



**LE SUEUR CITY COUNCIL AGENDA**  
**Monday, June 13, 2016**  
**203 South Second Street**  
**6:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Norms of Behavior
4. Approval of the Agenda
5. Presentations – None
6. **Consent Agenda** – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days in advance of the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.
  - A. Approval of Minutes
    1. Regular Meeting of May 23, 2016
  - B. Resolution Approving Disbursements for Period Ending June 13, 2016
  - C. Approve Annual Non-Enclosed Premises Licenses
  - D. Approve Public Dance Permits
  - E. Approve On-Sale 3.2 Malt Liquor License
  - F. Housing and Redevelopment Authority Minutes of March 16, 2016, April 6, 2016 and April 20, 2016
  - G. Personnel Actions
7. Items of Appreciation
8. **Public Comment** – Public Comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person. Persons wishing to make a comment must contact the Mayor prior to being allowed to speak.
  - A. Public Hearings – Consider the First Reading of an Ordinance Amending the City Charter
9. Regular Agenda

- A. Consider Planning Commission Recommendation Approving a Lot Combination at 625 Riesdorff
- B. Consider Approving Equipment Purchases
- C. Consider a Resolution Terminating the Le Sueur Henderson Cable Commission
- D. Consider the Second Reading of an Ordinance Amending City Code Chapter 33, Section 33.020 – Airport Journal to Be Kept by City Clerk
- E. Consider the Second of an Ordinance Repealing City Code Chapter 36 – City Policies
- F. Consider Appointing Water/Wastewater Superintendent and Communications Director/City Clerk
- G. Miscellaneous
- H. Adjourn

A Regular Meeting of the City Council was held on Monday, May 23, 2016 at 6:30pm in the Council Chambers with Mayor Broeder presiding. Council Members present: Huntington, Johnson, Kerkow, Rohloff and Wilke. Council Members absent: Wicks. City Administrator Jenelle Teppen, was also present.

A motion by Council Member Wilke, seconded by Mayor Broeder approving the agenda as written. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

A motion by Council Member Huntington, seconded by Council Member Johnson to adopt Resolution #16-032 approving the following consent agenda items:

- Regular meeting minutes of May 9, 2016;
- Approving annual liquor licenses;
- Approving the resignation of Cheryl Martin

Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

A motion by Mayor Broeder, seconded by Council Member Wilke to adopt Resolution #16-033 approving the disbursements for period ending May 23, 2016 in the amount of \$902,726.62.

Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

Council Member Kerkow acknowledged the Charter Commission members and thanked them for the work they have done.

A motion by Council Member Kerkow, seconded by Mayor Broeder to adopt Resolution #16-034 approving the Airport Obstruction bid award to Eagle Construction Company, Inc. in the amount of \$94,959.00.

Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

A motion by Mayor Broeder, seconded by Council Member Kerkow to adopt Resolution #16-035 approving the first reading of an ordinance amending City Code Chapter 33, Section 33.020 – Airport Journal to be kept by City Clerk.

Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

A motion by Council Member Kerkow, seconded by Mayor Broeder to adopt Resolution #16-036 approving the first reading of an ordinance amending City Code Chapter 36 – City Policies.

Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

A motion by Council Member Kerkow, seconded by Mayor Broeder to adjourn. Voting in favor: Council Members Huntington, Johnson, Kerkow, Rohloff, Wilke and Mayor Broeder. Voting no: None. Motion carried.

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Robert Broeder, Mayor

ATTEST:

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Stacy Lawrence, Interim City Clerk

Thank you to the members of the Charter Commission for the work they have done.



# Council Approval Report for June 13, 2016

By Fund

Post Dates 05/24/2016 - 06/13/2016

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
<b>Fund: 101 - GENERAL FUND</b>					
101-14101	GENESIS	BULK FUEL	63363	101-14101	1,071.36
101-14101	GENESIS	BULK FUEL	63364	101-14101	1,925.00
101-14101	GENESIS	BULK FUEL	63569	101-14101	2,035.00
101-14101	GENESIS	BULK FUEL	63570	101-14101	1,336.78
101-15502	I.U.O.E. LOCAL 49	JULY 2016 HEALTH INSURANCE	INV0003412	101-15502	4,440.00
101-20702	FIRST FARMERS & MERCHANTS	05/27/16 PAYROLL	INV0003341	101-20702	37,645.05
101-20702	FIRST FARMERS & MERCHANTS	06-10-2016 PAYROLL	INV0003381	101-20702	19,423.35
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	CM0000062	101-21701	-23.98
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003318	101-21701	0.09
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003337	101-21701	4,764.13
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003350	101-21701	1.20
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003356	101-21701	56.98
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003360	101-21701	9.07
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003378	101-21701	4,321.42
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX	CM0000064	101-21702	-3.56
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003320	101-21702	0.06
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003339	101-21702	1,882.84
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003352	101-21702	0.33
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003357	101-21702	18.54
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003362	101-21702	4.25
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003380	101-21702	1,697.68
101-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	CM0000063	101-21703	-2.86
101-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003319	101-21703	0.14
101-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	101-21703	3,551.38
101-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003351	101-21703	0.66
101-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003361	101-21703	12.82
101-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003379	101-21703	2,764.10
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003330	101-21704	3,691.94
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003330	101-21704	14.06
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003331	101-21704	4,815.52
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003333	101-21704	25.50
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003348	101-21704	1.63
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003354	101-21704	87.76
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003358	101-21704	10.68
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003363	101-21704	59.14
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003373	101-21704	3,245.36
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003374	101-21704	4,922.35
101-21705	LINCOLN NATIONAL LIFE	June Premium	INV0003382	101-21705	842.16
101-21707	I.U.O.E.-LOCAL 49	UNION DUES	INV0003375	101-21707	402.00
101-21707	L.E.L.S.	UNION DUES	INV0003376	101-21707	196.00
101-21709	LINCOLN NATIONAL LIFE	June Premium	INV0003382	101-21709	544.92
101-21711	NCPERS MINNESOTA	June Premium	INV0003384	101-21711	128.00
101-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	CM0000061	101-21712	-0.56
101-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	101-21712	1,326.10
101-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003349	101-21712	0.16
101-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003355	101-21712	9.06
101-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003359	101-21712	3.32
101-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003377	101-21712	1,153.28
101-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0003325	101-21713	166.16
101-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0003368	101-21713	191.18
101-21714	SELECT ACCOUNT	FLEX/HSA	INV0003329	101-21714	1,053.66
101-21714	SELECT ACCOUNT	FLEX/HSA	INV0003372	101-21714	1,053.66
101-21715	PAYROLL FUND	JUNE PREMIUM	INV0003343	101-21715	19,693.49

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
101-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0003323	101-21718	518.98
101-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0003366	101-21718	518.98
101-21719	FIRST FARMERS & MERCHANTS	HCSP	CM0000060	101-21719	-0.26
101-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003327	101-21719	5,101.53
101-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003328	101-21719	539.92
101-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003347	101-21719	0.38
101-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003353	101-21719	3.22
101-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003370	101-21719	1,058.33
101-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003371	101-21719	545.57
101-21720	AFLAC	June Premium	INV0003383	101-21720	301.24
101-21725	AFLAC	June Premium	INV0003383	101-21725	163.62
					<b>139,319.87</b>

**Department: 41320 - CITY ADMINISTRATOR**

101-41320-331	JENELLE TEPPEN	TRAVEL EXPENSE	INV0003410	101-41320-331	48.82
<b>Department 41320 - CITY ADMINISTRATOR Total:</b>					<b>48.82</b>

**Department: 41430 - CITY CLERK**

101-41430-201	INNOVATIVE OFFICE SOLUTIONS	SHREDDER, PAPER, TP	INV1195856	101-41430-201	235.42
101-41430-207	LEAGUE OF MN CITIES	CLERKS CONFERENCE	236175	101-41430-207	250.00
101-41430-271	RADERMACHER'S	VENDING MACHINE EXPENSE-	INV0003406	101-41430-271	42.39
101-41430-309	TYLER TECHNOLOGIES, INC.	ANNUAL SUPPORT	025-156368	101-41430-309	8,616.04
101-41430-309	APG MEDIA OF SOUTHERN	PUBLICATIONS	55202875	101-41430-309	1,512.00
101-41430-314	AEM FINANCIAL SOLUTIONS, LLC	JUNE 2016 FINANCIAL	368214	101-41430-314	3,798.00
101-41430-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13612967	101-41430-321	4.07
101-41430-321	VERIZON WIRELESS	CELLULAR SERVICE	9766297653	101-41430-321	24.54
101-41430-321	MARCO	MANAGE SERVICE	INV3299353	101-41430-321	225.00
101-41430-437	MAYER SOFT WATER-CULLIGAN	WATER COOLER	219010	101-41430-437	48.75
<b>Department 41430 - CITY CLERK Total:</b>					<b>14,756.21</b>

**Department: 41940 - GOVERNMENT BUILDINGS**

101-41940-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	101-41940-381	404.06
101-41940-400	PROFESSIONAL CLEANING	JANITORIAL SERVICES	84	101-41940-400	1,121.81
<b>Department 41940 - GOVERNMENT BUILDINGS Total:</b>					<b>1,525.87</b>

**Department: 42120 - POLICE DEPARTMENT**

101-42120-201	RADERMACHER'S	COFFEE, CREAMER, PAPER	INV0003404	101-42120-201	114.46
101-42120-201	PETTY CASH FUND	POSTAGE	INV0003418	101-42120-201	6.61
101-42120-201	PETTY CASH FUND	POSTAGE	INV0003419	101-42120-201	6.61
101-42120-304	BOLTON & MENK	JOINT SERVICES BLDG	189983	101-42120-304	120.66
101-42120-305	MED COMPASS	ANNUAL HEARING TEST	29278	101-42120-305	93.17
101-42120-309	MARCO	FIBERWORK	INV3301741	101-42120-309	1,419.11
101-42120-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13612967	101-42120-321	4.06
101-42120-321	VERIZON WIRELESS	CELLULAR SERVICE	9766313216	101-42120-321	401.57
101-42120-321	FRONTIER COMMUNICATIONS	PHONE SERVICE	INV0003403	101-42120-321	77.10
101-42120-321	BUSINESS RADIO LICENSING	LICENSING	INV0003414	101-42120-321	24.00
101-42120-321	MARCO	MANAGE SERVICE	INV3299353	101-42120-321	150.00
101-42120-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	101-42120-381	225.33
101-42120-400	CINTAS CORPORATION LOC.	RUG SERVICE	754590455	101-42120-400	84.70
101-42120-400	CINTAS CORPORATION LOC.	RUG SERVICE	754595583	101-42120-400	84.70
101-42120-400	PROFESSIONAL CLEANING	JANITORIAL SERVICE	86	101-42120-400	289.80
101-42120-407	HENDERSON LAWN CARE	MOW NUISANCE LAWNS	201	101-42120-407	240.00
<b>Department 42120 - POLICE DEPARTMENT Total:</b>					<b>3,341.88</b>

**Department: 42140 - POLICE TRAINING**

101-42140-207	BUREAU OF CRIM.	REGISTRATION FOR BCA USER	16686-092716MC	101-42140-207	115.00
101-42140-207	BUREAU OF CRIM.	REGISTRATION FOR BCA	30509-092716MC	101-42140-207	115.00
101-42140-207	CITY OF MANKATO	MULTI FAMILY CRIME FREE	INV0003391	101-42140-207	40.00
<b>Department 42140 - POLICE TRAINING Total:</b>					<b>270.00</b>

**Department: 42152 - POLICE AUTOMOTIVE SERVICES**

101-42152-221	NORTHERN SAFETY	NEW SQUAD EQUIPMENT	41248	101-42152-221	5,125.56
101-42152-428	FLEET SERVICES	SQUAD LEASES	2016101018	101-42152-428	1,273.80
101-42152-431	LABELLE'S ALIGNMENT	TIRE REPAIR	18994	101-42152-431	19.44

