



**LE SUEUR CITY COUNCIL AGENDA**  
**Monday, January 23, 2017**  
**203 South Second Street**  
**6:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Norms of Behavior
4. Approval of the Agenda
5. Presentations – None
6. **Consent Agenda** – All items on the Consent Agenda are considered routine and have been made available to the City Council at least two days in advance of the meeting; the items will be enacted in one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from this agenda and considered in normal sequence.
  - A. **Approval of Minutes**
    1. Regular Meeting of January 9, 2017
  - B. **Resolution Approving Disbursements for Period Ending January 23, 2017**
7. **Public Comment** – Public Comment provides an opportunity for the public to address the Council on items that are not on the Agenda. Comments will be limited to three (3) minutes per person. Persons wishing to make a comment must sign up in advance of the meeting on the sheet provided and identify themselves by providing a name and address.
8. Public Hearings - None
9. Regular Agenda
  - A. Consider Appointing Acting Administrator
  - B. Consider Approval of 2017 Donations
  - C. Consider Approval of the Second and Final Reading of an Ordinance Repealing in its Entirety City Code Chapter 34 Ambulance Services
  - D. Consider Approving an Extension to Supreme Outdoor Advertising Lease Agreement
  - E. Minnesota River Valley Public Utilities Commission (MRVPUC) Joint Powers Agreement (JPA) History and Discussion

F. Comments/Reports/Items of Appreciation

G. Adjourn

A Regular Meeting of the City Council was held on Monday, January 9, 2017 at 6:30pm in the Council Chambers with Mayor Hagg presiding. Council Members present: Favolise, Johnson, Krogmann, and Wilke. Council Members absent: Huntington and Rohloff. City Administrator Jenelle Teppen, Public Services Director, Jasper Kruggel, Communications Director/City Clerk, Stacy Lawrence and City Attorney Todd Coryell were also present.

**Motion** by Council Member Johnson, seconded by Council Member Wilke approving the agenda as written. Voting in favor: Council Members Favolise, Johnson, Krogmann, Wilke and Mayor Hagg. Voting no: None. Motion carried.

Certificates of Appreciation were distributed to the Le Sueur Volunteer Ambulance Association to recognize their years of service to the community.

**Motion** by Council Member Johnson, seconded by Council Member Wilke to adopt **Resolution #17-008**, approving the Regular Meeting Minutes of December 27, 2016 and the Annual Organizational Meeting Minutes of January 3, 2017 with amendments as noted:

- December 27, 2016: Items of Appreciation – Mayor Broeder was thanked for his years of service.
- January 3, 2017: Oath & Acceptance of Office for Council Member Krogmann, (not Huntington).

Voting in favor: Council Members Favolise, Johnson, Krogmann, Wilke and Mayor Hagg. Voting no: None. Motion carried.

**Motion** by Council Member Krogmann, seconded by Council Member Johnson to adopt **Resolution #17-009**, approving disbursements for the period ending January 9, 2017 in the amount of \$784,930.07. Voting in favor: Council Members Favolise, Johnson, Krogmann, Wilke and Mayor Hagg. Voting no: None. Motion carried.

Public Comment: Resident Nancy Halbmaier addressed the council with concerns that the new smart meter installed inside of her home is causing her pain due to electromagnetic hypersensitivity. City staff will remove the meter within 1-2 days and send it for testing.

**Motion** by Council Member Krogmann, seconded by Council Member Favolise to adopt **Resolution #17-010**, tabling the approval of 2017 Donations to the January 23, 2017 meeting. Voting in favor: Council Members Favolise, Johnson, Krogmann, Wilke and Mayor Hagg. Voting no: None. Motion carried.

Council Member Krogmann would like to receive legal opinion if Southern Minnesota Initiative Fund and Habitat for Humanity meet statutory requirements for us to support them. Also requesting means of governance, compliance, financials and events/activities from Youth Opportunities.

**Motion** by Council Member Krogmann, seconded by Council Member Favolise to adopt **Resolution #17-011**, approving the 2016 Pay Equity Compliance Report. Voting in favor: Council Members Favolise, Johnson, Krogmann, Wilke and Mayor Hagg. Voting no: None. Motion carried. City Administrator Teppen noted that the positive results of this report are a product of the City's Compensation & Classification policy.

**Motion** by Council Member Krogmann, seconded by Council Member Johnson to adopt **Resolution #17-012**, approving the First Reading of an Ordinance Repealing in its Entirety City Code Chapter 34 Ambulance Services. **Voting in favor:** Council Members Favolise, Johnson, Krogmann, Wilke and Mayor Hagg. **Voting no:** None. Motion carried.

Council Member Johnson inquired about records being kept of this repeal in the event the agreement with Ridgeview is not kept.

**Motion** by Council Member Johnson, seconded by Council Member Wilke to adopt **Resolution #17-013**, approving a Banner Pole Agreement with LS Powerhouse, LLC releasing any liability related to the banner pole located at 234 North Main Street. **Voting in favor:** Council Members Favolise, Johnson, Krogmann, Wilke and Mayor Hagg. **Voting no:** None. Motion carried.

Mayor Hagg inquired about all legal items being run through the City attorney. City Attorney, Todd Coryell noted that not all legal matters are run through the attorney, but on an as-needed basis. Council Member Johnson inquired if there are other situations in regard to City property being located on private property that we should be aware of. Public Services Director, Jasper Kruggel noted that there is none that staff is aware of, but will begin reviewing this year to ensure there aren't more instances. Council Member Krogmann inquired about this fixed property belonging to LS Powerhouse, LLC and why it wasn't sold when they purchased the property. City Attorney Coryell noted that it could have been transferred, but in this instance it is easier to have a legal document drafted releasing liability than to transfer ownership of the pole.

**Motion** by Council Member Krogmann, seconded by Council Member Favolise to adopt **Resolution #17-014**, approving the appointment of Public Services Director, Jasper Kruggel to the alternate board position with Minnesota Municipal Power Association (MMPA). **Voting in favor:** Council Members Favolise, Johnson, Krogmann, Wilke and Mayor Hagg. **Voting no:** None. Motion carried.

Council Member Favolise inquired about what is required of an alternate member. Council Member Johnson requested a clarification that this is a good use of the Public Services Director's time. City Administrator Teppen confirmed that many communities involved in MMPA have their main representative and alternate attend meetings regular and that this will be an asset for the City.

#### Comments/Reports/Items of Appreciation:

- Council Member Favolise requested an update on the nuisance lights on a portion of 3<sup>rd</sup> Street. As the Planning and Zoning Administrator, City Administrator Teppen sent a letter to the property owner making them aware of the issue and granting them 30 days to come into compliance. The property owner contacted an electrician to rectify the issue and will contact the City when completed. The City will re-test the brightness of the lights and follow-up with nearby property owners to let them know the issue has been corrected.
- Council Member Johnson requested clarification on how the Council will respond to public comments and what the expectation will be for follow-up. Mayor Hagg indicated that this will be discussed at the upcoming City Council Retreat on January 28, 2017. City Attorney Coryell advised that the group be careful about resolving issues at meetings as they come up and participating in back and forth debate. This practice can become counter-productive and viewed as trial and credibility and raise legal issues. A procedure should be made and the Council should be sure to follow it. Limiting comment and following-up with comments raised is best.
- Council Member Johnson gave appreciation to City Administrator Teppen and Mayor Hagg for their communication while working toward a smooth transition for City Administrator.

- Council Member Johnson inquired about details of upcoming meetings. City Administrator Teppen confirmed that the Work Session January 17, 2017 will include an update on 2017 projects and discussion about an acting versus interim City Administrator for the short and long term. Minutes will be recorded.

**Motion** by Council Member Johnson, seconded by Council Member Wilke to adjourn. **Voting in favor:** Council Members Favolise, Johnson, Krogmann, Wilke and Mayor Hagg. **Voting no:** None. Motion carried.

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Stacy Lawrence, City Clerk



# Council Approval Report for January 23, 2017

By Fund

Post Dates 01/10/2017 - 01/23/2017

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
<b>Fund: 101 - GENERAL FUND</b>					
101-14101	GENESIS	BULK FUEL	64852	101-14101	2,739.75
101-14101	GENESIS	BULK FUEL	64853	101-14101	1,214.16
101-15502	I.U.O.E. LOCAL 49	FEBRUARY 2017 HEALTH	INV0004480	101-15502	4,440.00
101-20702	PAYROLL FUND	01/20/2017 PAYROLL	INV0004571	101-20702	25,837.57
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES - SINELL	CM0000088	101-21701	-1,254.77
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	CM0000097	101-21701	-287.30
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES - MUCHOW T.	CM0000103	101-21701	-45.64
101-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004548	101-21701	5,706.70
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX - SINELL CORRECTION	CM0000090	101-21702	-368.58
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX - CORRECTIONS	CM0000099	101-21702	-130.23
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX - MUCHOW T.	CM0000104	101-21702	-21.55
101-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004550	101-21702	2,132.84
101-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES - SINELL	CM0000089	101-21703	-616.66
101-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES - CORRECTION	CM0000098	101-21703	5.42
101-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004549	101-21703	3,752.07
101-21704	FIRST FARMERS & MERCHANTS	PERA - SINELL CORRECTION	CM0000086	101-21704	-717.76
101-21704	FIRST FARMERS & MERCHANTS	PERA - CORRECTIONS 1/6/17	CM0000095	101-21704	-567.00
101-21704	FIRST FARMERS & MERCHANTS	PERA - MUCHOW T.	CM0000101	101-21704	-91.58
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004541	101-21704	3,959.16
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004542	101-21704	5,962.04
101-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004543	101-21704	22.00
101-21711	MN CHILD SUPPORT PAYMENT	CHILD SUPPORT ORDER	INV0004546	101-21711	309.18
101-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES - SINELL	CM0000087	101-21712	-144.20
101-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	CM0000096	101-21712	-58.98
101-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES - MUCHOW T.	CM0000102	101-21712	-9.74
101-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004547	101-21712	1,462.06
101-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0004536	101-21713	171.19
101-21714	SELECT ACCOUNT	DEPENDANT CARE	INV0004540	101-21714	1,168.15
101-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0004534	101-21718	585.02
101-21719	FIRST FARMERS & MERCHANTS	HCSP - SINELL CORRECTION	CM0000085	101-21719	-153.80
101-21719	FIRST FARMERS & MERCHANTS	HCSP	CM0000092	101-21719	-21.01
101-21719	FIRST FARMERS & MERCHANTS	HCSP - MUCHOW T.	CM0000100	101-21719	-3.39
101-21719	FIRST FARMERS & MERCHANTS	HCSP - CORRECTIONS 1/6/17	INV0004502	101-21719	20.26
101-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004538	101-21719	1,075.83
101-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004539	101-21719	655.93
101-21721	DELTA DENTAL OF MINNESOTA	DENTAL INSURANCE	INV0004537	101-21721	590.28
					<b>57,317.42</b>
<b>Department: 41320 - CITY ADMINISTRATOR</b>					
101-41320-433	LEAGUE OF MN CITIES	2017 MEMBERSHIP	INV0004557	101-41320-433	30.00
101-41320-437	CARDMEMBER SERVICE	BUSINESS CARDS	INV0004574	101-41320-437	17.07
<b>Department 41320 - CITY ADMINISTRATOR Total:</b>					<b>47.07</b>
<b>Department: 41430 - CITY CLERK</b>					
101-41430-201	INNOVATIVE OFFICE SOLUTIONS	STORAGE, FILE, PAPER, TISUE	IN1460705	101-41430-201	127.77
101-41430-309	APG MEDIA OF SOUTHERN	PUBLICATIONS	55213112	101-41430-309	367.20
101-41430-321	STANLEY SECURITY SOLUTIONS	MONTHLY CHARGES	14191892	101-41430-321	4.26
101-41430-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	14200790	101-41430-321	4.30
101-41430-321	MARCO	SMARTNET COVERAGE	INV3941895	101-41430-321	367.84
101-41430-437	AMERICAN LEGAL PUBLISHING	ORDINANCE UPDATES	0114107	101-41430-437	13.65
101-41430-437	AMERICAN LEGAL PUBLISHING	ORDINANCE UPDATES	0114108	101-41430-437	126.00
101-41430-437	INNOVATIVE OFFICE SOLUTIONS	SIGNATURE STAMP	IN1468773	101-41430-437	2.12
101-41430-437	CARDMEMBER SERVICE	SOFTWARE	INV0004573	101-41430-437	641.12

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
101-41430-437	CARDMEMBER SERVICE	SOFTWARE	INV0004573	101-41430-437	117.55
				<b>Department 41430 - CITY CLERK Total:</b>	<b>1,771.81</b>
<b>Department: 41530 - ACCOUNTING</b>					
101-41530-314	AEM FINANCIAL SOLUTIONS, LLC	JANUARY 2017 FINANCIAL	376289	101-41530-314	3,912.50
				<b>Department 41530 - ACCOUNTING Total:</b>	<b>3,912.50</b>
<b>Department: 41610 - LEGAL</b>					
101-41610-304	ANDERSON, SKUBITZ, &	LEGAL FEES DECEMBER 2016	15950	101-41610-304	1,631.00
				<b>Department 41610 - LEGAL Total:</b>	<b>1,631.00</b>
<b>Department: 41910 - PLANNING AND ZONING</b>					
101-41910-314	NORTHWEST ASSOCIATED	DECEMBER 2016 TECHNICAL	22705	101-41910-314	375.25
101-41910-314	NORTHWEST ASSOCIATED	DECEMBER 2016 TECHINAL	22706	101-41910-314	200.00
				<b>Department 41910 - PLANNING AND ZONING Total:</b>	<b>575.25</b>
<b>Department: 41940 - GOVERNMENT BUILDINGS</b>					
101-41940-383	CENTER POINT ENERGY	GAS UTILITIES-6067088-2	INV0004590	101-41940-383	641.85
101-41940-400	PROFESSIONAL CLEANING	JANITORIAL SERVICES	227	101-41940-400	1,121.81
				<b>Department 41940 - GOVERNMENT BUILDINGS Total:</b>	<b>1,763.66</b>
<b>Department: 42120 - POLICE DEPARTMENT</b>					
101-42120-217	UNIFORMS UNLIMITED	UNIFORMS	37658-2	101-42120-217	176.99
101-42120-217	GREG SCHELIN	WORK BOOTS REIMBURSEMENT	INV0004510	101-42120-217	108.00
101-42120-321	STANLEY SECURITY SOLUTIONS	MONTHLY CHARGES	14191892	101-42120-321	4.26
101-42120-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	14200790	101-42120-321	4.30
101-42120-321	VERIZON WIRELESS	CELLULAR SERVICE	9777926645A	101-42120-321	411.01
101-42120-321	MARCO	SMARTNET COVERAGE	INV3941895	101-42120-321	133.76
101-42120-383	CENTER POINT ENERGY	GAS UTILITIES-6067088-2	INV0004590	101-42120-383	316.13
101-42120-400	CINTAS CORPORATION LOC.	RUG SERVICE	754667232	101-42120-400	77.84
101-42120-400	CINTAS CORPORATION LOC.	RUG SERVICE	754672502	101-42120-400	77.84
101-42120-437	INNOVATIVE OFFICE SOLUTIONS	SIGNATURE STAMP	IN1468773	101-42120-437	0.77
101-42120-437	RADERMACHER'S	COFFEE, CREAMER, TP-3313	INV0004499	101-42120-437	74.31
101-42120-452	CARDMEMBER SERVICE	EVIDENCE SUPPLIES	INV0004579	101-42120-452	239.77
				<b>Department 42120 - POLICE DEPARTMENT Total:</b>	<b>1,624.98</b>
<b>Department: 42140 - POLICE TRAINING</b>					
101-42140-331	BRUCE KELLY	MEAL REIMBURSEMENT FOR	INV0004506	101-42140-331	19.69
101-42140-331	EVAN SMITH	MEAL REIMBURSEMENT FOR	INV0004507	101-42140-331	14.97
101-42140-331	TRAVIS MUCHOW	MEAL REIMBURSEMENT FOR	INV0004508	101-42140-331	17.04
101-42140-331	AARON THIEKE	MEAL REIMBURSEMENT FOR	INV0004509	101-42140-331	8.54
101-42140-331	AARON THIEKE	MEAL REIMBURSEMENT FOR	INV0004515	101-42140-331	20.00
				<b>Department 42140 - POLICE TRAINING Total:</b>	<b>80.24</b>
<b>Department: 42152 - POLICE AUTOMOTIVE SERVICES</b>					
101-42152-428	MINNESOTA DEPT OF	SQUAD LEASES	2017060018	101-42152-428	1,362.14
101-42152-431	AQUA SHINE CAR WASH, INC.	CAR WASH COUPONS	INV0004562	101-42152-431	100.00
101-42152-438	VON ESSEN TOWING & REPAIR	NORTH 2ND ST IMPROVEMENTS	5571	101-42152-438	120.00
101-42152-438	VON ESSEN TOWING & REPAIR	TOW VEHICLES	5572	101-42152-438	100.00
				<b>Department 42152 - POLICE AUTOMOTIVE SERVICES Total:</b>	<b>1,682.14</b>
<b>Department: 42500 - POLICE RESERVES</b>					
101-42500-217	UNIFORMS UNLIMITED	BADGE FOR RESERVE	37996-2	101-42500-217	68.42
				<b>Department 42500 - POLICE RESERVES Total:</b>	<b>68.42</b>
<b>Department: 43121 - STREET DEPARTMENT</b>					
101-43121-215	CENTRAL FIRE PROTECTION INC	TRAINING	36147	101-43121-215	153.08
101-43121-215	NAPA AUTO PARTS	BATTERIES	433439	101-43121-215	5.99
101-43121-215	UNITED FARMERS	LP REFILL	6609097	101-43121-215	15.99
101-43121-217	C & S SUPPLY	SAFETY BOOTS	745761	101-43121-217	107.95
101-43121-217	C & S SUPPLY	SAFETY BOOTS	747320	101-43121-217	38.39
101-43121-217	CINTAS CORPORATION LOC.	UNIFORMS	754676481	101-43121-217	76.38
101-43121-217	CINTAS CORPORATION LOC.	UNIFORMS	754679128	101-43121-217	76.38
101-43121-221	NAPA AUTO PARTS	WIPER BLADES	433068	101-43121-221	18.48
101-43121-221	NAPA AUTO PARTS	SOLENOID	433710	101-43121-221	48.99
101-43121-221	NAPA AUTO PARTS	TORO BROOM	433769	101-43121-221	380.11

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
101-43121-221	NAPA AUTO PARTS	SEAT COVER	433811	101-43121-221	158.95
101-43121-221	NAPA AUTO PARTS	MIRROR	433983	101-43121-221	21.99
101-43121-221	NAPA AUTO PARTS	ANTIFREEZE	433999	101-43121-221	9.99
101-43121-221	CRYSTEEL TRUCK EQUIPMENT	AIR CYLINDER	LP175983	101-43121-221	145.00
101-43121-224	INTERSTATE BUILDING SUPPLY	CATCH BASIN REPAIR	219803	101-43121-224	29.94
101-43121-224	INTERSTATE BUILDING SUPPLY	CATCH BASIN REPAIR	220035	101-43121-224	18.59
101-43121-240	NAPA AUTO PARTS	SHOP METER	433702	101-43121-240	44.99
101-43121-303	BOLTON & MENK	WOODS DRIVE STABILIZATION	0197780	101-43121-303	40.00
101-43121-303	BOLTON & MENK	GENERAL ENGINEERING	0197782	101-43121-303	210.00
101-43121-305	MN VALLEY HEALTH CENTER	DRUG COLLECTION	INV0004501	101-43121-305	25.00
101-43121-305	MN VALLEY HEALTH CENTER	DRUG COLLECTION	INV0004501	101-43121-305	25.00
101-43121-321	CW TECHNOLOGY	UPGRADE PHONE MESSAGE	CW37416	101-43121-321	8.06
101-43121-321	MARCO	SMARTNET COVERAGE	INV3941895	101-43121-321	234.08
101-43121-437	INNOVATIVE OFFICE SOLUTIONS	SIGNATURE STAMP	IN1468773	101-43121-437	1.35
<b>Department 43121 - STREET DEPARTMENT Total:</b>					<b>1,894.68</b>

