308 | 25.00 |
| 604-49590-308 | KATHERINE ELKE | FREEZER REBATE | INV0003860 | 604-49590-308 | 25.00 |
| 604-49590-308 | KATHERINE ELKE | CLOTHES WASHE REBATE | INV0003865 | 604-49590-308 | 25.00 |
| 604-49590-308 | MIRANDA SCHWARTZ | REFRIGERATOR REBATE | INV0003866 | 604-49590-308 | 25.00 |
| 604-49590-309 | NEON LINK | UTILITY BILL PROCESSING | 1234 | 604-49590-309 | 339.84 |
| 604-49590-321 | VERIZON WIRELESS | CELLULAR SERVICE | 9769584399 | 604-49590-321 | 28.99 |
| 604-49590-331 | JUSTIN ANDERSON | TRAVEL EXPENSE | INV0003867 | 604-49590-331 | 226.43 |
| 604-49590-401 | AUFDERHAR CONSTRUCTION | DIRT WORK NEW STORAGE | INV0003816 | 604-49590-401 | 1,018.08 |
| 604-49590-401 | SPS COMPANIES, INC. | IN FLOOR HEAT- NEW STORAGE | S3295775.001 | 604-49590-401 | 1,412.03 |
| 604-49590-437 | LESUEUR NEWS HERALD | NEWSPAPER SUBSCRIPTION | INV0003807 | 604-49590-437 | 54.60 |
| 604-49590-437 | MN VALLEY HEALTH CENTER | DRUG COLLECTION | INV0003819 | 604-49590-437 | 25.00 |
| Department 49590 - ADMINISTRATION & GENERAL Total: | | | | | 4,638.67 |
| Fund 604 - ELECTRIC UTILITY FUND Total: | | | | | 53,932.74 |
| Fund: 606 - MN RIVER VALLEY UTILITY COMM | | | | | |
| 606-20702 | FIRST FARMERS & MERCHANTS | 09/02/2016 | INV0003854 | 606-20702 | 1,739.60 |

| Account Number | Vendor Name | Description (Item) | Payable Number | Account Number | Amount |
|-------------------------------------------------------|---------------------------|--------------------|----------------|----------------|-----------------|
| 606-21701 | FIRST FARMERS & MERCHANTS | FIT 941 TAXES | INV0003851 | 606-21701 | 250.38 |
| 606-21702 | FIRST FARMERS & MERCHANTS | STATE TAX | INV0003853 | 606-21702 | 96.84 |
| 606-21703 | FIRST FARMERS & MERCHANTS | SS 941 TAXES | INV0003852 | 606-21703 | 268.60 |
| 606-21704 | FIRST FARMERS & MERCHANTS | PERA | INV0003845 | 606-21704 | 320.87 |
| 606-21712 | FIRST FARMERS & MERCHANTS | MED 941 TAXES | INV0003850 | 606-21712 | 62.82 |
| 606-21719 | FIRST FARMERS & MERCHANTS | H CSP | INV0003843 | 606-21719 | 22.27 |
| | | | | | 2,761.38 |
| Fund 606 - MN RIVER VALLEY UTILITY COMM Total: | | | | | 2,761.38 |

Fund: 615 - RECREATION FUND

| | | | | | |
|-----------|---------------------------|------------------------|------------|-----------|------------------|
| 615-20702 | FIRST FARMERS & MERCHANTS | 09/02/2016 | INV0003854 | 615-20702 | 10,350.39 |
| 615-21701 | FIRST FARMERS & MERCHANTS | FIT 941 TAXES | INV0003851 | 615-21701 | 708.78 |
| 615-21702 | FIRST FARMERS & MERCHANTS | STATE TAX | INV0003853 | 615-21702 | 336.20 |
| 615-21703 | FIRST FARMERS & MERCHANTS | SS 941 TAXES | INV0003852 | 615-21703 | 1,410.84 |
| 615-21704 | FIRST FARMERS & MERCHANTS | PERA | INV0003845 | 615-21704 | 840.78 |
| 615-21712 | FIRST FARMERS & MERCHANTS | MED 941 TAXES | INV0003850 | 615-21712 | 329.92 |
| 615-21713 | AXA EQUITABLE | AXA EQUITABLE DEFERRED | INV0003840 | 615-21713 | 305.00 |
| 615-21719 | FIRST FARMERS & MERCHANTS | H CSP | INV0003843 | 615-21719 | 62.03 |
| | | | | | 14,343.94 |

Department: 45120 - RECREATION ADMINISTRATION

| | | | | | |
|------------------------------------------------------------|-----------------------------|-------------------------|------------|---------------|-----------------|
| 615-45120-207 | MRPA | STATE CONFERENCE | INV0003833 | 615-45120-207 | 340.00 |
| 615-45120-218 | BSN SPORTS INC | BASES & HOMEPLATE | 97898292 | 615-45120-218 | 36.52 |
| 615-45120-218 | BSN SPORTS INC | BASES & HOMEPLATE | 97944876 | 615-45120-218 | 149.20 |
| 615-45120-218 | RIDDELL /ALL AMERICA SPORTS | REPLACEMENT HELMET | 98746362 | 615-45120-218 | 87.95 |
| 615-45120-218 | HENRY KRESS | LIBRARY REIMBURSEMENT | INV0003828 | 615-45120-218 | 51.65 |
| 615-45120-271 | A.H. HERMEL COMPANY | VENDING MACHINE EXPENSE | 596683 | 615-45120-271 | 203.69 |
| 615-45120-321 | JAGUAR COMMUNICATIONS INC | AUGUST PHONE SERVICE | INV0003863 | 615-45120-321 | 100.16 |
| 615-45120-383 | CENTER POINT ENERGY | GAS UTILITIES-6080892-0 | INV0003830 | 615-45120-383 | 308.15 |
| 615-45120-437 | BOUND TREE MEDICAL LLC | AED BATTERY | 82249925 | 615-45120-437 | 17.27 |
| Department 45120 - RECREATION ADMINISTRATION Total: | | | | | 1,294.59 |