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
101-42152-431	TACTICAL SOLUTIONS	RADAR CERTIFICATIONS	5569	101-42152-431	141.00
101-42152-431	WOLF MOTOR CO., INC.	WINDSHIELD WASHER & FRONT	9031495	101-42152-431	23.24
<b>Department 42152 - POLICE AUTOMOTIVE SERVICES Total:</b>					<b>6,583.04</b>
<b>Department: 42401 - BUILDING CODE ENFORCEMENT</b>					
101-42401-201	PETTY CASH FUND	POSTAGE	INV0003418	101-42401-201	15.86
101-42401-201	PETTY CASH FUND	POSTAGE	INV0003419	101-42401-201	15.86
101-42401-408	CITY BLDG INSPECTION	INSPECTION SERVICES	360	101-42401-408	2,215.62
<b>Department 42401 - BUILDING CODE ENFORCEMENT Total:</b>					<b>2,247.34</b>
<b>Department: 42500 - POLICE RESERVES</b>					
101-42500-321	MEDIACOM LLC	INTERNET SERVICE	INV0003321	101-42500-321	36.65
101-42500-321	BUSINESS RADIO LICENSING	LICENSING	INV0003414	101-42500-321	24.00
101-42500-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	101-42500-381	68.25
101-42500-400	PROFESSIONAL CLEANING	JANITORIAL SERVICES	85	101-42500-400	69.16
<b>Department 42500 - POLICE RESERVES Total:</b>					<b>198.06</b>
<b>Department: 42700 - ANIMAL CONTROL</b>					
101-42700-311	MINNESOTA CRITTER GETTER	MAY ANIMAL CONTROL	INV0003402	101-42700-311	1,174.00
<b>Department 42700 - ANIMAL CONTROL Total:</b>					<b>1,174.00</b>
<b>Department: 42800 - EMERGENCY MANAGEMENT/EOC</b>					
101-42800-321	VERIZON WIRELESS	CELLULAR SERVICE	9766297653	101-42800-321	51.41
101-42800-321	BUSINESS RADIO LICENSING	LICENSING	INV0003414	101-42800-321	24.00
<b>Department 42800 - EMERGENCY MANAGEMENT/EOC Total:</b>					<b>75.41</b>
<b>Department: 43121 - STREET DEPARTMENT</b>					
101-43121-216	GENESIS	BRUSH KILLER	1205802	101-43121-216	98.30
101-43121-217	C & S SUPPLY	BOOTS	730915	101-43121-217	244.90
101-43121-217	CINTAS CORPORATION LOC.	UNIFORMS	754594332	101-43121-217	73.16
101-43121-217	CINTAS CORPORATION LOC.	UNIFORMS	754596889	101-43121-217	73.16
101-43121-217	CINTAS CORPORATION LOC.	UNIFORMS	754599465	101-43121-217	75.96
101-43121-221	DENZER'S VALLEY AG	HYD HOSE, FITTING	33468	101-43121-221	38.22
101-43121-221	DENZER'S VALLEY AG	HYD FITTINGS	33597	101-43121-221	4.11
101-43121-221	NAPA AUTO PARTS	LATCH FOR ROLLER	422304	101-43121-221	8.33
101-43121-221	NAPA AUTO PARTS	FUEL PUMP	422309	101-43121-221	134.98
101-43121-221	NAPA AUTO PARTS	OIL FILTER	422367	101-43121-221	17.49
101-43121-221	NAPA AUTO PARTS	FILTER MOWER	422625	101-43121-221	18.49
101-43121-221	NAPA AUTO PARTS	TERMINAL	422690	101-43121-221	3.39
101-43121-221	NAPA AUTO PARTS	BRAKE PADS	422822	101-43121-221	51.28
101-43121-221	NAPA AUTO PARTS	FILTERS	423040	101-43121-221	86.48
101-43121-221	NAPA AUTO PARTS	FUEL LINE	423054	101-43121-221	49.74
101-43121-221	NAPA AUTO PARTS	FILTER & DAMPER	423210	101-43121-221	49.98
101-43121-221	NAPA AUTO PARTS	SEAT COVER	423621	101-43121-221	29.99
101-43121-221	NAPA AUTO PARTS	STRAPS	423840	101-43121-221	10.14
101-43121-221	DENZER'S VALLEY AG	SOLENOID	5156	101-43121-221	352.96
101-43121-221	C & S SUPPLY	WATER PUMP	732423	101-43121-221	26.96
101-43121-224	BRYAN ROCK PRODUCTS	170 TONS 3/4 ROCK	14423	101-43121-224	1,952.98
101-43121-224	SIBLEY AGGREGATES	TACK	18163	101-43121-224	801.56
101-43121-224	INTERSTATE BUILDING SUPPLY	CONCRETE MIX	214431	101-43121-224	19.96
101-43121-224	TRAXLER CONSTRUCTION	CLASS 5	50998	101-43121-224	253.22
101-43121-224	VALLEY ASPHALT PRODUCTS	BLACK TOP	8405	101-43121-224	373.50
101-43121-224	VALLEY ASPHALT PRODUCTS	BLACK TOP	8412	101-43121-224	352.96
101-43121-224	D.J. SIEHNDEL CONSTRUCTION	CURB WORK	INV0003385	101-43121-224	9,487.50
101-43121-240	CLASS C SOLUTION GROUP	DRILL BITS & GRINDER	8427923001	101-43121-240	405.39
101-43121-303	BOLTON & MENK	ENGINEERING SERVICES	189982	101-43121-303	530.00
101-43121-305	MED COMPASS	ANNUAL HEARING TEST	29278	101-43121-305	93.17
101-43121-321	MARCO	MANAGE SERVICE	INV3299353	101-43121-321	175.00
101-43121-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	101-43121-381	234.43
101-43121-383	SPS COMPANIES, INC.	GAS UTILITIES-5961974-2	INV0003322	101-43121-383	93.40
101-43121-383	CENTER POINT ENERGY	GAS UTILITIES-5961974-2	INV0003416	101-43121-383	93.40
101-43121-404	DENZER'S VALLEY AG	SOLENOID	5156	101-43121-404	415.36

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
101-43121-405	NEW ULM QUARTZITE	SEAL COAT CHIPS	1327680	101-43121-405	3,553.03
<b>Department 43121 - STREET DEPARTMENT Total:</b>					<b>20,282.88</b>
<b>Department: 44000 - SAFETY &amp; WELLNESS</b>					
101-44000-314	MMUA	2ND QTR ELECTRIC/SAFETY	47016	101-44000-314	3,650.00
101-44000-437	CHAMBER OF COMMERCE	DONATION	INV0003413	101-44000-437	250.00
101-44000-437	LESUEUR FIRE RELIEF	DONATION-KNIGHTS OF	INV0003423	101-44000-437	1,500.00
<b>Department 44000 - SAFETY &amp; WELLNESS Total:</b>					<b>5,400.00</b>
<b>Department: 45201 - PARK DEPARTMENT</b>					
101-45201-212	THOMAS J GERLICH	REIMBURSEMENT	INV0003386	101-45201-212	278.31
101-45201-215	MENARDS	STAIN MATERIALS	32831	101-45201-215	221.41
101-45201-216	GENESIS	GRASS CHEMICALS PRODUCTS	1205664	101-45201-216	1,157.96
101-45201-222	MOSKE'S AUTO SERVICE	NEW TIRES	36797	101-45201-222	100.88
101-45201-253	SPS COMPANIES, INC.	IRRIGATION REPAIRS	S3261441.001	101-45201-253	18.44
101-45201-380	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	101-45201-380	124.67
101-45201-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	101-45201-381	1,144.90
101-45201-404	AG POWER ENTERPRISES, INC.	V BELT & BLADE	771455	101-45201-404	130.53
<b>Department 45201 - PARK DEPARTMENT Total:</b>					<b>3,177.10</b>
<b>Department: 45500 - LIBRARY MAINTENANCE</b>					
101-45500-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	101-45500-381	535.87
101-45500-400	PROFESSIONAL CLEANING	JANITORIAL SERVICES	82	101-45500-400	999.98
<b>Department 45500 - LIBRARY MAINTENANCE Total:</b>					<b>1,535.85</b>
<b>Department: 49200 - UNALLOCATED EXPENDITURES</b>					
101-49200-441	BOLTON & MENK	RECONSTRUCTION CIP	189981	101-49200-441	1,081.50
101-49200-441	INTERSTATE BUILDING SUPPLY	NEW BATHROOM PROJECT	214116	101-49200-441	7.65
101-49200-441	INTERSTATE BUILDING SUPPLY	NEW BATHROOM PROJECT	214766	101-49200-441	91.41
101-49200-441	SHORT ELLIOTT HENDRICKSON	ODOR MONITORING	314495	101-49200-441	1,117.77
101-49200-450	CHAMBER OF COMMERCE	LE SUEUR DOLLARS	INV0003407	101-49200-450	475.00
101-49200-453	HOISINGTON KOEGLER GROUP	COMPREHENSIVE PLAN	015-050-7	101-49200-453	2,645.70
<b>Department 49200 - UNALLOCATED EXPENDITURES Total:</b>					<b>5,419.03</b>
<b>Fund 101 - GENERAL FUND Total:</b>					<b>205,355.36</b>
<b>Fund: 225 - FIRE SERVICE FUND</b>					
225-20702	FIRST FARMERS & MERCHANTS	05/27/16 PAYROLL	INV0003341	225-20702	578.52
225-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	225-21703	83.32
225-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	225-21712	19.64
					<b>681.48</b>
<b>Department: 42200 - FIRE SERVICE</b>					
225-42200-207	SAFETY & SECURITY	TRAINING	1764	225-42200-207	800.00
225-42200-207	LESUEUR POST OFFICE	POSTAGE STAMPS-FIRE	INV0003408	225-42200-207	47.00
225-42200-221	DENZER'S VALLEY AG	OIL CHANGE, CLEAN FILTERS	5189	225-42200-221	818.90
225-42200-221	DENZER'S VALLEY AG	REPAIR AIR LEAK IN BRAKES	5190	225-42200-221	354.93
225-42200-229	NORTH AMERICAN SECURITY	BASIC FIRE MONITORING	R231142	225-42200-229	80.16
225-42200-321	BUSINESS RADIO LICENSING	LICENSING	INV0003414	225-42200-321	24.00
225-42200-331	JASON BORCHARDT	REISSUE LOST CHECK 53117	INV0003417	225-42200-331	552.90
225-42200-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	225-42200-381	521.16
<b>Department 42200 - FIRE SERVICE Total:</b>					<b>3,199.05</b>
<b>Fund 225 - FIRE SERVICE FUND Total:</b>					<b>3,880.53</b>
<b>Fund: 226 - AMBULANCE SERVICE FUND</b>					
226-20702	FIRST FARMERS & MERCHANTS	05/27/16 PAYROLL	INV0003341	226-20702	4,936.82
226-20702	FIRST FARMERS & MERCHANTS	06-10-2016 PAYROLL	INV0003381	226-20702	33.70
226-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003337	226-21701	198.03
226-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003378	226-21701	3.97
226-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003339	226-21702	89.36
226-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003380	226-21702	1.71
226-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	226-21703	112.36
226-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003379	226-21703	5.42
226-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003330	226-21704	7.98
226-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003332	226-21704	1,153.52

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
226-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003373	226-21704	6.33
226-21705	LINCOLN NATIONAL LIFE	June Premium	INV0003382	226-21705	0.28
226-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	226-21712	172.12
226-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003377	226-21712	1.28
226-21715	PAYROLL FUND	JUNE PREMIUM	INV0003343	226-21715	75.59
226-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003328	226-21719	0.59
226-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003371	226-21719	0.46
					<b>6,799.52</b>

**Department: 42153 - AMBULANCE SERVICES**

226-42153-206	G & K SERVICES INC	LINEN SERVICE	1002689907	226-42153-206	185.67
226-42153-206	G & K SERVICES INC	LINEN SERVICE	1002712694	226-42153-206	182.21
226-42153-212	SA FLEET ONE LLC	FUEL	4477250055	226-42153-212	182.48
226-42153-219	MNSCU-MULTI REGIONAL TRAIN	HEARTSAVER TRAINING DVD	3318	226-42153-219	210.00
226-42153-219	BOUND TREE MEDICAL LLC	GLOVES & MEGAMOVERS	82148541	226-42153-219	443.40
226-42153-304	BOLTON & MENK	JOINT SERVICES BLDG	189983	226-42153-304	120.67
226-42153-321	VERIZON WIRELESS	CELLULAR SERVICE	9766348029	226-42153-321	42.08
226-42153-321	MEDIACOM LLC	INTERNET SERVICE	INV0003321	226-42153-321	36.65
226-42153-321	BUSINESS RADIO LICENSING	LICENSING	INV0003414	226-42153-321	24.00
226-42153-321	MARCO	MANAGE SERVICE	INV3299353	226-42153-321	150.00
226-42153-322	PETTY CASH FUND	POSTAGE	INV0003418	226-42153-322	6.80
226-42153-322	PETTY CASH FUND	POSTAGE	INV0003419	226-42153-322	6.80
226-42153-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	226-42153-381	79.42
226-42153-400	PROFESSIONAL CLEANING	JANITORIAL SERVICES	85	226-42153-400	69.17
226-42153-437	MONICA MUCHOW	MOVIE IN THE PARK	INV0003345	226-42153-437	106.34
226-42153-437	RADERMACHER'S	MOVIE IN THE PARK SUPPLIES &	INV0003405	226-42153-437	114.04
<b>Department 42153 - AMBULANCE SERVICES Total:</b>					<b>1,959.73</b>
<b>Fund 226 - AMBULANCE SERVICE FUND Total:</b>					<b>8,759.25</b>

**Fund: 227 - PARA-TRANSIT FUND**

227-20702	FIRST FARMERS & MERCHANTS	05/27/16 PAYROLL	INV0003341	227-20702	8,018.41
227-20702	FIRST FARMERS & MERCHANTS	06-10-2016 PAYROLL	INV0003381	227-20702	3,771.64
227-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003337	227-21701	384.70
227-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003378	227-21701	342.40
227-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003339	227-21702	176.67
227-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003380	227-21702	159.95
227-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	227-21703	586.34
227-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003379	227-21703	546.12
227-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003330	227-21704	644.68
227-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003373	227-21704	611.00
227-21705	LINCOLN NATIONAL LIFE	June Premium	INV0003382	227-21705	13.41
227-21711	MN CHILD SUPPORT PAYMENT	REMITTANCE IDENTIFIER:	INV0003324	227-21711	396.44
227-21711	MN CHILD SUPPORT PAYMENT	REMITTANCE IDENTIFIER:	INV0003367	227-21711	396.44
227-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	227-21712	137.18
227-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003377	227-21712	127.74
227-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0003325	227-21713	50.00
227-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0003368	227-21713	50.00
227-21715	PAYROLL FUND	JUNE PREMIUM	INV0003343	227-21715	624.46
227-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003328	227-21719	50.53
227-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003371	227-21719	50.47
					<b>17,138.58</b>

**Department: 49800 - EQUIPMENT, MAINT, GARAGE**

227-49800-221	NAPA AUTO PARTS	BULK OIL	423830	227-49800-221	27.51
227-49800-221	WOLF MOTOR CO., INC.	FIX AC	9031642	227-49800-221	227.14
227-49800-221	WOLF MOTOR CO., INC.	REPAIR AC	9031670	227-49800-221	178.65
<b>Department 49800 - EQUIPMENT, MAINT, GARAGE Total:</b>					<b>433.30</b>