**Department: 43125 - ICE & SNOW REMOVAL**

101-43125-252	JOHNSON AGGREGATES	204 TONS OF SANDING SAND	00016039	101-43125-252	777.10
<b>Department 43125 - ICE &amp; SNOW REMOVAL Total:</b>					<b>777.10</b>

**Department: 44000 - SAFETY & WELLNESS**

101-44000-433	MINNESOTA SAFETY COUNCIL	2017 MEMBERSHIP DUES	INV0004514	101-44000-433	525.00
<b>Department 44000 - SAFETY &amp; WELLNESS Total:</b>					<b>525.00</b>

**Department: 45201 - PARK DEPARTMENT**

101-45201-215	CENTRAL FIRE PROTECTION INC	TRAINING	36147	101-45201-215	17.58
101-45201-401	SPS COMPANIES, INC.	PIPING WORK	53326905.002	101-45201-401	34.32
<b>Department 45201 - PARK DEPARTMENT Total:</b>					<b>51.90</b>

**Department: 45204 - FORESTRY & NURSERY**

101-45204-221	AG POWER ENTERPRISES, INC.	CHAIN & GRINDING WHEELS	825815	101-45204-221	236.74
101-45204-221	AG POWER ENTERPRISES, INC.	OIL	825830	101-45204-221	45.80
<b>Department 45204 - FORESTRY &amp; NURSERY Total:</b>					<b>282.54</b>

**Department: 45500 - LIBRARY MAINTENANCE**

101-45500-321	CONSOLIDATED	PHONE SERVICE	INV0004567	101-45500-321	158.84
<b>Department 45500 - LIBRARY MAINTENANCE Total:</b>					<b>158.84</b>

**Department: 49200 - UNALLOCATED EXPENDITURES**

101-49200-441	MOSS & BARNETT	MEDIACOM RENEWAL	657710	101-49200-441	1,203.00
101-49200-723	MEDIACOM LLC	INTERNET SERVICE	INV0004554	101-49200-723	36.65
<b>Department 49200 - UNALLOCATED EXPENDITURES Total:</b>					<b>1,239.65</b>

**Fund 101 - GENERAL FUND Total: 75,404.20**

**Fund: 225 - FIRE SERVICE FUND**

**Department: 42200 - FIRE SERVICE**

225-42200-219	BOUND TREE MEDICAL LLC	AED REPLACEMENT PADS	82371611	225-42200-219	161.69
225-42200-221	TRUSTWORTHY HARDWARE OF	PARTS	217252	225-42200-221	25.48
225-42200-221	TRUSTWORTHY HARDWARE OF	PARTS	217432	225-42200-221	3.96
225-42200-221	TRUSTWORTHY HARDWARE OF	PARTS	217662	225-42200-221	11.43
225-42200-221	KIRVIDA FIRE, INC.	TRUCK REPAIRS	5978a	225-42200-221	1,757.50
225-42200-221	BORDER STATES ELEC SUPPLY	BATTERY	912377562	225-42200-221	64.98
225-42200-321	CONSOLIDATED	PHONE SERVICE	INV0004566	225-42200-321	156.12
225-42200-323	CARDMEMBER SERVICE	MOBILE PAGERS	INV0004578	225-42200-323	199.75
225-42200-400	CENTER POINT ENERGY	GAS UTILITIES-5992392-0	INV0004588	225-42200-400	801.81
225-42200-437	INNOVATIVE OFFICE SOLUTIONS	SIGNATURE STAMP	IN1468773	225-42200-437	0.58
225-42200-439	MN VALLEY REGION	2017 DUES	INV0004560	225-42200-439	100.00
<b>Department 42200 - FIRE SERVICE Total:</b>					<b>3,283.30</b>
<b>Fund 225 - FIRE SERVICE FUND Total:</b>					<b>3,283.30</b>

**Fund: 226 - AMBULANCE SERVICE FUND**

226-20702	PAYROLL FUND	01/20/2017 PAYROLL	INV0004571	226-20702	37.72
226-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	CM0000097	226-21701	0.10
226-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004548	226-21701	4.69
226-21702	FIRST FARMERS & MERCHANTS	STATE TAX - CORRECTIONS	CM0000099	226-21702	0.05

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
226-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004550	226-21702	2.03
226-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES - CORRECTION	CM0000098	226-21703	0.12
226-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004549	226-21703	6.26
226-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004541	226-21704	6.97
226-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	CM0000096	226-21712	0.02
226-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004547	226-21712	1.42
226-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004539	226-21719	0.52
					<b>59.90</b>

**Department: 42153 - AMBULANCE SERVICES**

226-42153-206	G & K SERVICES INC	LINEN SERVICE	1002227838	226-42153-206	214.68
226-42153-206	G & K SERVICES INC	LINEN SERVICE	1002250298	226-42153-206	197.53
226-42153-264	PRAXAIR DISTRIBUTION, INC	OXYGEN	75673670	226-42153-264	482.76
226-42153-266	CORNER DRUG OF LESUEUR	EPIPEN	210594603	226-42153-266	600.00
226-42153-318	ADVANTAGE BILLING CONCEPTS	BILLING SERVICES	416	226-42153-318	918.00
226-42153-321	MEDIACOM LLC	INTERNET SERVICE	INV0004554	226-42153-321	36.65
226-42153-321	MARCO	SMARTNET COVERAGE	INV3941895	226-42153-321	200.64
226-42153-437	INNOVATIVE OFFICE SOLUTIONS	SIGNATURE STAMP	IN1468773	226-42153-437	0.58
226-42153-437	MARVIN SULLIVAN	AWARD FOR DR TIM	INV0004525	226-42153-437	73.74

**Department 42153 - AMBULANCE SERVICES Total: 2,724.58**

**Fund 226 - AMBULANCE SERVICE FUND Total: 2,784.48**

**Fund: 227 - PARA-TRANSIT FUND**

227-20702	PAYROLL FUND	01/20/2017 PAYROLL	INV0004571	227-20702	-152.33
227-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	CM0000097	227-21701	-32.00
227-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004548	227-21701	17.65
227-21702	FIRST FARMERS & MERCHANTS	STATE TAX - CORRECTIONS	CM0000099	227-21702	-8.70
227-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004550	227-21702	8.85
227-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES - CORRECTION	CM0000098	227-21703	-39.44
227-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004549	227-21703	77.21
227-21704	FIRST FARMERS & MERCHANTS	PERA - CORRECTIONS 1/6/17	CM0000094	227-21704	-460.65
227-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004541	227-21704	100.57
227-21711	MN CHILD SUPPORT PAYMENT	REMITTANCE IDENTIFIER:	INV0004535	227-21711	75.55
227-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	CM0000096	227-21712	-9.24
227-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004547	227-21712	17.38
227-21719	FIRST FARMERS & MERCHANTS	HCSP	CM0000092	227-21719	-9.11
227-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004539	227-21719	0.52
					<b>-413.74</b>

**Department: 49804 - ADMINISTRATION**

227-49804-201	CARDMEMBER SERVICE	REPLACED COMPUTER	INV0004576	227-49804-201	18.49
227-49804-201	PCM	2ND MONITOR FOR TRANSIT	R11019280101	227-49804-201	151.99
227-49804-201	PCM	UPS TP KEEP THE 2 NEW	R11025640101	227-49804-201	154.20
227-49804-305	MN VALLEY HEALTH CENTER	DRUG COLLECTION	INV0004501	227-49804-305	25.00
227-49804-305	CHIROPRACTIC HEALTH CENTER	DOT PHYSICAL EXAM	INV0004552	227-49804-305	90.00
227-49804-321	MEDIACOM LLC	INTERNET SERVICE	INV0004554	227-49804-321	36.65
227-49804-321	MARCO	SMARTNET COVERAGE	INV3941895	227-49804-321	234.08
227-49804-437	INNOVATIVE OFFICE SOLUTIONS	SIGNATURE STAMP	IN1468773	227-49804-437	1.35

**Department 49804 - ADMINISTRATION Total: 711.76**

**Fund 227 - PARA-TRANSIT FUND Total: 298.02**

**Fund: 235 - AIRPORT FUND**

235-20702	PAYROLL FUND	01/20/2017 PAYROLL	INV0004571	235-20702	178.95
235-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004548	235-21701	23.03
235-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004550	235-21702	9.92
235-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004549	235-21703	31.30
235-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004541	235-21704	34.20
235-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004547	235-21712	6.98
235-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004539	235-21719	2.53
					<b>286.91</b>

**Department: 49810 - AIRPORT ADMINISTRATION**

235-49810-326	SCOTT'S HELICOPTER SERVICE	FBO AGREEMENT JANUARY	INV0004563	235-49810-326	238.70
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Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
235-49810-382	SCOTT'S HELICOPTER SERVICE	FBO AGREEMENT JANUARY	INV0004563	235-49810-382	175.00
235-49810-383	CENTER POINT ENERGY	GAS UTILITIES-8747362-5	INV0004589	235-49810-383	287.70
235-49810-401	CENTRAL FIRE PROTECTION INC	TRAINING	36147	235-49810-401	12.83
<b>Department 49810 - AIRPORT ADMINISTRATION Total:</b>					<b>714.23</b>
<b>Fund 235 - AIRPORT FUND Total:</b>					<b>1,001.14</b>

**Fund: 240 - HRA FUND**

240-20702	PAYROLL FUND	01/20/2017 PAYROLL	INV0004571	240-20702	1,798.14
240-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	CM0000097	240-21701	-115.67
240-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004548	240-21701	273.70
240-21702	FIRST FARMERS & MERCHANTS	STATE TAX - CORRECTIONS	CM0000099	240-21702	-32.40
240-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004550	240-21702	102.32
240-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES - CORRECTION	CM0000098	240-21703	-60.52
240-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004549	240-21703	311.98
240-21704	FIRST FARMERS & MERCHANTS	PERA - CORRECTIONS 1/6/17	CM0000094	240-21704	-69.73
240-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004541	240-21704	367.55
240-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	CM0000096	240-21712	-14.16
240-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004547	240-21712	70.60
240-21719	FIRST FARMERS & MERCHANTS	H CSP	CM0000092	240-21719	-9.96
240-21719	FIRST FARMERS & MERCHANTS	H CSP	INV0004539	240-21719	43.41
					<b>2,665.26</b>

**Department: 46330 - HRA EXPENDITURES**

240-46330-113	LESUEUR HRA	PER DIEMS	INV0004564	240-46330-113	825.00
<b>Department 46330 - HRA EXPENDITURES Total:</b>					<b>825.00</b>
<b>Fund 240 - HRA FUND Total:</b>					<b>3,490.26</b>

**Fund: 250 - YOUTH OPPORTUNITIES FUND**

250-20702	PAYROLL FUND	01/20/2017 PAYROLL	INV0004571	250-20702	692.62
250-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004549	250-21703	95.99
250-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004547	250-21712	21.76
					<b>810.37</b>
<b>Fund 250 - YOUTH OPPORTUNITIES FUND Total:</b>					<b>810.37</b>

**Fund: 301 - 2014 GROSS REVENUE RECREATIONAL FACILITIES BOND**

**Department: 47000 - DEBT SERVICE**

301-47000-620	SPRINGSTED INCORPORATED	2017 MEMBERSHIP	16-197	301-47000-620	200.00
<b>Department 47000 - DEBT SERVICE Total:</b>					<b>200.00</b>
<b>Fund 301 - 2014 GROSS REVENUE RECREATIONAL FACILITIES BOND Total:</b>					<b>200.00</b>

**Fund: 380 - EDA GENERAL FUND**

**Department: 46500 - ECONOMIC DEVELOPMENT ASSIST**

380-46500-304	ANDERSON, SKUBITZ, &	ECONOMIC DEVELOPMENT	16044	380-46500-304	270.00
<b>Department 46500 - ECONOMIC DEVELOPMENT ASSIST Total:</b>					<b>270.00</b>
<b>Fund 380 - EDA GENERAL FUND Total:</b>					<b>270.00</b>

**Fund: 415 - SIDEWALK RECONSTRUCTION FUND**

**Department: 43121 - STREET DEPARTMENT**

415-43121-303	BOLTON & MENK	2016 SIDEWALK PROJECT	0197776	415-43121-303	700.00
<b>Department 43121 - STREET DEPARTMENT Total:</b>					<b>700.00</b>
<b>Fund 415 - SIDEWALK RECONSTRUCTION FUND Total:</b>					<b>700.00</b>

**Fund: 416 - PAVEMENT MANAGEMENT**

**Department: 43121 - STREET DEPARTMENT**

416-43121-303	BOLTON & MENK	NORTH 2ND ST IMPROVEMENTS	0197777	416-43121-303	2,876.00
416-43121-303	BOLTON & MENK	SOUTH 4TH PAVEMENT	0197778	416-43121-303	25,987.00
<b>Department 43121 - STREET DEPARTMENT Total:</b>					<b>28,863.00</b>
<b>Fund 416 - PAVEMENT MANAGEMENT Total:</b>					<b>28,863.00</b>

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
<b>Fund: 477 - NO HWY 169 FRONTAGE ROAD</b>					
<b>Department: 43121 - STREET DEPARTMENT</b>					
477-43121-437	US HWY 169 CORRIDOR	2017 MEMBERSHIP	INV0004497	477-43121-437	1,000.00
<b>Department 43121 - STREET DEPARTMENT Total:</b>					<b>1,000.00</b>
<b>Fund 477 - NO HWY 169 FRONTAGE ROAD Total:</b>					<b>1,000.00</b>
<b>Fund: 507 - 2011B G.O. REFUNDING BONDS</b>					
<b>Department: 47000 - DEBT SERVICE</b>					
507-47000-620	SPRINGSTED INCORPORATED	2017 MEMBERSHIP	16-197	507-47000-620	200.00
507-47000-620	SPRINGSTED INCORPORATED	2017 MEMBERSHIP	16-197	507-47000-620	200.00
507-47000-620	NORTHLAND TRUST SERVICES,	2016 FISCAL AGENT FEE	INV0004569	507-47000-620	495.00
<b>Department 47000 - DEBT SERVICE Total:</b>					<b>895.00</b>
<b>Fund 507 - 2011B G.O. REFUNDING BONDS Total:</b>					<b>895.00</b>
<b>Fund: 510 - GO N 2ND ST RECONST OF 2011</b>					
<b>Department: 47000 - DEBT SERVICE</b>					
510-47000-620	SPRINGSTED INCORPORATED	2017 MEMBERSHIP	16-197	510-47000-620	200.00
<b>Department 47000 - DEBT SERVICE Total:</b>					<b>200.00</b>
<b>Fund 510 - GO N 2ND ST RECONST OF 2011 Total:</b>					<b>200.00</b>
<b>Fund: 601 - WATER UTILITY FUND</b>					
601-14100	METERING & TECHNOLOGY	METERS	8025	601-14100	8,108.47
601-14100	SPS COMPANIES, INC.	METER PARTS	S3335667.001	601-14100	34.04
601-15502	I.U.O.E. LOCAL 49	FEBRUARY 2017 HEALTH	INV0004480	601-15502	2,590.00
601-16550	REHNELT EXCAVATING LLC	4th ST WATERMAIN	INV0004503	601-16550	5,548.59
601-16581	SPS COMPANIES, INC.	WATER METER PROJECT	S3356581.001	601-16581	272.85
601-20702	PAYROLL FUND	01/20/2017 PAYROLL	INV0004571	601-20702	4,801.01
601-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	CM0000097	601-21701	-0.18
601-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004548	601-21701	615.85
601-21702	FIRST FARMERS & MERCHANTS	STATE TAX - CORRECTIONS	CM0000099	601-21702	-0.04
601-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004550	601-21702	246.39
601-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES - CORRECTION	CM0000098	601-21703	-0.06
601-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004549	601-21703	760.64
601-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004541	601-21704	844.91
601-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004547	601-21712	172.24
601-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0004536	601-21713	34.00
601-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0004534	601-21718	87.76
601-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004539	601-21719	72.39
					<b>24,188.86</b>
<b>Department: 49410 - POWER AND PUMPING</b>					
601-49410-221	FERGUSON ENTERPRISES, INC	WTP SOLENOID VALVE FOR	4509058	601-49410-221	566.41
601-49410-381	MINNESOTA VALLEY ELECTRIC	UTILITIES US HIIHWAY 169	INV0004585	601-49410-381	295.45
601-49410-387	CENTER POINT ENERGY	GAS UTILITIES-5981090-3	INV0004586	601-49410-387	290.53
601-49410-388	CENTER POINT ENERGY	GAS UTILITIES-5981106-7	INV0004587	601-49410-388	372.75
<b>Department 49410 - POWER AND PUMPING Total:</b>					<b>1,525.14</b>
<b>Department: 49420 - PURIFICATION</b>					
601-49420-312	HACH COMPANY	UNIFORMS	10258812	601-49420-312	575.52
<b>Department 49420 - PURIFICATION Total:</b>					<b>575.52</b>
<b>Department: 49430 - DISTRIBUTION</b>					
601-49430-244	MINNESOTA PIPE & EQUIPMENT	FREIGHT	0367111A	601-49430-244	36.63
601-49430-245	TRAXLER CONSTRUCTION	5TH & FERRY HYDRANT REPAIR	52098	601-49430-245	79.27
<b>Department 49430 - DISTRIBUTION Total:</b>					<b>115.90</b>
<b>Department: 49435 - WATER METERING</b>					
601-49435-246	SCOTT ZIEBARTH	SAFETY SHOE SUPPORTS	INV0004498	601-49435-246	15.00
<b>Department 49435 - WATER METERING Total:</b>					<b>15.00</b>
<b>Department: 49440 - ADMINISTRATION &amp; GENERAL</b>					
601-49440-201	INNOVATIVE OFFICE SOLUTIONS	TRASH BAGS	IN1458731	601-49440-201	7.72
601-49440-201	INNOVATIVE OFFICE SOLUTIONS	DESK PAD	IN1462920	601-49440-201	3.98
601-49440-201	SECRETARY OF STATE	NOTARY LICENSE	INV0004551	601-49440-201	60.00
601-49440-207	MINNESOTA RURAL WATER	TRAINING	INV0004511	601-49440-207	230.00