Department: 45122 - COMM CTR BUILDING MAINT

| | | | | | |
|----------------------------------------------------------|----------------------------|--------------------|--------------|---------------|-----------------|
| 615-45122-401 | RECREATION SUPPLY CO, INC. | GIANT SWIM LOCKERS | 306818 | 615-45122-401 | 1,992.60 |
| 615-45122-404 | SPS COMPANIES, INC. | COMPRESSOR PARTS | S3307764.001 | 615-45122-404 | 90.99 |
| Department 45122 - COMM CTR BUILDING MAINT Total: | | | | | 2,083.59 |

Department: 45124 - OUTDOOR POOL EXPENDITURES

| | | | | | |
|------------------------------------------------------------|----------------------------|-------------------------|------------|---------------|---------------|
| 615-45124-383 | CENTER POINT ENERGY | GAS UTILITIES-5981253-7 | INV0003829 | 615-45124-383 | 314.52 |
| 615-45124-401 | RECREATION SUPPLY CO, INC. | POOL SIGNS | 307035 | 615-45124-401 | 29.59 |
| 615-45124-404 | FERGUSON ENTERPRISES, INC | OUTDOOR PARTS | 4210703 | 615-45124-404 | 28.80 |
| Department 45124 - OUTDOOR POOL EXPENDITURES Total: | | | | | 372.91 |

Fund 615 - RECREATION FUND Total: 18,095.03

Grand Total: 229,672.75

Report Summary

Fund Summary

| Fund | Payment Amount |
|------------------------------------|-------------------|
| 101 - GENERAL FUND | 90,921.19 |
| 225 - FIRE SERVICE FUND | 1,252.01 |
| 226 - AMBULANCE SERVICE FUND | 2,474.13 |
| 227 - PARA-TRANSIT FUND | 5,278.57 |
| 229 - CABLE TV FUND | 859.05 |
| 235 - AIRPORT FUND | 430.64 |
| 240 - HRA FUND | 3,353.48 |
| 250 - YOUTH OPPORTUNITIES FUND | 1,130.33 |
| 601 - WATER UTILITY FUND | 42,431.46 |
| 602 - SEWER UTILITY FUND | 6,752.74 |
| 604 - ELECTRIC UTILITY FUND | 53,932.74 |
| 606 - MN RIVER VALLEY UTILITY COMM | 2,761.38 |
| 615 - RECREATION FUND | 18,095.03 |
| Grand Total: | 229,672.75 |

THE PRECEDING LIST OF BILLS WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE: September 12, 2016 APPROVED BY: _____
 Jenelle Teppen



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Set Public Hearing

DATE: For the City Council Meeting of Monday, September 12, 2016

PURPOSE/ACTION REQUESTED

Set Public Hearing

SUMMARY

Set Monday October 10, 2016 at 6:30 pm for a Public Hearing regarding Certification of Special Assessments.

RECOMMENDATION

Staff recommends the Council set this public hearing date.



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council
FROM: Jenelle Teppen, City Administrator
SUBJECT: Hold Public Hearing for Disputed Delinquent Utility Accounts
DATE: For the City Council meeting of Monday September 12, 2016

PURPOSE/ACTION REQUESTED

Hold a Public Hearing for those utility account holders who dispute the amount due prior to certification to the County Auditor for collection with 2017 property taxes.

SUMMARY

Property Owners with severely delinquent utility accounts have been notified that their account with the City is severely delinquent and the balance owed.

Those account holders have been notified that they are allowed a public hearing before the City Council to dispute the amount owed.

These accounts must be paid in full by 4:00 pm on September 30 otherwise the amount due on that date will be certified to the County for collection with the 2017 property taxes

RECOMMENDATION

Staff recommends the City Council hear from those utility account holders who dispute the amount owed.



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jasper Kruggel, Public Services Director

SUBJECT: Purchase of Ford F250

DATE: For the City Council Meeting of Monday, September 12, 2016

PURPOSE/ACTION REQUESTED

Consider approving the purchase of a 2016 Ford F250 pickup truck from Wolf Motors matching state bid prices.

SUMMARY

Included in the 2016 budget is the purchase of a pickup truck in the Water/Wastewater Division. Originally a Ford F150 was proposed to replace the 1994 Ford pickup currently being used, but at the June 13, 2016, City Council meeting, staff was directed to purchase a Ford F250 instead of the Ford F150.

Staff then solicited an additional quote from Wolf Motors for the Ford F250 pickup truck. Wolf Motors matched the state bid price for a Ford F250 pickup truck, which was \$30,883.16, \$3,528.96 more than that originally proposed Ford F150 pickup truck.

Purchasing a Ford F250 versus a Ford F150 will allow the Water/Wastewater Division to utilize the truck in a more versatile manner once the utility billing system is fully converted to a radio read system.

The 1994 Ford Pickup will be repurposed in the Parks Department and will replace the 1986 Ford pickup with a dump box, which will be sold.

RECOMMENDATION

Staff recommends that Council approves the purchase of the Ford F250 pickup truck from Wolf Motors at the cost of \$30,883.16.