**Department: 49804 - ADMINISTRATION**

227-49804-304	BOLTON & MENK	JOINT SERVICES BLDG	189983	227-49804-304	120.67
227-49804-305	MED COMPASS	ANNUAL HEARING TEST	29278	227-49804-305	76.17
227-49804-305	CHIROPRACTIC HEALTH CENTER	DOT EXAMS	99455	227-49804-305	90.00
227-49804-321	MEDIACOM LLC	INTERNET SERVICE	INV0003321	227-49804-321	36.65

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
227-49804-321	MARCO	MANAGE SERVICE	INV3299353	227-49804-321	175.00
227-49804-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	227-49804-381	90.60
227-49804-400	PROFESSIONAL CLEANING	JANITORIAL SERVICES	85	227-49804-400	86.67
227-49804-437	BOUND TREE MEDICAL LLC	AED	82147374	227-49804-437	328.48

**Department 49804 - ADMINISTRATION Total: 1,004.24**

**Fund 227 - PARA-TRANSIT FUND Total: 18,576.12**

**Fund: 229 - CABLE TV FUND**

229-20702	FIRST FARMERS & MERCHANTS	05/27/16 PAYROLL	INV0003341	229-20702	987.71
229-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003337	229-21701	95.18
229-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003339	229-21702	40.31
229-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	229-21703	104.16
229-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	229-21712	24.36

**1,251.72**

**Fund 229 - CABLE TV FUND Total: 1,251.72**

**Fund: 235 - AIRPORT FUND**

235-21715	PAYROLL FUND	JUNE PREMIUM	INV0003343	235-21715	79.20
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**79.20**

**Department: 49810 - AIRPORT ADMINISTRATION**

235-49810-221	FERGUSON ENTERPRISES, INC	HD ASSY	3970625	235-49810-221	95.62
235-49810-326	SCOTT'S HELICOPTER SERVICE	FBO AGREEMENT MAY 2016	INV0003409	235-49810-326	238.70
235-49810-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	235-49810-381	178.43
235-49810-382	SCOTT'S HELICOPTER SERVICE	FBO AGREEMENT MAY 2016	INV0003409	235-49810-382	175.00

**Department 49810 - AIRPORT ADMINISTRATION Total: 687.75**

**Fund 235 - AIRPORT FUND Total: 766.95**

**Fund: 240 - HRA FUND**

240-20702	FIRST FARMERS & MERCHANTS	05/27/16 PAYROLL	INV0003341	240-20702	11,730.81
240-20702	FIRST FARMERS & MERCHANTS	06-10-2016 PAYROLL	INV0003381	240-20702	3,941.76
240-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003337	240-21701	450.55
240-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003378	240-21701	546.58
240-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003339	240-21702	183.04
240-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003380	240-21702	210.12
240-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	240-21703	575.98
240-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003379	240-21703	587.00
240-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003330	240-21704	1,280.16
240-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003373	240-21704	709.56
240-21705	LINCOLN NATIONAL LIFE	June Premium	INV0003382	240-21705	14.96
240-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	240-21712	134.70
240-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003377	240-21712	137.26
240-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003328	240-21719	234.71
240-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003371	240-21719	113.42

**20,850.61**

**Fund 240 - HRA FUND Total: 20,850.61**

**Fund: 250 - YOUTH OPPORTUNITIES FUND**

250-20702	FIRST FARMERS & MERCHANTS	05/27/16 PAYROLL	INV0003341	250-20702	1,385.24
250-20702	FIRST FARMERS & MERCHANTS	06-10-2016 PAYROLL	INV0003381	250-20702	692.62
250-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	250-21703	93.00
250-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003379	250-21703	93.00
250-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	250-21712	21.76
250-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003377	250-21712	21.76

**2,307.38**

**Fund 250 - YOUTH OPPORTUNITIES FUND Total: 2,307.38**

**Fund: 415 - SIDEWALK RECONSTRUCTION FUND**

**Department: 43121 - STREET DEPARTMENT**

415-43121-303	BOLTON & MENK	2016 SIDEWALK PROJECT	189984	415-43121-303	3,814.50
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**Department 43121 - STREET DEPARTMENT Total: 3,814.50**

**Fund 415 - SIDEWALK RECONSTRUCTION FUND Total: 3,814.50**

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
<b>Fund: 420 - CAPITAL IMPROVEMENT FUND</b>					
<b>Department: 49250 - GENERAL CAPITAL IMPROVEMENTS</b>					
420-49250-303	BOLTON & MENK	2014 AIRPORT LAND	189900	420-49250-303	3,250.00
<b>Department 49250 - GENERAL CAPITAL IMPROVEMENTS Total:</b>					<b>3,250.00</b>
<b>Fund 420 - CAPITAL IMPROVEMENT FUND Total:</b>					<b>3,250.00</b>
<b>Fund: 601 - WATER UTILITY FUND</b>					
601-14100	METERING & TECHNOLOGY	2' METER	6362	601-14100	841.68
601-14100	METERING & TECHNOLOGY	METER PARTS	6367	601-14100	102.81
601-15502	I.U.O.E. LOCAL 49	JULY 2016 HEALTH INSURANCE	INV0003412	601-15502	2,035.00
601-20702	FIRST FARMERS & MERCHANTS	05/27/16 PAYROLL	INV0003341	601-20702	10,644.76
601-20702	FIRST FARMERS & MERCHANTS	06-10-2016 PAYROLL	INV0003381	601-20702	6,754.97
601-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003337	601-21701	750.47
601-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003378	601-21701	708.86
601-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003339	601-21702	327.12
601-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003380	601-21702	303.14
601-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	601-21703	944.82
601-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003379	601-21703	1,000.06
601-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003330	601-21704	1,156.69
601-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003373	601-21704	1,123.83
601-21705	LINCOLN NATIONAL LIFE	June Premium	INV0003382	601-21705	-3.32
601-21709	LINCOLN NATIONAL LIFE	June Premium	INV0003382	601-21709	-12.83
601-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	601-21712	221.04
601-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003377	601-21712	234.02
601-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0003325	601-21713	15.01
601-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0003368	601-21713	20.02
601-21715	PAYROLL FUND	JUNE PREMIUM	INV0003343	601-21715	1,025.27
601-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0003323	601-21718	179.24
601-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0003366	601-21718	179.27
601-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003328	601-21719	112.82
601-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003371	601-21719	109.26
					<b>28,774.01</b>
<b>Department: 49400 - SOURCE OF SUPPLY</b>					
601-49400-404	NUESSMEIER ELECTRIC	FUSES	42044	601-49400-404	12.60
<b>Department 49400 - SOURCE OF SUPPLY Total:</b>					<b>12.60</b>
<b>Department: 49410 - POWER AND PUMPING</b>					
601-49410-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	601-49410-381	8,130.25
<b>Department 49410 - POWER AND PUMPING Total:</b>					<b>8,130.25</b>
<b>Department: 49420 - PURIFICATION</b>					
601-49420-216	HAWKINS, INC.	CHEMICALS	3887419	601-49420-216	399.90
<b>Department 49420 - PURIFICATION Total:</b>					<b>399.90</b>
<b>Department: 49440 - ADMINISTRATION &amp; GENERAL</b>					
601-49440-201	INNOVATIVE OFFICE SOLUTIONS	FILE CABINET, INK CARTRIDGE,	IN1197887	601-49440-201	182.07
601-49440-217	CINTAS CORPORATION LOC.	UNIFORMS	754589223	601-49440-217	173.98
601-49440-217	CINTAS CORPORATION LOC.	UNIFORMS	754591757	601-49440-217	102.96
601-49440-217	CINTAS CORPORATION LOC.	UNIFORMS	754594331	601-49440-217	173.98
601-49440-217	CINTAS CORPORATION LOC.	UNIFORMS	754596888	601-49440-217	54.18
601-49440-217	CINTAS CORPORATION LOC.	UNIFORMS	754599464	601-49440-217	127.16
601-49440-309	TYLER TECHNOLOGIES, INC.	ANNUAL SUPPORT	025-156368	601-49440-309	1,723.21
601-49440-314	HOISINGTON KOEGLER GROUP	COMPREHENSIVE PLAN	015-050-7	601-49440-314	1,322.84
601-49440-314	SHORT ELLIOTT HENDRICKSON	ODOR MONITORING	314495	601-49440-314	1,117.77
601-49440-314	AEM FINANCIAL SOLUTIONS, LLC	JUNE 2016 FINANCIAL	368214	601-49440-314	759.60
601-49440-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13612967	601-49440-321	2.03
601-49440-321	VERIZON WIRELESS	CELLULAR SERVICE	9766297653	601-49440-321	6.14
601-49440-321	MARCO	MANAGE SERVICE	INV3299353	601-49440-321	325.00
601-49440-322	PETTY CASH FUND	POSTAGE	INV0003418	601-49440-322	10.20
601-49440-322	PETTY CASH FUND	POSTAGE	INV0003419	601-49440-322	10.20
601-49440-393	MIN DEPT OF HEALTH	WATER CONNECTION FEE	INV0003340	601-49440-393	2,300.00
601-49440-436	GOPHER STATE ONE CALL	LOCATES	6050505	601-49440-436	61.43

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
601-49440-437	MPCA-FISCAL SERVICES 6TH	WATER PERMIT FEE	10000007878	601-49440-437	5,900.00
601-49440-492	MED COMPASS	ANNUAL HEARING TEST	29278	601-49440-492	93.17
				<b>Department 49440 - ADMINISTRATION &amp; GENERAL Total:</b>	<b>14,445.92</b>
				<b>Fund 601 - WATER UTILITY FUND Total:</b>	<b>51,762.68</b>

**Fund: 602 - SEWER UTILITY FUND**

602-15502	I.U.O.E. LOCAL 49	JULY 2016 HEALTH INSURANCE	INV0003412	602-15502	2,035.00
602-20702	FIRST FARMERS & MERCHANTS	06-10-2016 PAYROLL	INV0003381	602-20702	3,968.31
602-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003337	602-21701	426.87
602-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003378	602-21701	429.30
602-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003339	602-21702	181.89
602-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003380	602-21702	179.50
602-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	602-21703	576.90
602-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003379	602-21703	577.54
602-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003330	602-21704	719.66
602-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003373	602-21704	720.44
602-21705	LINCOLN NATIONAL LIFE	June Premium	INV0003382	602-21705	-7.17
602-21709	LINCOLN NATIONAL LIFE	June Premium	INV0003382	602-21709	-12.74
602-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	602-21712	134.94
602-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003377	602-21712	135.06
602-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0003325	602-21713	15.01
602-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0003368	602-21713	20.02
602-21715	PAYROLL FUND	JUNE PREMIUM	INV0003343	602-21715	297.72
602-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0003323	602-21718	160.24
602-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0003366	602-21718	160.23
602-21719	FIRST FARMERS & MERCHANTS	H CSP	INV0003328	602-21719	59.56
602-21719	FIRST FARMERS & MERCHANTS	H CSP	INV0003371	602-21719	59.88
					<b>10,838.16</b>

**Department: 49470 - SEWER LIFT STATIONS**

602-49470-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	602-49470-381	401.12
				<b>Department 49470 - SEWER LIFT STATIONS Total:</b>	<b>401.12</b>

**Department: 49490 - ADMINISTRATION & GENERAL**

602-49490-201	INNOVATIVE OFFICE SOLUTIONS	FILE CABINET, INK CARTRIDGE,	IN1197887	602-49490-201	182.07
602-49490-207	RICK ROGICH	TRAVEL EXPENSE	INV0003365	602-49490-207	123.58
602-49490-217	CINTAS CORPORATION LOC.	UNIFORMS	754589223	602-49490-217	173.98
602-49490-217	CINTAS CORPORATION LOC.	UNIFORMS	754591757	602-49490-217	102.96
602-49490-217	CINTAS CORPORATION LOC.	UNIFORMS	754594331	602-49490-217	173.98
602-49490-217	CINTAS CORPORATION LOC.	UNIFORMS	754596888	602-49490-217	54.17
602-49490-217	CINTAS CORPORATION LOC.	UNIFORMS	754599464	602-49490-217	127.16
602-49490-309	TYLER TECHNOLOGIES, INC.	ANNUAL SUPPORT	025-156368	602-49490-309	1,723.21
602-49490-314	SHORT ELLIOTT HENDRICKSON	ODOR MONITORING	314495	602-49490-314	1,117.77
602-49490-314	AEM FINANCIAL SOLUTIONS, LLC	JUNE 2016 FINANCIAL	368214	602-49490-314	759.60
602-49490-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13612967	602-49490-321	2.03
602-49490-321	VERIZON WIRELESS	CELLULAR SERVICE	9766297653	602-49490-321	6.14
602-49490-321	MARCO	MANAGE SERVICE	INV3299353	602-49490-321	325.00
602-49490-436	GOPHER STATE ONE CALL	LOCATES	6050505	602-49490-436	61.42
				<b>Department 49490 - ADMINISTRATION &amp; GENERAL Total:</b>	<b>4,933.07</b>
				<b>Fund 602 - SEWER UTILITY FUND Total:</b>	<b>16,172.35</b>

**Fund: 604 - ELECTRIC UTILITY FUND**

604-11500	SPS COMPANIES, INC.	KITCHEN FAUCET HILLSIDE CT	S3257417.003	604-11500	81.12
604-11500	SPS COMPANIES, INC.	DIVERTER SPOUT	S3263859.001	604-11500	25.34
604-11500	SPS COMPANIES, INC.	TUB SPOUT	S3263859.002	604-11500	8.44
604-15502	I.U.O.E. LOCAL 49	JULY 2016 HEALTH INSURANCE	INV0003412	604-15502	4,810.00
604-16450	WOLF MOTOR CO., INC.	NEW PICKUP TRUCK	NT29754	604-16450	29,907.54
604-16514	BORDER STATES ELEC SUPPLY	METERS	911254010	604-16514	10,800.00
604-16514	DAKOTA SUPPLY GROUP	METERS	C164539	604-16514	4,409.66
604-16514	DAKOTA SUPPLY GROUP	METERS	C186441	604-16514	662.63
604-20702	FIRST FARMERS & MERCHANTS	06-10-2016 PAYROLL	INV0003381	604-20702	16,932.78
604-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003337	604-21701	2,104.89