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
601-49440-207	MPCA-FISCAL SERVICES 6TH	TRAINING	INV0004572	601-49440-207	172.50
601-49440-210	CENTRAL FIRE PROTECTION INC	TRAINING	36147	601-49440-210	188.83
601-49440-210	CARDMEMBER SERVICE	SAFETY BOOTS	INV0004584	601-49440-210	90.00
601-49440-212	TIM MILLER ELECTRIC INC	GAS PUMPS	13500	601-49440-212	797.50
601-49440-217	CINTAS CORPORATION LOC.	UNIFORMS	754679127	601-49440-217	56.26
601-49440-217	CINTAS CORPORATION LOC.	UNIFORMS	754681757	601-49440-217	133.07
601-49440-217	CINTAS CORPORATION LOC.	UNIFORMS	754684357	601-49440-217	62.53
601-49440-217	RED WING SHOE STORE	SAFETY BOOTS, LARSON,	INV0004518	601-49440-217	87.12
601-49440-220	K & R GRAPHICS	TRUCK DECALS & LOGOS	10135	601-49440-220	174.72
601-49440-304	ANDERSON, SKUBITZ, &	LEGAL FEES DECEMBER 2016	15950	601-49440-304	326.20
601-49440-309	NEON LINK	BILL PROCESSING	1291	601-49440-309	484.93
601-49440-314	AEM FINANCIAL SOLUTIONS, LLC	JANUARY 2017 FINANCIAL	376289	601-49440-314	782.50
601-49440-321	STANLEY SECURITY SOLUTIONS	MONTHLY CHARGES	14191892	601-49440-321	2.13
601-49440-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	14200790	601-49440-321	2.15
601-49440-321	CW TECHNOLOGY	UPGRADE PHONE MESSAGE	CW37416	601-49440-321	8.06
601-49440-321	MARCO	SMARTNET COVERAGE	INV3941895	601-49440-321	434.72
601-49440-322	LESUEUR POST OFFICE	POSTAGE	INV0004556	601-49440-322	28.20
601-49440-436	GOPHER STATE ONE CALL	LOCATES	7000509	601-49440-436	50.00
601-49440-437	ALLMAX SOFTWARE INC	SOFTWARE SUPPORT	22235	601-49440-437	378.00
601-49440-437	INNOVATIVE OFFICE SOLUTIONS	SIGNATURE STAMP	IN1468773	601-49440-437	2.51
601-49440-437	MN VALLEY HEALTH CENTER	DRUG COLLECTION	INV0004501	601-49440-437	25.00
601-49440-437	MN VALLEY HEALTH CENTER	DRUG COLLECTION	INV0004501	601-49440-437	121.00
601-49440-437	MN VALLEY HEALTH CENTER	DRUG COLLECTION	INV0004501	601-49440-437	121.00
601-49440-620	SPRINGSTED INCORPORATED	2017 MEMBERSHIP	16-197	601-49440-620	200.00
601-49440-620	SPRINGSTED INCORPORATED	2017 MEMBERSHIP	16-197	601-49440-620	1,300.00
601-49440-620	NORTHLAND TRUST SERVICES,	2016 FISCAL AGENT FEE	INV0004569	601-49440-620	495.00

**Department 49440 - ADMINISTRATION & GENERAL Total: 6,825.63**

**Fund 601 - WATER UTILITY FUND Total: 33,246.05**

**Fund: 602 - SEWER UTILITY FUND**

602-15502	I.U.O.E. LOCAL 49	FEBRUARY 2017 HEALTH	INV0004480	602-15502	2,590.00
602-20702	PAYROLL FUND	01/20/2017 PAYROLL	INV0004571	602-20702	5,857.55
602-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	CM0000097	602-21701	-0.18
602-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004548	602-21701	738.38
602-21702	FIRST FARMERS & MERCHANTS	STATE TAX - CORRECTIONS	CM0000099	602-21702	-0.04
602-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004550	602-21702	294.43
602-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES - CORRECTION	CM0000098	602-21703	-0.06
602-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004549	602-21703	960.97
602-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004541	602-21704	1,125.28
602-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004547	602-21712	217.64
602-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0004536	602-21713	32.00
602-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0004534	602-21718	235.77
602-21719	FIRST FARMERS & MERCHANTS	HSCP	INV0004539	602-21719	91.70

**12,143.44**

**Department: 49485 - SEWER METERING**

602-49485-246	SCOTT ZIEBARTH	SAFETY SHOE SUPPORTS	INV0004498	602-49485-246	14.99
602-49485-246	SCOTT ZIEBARTH	SAFETY SHOE SUPPORTS	INV0004498	602-49485-246	15.00

**Department 49485 - SEWER METERING Total: 29.99**

**Department: 49490 - ADMINISTRATION & GENERAL**

602-49490-201	INNOVATIVE OFFICE SOLUTIONS	DESK PAD	IN1462920	602-49490-201	3.97
602-49490-201	SECRETARY OF STATE	NOTARY LICENSE	INV0004551	602-49490-201	60.00
602-49490-207	MPCA-FISCAL SERVICES 6TH	TRAINING	INV0004512	602-49490-207	55.00
602-49490-207	MINNESOTA RURAL WATER	TRAINING	INV0004513	602-49490-207	230.00
602-49490-207	MPCA-FISCAL SERVICES 6TH	TRAINING	INV0004572	602-49490-207	172.50
602-49490-210	CARDMEMBER SERVICE	SAFETY BOOTS	INV0004584	602-49490-210	90.00
602-49490-217	CINTAS CORPORATION LOC.	UNIFORMS	754679127	602-49490-217	56.26
602-49490-217	CINTAS CORPORATION LOC.	UNIFORMS	754681757	602-49490-217	133.07
602-49490-217	CINTAS CORPORATION LOC.	UNIFORMS	754684357	602-49490-217	62.53
602-49490-217	RED WING SHOE STORE	SAFETY BOOTS, LARSON,	INV0004518	602-49490-217	87.12
602-49490-220	K & R GRAPHICS	TRUCK DECALS & LOGOS	10135	602-49490-220	174.72

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
602-49490-304	ANDERSON, SKUBITZ, &	LEGAL FEES DECEMBER 2016	15950	602-49490-304	326.20
602-49490-309	NEON LINK	BILL PROCESSING	1291	602-49490-309	484.92
602-49490-314	AEM FINANCIAL SOLUTIONS, LLC	JANUARY 2017 FINANCIAL	376289	602-49490-314	782.50
602-49490-321	STANLEY SECURITY SOLUTIONS	MONTHLY CHARGES	14191892	602-49490-321	2.13
602-49490-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	14200790	602-49490-321	2.15
602-49490-321	CW TECHNOLOGY	UPGRADE PHONE MESSAGE	CW37416	602-49490-321	8.06
602-49490-321	MARCO	SMARTNET COVERAGE	INV3941895	602-49490-321	434.72
602-49490-322	LESUEUR POST OFFICE	POSTAGE	INV0004556	602-49490-322	28.20
602-49490-386	MINNESOTA RIVER VALLEY PUC	DECEMBER 2016 TREATMENT	360	602-49490-386	133,175.23
602-49490-436	GOPHER STATE ONE CALL	LOCATES	7000509	602-49490-436	50.00
602-49490-437	ALLMAX SOFTWARE INC	SOFTWARE SUPPORT	22235	602-49490-437	378.00
602-49490-437	INNOVATIVE OFFICE SOLUTIONS	SIGNATURE STAMP	IN1468773	602-49490-437	2.51
602-49490-611	MN PUBLIC FACILITIES	BOND PAYMENT	INV0004565	602-49490-611	50,120.00
602-49490-620	SPRINGSTED INCORPORATED	2017 MEMBERSHIP	16-197	602-49490-620	1,300.00
602-49490-620	SPRINGSTED INCORPORATED	2017 MEMBERSHIP	16-197	602-49490-620	200.00
602-49490-620	SPRINGSTED INCORPORATED	2017 MEMBERSHIP	16-197	602-49490-620	200.00
602-49490-620	NORTHLAND TRUST SERVICES,	2016 FISCAL AGENT FEE	INV0004569	602-49490-620	495.00
<b>Department 49490 - ADMINISTRATION &amp; GENERAL Total:</b>					<b>189,114.79</b>
<b>Fund 602 - SEWER UTILITY FUND Total:</b>					<b>201,288.22</b>

**Fund: 604 - ELECTRIC UTILITY FUND**

604-15502	I.U.O.E. LOCAL 49	FEBRUARY 2017 HEALTH	INV0004480	604-15502	4,810.00
604-20702	PAYROLL FUND	01/20/2017 PAYROLL	INV0004571	604-20702	15,496.86
604-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	CM0000097	604-21701	-1.40
604-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES - MEYER ADDL	INV0004488	604-21701	21.80
604-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES - STRAUB RETRO	INV0004494	604-21701	118.96
604-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004548	604-21701	1,986.23
604-21702	FIRST FARMERS & MERCHANTS	STATE TAX - CORRECTIONS	CM0000099	604-21702	-0.44
604-21702	FIRST FARMERS & MERCHANTS	STATE TAX - MEYER ADDL	INV0004490	604-21702	11.67
604-21702	FIRST FARMERS & MERCHANTS	STATE TAX - STRAUB RETRO PAY	INV0004496	604-21702	55.89
604-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004550	604-21702	818.84
604-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES - CORRECTION	CM0000098	604-21703	-0.90
604-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004489	604-21703	79.16
604-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES - STRAUB RETRO	INV0004495	604-21703	105.24
604-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004549	604-21703	2,326.79
604-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004486	604-21704	89.37
604-21704	FIRST FARMERS & MERCHANTS	PERA - STRAUB RETRO PAY	INV0004492	604-21704	120.08
604-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004541	604-21704	2,753.16
604-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	CM0000096	604-21712	-0.34
604-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES - MEYER ADDL	INV0004487	604-21712	18.52
604-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES - STRAUB	INV0004493	604-21712	24.62
604-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004547	604-21712	526.52
604-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0004536	604-21713	33.99
604-21718	FIRST FARMERS & MERCHANTS	BRINKER DEFERRED COMP	INV0004534	604-21718	482.45
604-21719	FIRST FARMERS & MERCHANTS	H CSP - STRAUB RETRO PAY	INV0004491	604-21719	8.58
604-21719	FIRST FARMERS & MERCHANTS	H CSP	INV0004539	604-21719	302.26
<b>Department: 49560 - POWER SUPPLY</b>					<b>30,187.91</b>

604-49560-258	MMPA C/O AVANT ENERGY	POWER BILLING	2628	604-49560-258	78,346.72
604-49560-259	MMPA C/O AVANT ENERGY	POWER BILLING	2628	604-49560-259	107,954.00
604-49560-260	MMPA C/O AVANT ENERGY	POWER BILLING	2628	604-49560-260	367,073.31
<b>Department 49560 - POWER SUPPLY Total:</b>					<b>553,374.03</b>

<b>Department: 49570 - TRANSMISSION &amp; DISTRIBUTION</b>					
604-49570-212	PUMP & METER SERVICE INC	SWIVELS FOR FUEL MASTER	116193-4J	604-49570-212	60.32
604-49570-212	TIM MILLER ELECTRIC INC	GAS PUMPS	13500	604-49570-212	797.50
604-49570-221	WOLF MOTOR CO., INC.	VEHICLE REPAIRS	652014LS	604-49570-221	632.93
604-49570-221	CARDMEMBER SERVICE	STROBE LIGHT FOR DIGGER	INV0004577	604-49570-221	180.61
604-49570-227	MATHESON TRI-GAS INC	NITROGEN FOR SUBSTATION	14707757	604-49570-227	50.94
604-49570-227	MATHESON TRI-GAS INC	O2 & NITROGEN	14707758	604-49570-227	115.76
604-49570-230	TRUSTWORTHY HARDWARE OF	MANHOLE REPAIR	217218	604-49570-230	45.38

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
604-49570-230	TRUSTWORTHY HARDWARE OF	MANHOLE REPAIR	217233	604-49570-230	37.37
604-49570-233	TRUSTWORTHY HARDWARE OF	MANHOLE PLUMBING PART	217288	604-49570-233	15.33
604-49570-233	ALTERNATIVE TECHNOLOGIES,	PCB TESTING	41553	604-49570-233	10.00
604-49570-234	BORDER STATES ELEC SUPPLY	ST LIGHT SUPPLIES	912408242	604-49570-234	194.09
604-49570-240	TRUSTWORTHY HARDWARE OF	CHOPSAW BLADES	217556	604-49570-240	11.75

**Department 49570 - TRANSMISSION & DISTRIBUTION Total: 2,151.98**

**Department: 49590 - ADMINISTRATION & GENERAL**

604-49590-201	CARDMEMBER SERVICE	EXCEL WORKBOOK SECURITY	INV0004580	604-49590-201	169.62
604-49590-201	CARDMEMBER SERVICE	MICRO SD/RF METER	INV0004581	604-49590-201	199.96
604-49590-201	CARDMEMBER SERVICE	VIDEO EDITOR	INV0004582	604-49590-201	29.00
604-49590-201	CARDMEMBER SERVICE	OFFICE 356, ELECTRIC FILE	INV0004583	604-49590-201	271.61
604-49590-202	METRO SALES, INC.	COPIER MAINTENANCE	INV705181	604-49590-202	28.12
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS	754665895	604-49590-217	156.86
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS	754668519	604-49590-217	197.03
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS	754668520	604-49590-217	159.74
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS	754668521	604-49590-217	120.83
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS	754671168	604-49590-217	154.65
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS	754673795	604-49590-217	197.03
604-49590-217	CINTAS CORPORATION LOC.	UNIFORMS	754676482	604-49590-217	154.65
604-49590-217	RED WING SHOE STORE	SAFETY BOOTS, LARSON,	INV0004518	604-49590-217	356.98
604-49590-217	RED WING SHOE STORE	SAFETY BOOTS, STRAUB, PETERS	INV0004519	604-49590-217	463.23
604-49590-304	ANDERSON, SKUBITZ, &	LEGAL FEES DECEMBER 2016	15950	604-49590-304	978.60
604-49590-308	SALLY BECKER	2017 RECYCLING BONUS REBATE	INV0004520	604-49590-308	50.00
604-49590-308	SALLY BECKER	REFRIGE REBATE	INV0004521	604-49590-308	25.00
604-49590-308	TRACI DEPREE	CLOTHES WASHER REBATE	INV0004527	604-49590-308	25.00
604-49590-309	NEON LINK	BILL PROCESSING	1291	604-49590-309	1,454.78
604-49590-309	MN VALLEY HEALTH CENTER	DRUG COLLECTION	INV0004501	604-49590-309	25.00
604-49590-309	MN VALLEY HEALTH CENTER	DRUG COLLECTION	INV0004501	604-49590-309	121.00
604-49590-314	DGR CONSULTING ENGINEERS	ENGINEERING	00222271	604-49590-314	1,787.50
604-49590-314	AEM FINANCIAL SOLUTIONS, LLC	JANUARY 2017 FINANCIAL	376289	604-49590-314	2,347.50
604-49590-315	ST ANNES SCHOOL	LIGHTING RETROFIT REBATE	INV0004558	604-49590-315	228.00
604-49590-315	ST ANNES SCHOOL	2017 LIGHTING RETROFIT	INV0004559	604-49590-315	1,006.00
604-49590-316	ROBERT WAGNER	CUSTOM REBATE	INV0004522	604-49590-316	37.90
604-49590-316	JAMES LOGUE	2017 CUSTOM REBATE	INV0004523	604-49590-316	100.00
604-49590-321	STANLEY SECURITY SOLUTIONS	MONTHLY CHARGES	14191892	604-49590-321	4.28
604-49590-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	14200790	604-49590-321	4.32
604-49590-321	MANKATO ANSWERING SERVICE	ANSWERING SERVICE	161200258	604-49590-321	146.98
604-49590-321	CW TECHNOLOGY	UPGRADE PHONE MESSAGE	CW37416	604-49590-321	8.07
604-49590-321	MARCO	SMARTNET COVERAGE	INV3941895	604-49590-321	902.88
604-49590-322	LESUEUR POST OFFICE	POSTAGE	INV0004556	604-49590-322	84.60
604-49590-325	TRUSTWORTHY HARDWARE OF	UPS	217560	604-49590-325	15.99
604-49590-401	CENTRAL FIRE PROTECTION INC	TRAINING	36147	604-49590-401	182.83
604-49590-433	MMUA	2017 MEMBERSHIP DUES	48367	604-49590-433	14,339.00
604-49590-433	MINNESOTA CITY/COUNTY	2017 MEMBERSHIP	INV0004553	604-49590-433	132.00
604-49590-437	RADERMACHER'S	SWIFFER, BAGS. IBRUPROFEN	00037423	604-49590-437	40.34
604-49590-437	RADERMACHER'S	FOAM CUPS, FORKS, COFFEE,	00052459	604-49590-437	28.06
604-49590-437	RADERMACHER'S	TP, PLEDGE, XTRA -3338	0058158	604-49590-437	49.49
604-49590-437	BOLTON & MENK	WEB GIS MIGRATION	0197779	604-49590-437	910.00
604-49590-437	TRUSTWORTHY HARDWARE OF	KEYS	217455	604-49590-437	9.52
604-49590-437	INNOVATIVE OFFICE SOLUTIONS	SIGNATURE STAMP	IN1468773	604-49590-437	5.21
604-49590-620	SPRINGSTED INCORPORATED	2017 MEMBERSHIP	16-197	604-49590-620	100.00
604-49590-620	SPRINGSTED INCORPORATED	2017 MEMBERSHIP	16-197	604-49590-620	1,300.00
604-49590-620	SPRINGSTED INCORPORATED	2017 MEMBERSHIP	16-197	604-49590-620	200.00

**Department 49590 - ADMINISTRATION & GENERAL Total: 29,309.16**

**Fund 604 - ELECTRIC UTILITY FUND Total: 615,023.08**

**Fund: 606 - MN RIVER VALLEY UTILITY COMM**

606-20702	PAYROLL FUND	01/20/2017 PAYROLL	INV0004571	606-20702	4,822.65
606-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004548	606-21701	628.58
606-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004550	606-21702	262.28

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
606-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004549	606-21703	802.37
606-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004541	606-21704	928.57
606-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004547	606-21712	181.34
606-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004539	606-21719	77.77
					<b>7,703.56</b>

**Department: 49490 - ADMINISTRATION & GENERAL**

606-49490-201	INNOVATIVE OFFICE SOLUTIONS	TRASH BAGS	IN1458731	606-49490-201	7.72
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**Department 49490 - ADMINISTRATION & GENERAL Total: 7.72**

**Fund 606 - MN RIVER VALLEY UTILITY COMM Total: 7,711.28**

**Fund: 607 - REFUSE & RECYCLING**

**Department: 49650 - 49650 - MISSING DESCRIPTION**

607-49650-385	WASTE MANAGEMENT OF WI-	2016 DECEMBER REFUSE	INV0004570	607-49650-385	19,958.85
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**Department 49650 - 49650 - MISSING DESCRIPTION Total: 19,958.85**

**Fund 607 - REFUSE & RECYCLING Total: 19,958.85**

**Fund: 615 - RECREATION FUND**

615-20702	PAYROLL FUND	01/20/2017 PAYROLL	INV0004571	615-20702	8,410.27
615-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	CM0000097	615-21701	2.79
615-21701	FIRST FARMERS & MERCHANTS	FIT 941 TAXES	INV0004548	615-21701	877.91
615-21702	FIRST FARMERS & MERCHANTS	STATE TAX - CORRECTIONS	CM0000099	615-21702	1.28
615-21702	FIRST FARMERS & MERCHANTS	STATE TAX	INV0004550	615-21702	368.39
615-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES - CORRECTION	CM0000098	615-21703	2.54
615-21703	FIRST FARMERS & MERCHANTS	SS 941 TAXES	INV0004549	615-21703	1,308.42
615-21704	FIRST FARMERS & MERCHANTS	PERA	INV0004541	615-21704	1,056.57
615-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	CM0000096	615-21712	0.66
615-21712	FIRST FARMERS & MERCHANTS	MED 941 TAXES	INV0004547	615-21712	296.16
615-21713	AXA EQUITABLE	AXA EQUITABLE DEFERRED	INV0004536	615-21713	324.98
615-21719	FIRST FARMERS & MERCHANTS	HCSP	INV0004539	615-21719	77.64
					<b>12,727.61</b>