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Dealer: F58595

Page: 1 of 2

2017 F-SERIES SD

Order No: 1000 Priority: K2 Ord FIN: QQ103 Order Type: 5B Price Level: 725
Ord PEP: 600A Cust/Flt Name: LESUEUR WATER PO Number:

| | | RETAIL | DLR INV | | RETAIL | DLR INV |
|------|------------------|---------|------------|-----|-------------------------------|---------|
| X2B | F250 4X4 S/C | \$37875 | \$35792.00 | 17F | XL DECOR PKG | NC |
| | 164" WHEELBASE | | | 18B | PLAT RUNNING BD | 370 |
| N1 | BLUE JEANS MET | | | | 10000# GVWR PKG | 341.00 |
| 1 | CLTH 40/20/40 | 100 | 92.00 | 213 | ELECTRONIC SOF | 185 |
| S | MEDIUM EARTH GR | | | 41H | ENG BLK HEATER | NC |
| 600A | PREF EQUIP PKG | | | 425 | 50 STATE EMISS | NC |
| | .XL TRIM | | | 473 | SNOW PLOW PKG | 85 |
| | .TRAILER TOW PKG | | | 512 | SPARE TIRE/WHL2 | NC |
| 572 | .AIR CONDITIONER | NC | NC | | | |
| 996 | .6.2L EFI V8 ENG | NC | NC | | TOTAL BASE AND OPTIONS | 42860 |
| 44S | 6-SPD AUTOMATIC | NC | NC | | TOTAL | 42860 |
| TD8 | .LT245 BSW AS 17 | | | | *THIS IS NOT AN INVOICE* | |
| X3E | 3.73 ELOCKING | 390 | 359.00 | | | |
| 90L | PWR EQUIP GROUP | 915 | 841.00 | | * MORE ORDER INFO NEXT PAGE * | |
| | JOB #1 BUILD | | | | F8=Next | |

==>

Dealer: F58595

Page: 2 of 2

2017 F-SERIES SD

Order No: 1000 Priority: K2 Ord FIN: QQ103 Order Type: 5B Price Level: 725
Ord PEP: 600A Cust/Flt Name: LESUEUR WATER PO Number:

| | | RETAIL | DLR INV | | RETAIL | DLR INV |
|-----------|-----------------|--------|------------|--|--------------------------|-----------|
| 52B | BRAKE CONTROLLR | \$270 | \$249.00 | | DEST AND DELIV | \$1195 |
| | TELE TT MIR-PWR | | | | | \$1195.00 |
| 592 | ROOF CLEAR LGTS | 80 | 73.00 | | TOTAL BASE AND OPTIONS | 42860 |
| | JACK | | | | TOTAL | 42860 |
| 66S | UPFITTER SWTCH | 165 | 152.00 | | *THIS IS NOT AN INVOICE* | |
| 67D | XTR HVY DTY ALT | NC | NC | | | |
| 76C | REVERSE ALARM | 140 | 128.00 | | | |
| 871 | REAR VIEW CAM | 370 | 341.00 | | | |
| 96V | XL VALUE PKG | 720 | 663.00 | | | |
| | .CRUISE CONTROL | | | | | |
| | .AMFM/CD/CLK | | | | | |
| | SP DLR ACCT ADJ | | (1668.00)✓ | | | |
| | SP FLT ACCT CR | | (1146.00)✓ | | | |
| | FUEL CHARGE | | 14.16 | | | |
| B4A | NET INV FLT OPT | NC | 7.00 | | F7=Prev | |
| F1=Help | | | | | F3/F12=Veh Ord Menu | |
| F4=Submit | | | | | | |

S099 - PRESS F4 TO SUBMIT

QC093601

11-19-16

37,683.16

400.00 Prof

38,083.16

7200.00 Gov

30,883.16 Bid Price



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jasper Kruggel, Public Services Director

SUBJECT: Authorize Redevelopment of Well No. 06

DATE: For the City Council Meeting of Monday, September 12, 2016

PURPOSE/ACTION REQUESTED

Consider approving the expenditure to redevelop City of Le Sueur Municipal Well No. 06.

SUMMARY

The City of Le Sueur Municipal Well No. 06 has been monitored very closely over the past year due to decreasing pumping rates. Recently, the Well No. 06 pump was replaced due to corrosion as the first step to identify and address the decreasing pumping rates. With a new pump installed, pumping rates were still lower than expected with a well of that size.

The next step is to redevelop the well using a technique that descales the outer walls of the well cavern. This process takes a day or two and takes the well out of production. As we are entering the fall season, water consumption should start to decrease as irrigation is used less frequently. This will allow the City to perform this project without affecting service.

In this situation, staff is able to seek one quote because of the need to keep this well producing water at a level that provides uninterrupted service to the community. With the redevelopment of this well and likely renewal back to the original pumping rates, a larger pumping capacity buffer will be created to possibly handle any future commercial, industrial, or residential water needs in the future.

Attached is a quote from Keys Well Drilling Company. They have quoted services related to the well work, and the materials cost. The total cost of the project is quoted at \$27,510 with \$250 in possible additional work.

RECOMMENDATION

Staff recommends Council approve the quote to Keys Well Drilling Company to redevelop City of Le Sueur Municipal Well No. 06 for \$27,510. The Water Fund has adequate funds for this project.

Cc; Mark Krenik, Water/Wastewater Superintendent

Keys Well Drilling Company

Quotation

1156 Homer Street, St. Paul, MN 55116-3232
651-646-7871 Fax 651-641-0216

To: LeSueur Municipal Utilities
228 North Main Street
LeSueur, MN 56058

Date of Quotation: August 19, 2016
Attention: Mark Krenik
Project: well work
Location: Well #6

We are pleased to quote you as follows:

Remove pump, Bail sediment from bottom, install chemicals and redevelop well in attempt to increase its pumping capacity.