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
604-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003378	604-21701	2,054.35
604-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003339	604-21702	878.04
604-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003380	604-21702	866.07
604-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	604-21703	2,542.10
604-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003379	604-21703	2,533.04
604-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003330	604-21704	3,109.54
604-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003373	604-21704	3,099.91
604-21705	LINCOLN NATIONAL LIFE	June Premium	INV0003382	604-21705	-64.97
604-21709	LINCOLN NATIONAL LIFE	June Premium	INV0003382	604-21709	-113.97
604-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	604-21712	594.50
604-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003377	604-21712	592.34
604-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0003325	604-21713	44.97
604-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0003368	604-21713	59.94
604-21715	PAYROLL FUND	JUNE PREMIUM	INV0003343	604-21715	-229.70
604-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0003323	604-21718	672.54
604-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0003366	604-21718	672.52
604-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003328	604-21719	362.80
604-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003371	604-21719	367.04
604-22802	WASTE MANAGEMENT OF WI-	MAY REFUSE	INV0003421	604-22802	24,906.38
					<b>112,689.84</b>

**Department: 49560 - POWER SUPPLY**

604-49560-258	MMPA C/O AVANT ENERGY	POWER BILLING	2521	604-49560-258	81,133.22
604-49560-259	MMPA C/O AVANT ENERGY	POWER BILLING	2521	604-49560-259	113,436.40
604-49560-260	MMPA C/O AVANT ENERGY	POWER BILLING	2521	604-49560-260	359,071.56
				<b>Department 49560 - POWER SUPPLY Total:</b>	<b>553,641.18</b>

**Department: 49570 - TRANSMISSION & DISTRIBUTION**

604-49570-207	MMUA	2ND QTR ELECTRIC/SAFETY	47016	604-49570-207	550.00
604-49570-221	WESTMAN FREIGHTLINER	TRUCK FILTERS	02P258345	604-49570-221	219.21
604-49570-221	TOP PERFORMANCE SALES	VEHICLE WASH SOAP	179509	604-49570-221	129.56
604-49570-221	LABELLE'S ALIGNMENT	BRAKES, MASTER CYLINDER	19121	604-49570-221	380.36
604-49570-221	NAPA AUTO PARTS	MOTOR OIL FOR TRUCKS	422349	604-49570-221	102.34
604-49570-221	NAPA AUTO PARTS	SLOTTED BIT	423474	604-49570-221	1.58
604-49570-230	TRUSTWORTHY HARDWARE	CAULK & SILICONE-ELEC	161504	604-49570-230	22.40
604-49570-230	GOPHER STATE ONE CALL	LOCATES	6051071	604-49570-230	135.00
604-49570-230	HAAS SEED FARM	LAWN SEED	8219	604-49570-230	137.50
604-49570-230	UNITED SERVICES GROUP	MAPPING SERVICES	U1604L371	604-49570-230	617.35
604-49570-231	STUART C. IRBY COMPANY	SAFETY EQUIPMENT TESTING	S009529956.001	604-49570-231	273.62
604-49570-233	TRUSTWORTHY HARDWARE	FIXED TRANSFORMER GASKET-	147622	604-49570-233	8.00
604-49570-240	GENESIS	GAS FOR TORCH	1205012	604-49570-240	30.87
604-49570-240	TRUSTWORTHY HARDWARE	TAPE-ELEC	147495	604-49570-240	7.99
604-49570-240	TRUSTWORTHY HARDWARE	UPS-ELEC	147534	604-49570-240	73.11
604-49570-240	TRUSTWORTHY HARDWARE	WRENCHES-ELEC	147544	604-49570-240	11.75
604-49570-240	TRUSTWORTHY HARDWARE	HDMI CABLE-ELEC	161519	604-49570-240	17.09
604-49570-240	TRUSTWORTHY HARDWARE	EXPANDING FOAM, QUICK LINK	162087	604-49570-240	9.28
604-49570-240	TRUSTWORTHY HARDWARE	WELDING MASK, BATTERIES-	165877	604-49570-240	12.80
604-49570-240	NAPA AUTO PARTS	IMPACT SOCKET	422786	604-49570-240	19.96
604-49570-240	ST PETER RENTAL CENTER	CHAINSAW GAS CAPS	6679	604-49570-240	10.37
604-49570-240	BORDER STATES ELEC SUPPLY	DYNAMOMETERS	911296056	604-49570-240	3,463.59
604-49570-240	GRAINGER	VALVE LOCK TOOL	9123479439	604-49570-240	44.20
604-49570-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	604-49570-381	974.55
				<b>Department 49570 - TRANSMISSION &amp; DISTRIBUTION Total:</b>	<b>7,252.48</b>

**Department: 49590 - ADMINISTRATION & GENERAL**

604-49590-217	RED WING SHOE STORE	SAFETY BOOTS ANDERSON	7230000002032	604-49590-217	140.24
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS	754589222	604-49590-217	201.64
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS	754591756	604-49590-217	194.47
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS	754594333	604-49590-217	178.83
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS	754596890	604-49590-217	194.47
604-49590-304	MCGRANN SHEA CARNIVAL	ACQUISITION OF INDUSTRIAL	114411	604-49590-304	1,675.00
604-49590-304	MCGRANN SHEA CARNIVAL	ACQUISITION OF INDUSTRIAL	114412	604-49590-304	12,381.20

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
604-49590-308	LAYNE WILBRIGHT	DISHWASHER REBATE	INV0003364	604-49590-308	25.00
604-49590-309	TYLER TECHNOLOGIES, INC.	ANNUAL SUPPORT	025-156368	604-49590-309	5,169.62
604-49590-314	HOISINGTON KOEGLER GROUP	COMPREHENSIVE PLAN	015-050-7	604-49590-314	1,322.85
604-49590-314	SHORT ELLIOTT HENDRICKSON	ODOR MONITORING	314495	604-49590-314	1,117.77
604-49590-314	AEM FINANCIAL SOLUTIONS, LLC	JUNE 2016 FINANCIAL	368214	604-49590-314	2,278.80
604-49590-315	GUS NELSON	LED REBATE	INV0003346	604-49590-315	7.50
604-49590-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13612967	604-49590-321	4.06
604-49590-321	MANKATO ANSWERING SERVICE	ANSWERING SERVICE	160500049	604-49590-321	146.98
604-49590-321	VERIZON WIRELESS	CELLULAR SERVICE	9766297653	604-49590-321	24.64
604-49590-321	MARCO	MANAGE SERVICE	INV3299353	604-49590-321	675.00
604-49590-401	MAYER SOFT WATER-CULLIGAN	WATER COOLER	219427	604-49590-401	48.25
604-49590-401	CHRISTINA BAUMAN	JANITORIAL SERVICES	INV0003401	604-49590-401	225.00
604-49590-432	CARRIE REID & STEPHEN BEHM,	BANKRUPTCY REIMBURSEMENT	INV0003411	604-49590-432	1,203.04
604-49590-437	CINTAS CORPORATION LOC.	TOWELS	754589221	604-49590-437	63.75
604-49590-492	MED COMPASS	ANNUAL HEARING TEST	29278	604-49590-492	127.16
604-49590-719	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	604-49590-719	7,055.65
604-49590-722	TRUSTWORTHY HARDWARE	FLAG ROPE	165867	604-49590-722	54.23
604-49590-722	TRUSTWORTHY HARDWARE	PAINT FOR CITY HALL	165871	604-49590-722	28.85
604-49590-722	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	604-49590-722	97.91

**Department 49590 - ADMINISTRATION & GENERAL Total: 34,641.91**

**Fund 604 - ELECTRIC UTILITY FUND Total: 708,225.41**

**Fund: 605 - STORM WATER UTILITY FUND**

605-20702	FIRST FARMERS & MERCHANTS	06-10-2016 PAYROLL	INV0003381	605-20702	219.29
605-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003337	605-21701	24.32
605-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003378	605-21701	18.72
605-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003339	605-21702	11.22
605-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003380	605-21702	9.23
605-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	605-21703	40.68
605-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003379	605-21703	35.72
605-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003330	605-21704	45.88
605-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003373	605-21704	40.32
605-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	605-21712	9.54
605-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003377	605-21712	8.36

**463.28**

**Fund 605 - STORM WATER UTILITY FUND Total: 463.28**

**Fund: 606 - MN RIVER VALLEY UTILITY COMM**

606-20702	FIRST FARMERS & MERCHANTS	06-10-2016 PAYROLL	INV0003381	606-20702	2,347.96
606-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003337	606-21701	301.63
606-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003378	606-21701	303.38
606-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003339	606-21702	131.97
606-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003380	606-21702	124.11
606-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	606-21703	364.86
606-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003379	606-21703	349.72
606-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003330	606-21704	443.23
606-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003373	606-21704	424.70
606-21705	LINCOLN NATIONAL LIFE	June Premium	INV0003382	606-21705	-31.44
606-21709	LINCOLN NATIONAL LIFE	June Premium	INV0003382	606-21709	-20.51
606-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	606-21712	85.28
606-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003377	606-21712	81.78
606-21715	PAYROLL FUND	JUNE PREMIUM	INV0003343	606-21715	-127.98
606-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003328	606-21719	35.69
606-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003371	606-21719	32.63

**4,847.01**

**Fund 606 - MN RIVER VALLEY UTILITY COMM Total: 4,847.01**

**Fund: 615 - RECREATION FUND**

615-20702	FIRST FARMERS & MERCHANTS	06-10-2016 PAYROLL	INV0003381	615-20702	8,221.94
615-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003337	615-21701	614.21
615-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0003378	615-21701	575.01

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
615-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003339	615-21702	282.89
615-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0003380	615-21702	267.10
615-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003338	615-21703	1,108.48
615-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0003379	615-21703	1,106.98
615-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003330	615-21704	952.18
615-21704	FIRST FARMERS & MERCHANTS	PERA	INV0003373	615-21704	896.07
615-21705	LINCOLN NATIONAL LIFE	June Premium	INV0003382	615-21705	36.20
615-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003336	615-21712	259.10
615-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0003377	615-21712	258.80
615-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0003325	615-21713	305.01
615-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0003368	615-21713	305.00
615-21715	PAYROLL FUND	JUNE PREMIUM	INV0003343	615-21715	-2,006.37
615-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003328	615-21719	64.25
615-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0003371	615-21719	62.20
					<b>13,309.05</b>

**Department: 45120 - RECREATION ADMINISTRATION**

615-45120-218	GOPHER	PROGRAM BEACH BALLS	9170068	615-45120-218	62.46
615-45120-218	RADERMACHER'S	SOFTBALL STAND	INV0003388	615-45120-218	10.66
615-45120-218	RADERMACHER'S	PICKELBALL EVENT	INV0003389	615-45120-218	37.85
615-45120-262	MINNESOTA YOUTH SOCCER	PLAYER FEES	37483	615-45120-262	14.00
615-45120-262	MINNESOTA YOUTH SOCCER	PLAYER FEES	37484	615-45120-262	91.00
615-45120-262	EVOLUTION MEDIA & DESIGN,	U12 JERSEYS	6531	615-45120-262	313.56
615-45120-271	A.H. HERMEL COMPANY	VENDING MACHINE EXPENSE	576647	615-45120-271	33.95
615-45120-271	A.H. HERMEL COMPANY	VENDING MACHINE EXPENSE	578044	615-45120-271	256.05
615-45120-271	A.H. HERMEL COMPANY	VENDING MACHINE EXPENSE	579438	615-45120-271	136.99
615-45120-271	A.H. HERMEL COMPANY	VENDING MACHINE EXPENSE	580928	615-45120-271	430.68
615-45120-271	A.H. HERMEL COMPANY	VENDING MACHINE EXPENSE	580951	615-45120-271	20.03
615-45120-271	PEPSI COLA OF MANKATO	VENDING MACHINE EXPENSE	9417346	615-45120-271	194.55
615-45120-271	PEPSI COLA OF MANKATO	VENDING MACHINE EXPENSE	9419963	615-45120-271	404.89
615-45120-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	13612967	615-45120-321	4.06
615-45120-321	MARCO	MANAGE SERVICE	INV3299353	615-45120-321	300.00
615-45120-343	APG MEDIA OF SOUTHERN	VISITOR GUIDE ADVERTISING	55203014	615-45120-343	415.00
615-45120-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	615-45120-381	3,709.07
615-45120-392	DISTEL GRAIN SYSTEMS	LP REFILL FOR ZAMBONI	08772	615-45120-392	72.69
615-45120-437	MAYER SOFT WATER-CULLIGAN	WATER COOLER	219086	615-45120-437	50.71
615-45120-437	RADERMACHER'S	COFFEE-3325	INV0003390	615-45120-437	23.23
615-45120-437	JACKIE BRAUN	REFUND	INV0003393	615-45120-437	45.00
615-45120-437	JACKIE BRAUN	REFUND	INV0003394	615-45120-437	52.50
615-45120-437	CYNTHIA HARTMANN	REFUND	INV0003395	615-45120-437	16.80
615-45120-437	JANICE WINTERS	REFUND	INV0003396	615-45120-437	15.12
615-45120-437	EDDIE FAHEY	REFUND	INV0003397	615-45120-437	11.50
615-45120-437	EDDIE FAHEY	REFUND	INV0003398	615-45120-437	11.50
615-45120-437	HALEY HEITZ	REFUND	INV0003400	615-45120-437	26.25
615-45120-492	MED COMPASS	ANNUAL HEARING TEST	29278	615-45120-492	42.16
615-45120-495	ELIZABETH CONNOR	REFUND CANCELED FIELD TRIP	INV0003392	615-45120-495	80.00
615-45120-495	LAYNE WILBRIGHT	REFUND	INV0003399	615-45120-495	60.00
615-45120-495	ISD #2397	MAY 2016 COMMUNITY ED	INV0003422	615-45120-495	16,973.55
<b>Department 45120 - RECREATION ADMINISTRATION Total:</b>					<b>23,915.81</b>