**Department: 45120 - RECREATION ADMINISTRATION**

615-45120-201	NIHCA	ANNUAL MEMBERSHIP	100583	615-45120-201	399.00
615-45120-202	MARCO	COPIER LEASE	321637639	615-45120-202	179.54
615-45120-202	MARCO	COPIER STAPLES	INV3938658	615-45120-202	114.05
615-45120-207	AMERICAN RED CROSS	LIFEGAURD CERTIFICATIONS	10497666	615-45120-207	210.00
615-45120-271	A.H. HERMEL COMPANY	VENDING MACHINE EXPENSE	623634	615-45120-271	124.25
615-45120-271	A.H. HERMEL COMPANY	VENDING MACHINE EXPENSE	624786	615-45120-271	190.16
615-45120-271	A.H. HERMEL COMPANY	VENDING MACHINE EXPENSE	626024	615-45120-271	235.46
615-45120-271	PEPSI COLA OF MANKATO	VENDING MACHINE EXPENSE	9463722	615-45120-271	125.92
615-45120-321	STANLEY SECURITY SOLUTIONS	MONTHLY CHARGES	14191892	615-45120-321	4.26
615-45120-321	STANLEY SECURITY SOLUTIONS	MONTHLY MAINTENANCE	14200790	615-45120-321	4.30
615-45120-321	MARCO	SMARTNET COVERAGE	INV3941895	615-45120-321	401.28
615-45120-343	COMMUNITY EDUCATION	WINTER/SPRING CATALOG	INV0004528	615-45120-343	769.68
615-45120-392	DISTEL GRAIN SYSTEMS	LP REFILLS	011454	615-45120-392	72.69
615-45120-392	DISTEL GRAIN SYSTEMS	LP REFILLS	011651	615-45120-392	72.69
615-45120-392	DISTEL GRAIN SYSTEMS	LP REFILLS	011671	615-45120-392	72.69
615-45120-392	GENESIS	LP TANK REFILL	1211095	615-45120-392	117.50
615-45120-392	GENESIS	LP TANK REFILL	1211110	615-45120-392	47.00
615-45120-433	MRPA	2017 DUES	INV0004532	615-45120-433	309.00
615-45120-437	RADERMACHER'S	SUGAR, COFFEE FILTER, COFEE,	00047977	615-45120-437	27.91
615-45120-437	RADERMACHER'S	CUPS, PLATES, FORKS, COFFEE,	22969	615-45120-437	157.92
615-45120-437	BOUND TREE MEDICAL LLC	AED REPLACEMENT PADS	82371611	615-45120-437	161.69
615-45120-437	INNOVATIVE OFFICE SOLUTIONS	SIGNATURE STAMP	IN1468773	615-45120-437	2.32
615-45120-437	SARAJANE ITEN	MEMBERSHIP REFUND	INV0004526	615-45120-437	205.83
615-45120-437	KERRY SNELSON	MENS LEAGUE REF	INV0004529	615-45120-437	100.00
615-45120-437	BRETT ZALLEK	MENS LEAGUE REF	INV0004530	615-45120-437	100.00
615-45120-437	JOHN BUSCH	MENS LEAGUE REF	INV0004531	615-45120-437	100.00
615-45120-437	BRETT ZALLEK	MENS LEAGUE REF	INV0004533	615-45120-437	100.00
615-45120-495	ISD #2397	DECEMBER 2016 COMMUNITY	INV0004561	615-45120-495	12,756.93
					<b>17,162.07</b>

**Department 45120 - RECREATION ADMINISTRATION Total: 17,162.07**

Account Number	Vendor Name	Description (Item)	Payable Number	Account Number	Amount
<b>Department: 45122 - COMM CTR BUILDING MAINT</b>					
615-45122-211	COLE PAPERS INC.	POOL SUPPLIES	9274871	615-45122-211	178.09
615-45122-211	COLE PAPERS INC.	PAPER TOWEL, TISSUE	9274872	615-45122-211	578.02
615-45122-221	DISTEL GRAIN SYSTEMS	TANK PORT	011440	615-45122-221	27.00
615-45122-223	UNITED FARMERS	ICE MELT	6-610006	615-45122-223	98.94
615-45122-240	CENTRAL FIRE PROTECTION INC	TRAINING	36147	615-45122-240	221.60
615-45122-240	NAPA AUTO PARTS	TOOLS	434511	615-45122-240	25.95
615-45122-240	CARDMEMBER SERVICE	RESCUE TUBES, KETTLEBELLS	INV0004575	615-45122-240	314.00
615-45122-240	CARDMEMBER SERVICE	RESCUE TUBES, KETTLEBELLS	INV0004575	615-45122-240	43.77
615-45122-240	CARDMEMBER SERVICE	RESCUE TUBES, KETTLEBELLS	INV0004575	615-45122-240	59.58
615-45122-401	TRUSTWORTHY HARDWARE OF	CEMENT & ZIPTIES	217307	615-45122-401	81.16
615-45122-401	TRUSTWORTHY HARDWARE OF	ADAPTER, THERMOMETER	217585	615-45122-401	62.15
615-45122-401	TRUSTWORTHY HARDWARE OF	PLUGS	217733	615-45122-401	3.18
615-45122-401	INTERSTATE BUILDING SUPPLY	DOOR LEVER & DEAD BOLT	220013	615-45122-401	83.40
615-45122-401	AIM ELECTRONICS, INC	HOCKEY SCOREBOARD REPAIRS	39922	615-45122-401	853.46
615-45122-401	SPS COMPANIES, INC.	FURNACE FILTERS	S3369321.001	615-45122-401	213.47
615-45122-404	SPS COMPANIES, INC.	SWITCH FOR HEATER	S3369345.001	615-45122-404	57.76
<b>Department 45122 - COMM CTR BUILDING MAINT Total:</b>					<b>2,901.53</b>
<b>Fund 615 - RECREATION FUND Total:</b>					<b>32,791.21</b>
<b>Grand Total:</b>					<b>1,029,218.46</b>

## Report Summary

### Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	75,404.20
225 - FIRE SERVICE FUND	3,283.30
226 - AMBULANCE SERVICE FUND	2,784.48
227 - PARA-TRANSIT FUND	298.02
235 - AIRPORT FUND	1,001.14
240 - HRA FUND	3,490.26
250 - YOUTH OPPORTUNITIES FUND	810.37
301 - 2014 GROSS REVENUE RECREATIONAL FACILITIES	200.00
380 - EDA GENERAL FUND	270.00
415 - SIDEWALK RECONSTRUCTION FUND	700.00
416 - PAVEMENT MANAGEMENT	28,863.00
477 - NO HWY 169 FRONTAGE ROAD	1,000.00
507 - 2011B G.O. REFUNDING BONDS	895.00
510 - GO N 2ND ST RECONST OF 2011	200.00
601 - WATER UTILITY FUND	33,246.05
602 - SEWER UTILITY FUND	201,288.22
604 - ELECTRIC UTILITY FUND	615,023.08
606 - MN RIVER VALLEY UTILITY COMM	7,711.28
607 - REFUSE & RECYCLING	19,958.85
615 - RECREATION FUND	32,791.21
<b>Grand Total:</b>	<b>1,029,218.46</b>

THE PRECEDING LIST OF BILLS WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE: January 23, 2017

APPROVED BY: \_\_\_\_\_

Jenelle Teppen  
City Administrator



CITY OF LE SUEUR  
MEMORANDUM

TO: Mayor and Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Appointing Acting Administrator

DATE: For the City Council Work Session meeting of Tuesday, January 23, 2017

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**PURPOSE/ACTION REQUESTED**

Consider appointing Jasper Kruggel Acting City Administrator.

**SUMMARY**

The City Council discussed this item at length at its work session on Monday, January 17. I have provided in the attached a copy of Jasper's resume and a listing of the essential functions/responsibilities that are intended to be covered under this arrangement.

As Council will recall, there are two options to consider to cover the vacant City Administrator position; appoint an Acting Administrator or appoint an Interim Administrator.

For the purposes of this discussion an Acting Administrator is appointment of an existing employee to assume the day-to-day responsibilities. An Interim Administrator is contracting with someone from outside the organization to assume the day-to-day responsibilities for a pre-determined number of hours per week.

Acting Administrators are familiar with the organization/community/processes/budget, and they have established trust and credibility with fellow department heads and direct reports.

I made a recommendation to Mayor Hagg and Council member Johnson that Jasper Kruggel, Public Services Director be appointed Acting Administrator. He is eager, bright, willing to put in the work and has excellent communication skills.

Mayor Hagg and Council member Johnson spoke with senior management staff and with Jasper. They have related to me that senior management staff is supportive of the appointment and that Jasper "possesses the eagerness, desire, and conviction to accept this position willingly and will give it everything he has to succeed."

Mayor Hagg has indicated that based on their conversations, Jasper should be additionally compensated for the period of time that he is in the Acting Administrator role. The recommendation is to move Jasper to Step 5 in Grade 19 \$100,458.

Funds to cover this expenditure are available due to the vacant Administrator position.

## **RECOMMENDATION**

Mayor Hagg and Council member Johnson and staff recommend that Jasper Kruggel be appointed Acting Administrator at the rate of \$100,458 beginning January 23, 2017.

Council member Johnson has developed the attached Chart that demonstrates a comparison of Acting and Interim advantages.

### **The following motion has been suggested for Council's consideration:**

Public Services Director Jasper Kruggel is appointed Acting City Administrator effective January 23, 2017 to serve in both roles concurrently until a City Administrator is appointed and begins employment.

While serving in these concurrent positions, he shall be compensated at an annual base rate of \$100,458 (Step 5, Grade 19). This appointment to dual responsibilities may be terminated by the City Council at any time.

It is understood that one person cannot fulfill all of the responsibilities of the Public Services Director and City Administrator and to that end as a part of this action a list of essential functions of the Acting Administrator is attached here as Appendix A.

Essential Functions/Responsibilities of Acting City Administrator/Public Services Director

- Administers all affairs of the City.
- Oversees and directs the operation of all departments and offices of the City.
- Supervises all department directors and administrative staff, municipal functions and services under the control of the City Council.
- Enforces all laws, ordinances and resolutions of the City and makes recommendations for revisions or additions as necessary.
- Supervises the preparation and implementation of the annual operating and capital budgets.
- Administers all personnel matters as provided by the Personnel Policies.
- Develops City Council agendas and attends and participates in discussions at all meetings of the City Council.
- Attends meetings of City Boards and Commissions as required
- Represents the City at meetings and official functions as appropriate.
- Directs and supervises the operations of the Public Services Department including, water/wastewater, electric, streets, building and grounds, fleet vehicles and equipment.
- Supervises staff either directly or indirectly through subordinate supervisors and manages operations to assure the desired level and quality of service being provided.
- Works with residents, City officials, staff, consultants and other outside individuals/groups involved in studies, projects or services.
- Performs other related functions as assigned or apparent.

**Chart #1**

**Comparison of "Acting" versus "Interim" Models for Short-term City Administrator Needs**

The main assumptions for this analysis are that:

- (1) the "Acting" candidate is Jasper Kruggel and
- (2) he has been doing an excellent job in Le Sueur for the past 5 months as the Public Services Director.

<b>Factor</b>	<b>"Acting" (internal)</b>	<b>"Interim" (external)</b>	<b>Advantage</b>
1. Job skills & competencies	Somewhat known – 5 months in LS	Depends on refs & candidate	<b>Interim</b>
2. City Adm experience	Need to develop	More likely to have	<b>Interim</b>
3. Handling City Adm + Pub Services	"Something has to give" --May need additional help	Will have 2 people	<b>Interim</b>
4. Need for Public Services Director?	Will be questioned	May still be questioned	<b>Even</b>
5. Potential for "grooming"	High	Limited	<b>Acting</b>
6. Familiarity with Le Sueur	Developing	Need to develop	<b>Acting</b>
7. Support of City Staff	High	Need to develop	<b>Acting</b>
8. Support of Community	Developing	Need to develop	<b>Even</b>
9. Sustain Daily + Project Momentum	5 mo. exposure to City plans + projects	Need to develop	<b>Acting</b>
a. <u>Short-term</u> – -- "Keep things running"	Can do	Can do	<b>Even</b>
b. <u>Long-range follow-thru</u> --Comp Plan; Com Dev Director	Can do	Less likely to do	<b>Acting</b>
10. Potential for smooth transition	High	Possible	<b>Acting</b>
11. Degree of "Ownership" Potential	High	Limited	<b>Acting</b>
12. Become long-term LS City Adm?	Possible	Not likely	<b>Acting</b>
13. Financial impact	Less --May need additional help	More	<b>Acting</b>

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# JASPER KRUGGEL

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15431 Idaho Place, Savage, MN 55378 Phone: 507-363-0579 E-mail: jkruggel@cityoflesueur.com

## Career History:

Public Services Director – City of Le Sueur, Minnesota (8/2016 – Current)

Streets & Parks Manager/Project Manager/GIS & Engineering Technician – City of Northfield, Minnesota (08/2012-8/2016)

Environmental Data Analyst – DDMS, Inc., Saint Paul, Minnesota (07/2007-08/2012)

GIS Analyst – University of Minnesota, Department of Forest Resources, Saint Paul, Minnesota (12/2006-12-2007)

Watercraft Inspection Program Crew Supervisor – MnDNR, Saint Paul, Minnesota (05/2004-11/2005)

## Leadership & Planning

- Exhibits the ability to coordinate successfully with a variety community groups within Le Sueur to identify, facilitate, and advance items toward City Council goals and visions, fostering collaboration and consensus
- Promotes transparency of project implementation within the Public Services Department by taking a Council identified goal, assigning proper roles, engaging the public, exploring funding opportunities, gaining final approval and providing as-needed financial and project reports to department heads, governing boards and City Council
- Supervises and leads the Public Services Department, adequately addressing personnel goals, and balancing organizations needs
- Coordinated a Wastewater Treatment Facility Plan addressing current issues while planning for future changes in regulations associated with NPDES permit limits

## Management & Development

- Utilizes current strategic planning documents such as the Comprehensive Plan to create institutional policy ties to all projects fostering responsible, smart growth and economic development
- Directly supervises six full-time staff within the Public Services Department along with 12 indirect reports under general departmental direction
- Plan, coordinate, direct and monitor all activities of the Public Services Department; oversee the construction, maintenance and operation of the electric distribution system, water treatment and distribution system, wastewater collection and treatment system, municipal street system and public rights-of way; make recommendations for changes to the Department maintenance and operation policies; plan for the immediate and long-range operations of each of the divisions.

## Communication & Public Relations

- Fosters and leads interdepartmental communication through project integration meetings to ensure staff level buy-in for projects that in turn creates a seamless execution
- Enhances public points of contact through improved website interaction, RequestTracker, and interdepartmental collaboration
- Uses tech savviness and GIS background to explain aspects of City initiatives in a manner that nurtures community engagement and, in turn, creates a more transparent means of conducting business

## Education

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### Walden University, Minneapolis

Master of Public Administration – May 2016

### University of Minnesota, Twin Cities Campus

Bachelor of Science – May 2007

Major: Environment and Natural Resources: Water and Land Management



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider Donation Requests

DATE: For the City Council Meeting of Monday, January 23, 2017

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**PURPOSE/ACTION REQUESTED**

Consider requests made to the City for donations.

**SUMMARY**

The City has for the past number of years made annual donations to area organizations. In order to assure that these donations meet the requirements set forth in state statute, an application process was developed.

As a reminder, the City is able to disperse the funds only for a public purpose as defined by the Minnesota Supreme Court; the activity will benefit the community as a body, the activity is directly related to functions of a government, and the activity does not have as its primary objective the benefit of a private interest. The Court has also held that the general objective of a public purpose is to promote the following for all of a city's residents:

- Public health
- Safety
- General welfare
- Security
- Prosperity
- Contentment

Letters were sent to each of the organizations that received funds in 2016 and were notified that their requests must detail the following:

- Applicants may attach copies of financial records to establish financial need with their completed application. These may include: bank statements, and copies of IRS form 1023 and 990 if required to file. The City reserves the right to request these documents for consideration.
- Additionally, all applications must report accurately the purpose of the requested funding. The intent of this funding is for programmatic support, and not administrative

burdens.

- No donation will be provided for programs or services, which are a duplication of any existing program or service provided to the public via public funding.
- No donation will be made to groups from outside the City of Le Sueur unless it can be demonstrated that the donation funds will be used within the City of Le Sueur and/or for the benefit of its residents.
- No donation will be made to an organization for the explicit purposes of a nature, which can be defined as: religious, discriminates against a recognized protected class, or for a political campaign.

\$25,000 was set aside in the 2017 budget for donations. I received five applications for funds totaling \$28,000, and they are:

- Youth Opportunities \$10,000
- Chamber of Commerce \$10,000
- Southern Minnesota Initiative Fund \$1,000
- Le Sueur Housing and Redevelopment Authority \$2,000
- Habitat for Humanity \$5,000

In 2016 the City donated \$26,750 to the following:

- Youth Opportunities \$10,000
- Le Sueur Little League Baseball \$750
- Chamber of Commerce \$8,000
- Southern Minnesota Initiative Fund \$1,000
- Le Sueur Housing and Redevelopment Authority \$2,000
- Habitat for Humanity \$5,000

At its meeting on January 9, 2017 the Council initially considered these requests and asked for an opinion from the City Attorney regarding the donations to SMIF and Habitat for Humanity. His memo is attached.

Additionally, the Council requested financial information and copies of board packets for Youth Opportunities. That information is also attached.

### **RECOMMENDATION**

The Council should discuss donations amounts and recipients they wish to make for 2017.



## Le Sueur—Henderson Youth Opportunities

Phone: 507-665-6264 ▶ Post Office Box 223 ▶ Le Sueur, MN 56058

Office and Activities Area ▶ Le Sueur Community Center ▶ 821 East Ferry Street, Le Sueur

December 21, 2016

Jenelle Teppen, City Administrator  
City of Le Sueur  
205 Second Street  
Le Sueur, MN 56058

Dear Jenelle:

I would first like to communicate our thanks for the consistent support, both financial and instrumental, that the city has always provided to Youth Opportunities. It is fair to say that we would have a difficult time continuing the work of our organization without that support.

Over the past 10 years, since our re-organization as Youth Opportunities, we have sought out ways to connect with other groups, organizations and businesses from the area. Building bridges, sharing resources and working together we have achieved some very positive outcomes in our communities! This past year we also developed a partnership with Community Education to partner for classes year round. We are proud of our record of creative collaboration. We are also proud to of our history of developing engaging, quality youth programs that also serve to channel the energy and enthusiasm of our young people into efforts that make our communities better places to live.

We hope that you, the Mayor, and the City Council feel that the on-going investment in YO! has been a worthwhile one. And we hope that you continue to see merit in the work that we do to make Le Sueur a better, stronger, and healthier community for our youth. On behalf of the YO! Board of Directors, I would like to express our hope that you will continue to extend your kind support for 2017.

Sincerely,

Melissa Goettl, Program Director  
LS-H Youth Opportunities



# CITY OF LE SUEUR

## DONATION APPLICATION

Applications for donations are not automatically renewed each year; each application shall be reviewed based on merit each year in accordance with the guidelines established within the City of Le Sueur Donation Policy and those set forth in state statute regarding public expenditures.

Organizations requesting donations may be required to submit recent bank statements, financial statements, and/or documentation of non-profit status along with donation application such as IRS Form 990 and IRS Form 1023. Organizations making a subsequent request, may be required to submit receipts as well.

Please attach a separate sheet if additional space is required to complete your application.

AMOUNT OF REQUEST: \$ 10,000

### Organization Name and Address Information

Organization Name Le Sueur- Henderson Youth Opportunities  
Address PO Box 223  
City Le Sueur State MN Zip Code 56057  
Contact Name Melissa Goetti Telephone 507-665-6264  
E-mail lshyouthopportunities@gmail.com Fax \_\_\_\_\_

### Organization Information

Number of Members 200 Le Sueur Residents 160 Membership Fee If Applicable \_\_\_\_\_

Geographic Area Served Le Sueur and Henderson Date Formed Reestablished 2006

Outline the mission, purpose, and objectives of your organization.