| | <u>Unit</u> | <u>Est Qty</u> | <u>Price</u> | <u>Extension</u> |
|-----------------------------------|-------------|----------------|--------------|---------------------|
| Well Work: | | | | |
| Mobilize Rig/Equipment and set up | LS | 1 | \$ 10,000.00 | \$ 10,000.00 |
| Remove pump | LS | 1 | \$ 1,800.00 | \$ 1,800.00 |
| Bail well | HR | 12 | \$ 225.00 | \$ 2,700.00 |
| Install chemicals - surge well | HR | 12 | \$ 225.00 | \$ 2,700.00 |
| Reinstall Pump and Test | LS | 1 | \$ 1,800.00 | \$ 1,800.00 |
| | | | | <u>\$ 19,000.00</u> |
| Material: | | | | |
| Liquid Acid Descaler | Gal | 220 | \$ 38.00 | \$ 8,360.00 |
| PH Neutralizer (if needed) | Gal | 2 | \$ 75.00 | \$ 150.00 |
| | | | | <u>\$ 8,510.00</u> |
| Total Estimated Cost | | | | \$ 27,510.00 |

If needed:

Install/Remove 5" x 2" air pipe and air develop well with hi-pressure air compressor

HR 50 \$ 250.00

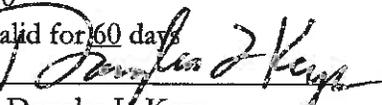
Thank you, for giving us the opportunity of quoting you. If you have any questions, please don't hesitate to call.

This is only an estimate. Actual caost will be determined on actual units used.

Terms: N-30

Quotation valid for 60 days

Quoted By


Douglas L. Keys

Accepted _____

Date _____



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council
FROM: Zach Doud, Finance Director
SUBJECT: Transfer of Excess Debt Funds
DATE: For the City Council Meeting of Monday, September 12, 2016

PURPOSE/ACTION REQUESTED

Consider approval of the transfer of excess debt funds of which the debt has retired on and there is no longer activity in these funds.

SUMMARY

With the retirement of debt funds, there may be some extra funds that have been collected depending on the debt issued and amount of interest paid on these debts. During the time period of an outstanding debt, the interest on these debts are subject to change every 5 years. As interest changes (usually decreases but not always), the payments may change on this debt over its lifetime.

At this time, the City currently has approximately \$228,639.91 in excess debt funds that are currently unused and are in funds with no outstanding debt or activity in them.

I am recommend transferring these excess funds into the following accounts: \$78,096.43 into the Capital Improvement Fund, \$32,970.00 into the Equipment Acquisition Fund, and \$117,572.49 into the Pavement Management Fund. After conferring with the State Auditor's office on the use of those funds, they recommend that the transfer of excess funds be as closely based on the original issuances of debt.

There are no current expenditures for these funds, and any expenditures would require Council approval.

The Council should be aware that this is only a one-time transfer and may or may not occur again based on outstanding debt that the City is still paying on. If there are excess funds again related to any other outstanding debt, another transfer would have to be approved by the Council before it would be implemented.

RECOMMENDATION

Complete the transfer as stated above available to the City through retired debt funds.



CITY OF LE SUEUR
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator
Zach Doud, Finance Director

SUBJECT: Approve 2017 Proposed Preliminary General Fund and EDA Levy

DATE: For the City Council meeting of September 12, 2016

PURPOSE/ACTION REQUESTED

Enclosed is the 2017 proposed preliminary budget as prepared by city staff and AEM Financial Solutions. A preliminary budget and tax levy will be approved and certified with the County before September 15, 2016. As you are aware, the construction of the 2017 budget is a year-long process which includes Mayor, City Council, and staff input, budget work sessions, and culminating with a final document to be approved by City Council.

SUMMARY

Key items in this year's budget:

- Overall City-wide levy increased by 5.5 percent, however overall City wide levy tax impact is 1.3 percent. The increase relates primarily to the comprehensive plan required by State law and the addition of an EDA employee in 2017.
- Wages and benefits
 - Health insurance increase of 15.9%
 - Hiring of a Community Development Director – staff has recommended the addition of a new staff position that would work primarily on economic development activities, housing and planning and zoning in an attempt to grow the community to attract more residents and visitors.
 - Compensation adjustments based on full implementation of compensation plan that was presented to Council on September 14, 2015
- General Fund Revenue
 - Decrease in building permit revenue
 - Increase in transfer from Electric Fund to offset changes in salary allocations
- Community Center

- Increase in bond payments related to outstanding debt
- Purchase of defective ice arena heaters, pool heaters, and handicap pool chair lift
- Painting of indoor pool
- Fire
 - Increase in paid on call hourly rate which has not been increased in over 15 years
 - Decrease in transfers out for bond payments as bonds were retired in 2015

The following are some of the key factors in developing the budget:

League of Minnesota Cities Insurance Increase

Most cities are members of the League of Minnesota Cities Insurance Trust (LMCIT) for property, liability, auto, and workers' compensation coverage.

In budgeting for premiums, it is important to also take into account two other factors, in addition to the rates themselves: any changes in exposures (e.g., payrolls, city expenditures, property values, etc.), and any changes in experience rating (e.g., workers' comp, municipal liability, and auto liability premiums are experience rated). Actual premium costs will be a function of all three—rates, exposures, and experience.

The following are LMCIT's best estimates for what premium rates might look like for 2017.

- Workers' Compensation: Premium rate increase that could be in the 4 to 8 percent range.
- Property: Hopeful that that will remain flat but for budgeting they could be a 2 to 3 percent increase.
- Auto physical damage and auto liability: City should allow for an increase in the range of 2 percent.
- Municipal Liability: Cities should suggest a possible rate increase in the 3 to 7 percent range.

It should be noted that staff has budgeted for the low end of each of these ranges based on using the high end of the range when making the previous years' budget.

Levy Limits

At this time there are no levy limits.

Deadline for certification of final levy

The final levy is to be certified to Le Sueur County no later than five business days following December 20, 2016. This is December 28, 2016.