**Department: 45122 - COMM CTR BUILDING MAINT**

615-45122-401	JADD SEPPMANN & SONS	PORTABLE BATHROOMS	28901	615-45122-401	243.00
615-45122-401	ELECTRICAL &	INDOOR BALLAST	6331	615-45122-401	2,214.60
615-45122-401	MN DEPT OF HEALTH	CONCESSION STAND LICENSING	660742	615-45122-401	35.00
615-45122-404	ELECTRICAL &	POOL PUMP VFD	6332	615-45122-404	2,255.00
<b>Department 45122 - COMM CTR BUILDING MAINT Total:</b>					<b>4,747.60</b>

**Department: 45124 - OUTDOOR POOL EXPENDITURES**

615-45124-216	HORIZON COMMERCIAL POOL	POOL CHEMICALS	160516007	615-45124-216	5,926.45
615-45124-381	LESUEUR MUNICIPAL UTILITIES	MAY UTILITIES	INV0003415	615-45124-381	145.76

Council Approval Report for June 13, 2016

Post Dates: 05/24/2016 - 06/13/2016

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
615-45124-404	RECREATION SUPPLY CO, INC.	O-RING, SHAFT SLEEVE, GASKET	299327	615-45124-404	300.04
				<b>Department 45124 - OUTDOOR POOL EXPENDITURES Total:</b>	<b>6,372.25</b>
				<b>Fund 615 - RECREATION FUND Total:</b>	<b>48,344.71</b>
				<b>Grand Total:</b>	<b>1,098,627.86</b>

## Report Summary

### Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	205,355.36
225 - FIRE SERVICE FUND	3,880.53
226 - AMBULANCE SERVICE FUND	8,759.25
227 - PARA-TRANSIT FUND	18,576.12
229 - CABLE TV FUND	1,251.72
235 - AIRPORT FUND	766.95
240 - HRA FUND	20,850.61
250 - YOUTH OPPORTUNITIES FUND	2,307.38
415 - SIDEWALK RECONSTRUCTION FUND	3,814.50
420 - CAPITAL IMPROVEMENT FUND	3,250.00
601 - WATER UTILITY FUND	51,762.68
602 - SEWER UTILITY FUND	16,172.35
604 - ELECTRIC UTILITY FUND	708,225.41
605 - STORM WATER UTILITY FUND	463.28
606 - MN RIVER VALLEY UTILITY COMM	4,847.01
615 - RECREATION FUND	48,344.71
<b>Grand Total:</b>	<b>1,098,627.86</b>

THE PRECEDING LIST OF BILLS WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE:   JUNE 13, 2016  

APPROVED BY: \_\_\_\_\_

Jenelle Teppen  
City Administrator



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council  
FROM: Stacy Lawrence, Interim City Clerk  
SUBJECT: Approval of Non-Enclosed Premises Licenses  
DATE: For the City Council Meeting of Monday, June 13, 2016

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**PURPOSE/ACTION REQUESTED**

Consider approval of annual non-enclosed premises licenses.

**SUMMARY**

Consider approval of the annual non-enclosed premises licenses for the establishments listed below. This license grants permission for establishments to maintain a non-enclosed premises in a licensed premises. There have been no changes in ownership or requested licensure since the previous year.

**RECOMMENDATION**

Approve non-enclosed premises licenses for the establishments listed below:

Mac's Green Mill Bar  
132 South Main St.

The Bar  
130 South Main St.



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council  
FROM: Stacy Lawrence, Interim City Clerk  
SUBJECT: Public Dance Permit Request  
DATE: For the City Council Meeting of Monday, June 13, 2016

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**PURPOSE/ACTION REQUESTED**

Consider approval of public dance permits for The Bar.

**SUMMARY**

Consider approval of public dance permits for The Bar on the dates listed below. Dances will be held at the Pedestrian Mall. Applications and a \$25 fee (per dance) has been paid and approval has been given by the Chief of Police.

Fireman's Dance: Saturday, June 18, 2016 from 8:30pm – 12:30am

Le Sueur Baseball Association: Saturday, July 9, 2016 from 8:30pm – 12:30am

Le Sueur Ambulance Association: Saturday, September 10, 2016 from 8:30pm – 12:130am

**RECOMMENDATION**

Approve public dance permits for The Bar as outlined above.



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council  
FROM: Stacy Lawrence, Interim City Clerk  
SUBJECT: On-Sale 3.2 Malt Liquor License Request  
DATE: For the City Council Meeting of Monday, June 13, 2016

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**PURPOSE/ACTION REQUESTED**

Consider approval of an on-sale 3.2 malt liquor license for the Le Sueur Baseball Association.

**SUMMARY**

Consider approval of an on-sale 3.2 malt liquor license for the Le Sueur Baseball Association for the months of June, July and August 2016. Beverages will be served at Bruce Frank Field. Application and a \$40 prorated fee has been paid.

**RECOMMENDATION**

Approve the on-sale 3.2 malt liquor license as outlined above.

MINUTES OF THE REGULAR MEETING OF THE  
LE SUEUR HOUSING AUTHORITY

March 16, 2016

The Regular Meeting of the Le Sueur Housing & Redevelopment Authority was called to order by Chairman Jeff Kerkow at 5:30 PM on Wednesday, March 16, 2016.

Commissioners Present: Jeff Kerkow, Jack King, Bill Mediger, Pam Williams, and Karen Fuller. Commissioners Absent: None. Others present: Lil Gilson.

A motion by Commissioner King, seconded by Commissioner Williams approving the minutes of the February 17, 2016 meeting as presented. All voting in favor. Motion carried.

A motion by Commissioner Fuller, seconded by Commissioner Mediger approving the March bills paying with check #4897 thru check #4917 totaling \$16,662.84; the General Fund Report; Capital Improvement Fund Report; Investment Fund Report; and the Dining Fund Report. All voting in favor. Motion carried.

A motion by Commissioner Williams, seconded by Commissioner Fuller approving the specs for all our insurances for the period June 1, 2016 thru May 31, 2017. All voting in favor. Motion carried.

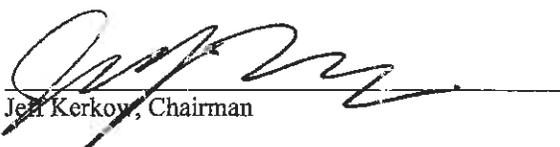
A motion by Commissioner Mediger, seconded by Commissioner King giving preliminary approval of the Annual PHA Plan and setting a Public Hearing for June 15, 2016 at 5:30 PM. All voting in favor. Motion carried.

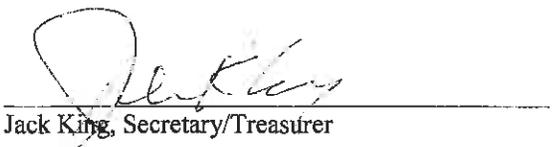
Johannsen presented the following reports:

- ◆ Resident Repair Request Worksheet – Nikki working on getting work orders caught up.
- ◆ Vacant Apartment Update – last vacancy will be filled on April 1<sup>st</sup>.
- ◆ February Monthly Report.
- ◆ Dining Site – received a letter from Treasurers in Town that we will receive a donation from them.
- ◆ The City was here and inspected. All went well.

Discussion was held on how the Board is going to fill the Executive Director Position. They reviewed the applications received for the position and picked 3 candidates they will interview. Interviews will take place on March 30, 2016.

There being no further business to come before the Board, a motion by Commissioner Mediger, seconded by Commissioner Fuller and duly carried to adjourn.

  
Jeff Kerkow, Chairman

  
Jack King, Secretary/Treasurer

MINUTES OF THE SPECIAL MEETING OF THE  
LE SUEUR HOUSING AUTHORITY

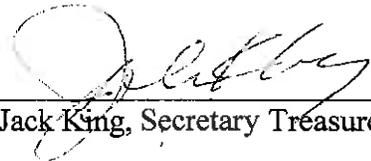
April 6, 2016

A Special Meeting of the Le Sueur Housing & Redevelopment Authority was called to order by Secretary/Treasurer Jack Kin at 5:30 PM on Wednesday, April 6, 2016.

Commissioners Present: Jack King, Pam Williams, and Karen Fuller. Commissioners Absent: Jeff Kerkow and Bill Mediger. Others present: None.

A motion by Commissioner Williams, seconded by Commissioner Fuller to adopt Resolution #784 approving the hiring of Monica Muchow as the New Executive Director effective April 25, 2016, with the first 6-months as a probationary period along with an annual salary of \$51,800. The Board will also provide her with 40 hours of vacation at the start of her employment and will then provide her with vacation, sick leave, insurance, and retirement benefits that are provided to a full-time City Employee. All voting in favor. Motion carried.

There being no further business to come before the Board, a motion by Commissioner Fuller, seconded by Commissioner Williams and duly carried to adjourn.



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Jack King, Secretary Treasurer



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Karen Fuller, Board Member

MINUTES OF THE REGULAR MEETING OF THE  
LE SUEUR HOUSING AUTHORITY

April 20, 2016

The Regular Meeting of the Le Sueur Housing & Redevelopment Authority was called to order by Chairman Jeff Kerkow at 5:30 PM on Wednesday, April 20, 2016.

Commissioners Present: Jeff Kerkow, Jack King, Bill Mediger, and Karen Fuller.  
Commissioners Absent: Pam Williams. Others present: Monica Muchow and Lil Gilson.

A motion by Commissioner King, seconded by Commissioner Mediger approving the regular minutes of the March 16, 2016 meeting and the special meeting of April 6, 2016 as presented. All voting in favor. Motion carried.

A motion by Commissioner Fuller, seconded by Commissioner Mediger approving the April bills paying with check #4918 thru check #4940 totaling \$40,066.75; the General Fund Report paying bills with check #1205 thru #1209 totaling \$750.00; Capital Improvement Fund Report; Investment Fund Report; and the Dining Fund Report. All voting in favor. Motion carried.

A motion by Commissioner Mediger, seconded by Commissioner Fuller to adopt Resolution #785 awarding the bid for all our insurances for the period June 1, 2016 thru May 31, 2017 to State Farm in the amount of \$11,948.77 with a \$5,000.00 deductible. All voting in favor. Motion carried.

A motion by Commissioner Fuller, seconded by Commissioner King approving the specs for garbage and recycling for the period 8/1/16 thru 7/31/19. All voting in favor. Motion carried.

A motion by Commissioner Mediger, seconded by Commissioner Fuller to adopt Resolution #786 approving the FYE 9/30/17 39-1 Budget updating the insurance line item. All voting in favor. Motion carried.

A motion by Commissioner King, seconded by Commissioner Mediger to adopt Resolution #787 approving the FYE 9/30/17 City General Budget as presented. All voting in favor. Motion carried.

Johannsen presented the following reports:

- ◆ Resident Repair Request Worksheet – Nikki working on getting work orders caught up.
- ◆ Vacant Apartment Update –all apartments are filled.
- ◆ March Monthly Report.
- ◆ Dining Site

- ◆ The parking lot project will be starting on May 9<sup>th</sup>, provided there are no rain delays.

Discussion was held regarding reimbursing the new Executive Director for cell phone use for business purposes or paying for her cell phone outright. Information will be obtained on cell phone plans for the next meeting.

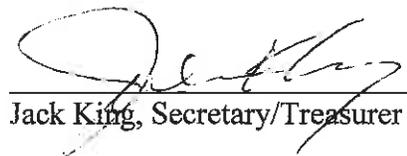
A motion by Commissioner King, seconded by Commissioner Mediger to adopt Resolution #788 changing our Board Meeting time from 5:30 Pm top 5:00 PM starting with our next Board Meeting in May. All voting in favor. Motion carried.

There being no further business to come before the Board, a motion by Commissioner Mediger, seconded by Commissioner King and duly carried to adjourn.



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Jeff Kerkow, Chairman



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Jack King, Secretary/Treasurer



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council  
FROM: Jenelle Teppen, City Administrator  
SUBJECT: Personnel Actions  
DATE: For the City Council meeting of June 13, 2016

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**PURPOSE/ACTION REQUESTED**

Approve the Personnel Actions listed below.

Please confirm the employment of Nathan Weyl and Andrey Merwin, Seasonal Parks Laborers.

Please confirm the resignation of Greg Drent, Public Services Director.



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Hold the Required Public Hearing and Consider the First Reading of an Ordinance Amending the City Charter

DATE: For the City Council Meeting of Monday, June 13, 2016

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**PURPOSE/ACTION REQUESTED**

Hold the required Public Hearing and consider the first reading of an ordinance amending the City Charter.

**SUMMARY**

Subsequent to the appointment of the City's Charter Commission, the Commission members met five times in order to review the Charter and make a recommendation to the City Council for amendments.

The process to consider those amendments set forth by state statutes includes as a first step, holding a public hearing following publication of notice at least two weeks prior. The notice was published on May 25.

Within one month of the public hearing, the Council must vote on the proposed charter amendment ordinance. The ordinance is enacted if it receives an affirmative vote of all the members of the city council.

The attached ordinance amends various sections of the Charter, bringing them into conformance with state law, simplifying other sections, and general editing notes including assigning gender neutral language.

**RECOMMENDATION**

Staff recommends the City Council open the public hearing, take comments from members of the public related to the Charter amendments, close the public hearing and consider the first reading of the ordinance.

ORDINANCE NO. \_\_\_\_\_

BEING AN ORDINANCE SETTING FORTH AMENDMENTS TO THE CITY CHARTER

THE CITY COUNCIL OF LE SUEUR DOES ORDAIN:

The City's Charter is amended.