See attached form  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List the purpose for which the current donation would be used, if approved. Give complete details including administrative purposes, i.e. project or event description, period, and community benefits relative to the City of Le Sueur.

The donations would be used towards operating cost, as well as helping cover scholarship expenses for our area youth and program expenses for our summer programming.

Type of Organization (i.e. 501c3, 501c4, 501c6, 501c19, etc.) and registration number.

501c3 Registration # 41-1944056

Other Sources of Revenue (include all amounts that have been or will be received for the fiscal year—other donations, grants/subsidies, private funding, etc.).

Grants from Rotary, Le Sueur Lions, United Funds of Le Sueur, Cosgrove Foundation, as well as program registration fees, Use of the Lodge, and office in the Community Center

Do you currently receive other gratuities from the city, i.e. facility subsidization, tax reductions, fee waiver or reduction, photocopying, administrative support, etc.?

We get to use the office space in the Community Center free of charge.

Have you received any donations from the City of Le Sueur in the past?  Yes  No  
If so: Amount Requested \$10,000 Amount Approved \$10,000 Year(s) 2006-2016

**Signature of Authorized Official(s)**

M. [Signature] Program Director Date 12/21/16  
Name and Position

\_\_\_\_\_  
Name and Position Date \_\_\_\_\_

**For Office Use Only**

Approval Status: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_  
Amount: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Public Purpose Criteria Met: \_\_\_\_\_

**Note:** Personal information contained on this form as submitted to the City of Le Sueur may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties, and will be used for the purpose of determining eligibility for donations. Questions about this collection should be directed to the City Clerk, 203 S 2<sup>nd</sup> St Le Sueur, MN 56058

# LE SUEUR – HENDERSON YOUTH OPPORTUNITIES

## ORGANIZATION INFORMATION

### History

In 1998, Le Sueur-Henderson Healthy Communities, Inc, a 501(c)(3) organization was established as a community-based effort to nurture youth of all ages in the communities of Le Sueur and Henderson, Minnesota. LSH Healthy Communities was an expansion of the former Chemical Use Education (CUE) Committee and Creative Alternatives Network (CAN) Committee, formed in 1975 and 1990 respectively. All the groups shared a long history of promoting a wide range of services for youth. From early childhood issues to chemical abuse prevention and conflict resolution, Healthy Communities and its predecessors provided valuable services to many residents of our area.

In 2006, Le Sueur-Henderson Healthy Communities, Inc. changed its name and redefined its mission. Youth Opportunities (YO! for short) has narrowed its focus considerably. Following current youth development philosophy, which points to the value of employing proactive strategies, YO! works to engage young people in positive, creative activities that emphasize skill development. YO!'s goal is to act, not react. Beyond addressing existing problems, YO! works at preventing problems by preparing youth to handle the challenges that they will undoubtedly encounter. In keeping with this philosophy, early adolescence is understood to be an especially important window of time in the life of any person. This critical stage of life has been identified as crucial in the development of lifelong skills and positive lifestyle habits. It is the age group that Youth Opportunities seeks to serve.

### Purpose

Youth Opportunities is a not-for-profit organization that engages the community to promote positive youth development through out-of-school-time programming opportunities. Programs are specifically designed for youth ages 9-15, and are guided by the principles of quality youth development.

### Key Definitions

Out-of-school time: Waking hours each week when young people are not occupied with school, studies, or routine family activities

### Principles of Quality

Youth Development: Programs that make a difference provide:

- ♦ Safe places
- ♦ Clear expectations
- ♦ Caring relationships with adults
- ♦ Opportunities to belong
- ♦ Positive values
- ♦ Opportunities to make a real difference

## Youth Opportunities' Identified Keys to Success

- Emphasis on quality
- Commitment to meeting the basic needs of youth and the community
- Youth participation in decision making
- Clear identification of target audiences
- Intentional programming with identified outcomes
- Staying relevant and meaningful for youth
- Proactive outreach to underserved communities

## MAKING THE CASE FOR MIDDLE SCHOOL OUT-OF-SCHOOL-TIME PROGRAMS

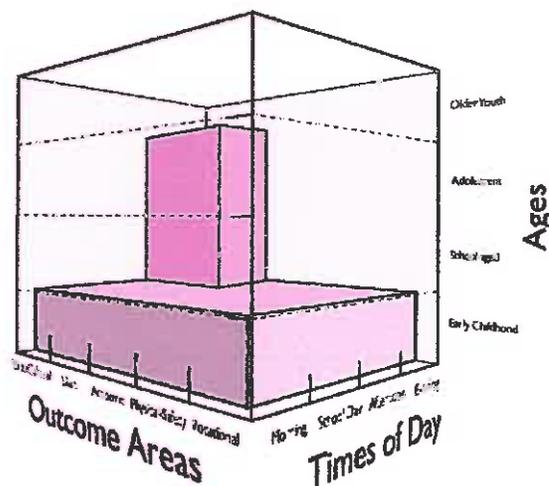
Although some programs are currently offered by Le Sueur – Henderson Community Education, City of Le Sueur Parks and Recreation, membership programs such as Scouting, 4-H and local athletic associations, there is an identified need for additional offerings. Recent (and on-going) focus groups and surveys of 5<sup>th</sup> – 8<sup>th</sup> grade students conducted by Youth Opportunities in Le Sueur and Henderson have identified the need for activities beyond the ones currently being offered. Our aim is not to compete with any of the other worthy organizations that serve youth in our communities. Rather, we all need to work together to assure that any unmet needs are addressed.

The challenges YO! faces are:

- improving the quality, availability and impact of out-of-school time learning experiences, and
- encouraging choices that strengthen positive youth development, educational growth and family strength.

The Waking Hours Filled by  
Early Childhood and School

School age  
kids spend  
less than  
25% of their  
waking hours in  
school  
during the  
year.



Pitman (2001) and Department of Education  
and Justice Labor Statistics

## **Target audience**

The primary audience is elementary and middle school youth ages 9-15. The secondary audience is Le Sueur and Henderson community members. YO! is committed to including a service project experience in its program offerings to encourage youth citizenship that benefits the community. The rationale for including this facet in our program designs is based on the demonstrated connection between community connection and youth development. Youth who are involved in their communities are less likely to engage in risky behaviors. A particular focus of YO! is to recruit and serve those young people identified as at risk or under-served.

All youth in the specified age group will be eligible to enroll in YO! programs. The program director will consult with school counselors and social workers to identify and recruit youth that could benefit from participation in YO! programs but may be hesitant to enroll.

## **THE TASK BEFORE US**

The challenges YO! faces are:

- improving the quality, availability and impact of out-of-school-time learning experiences, and
- encouraging choices that strengthen positive youth development, educational growth and family strength.

There are many options for filling out-of-school time hours. It may be family time or vacation time. It could be participation in youth programs, sports or summer camps. It could also be time spent with friends, watching TV or surfing the internet.

More often for middle school youth, out-of-school time hours are when parents are at work. It's prime time for young people to experiment with high risk activities. Older youth (age 12 and over) are more at risk than younger children. Unsupervised teens have more opportunities for risky behavior because they are too old for some things (day care) and too young for other things (part-time jobs). While the focus for young children is care, older kids need positive challenges.

How youth spend their free time is a more powerful predictor of high-risk behavior than race, income and family structure. Research shows that participation in out-of-school time programs results in:

- Better school attendance; fewer drop outs.
- More positive attitudes toward work, greater completion of homework and improved grades.
- Higher aspirations for education beyond high school.
- Better work habits and interpersonal relationships.
- Less high-risk behavior.

## **YO! : A STRATEGY FOR ACTION**

Youth Opportunities believes in providing intentional, quality youth programming with identified outcomes. Following a period of research and strategic planning, YO! began offering a number of engaging programs for youth in the summer of 2006.

In the past, Le Sueur – Henderson Healthy Communities programs were offered primarily during the school year. Program development occurred during the summer. The cycle has been reversed in this new plan. New programs will be launched during the summer months when youth have more unstructured time.

The continued provision of programs during the school year is currently under consideration. In keeping with our organization's commitment to quality and intentionality, however, any programs developed for the school year will be specific in nature and designed to meet identified needs. One YO!-led initiative that has functioned since the 2006-07 school years is *Giant Steps to Health*. This program has been a grant-funded program supported by the General Mills Foundation. GIANT is an acronym for Get Into Activity and Nutrition Together. It is a collaborative effort including YO!, the City of Le Sueur Parks and Recreation, Le Sueur – Henderson Public Schools, St. Anne's School and staff from Minnesota Valley Health Center. The goal is to have youth and their families adopt year-round healthy lifestyle changes that encourage improved nutritional choices, increased physical activity and reduced "screen time" (television, video and computer games).

## **YOUTH OPPORTUNITIES PROGRAMS**

Youth Opportunities has been able, over the several years, to offer an impressive variety of meaningful activities for youth on an extremely limited budget. Relying on community volunteers, most of the programs YO! has offered have been successfully carried out and well-attended. Surveys and anecdotal evidence have revealed that program participants both enjoyed and benefited from the activities.

An important part of our program planning process is the careful collection and analysis of student survey and focus group data. This input gives our area youth a sense of investment in the programs we provide. It also assures us that our programs continue to be relevant in meeting their changing needs and interests. We have an evolving slate of programs that are offered during out of school times. Activities and interests that arise from our focus groups are added each year when feasible, given our limited funds and changing pool of community volunteers.

Our Youth Opportunities Summer Catalog and Registration Guide is published each April. Copies are distributed by mail to all households in our school district with children grades 3 through 8. The catalog is also available at many locations throughout our two communities.

## **OUTCOMES AND EVALUATION**

YO!'s goal is to involve middle school youth in challenging and rewarding out-of-school activities that engage youth in the community and develop life skills for future success. YO! believes in intentional programming with identified outcomes. Therefore, each program includes an attempt to identify measurable objectives that can be used for evaluation purposes.

When possible, final products are displayed publicly to build awareness and recognition for youth efforts. Special effort is made in association with school counselors and social workers to involve youth not currently active in out-of-school time activities.

With the local schools' cooperation, it would be interesting to conduct our own research to see if participation in out-of-school time programs makes a difference in school attendance, homework completion, grades, attitude, aspirations, and involvement in risk behavior.

**LE SUEUR CHAMBER OF COMMERCE  
500 NORTH MAIN STREET  
LE SUEUR, MN 56058**

October 26, 2016

Jenelle Teppen  
Le Sueur City Administrator  
203 S. 2<sup>nd</sup> St.  
Le Sueur, MN 56058

Dear Jenelle,

Enclosed is our application for donation from the Le Sueur Chamber of Commerce.

The Chamber of Commerce is a valuable asset to community as well as to the City. We are a huge resource for information and for the involvement we do in community events. We continue to work with our businesses in helping to make Le Sueur a better place to live and work.

The Chamber hopes to continue our fiscal partnership with City as we see ourselves as a compliment to the work the City does. Losing your support would decrease our effectiveness in the community and would put the Chamber in a position to reevaluate our goals and budget for 2016-2017.

Please consider our request and if you have any questions regarding the Chamber's application please don't hesitate to contact me directly.

Thank you.



Julie Boyland  
Executive Director



# CITY OF LE SUEUR DONATION APPLICATION

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Organizations requesting donations may be required to submit recent bank statements, financial statements, and/or documentation of non-profit status along with donation application such as IRS Form 990 and IRS Form 1023. Organizations making a subsequent request, may be required to submit receipts as well.

Please attach a separate sheet if additional space is required to complete your application.

AMOUNT OF REQUEST: \$ 10,000.00

### Organization Name and Address Information

Organization Name LESUEUR CHAMBER OF COMMERCE  
Address 500 N. MAIN ST.  
City LESUEUR State MN Zip Code 56058  
Contact Name JULIE BOYLAND Telephone 507-665-2501  
E-mail julieb@lesueurchamber.org Fax 507-665-4372

### Organization Information

Number of Members 160 Le Sueur Residents \_\_\_\_\_ Membership Fee If Applicable \_\_\_\_\_  
Geographic Area Served LESUEUR AREA Date Formed 1940

Outline the mission, purpose, and objectives of your organization.

LESUEUR CHAMBER exists to promote the LESUEUR area and serve as a connection to businesses, community institutions and organizations, and people.

List the purpose for which the current donation would be used, if approved. Give complete details including administrative purposes, i.e. project or event description, period, and community benefits relative to the City of Le Sueur.

please see attachment

Type of Organization (i.e. 501c3, 501c4, 501c6, 501c19, etc.) and registration number.

\_\_\_\_\_

Other Sources of Revenue (include all amounts that have been or will be received for the fiscal year—other donations, grants/subsidies, private funding, etc.).

please see attachment

Do you currently receive other gratuities from the city, i.e. facility subsidization, tax reductions, fee waiver or reduction, photocopying, administrative support, etc.?

NO

Have you received any donations from the City of Le Sueur in the past?  Yes  No  
If so: Amount Requested 8000.00 Amount Approved 5000.00 Year(s) 10 yrs.  
6250.00 2015

**Signature of Authorized Official(s)**

Margaret More, Board President Date 10/26/16  
Name and Position

Julie Boyland, Ex. Dir. Date 10/26/16  
Name and Position

**For Office Use Only**

Approval Status: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_  
Amount: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Public Purpose Criteria Met: \_\_\_\_\_

**Note:** Personal information contained on this form as submitted to the City of Le Sueur may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties, and will be used for the purpose of determining eligibility for donations. Questions about this collection should be directed to the City Clerk, 203 S 2<sup>nd</sup> St Le Sueur, MN 56058

List the purpose for which the current donations would be used, if approved.  
Tourism-printed materials, visitor guides, maps, and welcome packets for new residence.

Answer many inquiries about our city by phone or email. Take many calls for information on Swap Meet in the spring, and Pioneer Power in August. Promote city events on website, and chamber chat newsletter.

Sponsor community events; Candidate Forums both city and school, Chamber Coffee Breaks, Business After Hours, Retail & Business Expo, City Wide Garage Sale, Chamber Golf Outing, Farmers Market, Giant Celebration, Senior Expo, Night Out On The Town, Santa Anonymous, Holiday Lights Parade, and Christmas Boutique.

Other Sources of Revenue –

Membership Dues, Fundraising Events,

LSDI - \$574.85 monthly helps cover the cost for rent, staff, lease agreement on copier, and phone.

United Fund \$1085.00 quarterly.

Mini Storage, Tellijohn - \$480.00 a year.



# CITY OF LE SUEUR DONATION APPLICATION

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Organizations requesting donations may be required to submit recent bank statements, financial statements, and/or documentation of non-profit status along with donation application such as IRS Form 990 and IRS Form 1023. Organizations making a subsequent request, may be required to submit receipts as well.

Please attach a separate sheet if additional space is required to complete your application.

AMOUNT OF REQUEST: \$ 1,000

**Organization Name and Address Information**

Organization Name Southern Minnesota Initiative Foundation  
Address 525 Florence Ave  
City Owatonna State MN Zip Code 55060  
Contact Name Tim Peby Telephone 507-455-3215  
E-mail TimP@smifoundation.org Fax 507-455-2098

**Organization Information**

Number of Members \_\_\_\_\_ Le Sueur Residents \_\_\_\_\_ Membership Fee If Applicable \_\_\_\_\_  
Geographic Area Served 20 County Region in Southern MN Date Formed 1986

Outline the mission, purpose, and objectives of your organization.

see attachment  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List the purpose for which the current donation would be used, if approved. Give complete details including administrative purposes, i.e. project or event description, period, and community benefits relative to the City of Le Sueur.

See attachment  
\_\_\_\_\_  
\_\_\_\_\_

Type of Organization (i.e. 501c3, 501c4, 501c6, 501c19, etc.) and registration number.

501 c. 3  
\_\_\_\_\_

Other Sources of Revenue (include all amounts that have been or will be received for the fiscal year—other donations, grants/subsidies, private funding, etc.).

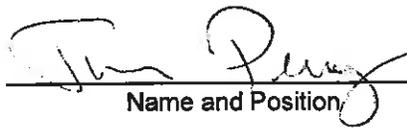
see <sup>the</sup> attachment donor list in the attached annual report  
\_\_\_\_\_

Do you currently receive other gratuities from the city, i.e. facility subsidization, tax reductions, fee waiver or reduction, photocopying, administrative support, etc.?

NO  
\_\_\_\_\_

Have you received any donations from the City of Le Sueur in the past?  Yes  No  
If so: Amount Requested \_\_\_\_\_ Amount Approved \_\_\_\_\_ Year(s) \_\_\_\_\_  
See attachment

**Signature of Authorized Official(s)**

 Date 12/1/16  
Name and Position \_\_\_\_\_

\_\_\_\_\_  
Name and Position \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only**

Approval Status: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_  
Amount: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Public Purpose Criteria Met:  
\_\_\_\_\_  
\_\_\_\_\_

**Note:** Personal information contained on this form as submitted to the City of Le Sueur may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties, and will be used for the purpose of determining eligibility for donations. Questions about this collection should be directed to the City Clerk. 203 S 2<sup>nd</sup> St Le Sueur, MN 56058

Southern Minnesota Initiative Foundation  
FY17 Budget

**Budget  
FY17**

**Expenses**

Salary & Benefits	1,697,801
Consultants	75,577
Staff/Board	85,755
Office/Operations	204,597
Grants/Technical Assistance	525,000
Loan Expense	194,500
Restricted Programming	1,695,383
<b>Total Expense</b>	<b>4,478,613</b>

**Revenue**

**Operational**

Loan & Interest Revenue	235,241
Restricted Revenue	2,289,019
Spending Policy	1,285,575
McKnight	1,000,000
<b>Total Operational Revenue</b>	<b>4,809,835</b>

**Endowment**

Endowment Donations	425,000
CommFunds Endowment Donations	300,000
Endowment Investment Income	1,700,000
Spending Policy	(1,285,575)
<b>Total Endowment Revenue</b>	<b>1,139,425</b>

**Total Revenue** **5,949,260**

\*All of the McKnight \$5 million grant was booked as a receivable in FY12. This amount will not flow through financials in FY17. Put in budget for demonstration purposes.

Investments in Region:

Programming	4,478,613
Loans	1,100,000
Equity	350,000
<b>Total</b>	<b>5,928,613</b>

## **City of Le Sueur Donation Application: Southern Minnesota Initiative Foundation**

### **Outline the mission, purpose and objectives of your organization.**

Vision and Mission: We envision southern Minnesota as a prosperous and growing region with vibrant communities, innovative and successful economies, and engaged and valued citizens. To achieve this vision, Southern Minnesota Initiative Foundation, a regional development and philanthropic organization, fosters economic and community vitality in 20 counties of southern Minnesota through a culture of collaboration and partnership.

To achieve our mission, SMIF focuses on three areas of impact: economic development, early childhood development and community vitality.

#### **Economic development resources:**

SMIF's business loan program works in partnership with local lending institutions, economic development organizations and government agencies to help "fill the gap" between available and necessary financial resources. We also provide a variety of resources to support entrepreneurs: SCORE, one-on-one technical assistance, trainings, business conferences, networking opportunities and equity funding.

#### **Early childhood resources:**

SMIF supports local efforts to create and grow strong early childhood development programs that provide a quality learning environment, achieve results, and have a positive impact on the children and families served. We do this through training opportunities, conferences, grants and networking opportunities.