Tax Levy Summary

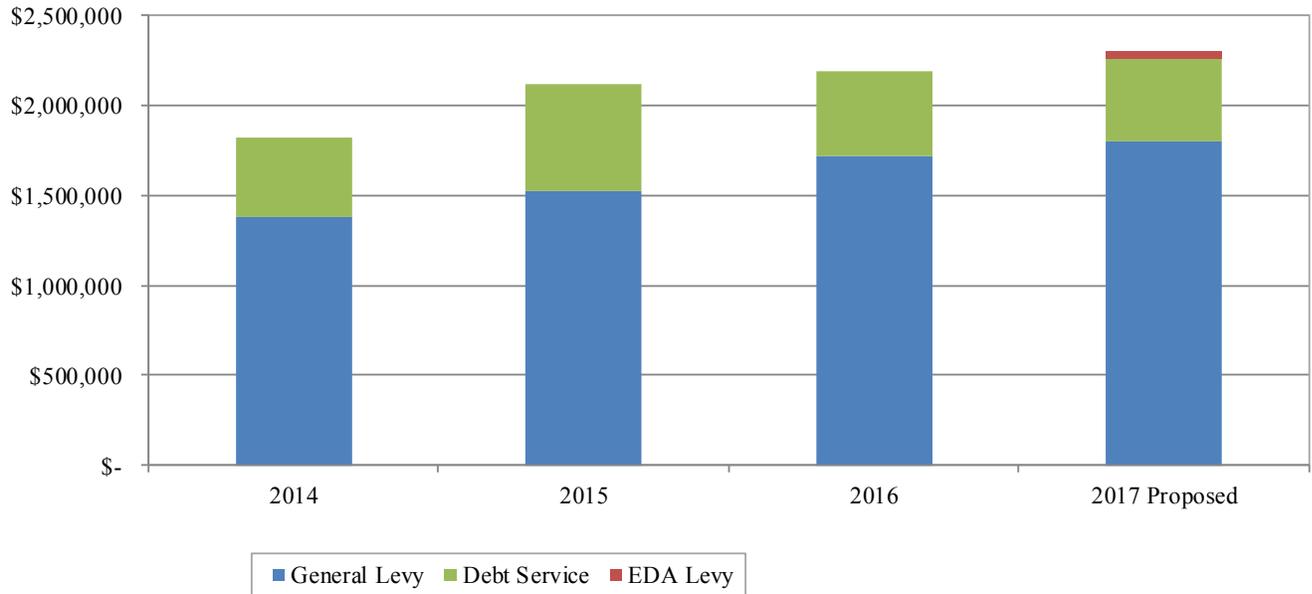
Overall, the tax levy includes levies for general operations, city infrastructure and debt services. The proposed levy increases by 5.48 percent when compared to 2016. The 2016 budgeted and 2017 proposed tax levies are listed below:

| | 2016 Budget | 2017 Proposed Budget | Increase (Decrease) | % Change |
|------------------------------------|---------------------|----------------------|---------------------|--------------|
| Base Levy | | | | |
| General | \$ 769,778 | \$ 843,907 | \$ 74,129 | 9.63% |
| Community Center | 401,058 | 498,538 | 97,480 | 24.31% |
| Sidewalk reconstruction | 185,500 | 185,500 | - | 0.00% |
| Johnson Control Loan | 122,000 | 122,000 | - | 0.00% |
| Pavement Management Plan | 242,000 | 150,000 | (92,000) | -38.02% |
| Total Base Levy | <u>1,720,336</u> | <u>1,799,945.00</u> | <u>79,609</u> | <u>4.63%</u> |
| Debt Service | | | | |
| 2008A GO Tax Abatement Bonds | 50,000 | 50,000 | - | 0.00% |
| 2009A GO Imp. Bonds | 40,500 | 40,500 | - | 0.00% |
| 2010D GO Capital Improvement | 54,500 | 52,250 | (2,250) | -4.13% |
| 2011B SA GO Refunding Bonds | 15,000 | 15,000 | - | 0.00% |
| 2012A GO Improvement Bonds | 70,000 | 70,000 | - | 0.00% |
| 2013B GO Street Reconstruction | 77,000 | 77,000 | - | 0.00% |
| 2014B Go Refunding Bonds - Library | 68,000 | 68,000 | - | 0.00% |
| 2014B GO Refunding bonds - fire | 90,000 | 92,500 | 2,500 | 2.78% |
| Total Debt Service Levy | <u>465,000</u> | <u>465,250</u> | <u>250</u> | <u>0.05%</u> |
| Total General Levy | <u>\$ 2,185,336</u> | <u>\$ 2,265,195</u> | <u>\$ 79,859</u> | <u>3.65%</u> |
| EDA Levy | | | | |
| EDA General Fund | - | 40,000 | 40,000 | 100% |
| Total EDA Levy | <u>-</u> | <u>40,000</u> | <u>40,000</u> | |
| Total City Wide Levy | <u>\$ 2,185,336</u> | <u>\$ 2,305,195</u> | <u>\$ 119,859</u> | <u>5.48%</u> |

The increase in the 2017 Preliminary Tax Levy can be primarily attributed to the following factors;

- Addition of an EDA employee partially funded by the General Fund
- Increase in health insurance premiums of 15.9 percent compared to 2016
- Re-allocation of staff salaries based on actual work performed

Levy Summary 2014 to 2017 Projected



Summary of the City's Tax Capacity

The past three years with comparison to the average percentage change for Le Sueur County is listed below:

| Property Type | 2014 Pay 2015 | 2015 Pay 2016 | 2016 Pay 2017 | % Change |
|-----------------------|---------------------|---------------------|---------------------|--------------|
| Commercial/Industrial | \$ 1,119,526 | \$ 1,170,171 | \$ 1,196,355 | 2.24% |
| Apartment | 321,675 | 361,444 | 384,739 | 6.44% |
| Residential | 1,200,708 | 1,234,272 | 1,239,242 | 0.40% |
| Agriculture | 38,090 | 37,519 | 37,878 | 0.96% |
| Other | 28,238 | 29,539 | 20,321 | -31.21% |
| Total | \$ 2,708,237 | \$ 2,832,945 | \$ 2,878,535 | 4.60% |