Section 1. The City Council of the City of Le Sueur does hereby ordain as follows:

**SEC. 1.02 CITY BOUNDARIES; JURISDICTION BEYOND CITY FOR CERTAIN PURPOSES.**

The City of Le Sueur, is a municipal corporation in Le Sueur County, Minnesota. It has the boundaries existing now or as may be changed in the future.

**SEC. 1.04 POWERS OF THE CITY.**

The city has all powers that may be possible now or in the future for a Minnesota municipal corporation to exercise. The section grants to the city every power that the citizens could lawfully give to themselves as a municipal corporation, including the power to preserve, protect and promote the health, safety, and general welfare of the city. The specific mention of particular powers in this charter does not limit the general powers conferred by this section. The city may exercise a power given to statutory cities unless that power is specifically prohibited by this charter or the State of Minnesota.

**SEC. 2.01 FORM OF GOVERNMENT.**

The form of government established by this Charter is the "Weak Mayor-Council Plan." The council shall exercise the legislative power of the city and determine all matters of policy.

**SEC. 2.03 ELECTIVE OFFICERS.**

The council shall be composed of six council members and a mayor, all of whom shall be qualified electors. The council members and mayor shall be elected by ward and the mayor at large. The council may by ordinance increase the number of council members and in the event there is more than one ward, each ward shall have equal representation. Each council member and the mayor shall serve for a period of four years and until their successor is elected and qualifies.

**SEC. 2.04 INCOMPATIBLE OFFICES.**

Except, as otherwise permitted by law, no member of the council shall be appointed to any paid administrative position, nor shall any member hold any paid municipal office or employment under the city; and until one year after the expiration of the term as mayor or council member, no former member shall be appointed to any paid appointive office or employment under the city which office or employment was created during a term as council member.

**SEC. 2.05 VACANCIES IN THE COUNCIL.**

A vacancy in the council shall be deemed to exist for any reason stated in State Statutes, and for continuous absence from the city for more than three months, or by reason of the failure of any council member without good cause to perform any of the duties of membership in the council for a period of three months. These provisions do not pertain to the provisions for recall as outlined in chapter 5 of this Charter. In each such case the council shall by resolution declare such vacancy to exist and shall forthwith appoint an eligible person to fill the same until the next regular municipal election, when the

office shall be filled for the unexpired term. In the event a councilmember moves their residence from the ward from which they were elected to another ward within the city, no vacancy shall be deemed to exist during the unexpired portion of the current term, but they shall serve to the end of the term to which they were elected. Nor shall the change in any ward boundaries as herein provided in any way affect the current term of any councilmember. However, a candidate for election to the office of councilmember must be a bona fide resident of the ward from which election is sought.

#### SEC. 2.06 THE MAYOR; PRESIDENT PRO TEM.

The mayor shall be the presiding officer of the council, except that the council shall choose from its members a president pro tem who shall hold office at the pleasure of the council and shall serve as president in the mayor's absence and a mayor in case of the mayor's disability or absence from the city. The mayor shall have a vote as a member of the council. The Mayor shall exercise all powers and perform all duties conferred and imposed upon him by this Charter, the ordinances of the city, and the laws of the state. The Mayor shall be recognized as the official head of the city for all ceremonial purposes, by the courts for the purpose of serving civil process, and by the governor for the purposes of martial law. They Mayor shall study the operations of the city government and shall report to the council any neglect, dereliction of duty, or waste on the part of any officer or department of the city. In time of public danger or emergency the Mayor may, with the consent of the council, take command of the police, maintain order and enforce the law.

#### SEC. 3.01 COUNCIL MEETINGS; WHEN NEWLY ELECTED MEMBERS ASSUME DUTIES OF OFFICE.

On the first Monday of January following a regular municipal election, the council shall meet at the usual place and time for the holding of council meetings. At this time the newly elected members of the council shall assume their duties. Thereafter the council shall meet at such time, each month as may be prescribed by ordinance or resolution. The mayor or any three members of the council may call special meetings of the council upon notice to each member of the council as required by State law. All meetings of the council shall be public, and any citizen shall have access to the minutes and records thereof at all reasonable times.

#### SEC. 3.02 CITY CLERK.

The city clerk shall be appointed by the council for an indefinite period and may be removed by the council at any time. The city clerk shall act as secretary of the council. The City Clerk shall keep a journal of council proceedings and such other records and perform such other duties as may be required by this Charter or by the council.

#### SEC. 3.04 ORDINANCES, RESOLUTIONS AND MOTIONS.

Except as in this Charter otherwise provided, all legislation shall be by ordinance. The yes and no vote on ordinances, resolutions, and motions shall be recorded. An affirmative vote of a majority of all the members of the council shall be required for the passage of all ordinances and resolutions, except as otherwise provided in this Charter or as required by State law.

#### SEC. 3.07 PROCEDURE ON RESOLUTIONS.

Every resolution shall be approved by a majority vote of all the members of the council, unless a larger percentage is required by State law, before it shall take effect.

#### SEC. 3.08 SIGNING AND PUBLICATION OF ORDINANCES AND RESOLUTIONS; ADOPTION OF CODES, ETC., BY REFERENCE.

Every ordinance or resolution passed by the council shall be signed by the mayor or in their absence by the president pro tem of the council, attested to, filed, and preserved by the city. Every

ordinance shall be published once in the official newspaper. To the extent and in the manner provided by law an ordinance may incorporate by reference a statute of Minnesota, a state administrative rule or a regulation, a code, or ordinance or part thereof without publishing the material referred to in full.

#### SEC. 4.03 NOMINATIONS BY PETITION.

All elective officers provided for by this Charter shall be nominated by petition. The name of any elector of the city shall be printed on the ballot as a candidate for an office whenever a petition signed by at least twenty-five (25) eligible voters of the city has been filed with the city clerk on the elector's behalf during the candidate filing period as determined by law. The city clerk shall immediately check this petition and if found to be insufficient it shall be returned to the circulator within two business days of receipt. No elector shall sign petitions for more candidates for any office than the number of persons to be chosen for that office at the election; should that occur, the signature shall be void as to the petition or petitions last filed.

#### SEC. 4.04 NOMINATION PETITIONS.

The signatures to the nomination petition need not all be appended to one paper, but to each separate paper there shall be attached an affidavit of the circulator thereof stating the number of signers of such paper and that each signature appended thereto was made in their presence and is the genuine signature of the person whose name it purports to be. With each signature shall be stated the place of residence of the signer, giving the street and number or other description sufficient to identify the same. The form of the nomination petition shall be determined by the council substantially as follows:

“NOMINATION PETITION“ We, the undersigned electors of the city of Doe, whose residence is , hereby nominate John , for the office of , to be voted for at the election to be held on day of , 20 ; and we individually certify that we are qualified electors and that we have no signed more nomination petitions of candidates for this office than there are persons to be elected thereto.  
Name Street and Number

---

, being duly sworn, deposes and says that they are the circulator of the foregoing petition paper containing signatures, and of the signatures appended thereto were made in their presence and are the signatures of the persons whose names they purport to be.

“Signed

“Subscribed and sworn to before me this , day of 20

This petition, if found insufficient by the city clerk, shall be returned to , at No. , Street.

“I hereby indicate my willingness to accept the office of if duly elected thereto.”

#### SEC. 5.02 EXPENDITURES BY PETITIONERS.

No member of any initiative, referendum, or recall committee, no circulator of a signature paper, and no signer of any such paper, or any other person, shall accept or offer any reward, pecuniary or otherwise, for services rendered in connection with the circulation thereof, but this shall not prevent the committee from paying for legal advice or from incurring expenses for stationery, copying, printing and notaries' fees. Any violation of the provisions of this section is a misdemeanor.

#### SEC. 5.06 FILING OF PETITIONS AND ACTION THEREON.

All the signature papers shall be filed in the office of the city clerk as one instrument on or before

thirty days after the verified copy of the ordinance is filed as required by section 5.04 above. Within fifteen (15) days after the filing of the petition the city clerk shall ascertain by examination the number of electors whose signatures are appended thereto and whether this number is at least fifteen per cent of the total number of electors who cast their votes in the municipality at the last preceding presidential year general election. If the clerk finds the petition insufficient or irregular, the clerk shall at once notify one or more of the committee of sponsors of that fact, certifying the reasons for the finding. The committee shall then be given fifteen (15) days in which to file additional signature papers and to correct the petition in all other particulars. If at the end of that period the petition is found to be still insufficient or irregular, the clerk shall file it in their office and shall notify each member of the committee of that fact. The final finding of the insufficiency or irregularity of a petition shall not prejudice the filing of a new petition for the same purpose, nor shall it prevent the council from referring the ordinance to the electors at the next regular election at its option.

**SEC. 5.13 THE RECALL.**

Any five electors qualified to vote for the office in question may form themselves into a committee for the purpose of bringing about the recall of any elected officer of the city. The committee shall file a certificate with the city clerk setting forth the name of the officer whose removal sought, a statement of the grounds for removal in not more than two hundred fifty (250) words, and their intention to bring about the elected official's recall. A copy of this certificate shall be attached to each signature paper and no signature paper shall be put into circulation previous to such certification.

**SEC. 5.14 RECALL PETITIONS.**

The petition for the recall of any official shall consist of a certificate identical with that filed with the city clerk together with all the signature papers and affidavits thereto attached. All the signatures need not be on one signature paper, but the circulator of every paper shall make an affidavit, that each signature appended to the paper is the genuine signature of the person whose name it purports to be.

Each signature paper shall be in substantially the following form:

“RECALL PETITION“ proposing the recall offrom their office as recall is sought for the reasons set forth in the attached certificate. This recall is sponsored by the following committee of qualified electors.

Name Address

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

“The undersigned electors qualified to vote for the office designated, understanding the officer herein sought to be recalled, desire the holding of a recall election for that purpose.

Name Address

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

At the end of the list, of signatures shall be appended to the affidavit of the circulator.

**SEC. 5.15 FILING OF PETITION.**

Within thirty (30) days after the filing of the original certificate, the committee shall file the completed petition in the office of the city clerk. The number of signers required shall be thirty per cent (30%) of the total number of electors qualified to vote for the office designated in the petition

who cast their vote in the voting ward or wards involved in the last preceding presidential year general election. The city clerk shall examine the petition within the next five (5) days and if the clerk finds it insufficient or irregular in any way, they shall so notify one or more members of the committee. The committee shall then be given ten days in which to file additional signature papers and to correct the petition in all other respects, but they may not change the statement of the grounds upon which the recall is sought. If at the end of that time the city clerk finds the petition still insufficient or irregular, the clerk shall notify all the members of the committee to that effect and shall file the petition in the clerk's office. No further action shall be taken thereon.

#### SEC. 5.17 PROCEDURE AT RECALL ELECTION.

The city clerk shall include with the published notice of the election the statement of the grounds for the recall and also, in not more than five hundred words, the answer of the officer concerned in justification of their course in action. Candidates to succeed the officer to be recalled shall be nominated in the usual way, and the election shall be conducted as far as possible, in accordance with the usual procedure in municipal elections.

#### SEC. 5.18 FORM OF RECALL BALLOT.

Unless the officer whose removal is sought resigns within ten days after the receipt by the council of the completed recall petition, the form of the ballot at such election shall be as near as may be: "Shall

be recalled?", the name of the officer whose recall is sought being inserted in the blank, and the electors shall be permitted to vote separately "Yes" or "No" upon this question. The ballot shall also contain the names of the candidates to be voted upon to fill the vacancy in case the recall is successful under the caption "Candidates to fill the place of , if recalled"; but the officer whose recall is sought shall not themselves be a candidate upon such ballot. If a majority of those voting on the question of recall vote in favor of recall, the official shall be thereby removed from office, and the candidate who receives the highest number of votes for their place shall be elected thereto for the remainder of the unexpired term. If the officer sought to be recalled resigns within ten days after the receipt by the council of the completed recall petition, the form of ballot at the election shall be the same, as nearly as possible, as the form in use at a regular municipal election.

#### SEC. 7.05 PREPARATION OF THE ANNUAL BUDGET.

The council shall be responsible for the annual budget. The classification of accounts used in the budget must conform to the classification of accounts used in reporting the actual results. There shall be sufficient copies for each member of the council, for the city clerk, and at least one copy to be available for inspection by the public, at the city hall and the public library.

#### SEC. 7.06 PASSAGE OF THE BUDGET.

The council must consider the budget in compliance with state law and must provide a reasonable opportunity for interested citizens to be heard. The adopted budget must show in detail the city's financial plan for the next fiscal year. It must show the amounts and sources of revenue and the amounts and purposes of expenditures. The total expenditures cannot exceed the total estimated revenues and allocated surplus. The budget must be adopted in compliance with state law. A majority of the council must adopt the budget by resolution and must by resolution levy taxes needed to fund budgeted expenditures. The city clerk will file the tax levy resolution with the county auditor within the required time period.

Statutory reference:

See M.S.A. § 275.07

#### SEC. 7.07 ENFORCEMENT OF THE BUDGET.

It shall be the duty of the city council to enforce strictly the provisions of the budget. They shall

not approve any order upon the city for any expenditure unless an appropriation has been made in the budget resolution, nor for any expenditure covered by the budget resolution unless there is a sufficient unexpended balance left after deducting the total past expenditures and the sum of all outstanding orders and encumbrances. No officer or employee of the city shall place any order or make any purchase except for a purpose and to the amount authorized in the budget resolution.

#### SEC. 7.08 ALTERATIONS IN THE BUDGET.

After the budget resolutions have been adopted, the council shall have no power to increase the amounts fixed in the budget resolution, by the insertion of new items or otherwise, beyond the estimated revenues, unless the actual receipts exceed the estimates and then not beyond the actual receipts. The council may at any time, by resolution approved by a majority of the full council, reduce the sums appropriated for any purpose by the budget resolution, or authorize the transfer of sums from unencumbered balances of appropriations in the budget resolution to other purposes.