#### **Community resources:**

SMIF supports local community development efforts to nurture economic prosperity and community vitality within its 20-county region. We are proud of our role in continuing to bring local leaders together to pool resources and ideas for greater outcomes through asset based community development, creative placemaking grants and community/designated fund assistance.

**List the purpose for which the current donation would be used, if approved. Give complete details including administrative purposes, i.e. project or event description, period and community benefits relative to the City of Le Sueur.**

Your dollars will be used to provide the above resources in the City of Le Sueur, Le Sueur County and the 20 counties served by Southern Minnesota Initiative Foundation.

### **Type of organization and registration number.**

Type: 501(c)3

Registration number: 36-3454285

**Other sources of revenue (include all amounts that have been given or will be given for the fiscal year- other donations, grants/subsidies, private funding, etc.)**

Please see our most recent annual report ([http://smifoundation.org/news-events/newsroom/annual\\_report.html](http://smifoundation.org/news-events/newsroom/annual_report.html)) for a list of donors from the last fiscal year. There is also a summary of our financial breakout for the year. Annually we raise approximately \$450,000 from donors to the Foundation and 30% of those dollars come from our cities and counties.

**Do you currently receive gratuities from the city, i.e. facility subsidization, tax reduction, fee waiver or reduction, photocopying, administrative support, etc.?**

No

**Have you ever received donations from the City of Le Sueur in the past? Yes**

Date	Amount Requested	Amount Approved
26-Feb-16	\$1,000.00	\$1,000.00
29-Jun-15	\$1,000.00	\$1,000.00
30-Jan-14	\$1,000.00	\$1,000.00
17-Jan-13	\$1,000.00	\$1,000.00
12-Jan-12	\$1,000.00	\$1,000.00
27-Jan-11	\$1,000.00	\$1,000.00
11-Feb-10	\$1,000.00	\$1,000.00
14-Aug-09	\$1,000.00	\$1,000.00
25-Jan-07	\$1,000.00	\$1,000.00
17-Jan-06	\$1,000.00	\$1,000.00
16-Nov-04	\$500.00	\$500.00
21-Jul-03	\$500.00	\$500.00
29-Apr-02	\$500.00	\$500.00
19-Mar-01	\$500.00	\$500.00
29-Dec-95	\$1,000.00	\$1,000.00



SOUTHERN MINNESOTA  
INITIATIVE FOUNDATION

Collaborating for Regional Vitality

# Le Sueur County Investments

We envision southern Minnesota as a prosperous and growing region with vibrant communities, innovative and successful economies, and engaged and valued citizens. To achieve this vision, Southern Minnesota Initiative Foundation, a regional development and philanthropic organization, fosters economic and community vitality in 20 counties of southern Minnesota through a culture of collaboration and partnership.

For every donation of  
from Le Sueur County

\$1

=

\$13

is invested back into  
Le Sueur County  
communities.\*

\*includes grants, loans & programming

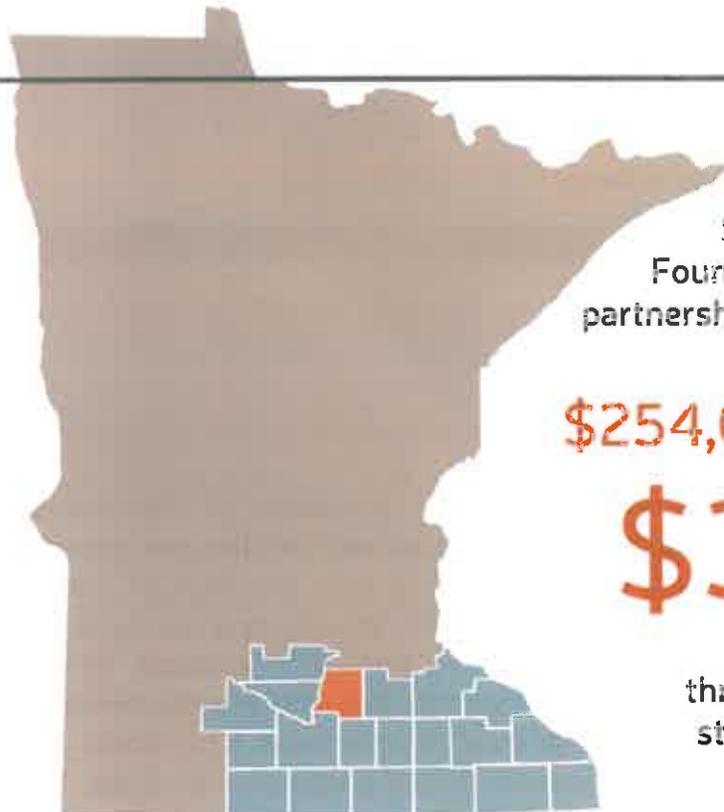
19 LOANS

\$1.4 million to Le Sueur County entrepreneurs

110 GRANTS

\$480,000 to support community initiatives

***\$5 million invested annually to the 20 counties of  
south central and southeastern Minnesota***



Since 1986, Southern Minnesota Initiative  
Foundation has leveraged local investments &  
partnerships to create a stronger Le Sueur County:

**\$254,000** in local donations to SMIF

**\$3.3 million**

invested by SMIF in Le Sueur County  
through grants, loans, and programming for  
stronger kids, businesses and communities

## Loans & Equity Investments Supporting local entrepreneurs & creating jobs

Farmhouse Market LLC, New Prague	Organic, locally-sourced 24/7 food market
Herrmann Law Office PLLC, New Prague	General practice law firm
Whitewater Creek Grain & Feed Incorporated, Waterville	Buying, storage, feed sales, & marketing services to farm producers
Rolco Incorporated, Kasota	Plastic injection molding
Odenbach Meats, New Prague	Local meat market
LCS Precision Molding, Waterville	Plastic injection molding specializing in window, door, appliance, electronics, and automotive industry applications

## Grants Investments in economic development, early childhood and community vitality

AmeriCorps LEAP (Learning Early Achieves Potential)	Members helping with social emotional skill development
New Prague Area Schools	Pre-K to Grade 3 Alignment grant
New Prague Chamber of Commerce	35 gallons of paint awarded for mural
Waterville-Elysian-Morristown Public Schools	Support for WEM new parent needs & services survey
City of Elysian	16 gallons of paint award for Elysian City Park mural & buildings
Tri-City United Public Schools, Montgomery	Hundreds of books awarded through multiple literacy grants

## Affiliate Funds Increasing rural philanthropy

Elysian Community Foundation	New Prague Area Community Foundation
Le Sueur Community Foundation	Sakatah Area Foundation
Le Sueur Community Wellness Collaborative	Waterville Friends of the Library

## Community Collaborations Bringing communities together for change

New Prague Early Childhood Initiative (Started in 2015)
Tri-City United Early Childhood Initiative (Started in 2008)

## Making a Difference Investing in innovative companies



Kendra Rasmusson, co-owner of Farmhouse Market in New Prague, opened this new grocery store in October 2015 with the help of a local foods loan from SMIF. Kendra and her husband creatively drew on the 24/7 workout facility model, giving the more than 200 Market members a key fob so they can purchase local foods and goods whenever is most convenient for them. The larger community can also purchase local goods during the store's public hours.



# CITY OF LE SUEUR DONATION APPLICATION

Applications for donations are not automatically renewed each year; each application shall be reviewed based on merit each year in accordance with the guidelines established within the City of Le Sueur Donation Policy and those set forth in state statute regarding public expenditures.

Organizations requesting donations may be required to submit recent bank statements, financial statements, and/or documentation of non-profit status along with donation application such as IRS Form 990 and IRS Form 1023. Organizations making a subsequent request, may be required to submit receipts as well.

Please attach a separate sheet if additional space is required to complete your application.

AMOUNT OF REQUEST: \$ 2000.00

**Organization Name and Address Information**

Organization Name Le Sueur Housing & Redevelopment Authority  
Address 220 Risedorfn Street  
City Le Sueur State MN Zip Code 56058  
Contact Name Monica Muchow Telephone 507.665.3932  
E-mail lesueurhra@gmail.com Fax 507.665.3917

**Organization Information**

Number of Members \_\_\_\_\_ Le Sueur Residents \_\_\_\_\_ Membership Fee If Applicable N/A  
Geographic Area Served Le Sueur & Surrounding Area Date Formed 1968

Outline the mission, purpose, and objectives of your organization.

We are a low rent public housing agency that has 48 apartments. We also host the senior nutrition program that provides noon meals Monday-Friday at low cost in order to help those persons who are at risk to receive a nutritious meal.

List the purpose for which the current donation would be used, if approved. Give complete details including administrative purposes, i.e. project or event description, period, and community benefits relative to the City of Le Sueur.

The donation would help support the senior dining nutrition program in order to provide lower cost meals for the elderly, near-elderly, handicapped and disabled, and low income people.

Type of Organization (i.e. 501c3, 501c4, 501c6, 501c19, etc.) and registration number.

501c-3 (See Attached)

Other Sources of Revenue (include all amounts that have been or will be received for the fiscal year—other donations, grants/subsidies, private funding, etc.).

Do you currently receive other gratuities from the city, i.e. facility subsidization, tax reductions, fee waiver or reduction, photocopying, administrative support, etc.?

No - we contract with the city to serve as our payroll accountant and we pay \$800 Annually for this Service.

Have you received any donations from the City of Le Sueur in the past?

If so: Amount Requested \$2000 Amount Approved \$2000  Yes  No Year(s) 2014-2016

**Signature of Authorized Official(s)**

[Signature] Secretary/Treasurer  
Name and Position

Date Nov 16, 2016

[Signature] Executive Director  
Name and Position

Date Nov 16, 2016

**For Office Use Only**

Approval Status: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Amount: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Public Purpose Criteria Met: \_\_\_\_\_

**Note:** Personal information contained on this form as submitted to the City of Le Sueur may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties, and will be used for the purpose of determining eligibility for donations. Questions about this collection should be directed to the City Clerk, 203 S 2<sup>nd</sup> St Le Sueur, MN 56058



# CITY OF LE SUEUR DONATION APPLICATION

Applications for donations are not automatically renewed each year; each application shall be reviewed based on merit each year in accordance with the guidelines established within the City of Le Sueur Donation Policy and those set forth in state statute regarding public expenditures.

Organizations requesting donations may be required to submit recent bank statements, financial statements, and/or documentation of non-profit status along with donation application such as IRS Form 990 and IRS Form 1023. Organizations making a subsequent request, may be required to submit receipts as well.

Please attach a separate sheet if additional space is required to complete your application.

AMOUNT OF REQUEST: \$ 5,000

**Organization Name and Address Information**

Organization Name Habitat for Humanity of South Central MN  
Address 1751 Bassett Drive  
City Mankato State MN Zip Code 56001  
Contact Name Susan Ostendorf Telephone 507-388-2081 ext 4  
E-mail bhmkto@hickorytech.net Fax 507-388-1618

**Organization Information**

Number of Members N/A Le Sueur Residents 35 Membership Fee If Applicable NONE  
Geographic Area Served 5 counties Date Formed 1990

Outline the mission, purpose, and objectives of your organization.

Habitat is a nonprofit providing safe, decent and affordable housing with and for families in need.

List the purpose for which the current donation would be used, if approved. Give complete details including administrative purposes, i.e. project or event description, period, and community benefits relative to the City of Le Sueur.

Rehabbing house at 200 Birch Street - new  
floors, PAINT and ~~clear~~ landscaping

Type of Organization (i.e. 501c3, 501c4, 501c6, 501c19, etc.) and registration number.

501c3

Other Sources of Revenue (include all amounts that have been or will be received for the fiscal year—other donations, grants/subsidies, private funding, etc.).

No other donations for this project have been  
received to date. Year end letter request will  
be sent out November 1, 2016.

Do you currently receive other gratuities from the city, i.e. facility subsidization, tax reductions, fee waiver or reduction, photocopying, administrative support, etc.?

NO

Have you received any donations from the City of Le Sueur in the past?

If so: Amount Requested 5,000 Amount Approved 5,000

Yes  
Year(s)

No  
2015 Application  
for new house  
build

**Signature of Authorized Official(s)**

  
Name and Position

Date 9/30/16

\_\_\_\_\_  
Name and Position

Date \_\_\_\_\_

**For Office Use Only**

Approval Status: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Amount: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Public Purpose Criteria Met: \_\_\_\_\_

**Note:** Personal information contained on this form as submitted to the City of Le Sueur may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties, and will be used for the purpose of determining eligibility for donations. Questions about this collection should be directed to the City Clerk, 203 S 2<sup>nd</sup> St Le Sueur, MN 56058



# Anderson, Skubitz & Coryell, PLLC

A PROFESSIONAL LIMITED LIABILITY COMPANY

## ATTORNEYS AT LAW

ARTHUR E. ANDERSON  
(1915 - 2007)

JAMES E. ANDERSON  
(of Counsel)

JOHN M. SKUBITZ

TODD M. CORYELL

ALICIA E. LEGRED

To: City Council

From: City Attorney

Re: Donation Requests

At the City Council Meeting on January 9, 2017, the City Council requested a legal opinion as to whether a donation to Habitat for Humanity and SMIF from the City as outlined in the City Administrator's January 9th memo (hereinafter "Memo") qualify as a public expenditure should the Council approve those donations. I have attached the Memo for your convenience.

## MAILING ADDRESS

108 South Main St.  
Le Sueur, MN 56058

A review of the League of Minnesota City's memorandum on the public purpose expenditure is advised for each Council member. That memo can be found here: <https://www.lmc.org/media/document/1/publicpurposeexpenditures.pdf>

In order for the City of Le Sueur to lawfully approve a donation of City funds, the donation must meet three criteria:

1. The City's Donation Policy as summarized in the Memo.
2. It must be authorization in either State statute or the City's Charter.
3. A public purpose for the expenditure must exist.

In order to satisfy the third criteria, an understanding of what constitutes a "public purpose" is necessary. In *City of Pipestone v. Madsen*, 178 N.W.2d 594 (Minn. 1970), the Minnesota Supreme Court recited the following:

"In short, public funds shall be used solely for public purposes and shall never be used...in the furtherance of any private purpose or in the aid of any private individual or entity. Stated another way, [I]f the primary object of an expenditure of municipal funds is to subserve a public purpose, the expenditure is legal, although it may also involve as an incident an expenditure which, standing alone, would not be lawful. It is equally well settled that, if the primary object is to promote some private end, the expenditure is illegal, although it may incidentally serve some public purpose also.

A "public purpose" within the rule that public funds may be expended only for public purposes is not susceptible of a precise definition, and each case turns upon the particular object sought to be accomplished. However, this court generally construes "public purpose" to mean "such an activity as will serve as a benefit to the community as a body and which, at the same time, is directly related to the functions of government." (*Pipestone*, 171 N.W.2d at 599, citations omitted)

## OFFICE LOCATIONS

108 South Main St.  
Le Sueur, MN 56058  
(p) 507-665-3349  
(f) 507-665-6180

100 East Main Street  
Belle Plaine, MN 56011  
(p) 952-873-3343  
(f) 507-665-6180

As stated in the Memo, the Minnesota Supreme Court has further clarified that activities that promote the following objectives for the benefit of all the city's residents further a public purpose: Public health, Safety, General welfare, Security, Prosperity, and Contentment.

Of note from the League's memo referenced above, and to provide some context to how it may seem difficult to deny requested donations from organizations that do serve legitimate and necessary purposes, the following requests have been deemed an improper public expenditure by the attorney general:

- To support the Boy Scouts.
- To sponsor a local bowling team.
- To sponsor a local kittenball team (similar to softball).
- To help the American Legion build a Legion Hall.
- To help support the Red Cross.
- To support a campaign to stop expansion of a neighboring city airport.

To answer the question at hand, I will provide the analysis in terms of the three criteria set forth above for the two donation requests in question.

#### SMIF

First, SMIF's application appears to comply with the City's donation policy. Second, Minnesota Statute § 469.19 authorizes a city to give donations of up to \$50,000 per year to any incorporated developmental society or organization such as SMIF. In addition, there are a number of statutes that provide authority for contributing funds for economic development purposes. (See MSA Chapter 469). Third, per SMIF's application, their organization has a focus on economic development and these resources will be provided in the City of Le Sueur. Economic development is widely accepted as a legitimate public purpose expenditure. As such, a donation to SMIF would not be prohibited by the three criteria above.

#### HABITAT FOR HUMANITY

First, Habitat for Humanity's application appears to comply with the City's donation policy. Second, I can find no authority in State law or in the City Charter for a donation to this organization given the stated purpose of the funds. The stated purpose is "rehabing [sic] house at 3200 Birch Street – new floors, paint and landscaping". Third, the City Council would have to make a determination that this purpose is a "public purpose" in order for the donation to be lawful. It appears the primary purpose here is to serve an individual property and as such the primary objective for those funds would not qualify as a public purpose expenditure.

A handwritten signature in blue ink, appearing to read "Tom M. Cooper".