Impact on Homeowner Tax Bill

The Chart reflects the impact on homeowner's tax bill based on an increase in tax capacity and an increase in tax levy.

| Value of Home | 2016 Actual | 2017 Estimated | 2017 Monthly | \$ Increase / (decrease) | % Increase / (decrease) |
|----------------------------|-------------|----------------|--------------|--------------------------|-------------------------|
| \$ 100,000 | \$ 791 | \$ 801 | \$ 67 | \$ 10 | 1.30% |
| 139,500 * | 1,103 | 1,117 | 93 | 14 | 1.30% |
| 150,000 | 1,186 | 1,201 | 100 | 15 | 1.30% |
| 200,000 | 1,581 | 1,602 | 133 | 21 | 1.30% |
| 250,000 | 1,976 | 2,002 | 167 | 26 | 1.30% |
| 300,000 | 2,372 | 2,402 | 200 | 31 | 1.30% |
| * Average 2016 home value. | | | | | |

The Chart reflects the impact on homeowner's tax bill based on an increase in tax capacity and an increase in tax levy over the past two years.

| Value of Home | 2015 Actual | 2017 Estimated | 2017 Monthly | 2-year \$ Increase / (decrease) | 2- year % Increase / (decrease) |
|----------------------------|-------------|----------------|--------------|---------------------------------|---------------------------------|
| \$ 100,000 | \$ 804 | \$ 801 | \$ 67 | \$ (3) | -0.36% |
| 139,500 * | 1,121 | 1,117 | 93 | (4) | -0.36% |
| 150,000 | 1,206 | 1,201 | 100 | (4) | -0.36% |
| 200,000 | 1,607 | 1,602 | 133 | (6) | -0.36% |
| 250,000 | 2,009 | 2,002 | 167 | (7) | -0.36% |
| 300,000 | 2,411 | 2,402 | 200 | (9) | -0.36% |
| * Average 2016 home value. | | | | | |

Conclusion

The purpose of the summary overview was to give a high level perspective of the overall budget. The remainder of this budget documents outlines each fund and the proposed changes. As a reminder, once the preliminary 2017 levy is set the Council has the opportunity to decrease the levy but cannot increase. The preliminary levy must be approved and submitted to the County by September 15, 2016 with the final levy approved and submitted no later than December 28, 2016.

CITY OF LE SUEUR, MINNESOTA
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - SUMMARY
 GENERAL FUND
 ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2014-2015, PERIOD TO DATE MAY 31, 2016 AND
 BUDGET FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2017

| | Actual | Actual | YTD | Budget | Budget | Percent |
|-------------------------------------------------------------------------------------------------------------|-------------------|-------------------|---------------------|--------------------|------------------|------------|
| | 2014 | 2015 | May-16 | 2016 | 2017 | Change |
| REVENUES | | | | | | |
| Taxes | \$ 750,698 | \$ 714,393 | \$ 22,142 | \$ 769,778 | \$ 843,907 | 10% |
| Special Assessments | - | - | - | - | - | |
| Licenses and permits | 105,338 | 129,170 | 21,889 | 95,700 | 61,100 | -36% (1) |
| Intergovernmental | 1,004,439 | 1,031,904 | 31,418 | 1,028,376 | 1,033,903 | 1% |
| Charges for services | 55,001 | 18,457 | 8,637 | 23,550 | 14,250 | -39% (2) |
| Fines and forfeits | 24,045 | 25,854 | 11,148 | 24,100 | 24,000 | 0% |
| Investment earnings | 4,310 | 3,057 | 1,591 | 2,500 | 3,500 | 40% |
| Miscellaneous | 143,330 | 88,293 | 56,828 | 91,016 | 139,050 | 53% (3) |
| TOTAL REVENUES | 2,087,161 | 2,011,128 | 153,653 | 2,035,020 | 2,119,710 | 4% |
| EXPENDITURES | | | | | | |
| Mayor and council | 27,713 | 32,113 | 14,546 | 32,000 | 33,000 | 3% |
| Administration | 240,739 | 243,906 | 112,449 | 304,220 | 415,840 | 37% (4) |
| City clerk | 93,364 | 121,736 | 62,746 | 103,700 | - | -100% (4) |
| Accounting | 58,046 | 51,805 | 4,653 | 72,700 | 117,800 | 62% (5) |
| City attorney | 21,484 | 39,928 | 8,629 | 13,000 | 15,000 | 15% |
| Planning and zoning | 10,284 | 6,537 | 188 | 8,000 | 35,000 | 338% (6) |
| Police | 830,780 | 859,128 | 179,976 | 899,800 | 956,460 | 6% |
| Police Reserves | 24,405 | 27,989 | 10,259 | 8,250 | 15,250 | 85% (7) |
| Emergency Management/EOC | 5,159 | 5,035 | 1,751 | 3,750 | 4,100 | 9% |
| Building inspection | 72,896 | 60,631 | 6,973 | 50,050 | 51,250 | 2% |
| Streets | 553,052 | 562,828 | 156,835 | 634,600 | 659,500 | 4% |
| Safety & Wellness | 13,704 | 15,988 | 4,734 | 13,850 | 13,800 | 0% |
| Parks and recreation | 114,906 | 139,976 | 67,995 | 203,550 | 243,550 | 20% (8) |
| Forestry | 15,805 | 12,795 | 2,609 | 22,050 | 22,000 | 0% |
| Library utilities | 30,396 | 27,884 | 10,037 | 31,000 | 33,200 | 7% |
| TOTAL EXPENDITURES | 2,112,735 | 2,208,278 | 644,379 | 2,400,520 | 2,615,750 | 9% |
| EXCESS REVENUES (EXPENDITURES) | (25,573) | (197,150) | (490,726) | (365,500) | (496,040) | 36% |
| OTHER FINANCING SOURCES (USES) | | | | | | |
| Transfers in | 350,000 | 350,000 | 145,833 | 350,000 | 500,000 | 43% (9) |
| TRANSFERS OUT | (14,649) | (10,297) | (4,290) | - | (3,960) | 0% |
| TOTAL OTHER FINANCING SOURCES (USES) | 335,351 | 339,703 | 141,543 | 350,000 | 496,040 | 42% |
| EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES | | | | | | |
| | \$ 309,778 | \$ 142,553 | \$ (349,183) | \$ (15,500) | \$ - | |