#### SEC. 7.10 HOW DISBURSEMENTS MADE.

No disbursement of city funds shall be made except by check signed by authorized persons and specifying the purposes for which the disbursement is made and the fund from which it is drawn. No such check shall be issued until there is money to the credit of the fund from which it is to be paid sufficient to pay it together with all outstanding encumbrances upon the fund. No such check shall be

issued until the claim to which it relates has been supported by an itemized bill, payroll, or time-sheet approved and signed by the responsible city officer who vouches for its correctness and reasonableness. The particular fund out of which payment is to be paid shall be noted on each contract requiring the payment of money by the city. The council may by ordinance make further regulations for the safekeeping and disbursement of the funds of the city.

#### SEC. 7.14 TAX ANTICIPATION CERTIFICATE.

At any time after January 1 following the making of an annual tax levy, the council may issue certificates of indebtedness in anticipation of the collection of taxes levied for any fund and not yet collected. The total amount of certificates issued against any fund for any year with interest thereon until maturity shall not exceed seventy percent (70%) of the total current taxes for the fund uncollected at the time of issuance. Such certificates shall be issued on such terms and conditions as the council may determine, and shall become due and payable not later than April 1<sup>st</sup> of the year following issuance. The proceeds of the tax levied for the fund against which tax anticipation certificates are issued and the full faith and credit of the city shall be irrevocably pledged for the redemption of the certificates in the order of their issuance against the fund.

#### SEC. 7.15 EMERGENCY DEBT CERTIFICATES.

If in any year the receipts from taxes or other sources should from some unforeseen cause become insufficient for the ordinary expenses of the city or if any calamity or other public emergency should subject the city to the necessity of making extraordinary expenditures, by provisions of section 7.07 or 7.08, the council may by ordinance authorize such expenditures and issue emergency debt certificates to run not to exceed two years. A tax sufficient, to pay principal and interest on such certificates with the margin required by law shall be levied as required by law. The ordinance authorizing an issue of such emergency debt certificates shall state the nature of the emergency and be approved by a majority of the full council. It may be passed as an emergency ordinance.

#### SEC. 9.02 PROCEEDINGS IN ACQUIRING PROPERTY.

The necessity for the taking of any property by the city shall be determined by the council and

shall be declared by a resolution which shall describe such property as nearly as may be and state the use to which it is to be devoted. In acquiring property by exercising the power of eminent domain, the city shall proceed according to the laws of this state.

SEC. 12.08 PRESENT OFFICERS TO HOLD OFFICE UNTIL TIME HEREIN STATED; ELECTION AND TERMS OF FUTURE MAYORS AND COUNCIL MEMBERS.

To provide for transition to calendar year terms as provided for in this Charter, council and mayor offices standing for election in the 2016 election shall serve for a term ending the first business day of January 2020, at which time these offices shall be filled for four (4) year terms by election in November of 2019 as provided for under this Charter.

All present elected council offices with terms expiring in January of 2019 shall stand for election in November of 2018 for four (4) year terms commencing first business day of 2019 as provided for under this Charter.

The Mayor's term expires the first business day of January 2017 and as such the Mayor shall stand for election in November 2016 for a term of four (4) years commencing the first business day of 2017.

Editor's note:

This Charter was adopted by the voters on March 9, 1971 and pursuant to § 1.05, became effective 30 days thereafter. Amendments to this Charter were adopted \_\_\_\_\_, 2016 by the City Council after recommendation by the Charter Commission and pursuant to M.S.A. § 410.012, subdivision 7, became effective 90 days after its passage and publication.

SECTION 2. This Ordinance becomes effective from and after its passage and ninety (90) days after its publication.

This Ordinance was passed by the City Council on the 27<sup>th</sup> day of June, 2016.

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ATTEST: Robert Broeder, Mayor

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Stacy Lawrence, Interim City Clerk



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Planning Commission Recommendation Approving Lot Combination –  
625 Riesdorff

DATE: For the City Council Meeting of Monday, June 13, 2016

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**PURPOSE/ACTION REQUESTED**

Consider Planning Commission recommendation approving a lot combination at 625 Riesdorff.

**SUMMARY**

The Planning Commission met on June 2 and considered the attached lot combination application. After the discussion, the Planning Commission voted 4-0 to recommend approval to the City Council.

**RECOMMENDATION**

Staff recommends the City Council approve the Planning Commission's recommendation to combine the lots at 625 Riesdorff.



# **NORTHWEST ASSOCIATED CONSULTANTS, INC.**

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422  
Telephone: 763.957.1100 Website: [www.nacplanning.com](http://www.nacplanning.com)

## **PLANNING MEMO**

TO: Le Sueur City Council  
Le Sueur Planning Commission  
Jenelle Teppen, City Administrator

FROM: Nate Sparks

DATE: May 13, 2016

RE: Olson Lot Combination – 625 Risedorph St

### **Background**

Bruce Olson has made an application for a lot combination. Mr. Olson owns the parcel at 625 Risedorph Street, which a house is located on, and then the vacant property between this lot and the alley. The combination would permit the construction of a garage in the future. The property is located on Risedorph Street between 6<sup>th</sup> and 7<sup>th</sup> Streets. The site is zoned R-3, Medium Density Residential.

### **Minor Subdivision**

The subdivision ordinance requires that all divisions, combinations, and lot line adjustments must be platted unless the City approves a waiver for a minor subdivision. A minor subdivision is defined as “a subdivision of small size situated in a locality where conditions are well defined that may be exempt from the strict regulations of this Chapter in accordance with Section 24-10 (c) of this Chapter.”

Section 24-10 (c) states that a waiver of platting requirements may be granted in cases where:

1. The subdivision of a lot which is a part of a recorded plat or parcel, where the division is to permit the transfer of land from one (1) neighbor to another, and the newly created property line or lines will not cause either lot or lots when transfer is completed to be in violation of the Zoning Ordinance shall be exempt from the terms and conditions of this Chapter, notwithstanding or contrary to any provisions of this Chapter.
2. In the case of a subdivision of unplatted land or a re-subdivision of platted land into five (5) parcels or less, situated in a locality where conditions are well defined, and the subdividing will not be detrimental to the public welfare or injurious to other property in the locality in which the property in question is located and newly created, and property lines will not cause any resulting lot to be in violation of this Chapter or the Zoning Ordinances, the applicant may petition the Planning Commission, to exempt the subdivider from complying with all or part of the regulations of this Chapter.

The proposed minor subdivision is to combine two parcels that comprise portions of Lots 1 and 2 of Smith's 2<sup>nd</sup> Addition. Therefore, the proposed combination is on previously platted property. The minimum lot size in the R-3 District is 9,000 square feet. Currently, the two parcels are about 5200 and 4100 square feet in size. As combined, the parcel will be in conformance with the Zoning Ordinance. Therefore, it appears acceptable to grant the waiver of platting requirements and allow the property owner to combine the parcels via the minor subdivision process.

**Recommendation**

City Officials should consider the request to combine the parcels without platting and determine if it is acceptable. Due to the fact that the underlying lots are platted, it would appear to be acceptable to allow for the combination via the minor subdivision process.

**Requested Action**

The Planning Commission must review the lot combination request and recommend to the City Council if it is acceptable to waive the platting requirements and allow the combination as a minor subdivision.

The City Council should then review the Planning Commission recommendation and then consider the lot combination request. A resolution is provided for consideration.

**Attached:**

Aerial Photo

Resolution



**Beacon**<sup>TM</sup>

Le Sueur County, MN



**Legend**

- City Limits
- Political Township
- Cadastral Lines**
- Corp Line
- County Line
- Easement Line
- - - Geo Twp Line
- Gov Lot Line
- Lot Line
- Misc Line
- New Split Line
- Parcel Line
- Pol Twp Line
- Quarter Line
- - - Railroad Centerlin
- Railroad ROW
- Road Centerline
- Road ROW
- Road ROW Vac
- - - Section Line
- - - Sub Line 400
- Unknown Linear
- Parcels

Photo from April 2013

Date created: 5/13/2016



Developed by  
The Schneider Corporation

**RESOLUTION #16-XXX**

**RESOLUTION APPROVING A MINOR SUBDIVISION TO ALLOW FOR THE COMBINATION OF LOTS FOR BRUCE OLSON AT 625 RISEDORPH STREET**

At a regular meeting of the City Council in and for the City of Le Sueur, Minnesota, which meeting was duly called and held on the 13<sup>th</sup> day of June, 2016 at 6:30 o'clock p.m., All Council members were present. Mayor Broeder presided at the meeting and the following Resolution was offered by Council member \_\_\_\_\_ who duly moved for its adoption:

**WHEREAS**, the city of Le Sueur (the "City") is a municipal corporation, organized and existing under the laws of Minnesota; and

**WHEREAS**, Bruce Olson (the "Applicant") has submitted to the City an application for a minor subdivision to allow for the combination of the following legally described property (the "Property"):

The South 63 feet of the East 84.30 feet of Lots 1 and 2, Block 1 of Smiths' 2<sup>nd</sup> Addition

and

That part of Lots 1 and 2, Block 1 of Smiths' 2<sup>nd</sup> Addition beginning at the northwestern corner of Lot 1 then northeast 62.88 feet then southeast 65.59 feet then southwest 62.9 feet and then 65.61 feet northwesterly to the beginning

**WHEREAS**, the Property is identified in Le Sueur County records with the property identification numbers of 21.692.0010 and 21.692.0021; and

**WHEREAS**, the Le Sueur Planning Commission reviewed the request for a minor subdivision on June 2, 2016 and found that the request was consistent with Section 24-10 (c) and recommended approval; and

**WHEREAS**, the request is generally consistent with the Comprehensive Plan, R-3 Zoning District, and the Subdivision Ordinance; and

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LE SUEUR, LE SUEUR COUNTY, STATE OF MINNESOTA**, hereby approves the minor subdivision to allow for the combination of the above legally described Property.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ ;

and the following voted against the same: \_\_\_\_\_;

and the following abstained: \_\_\_\_;

and the following were absent: \_\_\_\_;

whereupon said resolution was declared duly passed and adopted by the Le Sueur City Council this the 13<sup>th</sup> day of June 2016.

---

Robert Broeder, Mayor

**ATTEST:**

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Stacy Lawrence, Interim City Clerk



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Greg Drent, Public Services Director

SUBJECT: Purchase Ford F150

DATE: For the City Council meeting of Monday June 13, 2016

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**PURPOSE/ACTION REQUESTED**

Consider approving the purchase of a Ford F150 pickup and a Ford F350 pickup cab and chassis only. Both are proposed to be purchased at state bid pricing from Wolf Motors.

**SUMMARY**

Included in the 2016 budget is the purchase of a pickup in the Water/Wastewater department. Staff was able to work with Wolf motors to secure state bid pricing on the 2016 Ford F150. The cost of the pickup is \$27,354.20. Attached is the bid from Wolf Motors.

This replaces a 1994 Ford pickup which will go to the Parks Department.

Staff was able to work with Wolf motors to secure state bid pricing on a 2016 Ford F350 cab and chassis also for the Water/Wastewater Department. The cost of the pickup is \$29,921.40. Attached is the bid from Wolf Motors.

This replaces a 1993 Ford pickup with dump box which will also go to the Parks Department and will replace a 1986 Ford pickup with a dump box that will be sold.

**RECOMMENDATION**

Staff recommends the Council approve the purchase of the Ford F150 pickup for Wolf Motors at a cost of \$27,354.20 and the purchase of the Ford F350 pickup (cab and chassis only) for Wolf Motors at a cost of \$29,921.40.

2016 F-150

Order No: 1000 Priority: E4 Ord FII  
 Ord PEP: 100A Cust/Flt Name: LESUEUR (

RETAIL DLR INV

\$33915 \$32219.00

X1E	F150 4X4 S/C		
	145" WHEELBASE		
N1	BLUE JEANS		
C	CLOTH 40/20/40		
G	GRAY INTERIOR		
100A	EQUIP GRP		
	.XL SERIES		
	.17"SILVER STEEL		
99P	2.7L V6 ECOBST	795	732.00
446	ELEC 6-SPD AUTO		
	.265/70R-17 A/T		
XL9	3.55 ELEC LOCK	470	433.00
	6500# GVWR		
	FRT LICENSE BKT	NC	NC
17C	CHROME BUMPERS	175	161.00
18B	BLK PLAT BDS	\$250	\$231.00
	SELECTSHIFT		
50S	CRUISE CONTROL	225	207.00
53A	TRAILER TOW PKG	495	456.00
595	FOG LAMPS	140	128.00
	AUTO START/STOP		
	23 GAL TANK		
67T	TRL BRAKE CONTR	275	253.00
76R	REV SENSING SYS	275	253.00
794	PRICE CONCESSN		
	REMARKS TRAILER		
85A	POWER EQUIP GRP	1170	1077.00
	SP DLR ACCT ADJ		(1508.00)
	SP FLT ACCT CR		(1038.00)
	FUEL CHARGE		8.20
B4A	NET INV FLT OPT	NC	7.00
	DEST AND DELIV	1195	1195.00
TOTAL BASE AND OPTIONS		39380	34814.20
XL BASE DISCT PEG & TT		(500)	(460.00)
TOTAL		38880	34354.20

# Wolf Motors

North Hwy 169 • P.O. Box 126 • LeSueur, MN 56058  
 www.wolfmotors.com

(507) 665-6476  
 Fax (507) 665-2577  
 Cell (507) 381-1101  
 stickerprice@hotmail.com



DICK (STICKER) UECKER  
 Sales & Leasing



THE FUTURE OF TOUGH  
 ALL NEW F.150

Bid Date 4-21-16

Thanks

Dick

INV 34,354.20  
 - 7,400.00 Bid CONCESSION  
 + 400.00 Prof.