Youth Opportunities  
 Melissa Goettl  
 PO Box 223  
 Le Sueur MN 56058

Account Number: 307985  
 Statement Date: 3/31/16  
 Page Number: 1  
 Items: 11

NON-PROFIT CHECKING I #: 307985  
 Previous Balance on 12/31/15 \$ 1.91  
 9 Deposits and Other Additions (Credits) + 7,622.06  
 20 Checks and Other Charges (Debits) - 7,263.48  
 -----  
 Current Balance on 3/31/16 \$ 360.49

Checking Account Transactions

1/13/16 Direct Deposit 02876135353025						200.00 +
Transfer from DDA	1					
2/10/16 Cash Mgmt Transfer In Checking 505906						264.00 +
2/23/16 Cash Mgmt Transfer In Checking 505906						44.00 +
3/07/16 Direct Deposit 00308105323317						500.00 +
Transfer from DDA	1					
3/23/16 Direct Deposit 02960172833868						4,500.00 +
Transfer from DDA	1					
3/24/16 Cash Mgmt Transfer In Checking 505906						38.00 +
3/25/16 Cash Mgmt Transfer In Checking 505906						76.00 +
3/28/16 Direct Deposit 05892102547056						2,000.00 +
Transfer from DDA	1					
3/31/16 Interest Deposit						.06 +
1/25/16 Automatic Debit VONAGE AMERICA VONAGE						40.62 -
2/08/16 POS Debit TARGET 00006635			MANKATO		MN	42.99 -
2/10/16 Cash Mgmt Transfer Charge						2.00 -
2/23/16 Automatic Debit VONAGE AMERICA VONAGE						40.62 -
2/23/16 Cash Mgmt Transfer Charge						2.00 -
3/07/16 Rate Change						.2500
3/10/16 POS Debit SHUTTERFLY 800-986-1065					CA	150.69 -
3/10/16 Rate Change						.0000
3/23/16 Automatic Debit VONAGE AMERICA VONAGE						40.62 -
3/23/16 Rate Change						.2500
3/24/16 Cash Mgmt Transfer Charge						2.00 -
3/24/16 Rate Change						.0000
3/25/16 Cash Mgmt Transfer Charge						2.00 -
3/28/16 Rate Change						.2500
3/30/16 Rate Change						.0000

Check #	Date Paid	Amount	Check #	Date Paid	Amount
2652	1/18/16	20.50	2660	3/25/16	50.00
2653	1/22/16	50.00	2661	3/24/16	2,422.13
2656*	2/10/16	9.80	2662	3/24/16	1,614.75
2657	2/10/16	300.00	2663	3/29/16	25.00
2658	3/23/16	808.00	2664	3/30/16	1,614.76
2659	3/25/16	25.00			

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 307985  
Statement Date: 3/31/16  
Page Number: 2  
Items: 11

DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
1.91 12/31	47.80 2/08	4,002.07 3/23	360.43 3/30
201.91 1/13	.00 2/10	1.19 3/24	360.49 3/31
181.41 1/18	1.38 2/23	.19 3/25	
131.41 1/22	501.38 3/07	2,000.19 3/28	
90.79 1/25	350.69 3/10	1,975.19 3/29	

-----  
Low Balance for Period was

.00

Youth Opportunities  
 Melissa Goettl  
 PO Box 223  
 Le Sueur MN 56058

Account Number: 307985  
 Statement Date: 6/30/16  
 Page Number: 1  
 Items: 5

NON-PROFIT CHECKING I #:		307985	
Previous Balance on	3/31/16		\$ 360.49
5 Deposits and Other Additions (Credits)			+ 6,808.06
20 Checks and Other Charges (Debits)			- 5,713.04
			-----
Current Balance on	6/30/16		\$ 1,455.51

Checking Account Transactions

4/20/16 Direct Deposit	00476143356590			1,500.00 +
	Transfer from DDA	1		
5/19/16 Direct Deposit	AMZNIO3ET925 AmazonSmil WY7ABA			6.93 +
5/20/16 Direct Deposit	05940164827625			4,000.00 +
	Transfer from DDA	1		
6/24/16 Direct Deposit	01840172236793			1,300.00 +
	Transfer from DDA	1		
6/30/16 Interest Deposit				1.13 +
4/20/16 Rate Change				.2500
4/25/16 Automatic Debit	VONAGE AMERICA VONAGE			40.62 -
4/26/16 POS Debit	WAL-MART SUPER CENTER	MANKATO	MN	25.15 -
5/12/16 POS Debit	USA INFLATABLES	763-5060440	MN	154.50 -
5/23/16 POS Debit	USA INFLATABLES	763-5060440	MN	154.50 -
5/23/16 Automatic Debit	VONAGE AMERICA VONAGE			40.62 -
6/09/16 POS Debit	DOLLAR TREE	FARIBAULT	MN	10.00 -
6/09/16 POS Debit	WAL-MART #1657	FARIBAULT	MN	48.57 -
6/17/16 POS Debit	SAMSLUB #6510	MANKATO	MN	21.92 -
6/23/16 Automatic Debit	VONAGE AMERICA VONAGE			40.62 -
6/23/16 Rate Change				.0000
6/24/16 POS Debit	DOLLAR TREE	MANKATO	MN	21.00 -
6/24/16 POS Debit	HOBBY-LOBBY #0234	MANKATO	MN	60.24 -
6/24/16 POS Debit	HANCOCK FABRICS 1625	MANKATO	MN	175.03 -
6/24/16 Rate Change				.2500
6/30/16 POS Debit	CENEX GENESIS 07064967	LE CENTER	MN	7.04 -
6/30/16 POS Debit	SHOPKO 611 00106112	SAINT PETER	MN	20.94 -
6/30/16 POS Debit	DOLLAR GENERAL #10589	SAINT PETER	MN	53.54 -

Check #	Date Paid	Amount	Check #	Date Paid	Amount
2665	5/09/16	182.41	2668	6/13/16	670.79
2666	5/09/16	58.00	2669	6/10/16	3,229.50

2667      5/20/16      698.05

---

DAILY BALANCE SUMMARY

-Balance	Date-	-Balance	Date-	-Balance	Date-	-Balance	Date-
360.49	3/31	1,554.31	5/09	4,513.57	5/23	532.79	6/17
1,860.49	4/20	1,399.81	5/12	4,455.00	6/09	492.17	6/23
1,819.87	4/25	1,406.74	5/19	1,225.50	6/10	1,535.90	6/24
1,794.72	4/26	4,708.69	5/20	554.71	6/13	1,455.51	6/30

---

Low Balance for Period was

360.49



CORNER STONE STATE BANK

Member FDIC

415 No. Main St. Le Sueur, MN 56058 (507) 665-4200
406 E. Commerce Dr. Belle Plaine, MN 56011 (952) 873-2500
1516 Cloquet Ave. Cloquet, MN 55720 (218) 879-6781
405 Parkway Ave. Eagle Lake, MN 56024 (507) 257-3544

451 3rd St. Green Isle, MN 55338 (507) 326-3200
500 Main St. Madison Lake, MN 56063 (507) 243-3511
401 Fourth St. N.W. Montgomery, MN 56069 (507) 364-2265

Youth Opportunities
Melissa Goettl
PO Box 223
Le Sueur MN 56058

Account Number: 307985
Statement Date: 9/30/16
Page Number: 1
Items: 7

Summary table showing Previous Balance on 6/30/16 (\$1,455.51), Deposits and Other Additions (Credits) (+\$6,600.91), Checks and Other Charges (Debits) (-\$5,473.38), and Current Balance on 9/30/16 (\$2,583.04).

Checking Account Transactions

Main transaction table with columns for date, description, amount, and location. Includes entries like Direct Deposit, POS Debit (WAL-MART, SAMS CLUB, etc.), and Automatic Debit (VONAGE AMERICA, SAMS CLUB STORES).

Continued On Next Page...



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Youth Opportunities  
 Melissa Goettl  
 PO Box 223  
 Le Sueur MN 56058

Account Number: 307985  
 Statement Date: 9/30/16  
 Page Number: 2  
 Items: 7

Check #	Date Paid	Amount	Check #	Date Paid	Amount
2670	7/05/16	926.00	2676	8/18/16	325.00
2672*	7/07/16	10.00	2677	8/29/16	206.11
2673	7/25/16	140.92	2678	9/13/16	2,137.70
2675*	8/02/16	5.00			

DAILY BALANCE SUMMARY

-Balance	Date-	-Balance	Date-	-Balance	Date-	-Balance	Date-
1,455.51	6/30	252.83	7/13	1,789.98	8/05	841.77	8/29
978.90	7/01	63.29	7/25	1,570.07	8/08	4,841.77	9/08
352.90	7/05	18.29	7/26	1,482.91	8/16	2,704.07	9/13
224.73	7/06	2,018.29	7/28	1,157.91	8/18	2,663.45	9/23
214.73	7/07	1,949.36	7/29	1,117.29	8/23	2,583.41	9/27
394.28	7/12	1,944.36	8/02	1,047.88	8/24	2,583.04	9/30

Low Balance for Period was 18.29

Itemization of Service Chg Description

Maintenance Fee	=	5.00
Check/Debit Fee	=	1.28
Balance Waive Charge	=	5.00-

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2670  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 6/23/16  
 PAY TO THE ORDER OF State Farm \$ 926.00  
 nine hundred twenty six dollars & 00/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 800-885-4288  
 MEMO M. Deets  
 :091905059: 30 798 5# 2670

Check: 2670 Amount: \$926.00 Date: 7/5/2016

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2672  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 6/28/16  
 PAY TO THE ORDER OF Sandra Robertson \$ 10.00  
 ten dollars & 00/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 800-885-4288  
 MEMO talent show refund M. Deets  
 :091905059: 30 798 5# 2672

Check: 2672 Amount: \$10.00 Date: 7/7/2016

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2673  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 7/22/16  
 PAY TO THE ORDER OF Tess Chadwick \$ 140.92  
 one hundred forty dollars & 92/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 800-885-4288  
 MEMO theatre class M. Deets  
 :091905059: 30 798 5# 2673

Check: 2673 Amount: \$140.92 Date: 7/25/2016

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2675  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 6/25/16  
 PAY TO THE ORDER OF Michelle Steger \$ 5.00  
 five dollars & 00/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 800-885-4288  
 MEMO Arpan Catcher refund M. Deets  
 :091905059: 30 798 5# 2675

Check: 2675 Amount: \$5.00 Date: 8/2/2016

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2676  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 8/17/16  
 PAY TO THE ORDER OF Sheila Becker for Arts & Heritage Square \$ 325.00  
 three hundred twenty five dollars & 00/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 800-885-4288  
 MEMO Eat, paint, drink class M. Deets  
 :091905059: 30 798 5# 2676

Check: 2676 Amount: \$325.00 Date: 8/18/2016

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2677  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 8/25/16  
 PAY TO THE ORDER OF Melissa Grestler \$ 206.11  
 two hundred six dollars & 11/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 800-885-4288  
 MEMO Walden & Anna Reins M. Deets  
 :091905059: 30 798 5# 2677

Check: 2677 Amount: \$206.11 Date: 8/29/2016

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2678  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 9/14/16  
 PAY TO THE ORDER OF City of LeSueur \$ 2137.70  
 two thousand one hundred thirty seven dollars & 70/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 800-885-4288  
 MEMO here payroll M. Deets  
 :091905059: 30 798 5# 2678

Check: 2678 Amount: \$2,137.70 Date: 9/13/2016



# CORNER STONE STATE BANK

Member FDIC

415 No. Main St.  
Le Sueur, MN 56058  
(507) 665-4200

406 E. Commerce Dr.  
Belle Plaine, MN 56011  
(952) 873-2500

1516 Cloquet Ave.  
Cloquet, MN 55720  
(218) 879-6781

451 3rd St.  
P.O. Box 128  
Green Isle, MN 55338  
(507) 326-3200  
(952) 873-4200 (Metro)

401 Fourth St. N.W.  
P.O. Box 79  
Montgomery, MN 56069  
(507) 364-BANK  
(507) 364-2265

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 307985  
Statement Date: 3/31/15  
Page Number: 1  
Items: 13

NON-PROFIT CHECKING I #: 307985		
Previous Balance on 12/31/14		\$ 485.03
4 Deposits and Other Additions (Credits)		+ 8,000.35
16 Checks and Other Charges (Debits)		- 6,393.36
		-----
Current Balance on 3/31/15		\$ 2,092.02

### Checking Account Transactions

1/06/15 Regular Deposit Transfer from 505906		4,000.00 +
2/24/15 Regular Deposit Transfer from 505906		2,000.00 +
3/23/15 Direct Deposit 02284161400320		2,000.00 +
Transfer from DDA	1	
3/31/15 Interest Deposit		.35 +
1/06/15 Rate Change		.2500
1/23/15 Rate Change		.0000
1/26/15 Automatic Debit VONAGE AMERICA VONAGE		39.86 -
2/23/15 Automatic Debit VONAGE AMERICA VONAGE		39.75 -
2/24/15 Rate Change		.2500
2/26/15 Rate Change		.0000
3/23/15 Automatic Debit VONAGE AMERICA VONAGE		39.75 -
3/23/15 Rate Change		.2500

Check #	Date Paid	Amount	Check #	Date Paid	Amount
2599	1/13/15	12.51	2606	1/27/15	19.60
2600	1/09/15	1,614.76	2607	2/19/15	25.00
2601	1/09/15	200.00	2608	3/02/15	50.00
2602	1/09/15	1,614.76	2609	2/26/15	200.00
2603	1/23/15	8.00	2610	2/26/15	1,614.76
2604	1/26/15	1.61	2611	3/24/15	160.04
2605	1/23/15	752.96			

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
485.03 12/31	282.04 1/23	156.22 2/23	2,251.71 3/23
4,485.03 1/06	240.57 1/26	2,156.22 2/24	2,091.67 3/24
1,055.51 1/09	220.97 1/27	341.46 2/26	2,092.02 3/31
1,043.00 1/13	195.97 2/19	291.46 3/02	

Low Balance for Period was

156.22



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-905/919 2599  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 1/6/14  
 PAY TO THE ORDER OF Rachmachers \$ 12.51  
 twelve & 5/100  
 CORNERSTONE STATE BANK  
 416 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1504  
 24 HOUR TOUCH TONE TELLER 507-485-4366  
 MEMO  
 @091905059@ 30 798 5# 2599

Check: 2599 Amount: \$12.51 Date: 1/13/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-905/919 2600  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 1/6/14  
 PAY TO THE ORDER OF City of Le Sueur \$ 1614.76  
 one thousand six hundred & 76/100  
 CORNERSTONE STATE BANK  
 416 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1504  
 24 HOUR TOUCH TONE TELLER 507-485-4366  
 MEMO Mw payroll  
 @091905059@ 30 798 5# 2600

Check: 2600 Amount: \$1,614.76 Date: 1/9/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-905/919 2601  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 1/6/14  
 PAY TO THE ORDER OF City of Le Sueur \$ 200.00  
 two hundred & 00/100  
 CORNERSTONE STATE BANK  
 416 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1504  
 24 HOUR TOUCH TONE TELLER 507-485-4366  
 MEMO fiscal agent  
 @091905059@ 30 798 5# 2601

Check: 2601 Amount: \$200.00 Date: 1/9/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-905/919 2602  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 1/6/14  
 PAY TO THE ORDER OF City of Le Sueur \$ 1614.76  
 one thousand six hundred & 76/100  
 CORNERSTONE STATE BANK  
 416 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1504  
 24 HOUR TOUCH TONE TELLER 507-485-4366  
 MEMO  
 @091905059@ 30 798 5# 2602

Check: 2602 Amount: \$1,614.76 Date: 1/9/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-905/919 2603  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 1/20/15  
 PAY TO THE ORDER OF MW Uel Fund \$ 8.00  
 eight dollars & 00/100  
 CORNERSTONE STATE BANK  
 416 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1504  
 24 HOUR TOUCH TONE TELLER 507-485-4366  
 MEMO 1620896  
 @091905059@ 30 798 5# 2603

Check: 2603 Amount: \$8.00 Date: 1/23/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-905/919 2604  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 1/20/15  
 PAY TO THE ORDER OF United States Postal Services \$ 1.61  
 one dollar & 01/100  
 CORNERSTONE STATE BANK  
 416 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1504  
 24 HOUR TOUCH TONE TELLER 507-485-4366  
 MEMO  
 @091905059@ 30 798 5# 2604

Check: 2604 Amount: \$1.61 Date: 1/26/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-905/919 2605  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 1/20/15  
 PAY TO THE ORDER OF Oberl's, Lt \$ 752.96  
 seven hundred fifty two & 96/100  
 CORNERSTONE STATE BANK  
 416 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1504  
 24 HOUR TOUCH TONE TELLER 507-485-4366  
 MEMO YDs portion  
 @091905059@ 30 798 5# 2605

Check: 2605 Amount: \$752.96 Date: 1/23/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-905/919 2606  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 1/22/15  
 PAY TO THE ORDER OF USPS \$ 19.60  
 nineteen & 60/100  
 CORNERSTONE STATE BANK  
 416 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1504  
 24 HOUR TOUCH TONE TELLER 507-485-4366  
 MEMO  
 @091905059@ 30 798 5# 2606

Check: 2606 Amount: \$19.60 Date: 1/27/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-905/919 2607  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 2/12/15  
 PAY TO THE ORDER OF ASD 2397 \$ 25.00  
 twenty five & 00/100  
 CORNERSTONE STATE BANK  
 416 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1504  
 24 HOUR TOUCH TONE TELLER 507-485-4366  
 MEMO Private account 02660  
 @091905059@ 30 798 5# 2607

Check: 2607 Amount: \$25.00 Date: 2/19/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-905/919 2608  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 2/23/15  
 PAY TO THE ORDER OF State of Minnesota \$ 50.00  
 fifty dollars & 00/100  
 CORNERSTONE STATE BANK  
 416 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1504  
 24 HOUR TOUCH TONE TELLER 507-485-4366  
 MEMO  
 @091905059@ 30 798 5# 2608

Check: 2608 Amount: \$50.00 Date: 3/2/2015



Youth Opportunities
Melissa Goettl
PO Box 223
Le Sueur MN 56058

Account Number: 307985
Statement Date: 6/30/15
Page Number: 1
Items: 15

Summary table showing NON-PROFIT CHECKING I # 307985, Previous Balance on 3/31/15, 7 Deposits and Other Additions (Credits), 23 Checks and Other Charges (Debits), and Current Balance on 6/30/15.

Checking Account Transactions

Main table of checking account transactions from 4/06/15 to 6/29/15, including Direct Deposits, Cash Mgmt Transfers, and Automatic Debits.

Summary table of checks with columns for Check #, Date Paid, Amount, and a second set of columns for Check #, Date Paid, Amount.

DAILY BALANCE SUMMARY

Summary table showing daily balance changes with columns for -Balance, Date, and -Balance, Date.

Continued On Next Page...



Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 307985  
Statement Date: 6/30/15  
Page Number: 2  
Items: 15

Low Balance for Period was

1.00

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2612  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 4/10/15  
 PAY TO Rodermachia \$119.36  
 THE ORDER OF one hundred nineteen and 36/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO 62104  
 M.D. Deetz

Check: 2612 Amount: \$119.36 Date: 4/10/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2613  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 4/10/15  
 PAY TO City of Le Sueur \$200.00  
 THE ORDER OF two hundred 00/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO Fiscal agent  
 M.D. Deetz

Check: 2613 Amount: \$200.00 Date: 4/8/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2614  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 4/10/15  
 PAY TO City of Le Sueur \$1,614.76  
 THE ORDER OF one thousand six hundred fourteen and 76/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO  
 M.D. Deetz

Check: 2614 Amount: \$1,614.76 Date: 4/8/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2615  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 4/10/15  
 PAY TO City of Le Sueur \$1,614.76  
 THE ORDER OF one thousand six hundred fourteen dollars and 76/100  
 CORNERSTONE STATE BANK  
 MEMO  
 M.D. Deetz

Check: 2615 Amount: \$1,614.76 Date: 4/8/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2616  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 4/10/15  
 PAY TO City of Le Sueur \$125.00  
 THE ORDER OF one hundred twenty five and 00/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO New Card  
 M.D. Deetz

Check: 2616 Amount: \$125.00 Date: 4/8/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2617  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 4/25/15  
 PAY TO NN Uel Fund \$8.00  
 THE ORDER OF eight and 00/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO #1606 896  
 M.D. Deetz

Check: 2617 Amount: \$8.00 Date: 5/29/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2620  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 4/28/15  
 PAY TO Evolution Shirts \$736.31  
 THE ORDER OF seven hundred thirty six dollars and 31/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO #4717  
 M.D. Deetz

Check: 2620 Amount: \$736.31 Date: 5/6/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2622  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 5/1/15  
 PAY TO USPS \$247.30  
 THE ORDER OF two hundred forty seven and 30/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO brochure mailings  
 M.D. Deetz

Check: 2622 Amount: \$247.30 Date: 5/6/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2623  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 5/1/15  
 PAY TO APSP \$58.00  
 THE ORDER OF fifty eight and 00/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO  
 M.D. Deetz

Check: 2623 Amount: \$58.00 Date: 5/6/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2624  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 5/3/15  
 PAY TO Melissa Goetz \$1,616.00  
 THE ORDER OF one thousand six hundred sixteen and 00/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO office Max reimbursement  
 M.D. Deetz

Check: 2624 Amount: \$1,616.00 Date: 5/6/2015



CORNER STONE STATE BANK

Member FDIC

415 No. Main St.
Le Sueur, MN 56058
(507) 665-4200

406 E. Commerce Dr.
Belle Plaine, MN 56011
(952) 873-2500

1516 Cloquet Ave.
Cloquet, MN 55720
(218) 879-6781

451 3rd St.
P.O. Box 128
Green Isle, MN 55338
(507) 326-3200
(952) 873-4200 (Metro)

401 Fourth St. N.W.
P.O. Box 79
Montgomery, MN 56069
(507) 364-BANK
(507) 364-2265

Youth Opportunities
Melissa Goettl
PO Box 223
Le Sueur MN 56058

Account Number: 307985
Statement Date: 9/30/15
Page Number: 1
Items: 15

Summary table showing account balance as of 9/30/15. Previous balance on 8/30/15 was \$2,777.77. Credits include 6 deposits and other additions totaling \$12,064.66. Debits include 44 checks and other charges totaling \$14,651.13. Current balance is \$191.30.