Explanation of Budget Changes in revenue and expenditures over 10%

- (1) Estimated decrease in Building Permits by \$30,000.
- (2) Refuse and recycling charges are now in their own fund (Fund 607).
- (3) Cable TV Franchise Fees are now tracked without netting them with expenditures.
- (4) Moving City Clerk budget dollars into the Administration Dept.
- (5) Changes in wage allocations
- (6) This is for new Community Development Director. 25% of salary will be covered by General Fund.
- (7) Police Reserve wages not fully budgeted for in 2016. Budgeted additional \$6,700 in 2017.
- (8) Wage Allocation change for the Community Center and the General Fund Parks Dept.
- (9) This has to compensate the General Fund for the wage allocation changes that are occurring in 2017. Electric Fund losses approx \$150,000 worth of salary and benefits

| CITY OF LE SUEUR, MINNESOTA | | | | | | |
|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|------------------|-----------------|------------------|------------------|------------|
| STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - SUMMARY | | | | | | |
| COMMUNITY CENTER - 615 | | | | | | |
| ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2014-2015, PERIOD TO DATE MAY 31, 2016 AND | | | | | | |
| BUDGET FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2017 | | | | | | |
| | Actual | Actual | YTD | Budget | Budget | Percent |
| | 2014 | 2015 | May-16 | 2016 | 2017 | Change |
| REVENUES | | | | | | |
| Taxes | \$ 317,320 | \$ 430,878 | \$ - | \$ 401,058 | \$ 498,538 | 24% |
| Special Assessments | - | - | - | - | - | |
| Charges for services | 438,284 | 608,967 | 324,617 | 467,200 | 653,600 | 40% |
| Miscellaneous | 35,713 | 31,634 | 6,793 | 23,000 | 24,000 | 4% |
| TOTAL REVENUES | 791,317 | 1,071,479 | 331,410 | 891,258 | 1,176,138 | 32% |
| EXPENDITURES | | | | | | |
| Swimming Pool | 70,712 | 75,109 | 6,215 | 86,250 | 87,650 | 2% |
| Personnel Services | 364,844 | 352,260 | 133,605 | 286,700 | 306,300 | 7% (1) |
| Repairs and maintenance | 56,549 | 84,232 | 37,692 | 94,500 | 96,000 | 2% |
| Administrative and general | 243,684 | 416,920 | 117,742 | 244,135 | 440,485 | 80% |
| Capital outlay | 1,063 | 4,999 | 4,869 | 8,000 | 10,000 | 25% (2) |
| TOTAL EXPENDITURES | 736,853 | 933,520 | 300,122 | 719,585 | 940,435 | 31% |
| EXCESS REVENUES (EXPENDITURES) | 54,464 | 137,959 | 31,288 | 171,673 | 235,703 | 37% |
| OTHER FINANCING SOURCES (USES) | | | | | | |
| Transfers in | - | - | - | - | - | 0% |
| TRANSFER OUT | (119,275) | (212,723) | (88,635) | (176,873) | (235,703) | 33% (3) |
| TOTAL OTHER FINANCING SOURCES (USES) | (119,275) | (212,723) | (88,635) | (176,873) | (235,703) | 33% |
| EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES | | | | | | |
| | \$ (64,811) | \$ (74,764) | \$ (57,347) | \$ (5,200) | \$ - | |
| <u>Explanation of Budget Changes in revenue and expenditures over 5%</u> | | | | | | |
| (1) | Change of wage allocation between the General Fund and the Community Center Fund | | | | | |
| (2) | Outdoor Pool facility design of \$6,700 in 2017. | | | | | |
| (3) | Increase in transfer to cover the debt payments for 2017 in the 2014 Rec Facility Bond. | | | | | |

| CITY OF LE SUEUR, MINNESOTA | | | | | | |
|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|------------------|-------------------|------------------|----------------|--------------|
| STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - SUMMARY | | | | | | |
| FIRE - 225 | | | | | | |
| ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2014-2015, PERIOD TO DATE MAY 31, 2016 AND | | | | | | |
| BUDGET FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2017 | | | | | | |
| | Actual | Actual | YTD | Budget | | Percent |
| | 2014 | 2015 | May-16 | 2016 | 2017 | Change |
| REVENUES | | | | | | |
| Taxes | \$ 105,966 | \$ 112,053 | \$ - | \$ - | \$ - | 0% |
| Intergovernmental | - | - | - | - | - | |
| Charges for services | 138,036 | 231,288 | 103,142 | 167,000 | 134,800 | -19% (1) |
| Miscellaneous | 30 | - | 75,000 | - | - | 0% |
| TOTAL REVENUES | 244,032 | 343,341 | 178,142 | 167,000 | 134,800 | -19% |
| EXPENDITURES | | | | | | |
| Public Safety | 56,430 | 53,205 | 15,096 | 52,100 | 51,650 | -1% |
| Fire fighting | 34,728 | 35,567 | 7,483 | 40,000 | 46,400 | 16% (2) |
| Prevention | 4,837 | 9,092 | 7,445 | 4,000 | 6,500 | 63% |
| Training | 4,723 | 4,994 | 4,873 | 6,000 | 5,500 | -8% |
| Communications | 952 | 962 | 514 | 1,500 | 1,250 | -17% |
| Repair services | 6,536 | 14,228 | 4,062 | 6,750 | 6,750 | 0% |
| Other services and charges | 15,880 | 10,431 | 5,701 | 13,500 | 13,750 | 2% |
| Capital outlay | 162 | 985 | 75,788 | 3,000 | 3,000 | 0% |
| TOTAL EXPENDITURES | 124,248 | 129,465 | 120,961 | 126,850 | 134,800 | 6% |
| EXCESS REVENUES (EXPENDITURES) | 119,783 | 213,876 | 57,181 | 40,150 | - | -100% |
| OTHER FINANCING SOURCES (USES) | | | | | | |
| Transfers in | - | - | - | - | - | 0% |
| TRANSFERS OUT | (151,687) | (160,348) | (66,812) | - | - | 0% |
| TOTAL OTHER FINANCING SOURCES (USES) | (151,687) | (160,348) | (66,812) | - | - | 0% |
| EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES | | | | | | |
| | \$ (31,904) | \$ 53,528 | \$ (9,631) | \$ 40,150 | \$ - | |
| Explanation of Changes over \$5,000 | | | | | | |
| (1) | Reduction in township payments due to bond payments retiring in 2015. | | | | | |
| (2) | Increase in paid on call rate based on not receiving wage increases for 15 years. | | | | | |