Total Bid 27,354.20

2016 F-SER

Order No: 1000	Priority: F1	Ord FI
Ord PEP: 640A	Cust/Flt Name: LESUEUR	
	RETAIL	DLR INV
F3H F350 4X4 CHAS/C	\$37340	\$35286.00
165" WHEELBASE		
N1 BLUE JEANS MET		
1 CLTH 40/20/40	100	92.00
S STEEL		
640A PREF EQUIP PKG		
.XL TRIM		
572 .AIR CONDITIONER	NC	NC
996 6.2L EFI V8 ENG	NC	NC
44P 6-SPD AUTOMATIC	NC	NC
TBM LT245 BSW AT 17	165	152.00
X4L 4.30 LTD SLIP	350	323.00
90L PWR EQUIP GROUP	895	824.00
TELE TT MIR-PWR		
17F XL DECOR PKG	NC	NC
	RETAIL	DLR INV
18B MOLDED BLK STEP	\$320	\$295.00
LESS TPMS		
14000# GVWR PKG		
213 ELECTRONIC SOF	185	171.00
41H ENG BLK HEATER	NC	NC
425 50 STATE EMISS	NC	NC
473 SNOW PLOW PKG	85	79.00
531 TRAILER TOW PKG	\$155	\$143.00
65Z AFT AXLE TANK	NC	NC
76C REVERSE ALARM	125	115.00
AUX AUDIO INPUT		
96V XL VALUE PKG	595	548.00
.CRUISE CONTROL		
.AMFM/CD/CLK		
SP DLR ACCT ADJ		(1616.00)
SP FLT ACCT CR		(1109.00)
FUEL CHARGE		16.40
B4A NET INV FLT OPT	NC	7.00
DEST AND DELIV	1195	1195.00
TOTAL BASE AND OPTIONS	41510	36521.40
TOTAL	41510	36521.40

**Wolf Motors**  
 North Hwy 169 • P.O. Box 126 • LeSueur, MN 56058  
 www.wolfmotors.com

(507) 665-6476  
 Fax (507) 665-2577  
 Cell (507) 381-1101  
 stickerprice@hotmail.com

**DICK (STICKER) UECKER**  
 Sales & Leasing



Blue Oval Certified

**BUILT Ford TOUGH** THE FUTURE OF TOUGH  
 ALL NEW F-150

Bid Date 4-21-16

Thanks -  
 Dick  


Inv - 36,521.40  
 - 7,000.00 Bid Concession  
 + 400.00 Profit

---

Total Bid \$29,921.40



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider a Resolution Terminating the Le Sueur Henderson Cable Commission

DATE: For the City Council Meeting of Monday June 13, 2016

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**PURPOSE/ACTION REQUESTED**

Consider the attached resolution terminating the Cable Commission.

**SUMMARY**

During a joint meeting between the City Councils of Le Sueur and Henderson in late May, both boards unanimously agreed to terminate the Commission according to the terms of the Joint Powers Agreement (JPA) that established the Cable Commission.

This comes a result of no communication from the Commission since the last joint meeting held in late 2014.

The JPA states that any assets of the Commission shall be split in the same proportion that franchise fees from each party are received.

Following adoption of the resolution, staff will initiate this process with the Cable Commission.

**RECOMMENDATION**

Staff recommends the Council approve the attached resolution terminating the Cable Commission.

**RESOLUTION #16-XXX**

**RESOLUTION APPROVING TERMINATION OF THE LE SUEUR HENDERSON  
CABLE COMMISSION**

At a regular meeting of the City Council in and for the City of Le Sueur, Minnesota, which meeting was duly called and held on the 13<sup>th</sup> day of June, 2016 at 6:30 o'clock p.m., All Council members were present. Mayor Broeder presided at the meeting and the following Resolution was offered by Council member \_\_\_\_ who duly moved for its adoption:

**WHEREAS**, the city of Le Sueur (the "City") is a municipal corporation, organized and existing under the laws of Minnesota; and

**WHEREAS**, the cities of Le Sueur and Henderson previously adopted a Joint Powers Agreement establishing the Le Sueur Henderson Cable Commission; and

**WHEREAS**, in December 2014 the Cable Commission agreed to report back to the respective City Councils on their plans for the future; and

**WHEREAS**, to date the Cable Commission has not fulfilled that agreement; and

**WHEREAS**, the Cable Commission has yet to meet to begin discussion of future plans; and

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LE SUEUR, LE SUEUR COUNTY, STATE OF MINNESOTA**, hereby approves the termination of the Cable Commission according to the terms of the Joint Powers Agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ ;

and the following voted against the same: \_\_\_\_\_;

and the following abstained: \_\_\_\_\_;

and the following were absent: \_\_\_\_\_;

whereupon said resolution was declared duly passed and adopted by the Le Sueur City Council this the 13<sup>th</sup> day of June 2016.

\_\_\_\_\_  
Robert Broeder, Mayor

**ATTEST:**

\_\_\_\_\_  
Stacy Lawrence, Interim City Clerk



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider the Second Reading of an Ordinance Amending City Code Chapter 33, Section 33.020 – Airport Journal to Be Kept by City Clerk

DATE: For the City Council Meeting of Monday, June 13, 2016

---

**PURPOSE/ACTION REQUESTED**

Consider the second reading of an ordinance amending City Code Chapter 33, Section 33.020 – Airport Journal to be kept by City Clerk.

**SUMMARY**

As Council will recall, during the codification process last year, there were a number of sections of the City Code that required updating. One of those sections deals with the Airport Commission and the requirement that a journal be kept by the City Clerk. For the past many years, a journal has not been kept, nor is it required by state law.

Attached is a draft ordinance amendment that provides the section proposed to be repealed.

**RECOMMENDATION**

In the interest of cleaning up the City Code, Staff recommends the City Council approve the second and final reading of the ordinance amending City Code Chapter 33, Section 33.020 – Airport Journal to be kept by City Clerk.

ORDINANCE NO. \_\_\_\_\_

BEING AN ORDINANCE SETTING FORTH REGULATIONS REGARDING AIRPORT  
JOURNAL KEPT BY CITY CLERK

THE CITY COUNCIL OF LE SUEUR DOES ORDAIN:

City Code Chapter 31, Section 33.020 regarding Airport Journal to be kept by City Clerk are amended.

Section 1. The City Council of the City of Le Sueur does hereby ordain as follows:

This Section is repealed in its entirety:

~~It shall be the duty of the City Clerk to set up a separate journal or record entitled, "City of Le Sueur Municipal Airport," wherein all ordinances, motions and proceedings are recorded, and must be entered on the special record within ten days from the adoption thereof, and signed by the Mayor and City Clerk in accordance with the Charter.~~

SECTION 2. This Ordinance becomes effective from and after its passage and seven (7) days after its publication.

This Ordinance was passed by the City Council on the 13<sup>th</sup> day of June, 2016.

\_\_\_\_\_  
ATTEST: Robert Broeder, Mayor

\_\_\_\_\_  
Stacy Lawrence, Communications Director/City Clerk



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider the Second Reading of an Ordinance Repealing City Code Chapter 36 – City Policies

DATE: For the City Council Meeting of Monday June 13, 2016

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**PURPOSE/ACTION REQUESTED**

Consider the second and final reading of an ordinance amending City Code Chapter 36, City Policies.

**SUMMARY**

As Council will recall, during the codification process last year, there were a number of sections of the City Code that required updating. One of those sections entitled City Policies speaks to Smoking in Municipal Buildings. Smoking indoors is regulated under Minnesota State Statutes 144.414.

Attached is a draft ordinance amendment that provides the section proposed to be repealed.

**RECOMMENDATION**

In the interest of cleaning up the City Code, Staff recommends the City Council approve the second and final reading of the ordinance amending City Code Chapter 36 City Policies.

ORDINANCE NO. \_\_\_\_\_

BEING AN ORDINANCE SETTING FORTH REGULATIONS REGARDING CITY POLICIES

THE CITY COUNCIL OF LE SUEUR DOES ORDAIN:

City Code Chapter 36, City Policies are repealed.

Section 1. The City Council of the City of Le Sueur does hereby ordain as follows:

This Section is repealed in its entirety:

**~~SMOKING IN MUNICIPALLY OWNED BUILDINGS~~**

**~~36.01 PURPOSE.~~**

~~—The purpose of this chapter is to promote a safe and healthy environment for employees and the general public who use municipally owned or leased buildings and vehicles; and to provide an environment that is free from the effects of tobacco smoke and its associated health risks.~~

**~~36.02 APPLICABILITY.~~**

~~—This chapter applies to all city employees, volunteers, contractors, clients and visitors while utilizing the office areas, meetings rooms and other locations in buildings and vehicles owned or leased by the city.~~

**~~36.03 RESTRICTIONS ON TOBACCO SMOKE.~~**

~~—Smoking tobacco and the carrying of burning tobacco materials in city owned or leased buildings or vehicles is prohibited except in designated tobacco smoking areas.~~

**~~36.04 DESIGNATION OF SMOKING PERMITTED AREAS.~~**

~~—Smoking tobacco and the carrying of burning tobacco materials is prohibited in any city owned or leased buildings or vehicles except:~~

~~—(A) Public safety dispatchers shall be allowed to smoke tobacco and carry lighted tobacco materials in the power plant area of the Municipal Utilities Building; and~~

~~—(B) Smoking tobacco and carrying burning materials shall be allowed in city owned or leased vehicles when a vehicle is occupied by a single individual. Smoking shall not be allowed when two or more individuals occupy a vehicle.~~

**~~36.05 SMOKE CESSATION PROGRAMS.~~**

~~—The city will provide support to employees who wish to quit smoking tobacco. Information and counseling on smoke cessation programs is available from the office of the City Clerk. On a one time basis, the city will pay 50% of the cost for any employee wishing to attend an approved smoking cessation program.~~

**~~36.06 SIGNAGE.~~**

~~—The City Clerk shall post or cause to be posted signs in all city owned or operated buildings and owned or leased vehicles. The signs shall clearly and conspicuously recite the phrase “No Smoking” and/or use the international no smoking symbol, or in designated smoking areas shall say “Smoking Permitted.” These signs shall be prominently displayed and maintained.~~

~~(Ord. 431, passed 11-28-1994)~~

**~~36.07 ENFORCEMENT.~~**

~~—(A) Employees. Disciplinary action in accordance with the personnel policy or applicable labor contract shall be administered in the event an employee violates this chapter.~~

~~—(B) General public. Members of the general public observed violating the provisions of this chapter shall:~~

~~—(1) Be advised that the building or vehicle is smoke free; and~~

~~—(2) If the person does not extinguish the tobacco smoking materials, an employee of the city shall direct the person to cease and desist his or her smoking and require the person to remove all tobacco smoking materials from the building or vehicle.  
(Ord. 431, passed 11-28-1994)~~

~~**36.99 PENALTY.**~~

~~Any person violating the provisions of this chapter is guilty of a misdemeanor as defined from time to time by the laws and state statutes.~~

SECTION 2. This Ordinance becomes effective from and after its passage and seven (7) days after its publication.

This Ordinance was passed by the City Council on the 13<sup>th</sup> day of June, 2016.

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ATTEST: Robert Broeder, Mayor

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Stacy Lawrence, Communications Director/ City Clerk



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Appointing Water/Wastewater Superintendent and Communications Director/City Clerk

DATE: For the City Council meeting of Monday, June 13, 2016

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**PURPOSE/ACTION REQUESTED**

Consider approval of recommendation for the Water/Wastewater Superintendent position and the Communications Director/City Clerk.

**SUMMARY**

***Water/Wastewater Superintendent***

Staff held first round interviews a few weeks ago with five individuals. We had received eight applications but declined to interview three individuals who had only water experience (no wastewater).

Of the five, one was selected to return for a larger group interview. Five staff members participated in the second round. Following the interview the candidate had lunch with the Water/Wastewater Operators, and concluded his day with an extensive tour of the City and its facilities.

A few days later, I met with those five staff members that participated in the group interview and asked for their thoughts and feedback, which were all positive.

Mark Krenik has been offered a contingent offer of employment based on approval by the City Council.

Mark is currently the Public Works Superintendent with the City of St. Clair where he's responsible for the operation and maintenance of a Class B Activated Sludge Treatment Facility and a Class B Water Treatment Facility, as well as streets, parks, storm water systems, vehicles and buildings, and budgets.

He holds a Class B water and Class B wastewater certification and supervises three full-time employees. Over the course of his 26 year career he has been employed by a few different cities in their utility operations.

I have shared with him the expectation that he achieve his A Wastewater license and while it's not a requirement of the position we nonetheless have that expectation.

As with most individuals who are making a career advancement, there are a one or two areas where he will need to grow and refine his skills, but we will provide him guidance and training opportunities to succeed.

***Communications Director/City Clerk***

The position was advertised and we received two applications. After reviewing the applications, one applicant possessed both the minimum and preferred qualifications.

An interview was held, and a contingent offer of employment has been made to Stacy Lawrence.

The City has contracted with Stacy since 2012 to perform marketing, communications, social media, website development and maintenance and general community engagement activities on behalf of the City. She has proven to be a valuable member of the team.

Stacy will need to learn some of the responsibilities associated with the City Clerk functions, but conveniently the League of Minnesota Cities is offering a Clerk's training later this month that she will attend.

**RECOMMENDATION**

Mark Krenik is well prepared to step into the position of Superintendent, therefore I recommend the City Council confirm the recommendation to appoint him to the position.

Stacy Lawrence possess the education, qualifications and necessary skills to perform the responsibilities of the Communications Director/City Clerk position and be a valuable contributing member of the City team, therefore I recommend the City Council confirm the recommendation to appoint her to the position.