RESOLUTION NO. _____

**RESOLUTION APPROVING 2017 PROPOSED PRELIMINARY GENERAL FUND BUDGET, 2017
PRELIMINARY PROPERTY TAX LEVY AND SETTING PUBLIC HEARING DATE
FOR THE 2017 GENERAL FUND BUDGET**

WHEREAS, the City of Le Sueur is required by State law to approve a resolution setting forth an annual tax levy to the Le Sueur County Auditor; and

WHEREAS, Minnesota Statutes require approval of a preliminary property tax levy and preliminary budget with a respective EDA levy on or before September 15th of each year; and

WHEREAS, the City Council has received the proposed budget document;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Le Sueur, that the preliminary 2017 budget shall be as follows:

| CITY OF LE SUEUR | | | |
|-----------------------------------------------|---------------|---------------|----------------------|
| 2017 PROJECTED GENERAL REVENUE SOURCES | | | |
| | Actual | Budget | |
| | 2015 | 2016 | Proposed 2017 |
| Taxes | \$ 714,393 | \$ 769,778 | \$ 843,907 |
| Licenses and permits | \$129,170 | 95,700 | 61,100 |
| Intergovernmental | \$1,031,904 | 1,028,376 | 1,033,903 |
| Charges for services | \$18,457 | 23,550 | 14,250 |
| Fines and forfeits | \$25,854 | 24,100 | 24,000 |
| Investment earnings | \$3,057 | 2,500 | 3,500 |
| Miscellaneous | \$88,293 | 91,016 | 139,050 |
| Transfer in | \$0 | 350,000 | 500,000 |

| CITY OF LE SUEUR | | | |
|--------------------------------------------|---------------|---------------|----------------------|
| 2017 PROJECTED GENERAL EXPENDITURES | | | |
| | Actual | Budget | |
| | 2015 | 2016 | Proposed 2017 |
| General Government | \$ 496,025 | \$ 533,620 | \$ 616,640 |
| Public Safety | 952,783 | 961,850 | 1,027,060 |
| Public Works | 578,816 | 648,450 | 673,300 |
| Parks & Recreation | 152,770 | 225,600 | 265,550 |
| Library Utilities | 27,884 | 31,000 | 33,200 |
| Transfers out | 10,297 | - | 3,960 |

BE IT FURTHER RESOLVED that the public input meeting will be held on December 12th, 2016; and

BE IT FURTHER RESOLVED that the City Council of the City of Le Sueur, Le Sueur County, Minnesota, that the following sums of money be levied for collection in 2017 upon the table property in said City of Le Sueur for the following purposes:

| | 2016 Budget | 2017 Proposed Budget |
|------------------------------------|---------------------|----------------------|
| Base Levy | | |
| General | \$ 769,778 | \$ 843,907 |
| Community Center | 401,058 | 498,538 |
| Sidewalk reconstruction | 185,500 | 185,500 |
| Johnson Control Loan | 122,000 | 122,000 |
| Pavement Management Plan | 242,000 | 150,000 |
| Total Base Levy | 1,720,336 | 1,799,945.00 |
| Debt Service | | |
| 2008A GO Tax Abatement Bonds | 50,000 | 50,000 |
| 2009A GO Imp. Bonds | 40,500 | 40,500 |
| 2010D GO Capital Improvement | 54,500 | 52,250 |
| 2011B SA GO Refunding Bonds | 15,000 | 15,000 |
| 2012A GO Improvement Bonds | 70,000 | 70,000 |
| 2013B GO Street Reconstruction | 77,000 | 77,000 |
| 2014B Go Refunding Bonds - Library | 68,000 | 68,000 |
| 2014B GO Refunding bonds - fire | 90,000 | 92,500 |
| Total Debt Service Levy | 465,000 | 465,250 |
| Total General Levy | \$ 2,185,336 | \$ 2,265,195 |
| Taxes | | |
| EDA Levy | | |
| EDA General Fund | - | 40,000 |
| Total EDA Levy | - | 40,000 |
| Total City Wide Levy | \$ 2,185,336 | \$ 2,305,195 |

And

BE IT FURTHER RESOLVED that AEM Financial Solutions is hereby authorized and directed to transmit this information to the County Auditor of Le Sueur County, Minnesota and the Minnesota Department of Revenue, if applicable, in the format requested as required by law.

Reviewed for Administration:

Adopted by the City Council September 12th, 2016

City Administrator

Mayor

Attest:

City Clerk