Checking Account Transactions

Main table of transactions from 7/17/15 to 9/24/15. Includes entries for Direct Deposits, Cash Mgmt Transfers, Interest Deposits, and various POS Debits (e.g., WAL-MART, SHAKOPEE, AMAZON.COM, MANKATO, LE SUEUR, SUBWAY, HOBBY-LOBBY, SAMS CLUB, VONAGE AMERICA). Each entry shows the date, description, amount, and location.

Continued on Next Page...



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Youth Opportunities  
 Melissa Goettl  
 PO Box 223  
 Le Sueur MN 56058

Account Number: 307985  
 Statement Date: 9/30/15  
 Page Number: 2  
 Items: 15

Check #	Date Paid	Amount	Check #	Date Paid	Amount
2633	7/09/15	15.00	2641	7/21/15	501.37
2634	7/20/15	607.30	2642	8/03/15	128.85
2635	7/23/15	94.17	2643	8/06/15	250.00
2636	8/17/15	52.83	2644	9/01/15	2,260.65
2637	7/22/15	926.00	2645	9/01/15	2,260.65
2638	7/22/15	227.00	2646	9/01/15	165.95
2639	7/24/15	2,460.66	2647	9/28/15	188.59
2640	7/23/15	2,422.13			

DAILY BALANCE SUMMARY

-Balance	Date-	-Balance	Date-	-Balance	Date-	-Balance	Date-
2,777.77	6/30	1.40	7/24	468.90	8/10	483.57	9/01
2,762.77	7/09	1,183.05	7/27	446.38	8/13	476.41	9/03
7,262.77	7/17	1,033.09	7/28	393.55	8/17	436.94	9/23
6,655.47	7/20	840.72	7/30	239.39	8/18	379.23	9/24
5,343.10	7/21	402.88	8/03	199.92	8/24	190.64	9/28
4,190.10	7/22	324.21	8/04	170.82	8/27	191.30	9/30
1,634.33	7/23	74.21	8/06	5,170.82	8/31		

Low Balance for Period was

1.40

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/919 2633  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 7/8/15  
 PAY TO THE ORDER OF Molly Fixsen \$ 15.00  
 Fifteen & 00/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO Class reimb  
 U M Deetz

Check: 2633 Amount: \$15.00 Date: 7/9/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/919 2634  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 7-14-15  
 PAY TO THE ORDER OF Melissa Goetz \$ 607.30  
 Six hundred & 30/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO class reimb. Brina Powers

Check: 2634 Amount: \$607.30 Date: 7/20/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/919 2635  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 7/14/15  
 PAY TO THE ORDER OF Lakeside Press \$ 94.17  
 Ninety four dollars & 17/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO Chamber Ad  
 U M Deetz

Check: 2635 Amount: \$94.17 Date: 7/23/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/919 2636  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 7/14/15  
 PAY TO THE ORDER OF Rader Machine \$ 52.83  
 Fifty two & 83/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO 62204  
 U M Deetz

Check: 2636 Amount: \$52.83 Date: 8/17/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/919 2637  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 7/14/15  
 PAY TO THE ORDER OF State Farm \$ 926.00  
 nine hundred twenty six & 00/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO Liability Coverage  
 U M Deetz

Check: 2637 Amount: \$926.00 Date: 7/22/2015

22-04-103903-15  
 LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/919 2638  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 7/14/15  
 PAY TO THE ORDER OF Berkley Risk Admin Co. \$ 227.00  
 two hundred twenty seven & 00/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO MN Workmans Comp  
 U M Deetz

Check: 2638 Amount: \$227.00 Date: 7/22/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/919 2639  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 7/14/15  
 PAY TO THE ORDER OF City of Le Sueur \$ 2460.66  
 two thousand four hundred sixty & 66/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO Goetz / Goetz pay fiscal  
 U M Deetz

Check: 2639 Amount: \$2,460.66 Date: 7/24/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/919 2640  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 7/15/15  
 PAY TO THE ORDER OF City of Le Sueur \$ 2422.13  
 two thousand four hundred twenty two & 13/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO May payroll  
 U M Deetz

Check: 2640 Amount: \$2,422.13 Date: 7/23/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/919 2641  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 7/19/15  
 PAY TO THE ORDER OF Melissa Goetz \$ 501.37  
 Five hundred one dollar & 37/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO tattoos/cake kits  
 U M Deetz

Check: 2641 Amount: \$501.37 Date: 7/21/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/919 2642  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 7/30/15  
 PAY TO THE ORDER OF Evolution Shirts \$ 128.85  
 One hundred twenty eight & 85/100 DOLLARS  
 CORNERSTONE STATE BANK  
 MEMO 44554  
 U M Deetz

Check: 2642 Amount: \$128.85 Date: 8/3/2015

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2587  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 9/25/14  
 PAY TO Radermachers \$ 7.97  
 THE ORDER OF Seren dollars  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 507-965-4268  
 MEMO Local  
 ⑆091905059⑆ 30 798 5⑈ 2587

Check: 2587 Amount: \$7.97 Date: 10/7/2014

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2588  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 9/25/14  
 PAY TO City of Le Sueur \$ 228.88  
 THE ORDER OF Two hundred twenty eight  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 507-965-4268  
 MEMO transit  
 ⑆091905059⑆ 30 798 5⑈ 2588

Check: 2588 Amount: \$228.88 Date: 10/9/2014

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2589  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 9/25/14  
 PAY TO City of Le Sueur \$ 2,260.66  
 THE ORDER OF Two thousand two hundred sixty  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 507-965-4268  
 MEMO  
 ⑆091905059⑆ 30 798 5⑈ 2589

Check: 2589 Amount: \$2,260.66 Date: 10/9/2014

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2590  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 10/2/14  
 PAY TO City of Le Sueur \$ 1,814.76  
 THE ORDER OF One thousand eight hundred  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 507-965-4268  
 MEMO  
 ⑆091905059⑆ 30 798 5⑈ 2590

Check: 2590 Amount: \$1,814.76 Date: 10/9/2014

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2591  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 10/14/14  
 PAY TO Paragon \$ 25.00  
 THE ORDER OF Twenty five  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 507-965-4268  
 MEMO  
 ⑆091905059⑆ 30 798 5⑈ 2591

Check: 2591 Amount: \$25.00 Date: 10/20/2014

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2592  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 10/14/14  
 PAY TO Melissa Goetz \$ 125.00  
 THE ORDER OF one hundred twenty five  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 507-965-4268  
 MEMO Appreciation Dinner reimb.  
 ⑆091905059⑆ 30 798 5⑈ 2592

Check: 2592 Amount: \$125.00 Date: 11/4/2014

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2593  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 10/23/14  
 PAY TO City of Le Sueur \$ 104.48  
 THE ORDER OF one hundred four dollars  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 507-965-4268  
 MEMO  
 ⑆091905059⑆ 30 798 5⑈ 2593

Check: 2593 Amount: \$104.48 Date: 10/23/2014

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2594  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 10/20/14  
 PAY TO Minnesota Wild Fund \$ 10.00  
 THE ORDER OF ten  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 507-965-4268  
 MEMO 16010 896  
 ⑆091905059⑆ 30 798 5⑈ 2594

Check: 2594 Amount: \$10.00 Date: 10/23/2014

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2595  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 11/14/14  
 PAY TO City of Le Sueur \$ 200.00  
 THE ORDER OF two hundred  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 507-965-4268  
 MEMO Fiscal Agent  
 ⑆091905059⑆ 30 798 5⑈ 2595

Check: 2595 Amount: \$200.00 Date: 11/21/2014

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2596  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 11/14/14  
 PAY TO City of Le Sueur \$ 1,614.76  
 THE ORDER OF one thousand six hundred  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1004  
 24 HOUR TOUCH TONE TELLER 507-965-4268  
 MEMO  
 ⑆091905059⑆ 30 798 5⑈ 2596

Check: 2596 Amount: \$1,614.76 Date: 11/21/2014

Youth Opportunities  
 Melissa Goettl  
 PO Box 223  
 Le Sueur MN 56058

Account Number: 307985  
 Statement Date: 12/31/15  
 Page Number: 1  
 Items: 7

NON-PROFIT CHECKING I #: 307985  
 Previous Balance on 9/30/15 \$ 191.30  
 5 Deposits and Other Additions (Credits) + 7,058.18  
 16 Checks and Other Charges (Debits) - 7,247.57  
 -----  
 Current Balance on 12/31/15 \$ 1.91

Checking Account Transactions

10/23/15 Direct Deposit 0552193834481					1,000.00 +
Transfer from DDA	1				
/29/15 Cash Mgmt Transfer In Checking 505906					1,288.00 +
11/10/15 Direct Deposit 03788141654822					800.00 +
Transfer from DDA	1				
12/30/15 Cash Mgmt Transfer In Checking 505906					3,970.00 +
12/31/15 Interest Deposit					.18 +
10/23/15 Automatic Debit VONAGE AMERICA VONAGE					39.90 -
10/23/15 Rate Change					.2500
10/26/15 POS Debit DOMINO'S 1952 SAINT PETER MN					29.88 -
10/26/15 POS Debit SAMS CLUB #6510 MANKATO MN					129.51 -
10/29/15 Cash Mgmt Transfer Charge					2.00 -
10/29/15 Rate Change					.0000
11/10/15 Rate Change					.2500
11/18/15 POS Debit RADERMACHER'S FRESH LECENTER MN					9.80 -
11/23/15 Automatic Debit VONAGE AMERICA VONAGE					39.90 -
12/07/15 Rate Change					.0000
12/23/15 POS Debit LE SUEUR PIZZA RANCH LE SUEUR MN					51.96 -
12/23/15 Automatic Debit VONAGE AMERICA VONAGE					39.90 -
12/30/15 Cash Mgmt Transfer Charge					2.00 -

Check #	Date Paid	Amount	Check #	Date Paid	Amount
2631	10/23/15	58.31	2651	12/07/15	389.24
2648*	10/15/15	35.00	2654*	12/30/15	1,814.75
2649	10/26/15	45.59	2655	12/30/15	2,422.13
2650	10/29/15	2,137.70			

DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
191.30 9/30	853.11 10/26	791.61 11/18	270.61 12/23
156.30 10/15	1.41 10/29	751.71 11/23	1.73 12/30
1,058.09 10/23	801.41 11/10	362.47 12/07	1.91 12/31

Low Balance for Period was 1.41

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2631  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 10/17/15  
 PAY TO THE ORDER OF Tina Grapentine \$ 58.31  
fifty eight dollars & 31/100  
 CORNERSTONE STATE BANK  
 215 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1404  
 24 HOUR TOUCH TONE TELLER 800-888-4288  
 MEMO Memo  
 ⑆091905059⑆ 30 798 5⑈ 2631

Check: 2631 Amount: \$58.31 Date: 10/23/2015 Check

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2648  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 10/28/15  
 PAY TO THE ORDER OF Katherine Elke \$ 35.00  
thirty five dollars & 00/100  
 CORNERSTONE STATE BANK  
 215 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1404  
 24 HOUR TOUCH TONE TELLER 800-888-4288  
 MEMO Aras Refund  
 ⑆091905059⑆ 30 798 5⑈ 2648

Check: 2648 Amount: \$35.00 Date: 10/15/2015 Check

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2649  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 10/15/15  
 PAY TO THE ORDER OF Cheri Lem \$ 45.59  
forty five dollars & 59/100  
 CORNERSTONE STATE BANK  
 215 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1404  
 24 HOUR TOUCH TONE TELLER 800-888-4288  
 MEMO Care reins  
 ⑆091905059⑆ 30 798 5⑈ 2649

Check: 2649 Amount: \$45.59 Date: 10/26/2015 Check

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2650  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 10/27/15  
 PAY TO THE ORDER OF City of Le Sueur \$ 2,137.70  
two thousand one hundred thirty seven & 70/100  
 CORNERSTONE STATE BANK  
 215 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1404  
 24 HOUR TOUCH TONE TELLER 800-888-4288  
 MEMO  
 ⑆091905059⑆ 30 798 5⑈ 2650

Check: 2650 Amount: \$2,137.70 Date: 10/29/2015 Check

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2651  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 11/9/15  
 PAY TO THE ORDER OF Rudermach's \$ 389.24  
three hundred eighty nine & 24/100  
 CORNERSTONE STATE BANK  
 215 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1404  
 24 HOUR TOUCH TONE TELLER 800-888-4288  
 MEMO  
 ⑆091905059⑆ 30 798 5⑈ 2651

Check: 2651 Amount: \$389.24 Date: 12/7/2015 Check

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2654  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 12/26/15  
 PAY TO THE ORDER OF City of Le Sueur \$ 1,814.75  
one thousand eight hundred fourteen & 75/100  
 CORNERSTONE STATE BANK  
 215 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1404  
 24 HOUR TOUCH TONE TELLER 800-888-4288  
 MEMO payroll - fiscal agent  
 ⑆091905059⑆ 30 798 5⑈ 2654

Check: 2654 Amount: \$1,814.75 Date: 12/30/2015 Check

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/918 2655  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 12/23/15  
 PAY TO THE ORDER OF City of Le Sueur \$ 2,422.13  
two thousand four hundred twenty two & 13/100  
 CORNERSTONE STATE BANK  
 215 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1404  
 24 HOUR TOUCH TONE TELLER 800-888-4288  
 MEMO Oct. Payroll  
 ⑆091905059⑆ 30 798 5⑈ 2655

Check: 2655 Amount: \$2,422.13 Date: 12/30/2015 Check

Youth Opportunities  
 Melissa Goettl  
 PO Box 223  
 Le Sueur MN 56058

Account Number: 307985  
 Statement Date: 3/31/16  
 Page Number: 1  
 Items: 11

NON-PROFIT CHECKING I #: 307985  
 Previous Balance on 12/31/15 \$ 1.91  
 9 Deposits and Other Additions (Credits) + 7,622.06  
 20 Checks and Other Charges (Debits) - 7,263.48  
 -----  
 Current Balance on 3/31/16 \$ 360.49

Checking Account Transactions

1/13/16 Direct Deposit 02876135353025					200.00 +
Transfer from DDA	1				
2/10/16 Cash Mgmt Transfer In Checking 505906					264.00 +
2/23/16 Cash Mgmt Transfer In Checking 505906					44.00 +
3/07/16 Direct Deposit 00308105323317					500.00 +
Transfer from DDA	1				
3/23/16 Direct Deposit 02960172833868					4,500.00 +
Transfer from DDA	1				
3/24/16 Cash Mgmt Transfer In Checking 505906					38.00 +
3/25/16 Cash Mgmt Transfer In Checking 505906					76.00 +
3/28/16 Direct Deposit 05892102547056					2,000.00 +
Transfer from DDA	1				
3/31/16 Interest Deposit					.06 +
1/25/16 Automatic Debit VONAGE AMERICA VONAGE					40.62 -
2/08/16 POS Debit TARGET 00006635			MANKATO	MN	42.99 -
2/10/16 Cash Mgmt Transfer Charge					2.00 -
2/23/16 Automatic Debit VONAGE AMERICA VONAGE					40.62 -
2/23/16 Cash Mgmt Transfer Charge					2.00 -
3/07/16 Rate Change					.2500
3/10/16 POS Debit SHUTTERFLY 800-986-1065				CA	150.69 -
3/10/16 Rate Change					.0000
3/23/16 Automatic Debit VONAGE AMERICA VONAGE					40.62 -
3/23/16 Rate Change					.2500
3/24/16 Cash Mgmt Transfer Charge					2.00 -
3/24/16 Rate Change					.0000
3/25/16 Cash Mgmt Transfer Charge					2.00 -
3/28/16 Rate Change					.2500
3/30/16 Rate Change					.0000

Check #	Date Paid	Amount	Check #	Date Paid	Amount
2652	1/18/16	20.50	2660	3/25/16	50.00
2653	1/22/16	50.00	2661	3/24/16	2,422.13
2656*	2/10/16	9.80	2662	3/24/16	1,614.75
2657	2/10/16	300.00	2663	3/29/16	25.00
2658	3/23/16	808.00	2664	3/30/16	1,614.76
2659	3/25/16	25.00			

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 307985  
Statement Date: 3/31/16  
Page Number: 2  
Items: 11

DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
1.91 12/31	47.80 2/08	4,002.07 3/23	360.43 3/30
201.91 1/13	.00 2/10	1.19 3/24	360.49 3/31
181.41 1/18	1.38 2/23	.19 3/25	
131.41 1/22	501.38 3/07	2,000.19 3/28	
90.79 1/25	350.69 3/10	1,975.19 3/29	

-----  
Low Balance for Period was

.00

Youth Opportunities  
 Melissa Goettl  
 PO Box 223  
 Le Sueur MN 56058

Account Number: 307985  
 Statement Date: 6/30/16  
 Page Number: 1  
 Items: 5

NON-PROFIT CHECKING I #: 307985

Previous Balance on 3/31/16	\$	360.49
5 Deposits and Other Additions (Credits)	+	6,808.06
20 Checks and Other Charges (Debits)	-	5,713.04
		-----
Current Balance on 6/30/16	\$	1,455.51

Checking Account Transactions

4/20/16 Direct Deposit	00476143356590			1,500.00 +
	Transfer from DDA	1		
5/19/16 Direct Deposit	AMZNIO3ET925 AmazonSmil WY7ABA			6.93 +
5/20/16 Direct Deposit	05940164827625			4,000.00 +
	Transfer from DDA	1		
6/24/16 Direct Deposit	01840172236793			1,300.00 +
	Transfer from DDA	1		
6/30/16 Interest Deposit				1.13 +
4/20/16 Rate Change				.2500
4/25/16 Automatic Debit	VONAGE AMERICA VONAGE			40.62 -
4/26/16 POS Debit	WAL-MART SUPER CENTER	MANKATO	MN	25.15 -
5/12/16 POS Debit	USA INFLATABLES	763-5060440	MN	154.50 -
5/23/16 POS Debit	USA INFLATABLES	763-5060440	MN	154.50 -
5/23/16 Automatic Debit	VONAGE AMERICA VONAGE			40.62 -
6/09/16 POS Debit	DOLLAR TREE	FARIBAULT	MN	10.00 -
6/09/16 POS Debit	WAL-MART #1657	FARIBAULT	MN	48.57 -
6/17/16 POS Debit	SAMSClub #6510	MANKATO	MN	21.92 -
6/23/16 Automatic Debit	VONAGE AMERICA VONAGE			40.62 -
6/23/16 Rate Change				.0000
6/24/16 POS Debit	DOLLAR TREE	MANKATO	MN	21.00 -
6/24/16 POS Debit	HOBBY-LOBBY #0234	MANKATO	MN	60.24 -
6/24/16 POS Debit	HANCOCK FABRICS 1625	MANKATO	MN	175.03 -
6/24/16 Rate Change				.2500
6/30/16 POS Debit	CENEX GENESIS 07064967	LE CENTER	MN	7.04 -
6/30/16 POS Debit	SHOPKO 611 00106112	SAINT PETER	MN	20.94 -
6/30/16 POS Debit	DOLLAR GENERAL #10589	SAINT PETER	MN	53.54 -

Check #	Date Paid	Amount	Check #	Date Paid	Amount
2665	5/09/16	182.41	2668	6/13/16	670.79
2666	5/09/16	58.00	2669	6/10/16	3,229.50

2667

5/20/16

698.05

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DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
360.49 3/31	1,554.31 5/09	4,513.57 5/23	532.79 6/17
1,860.49 4/20	1,399.81 5/12	4,455.00 6/09	492.17 6/23
1,819.87 4/25	1,406.74 5/19	1,225.50 6/10	1,535.90 6/24
1,794.72 4/26	4,708.69 5/20	554.71 6/13	1,455.51 6/30

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Low Balance for Period was

360.49



CORNERSTONE STATE BANK

Member FDIC

415 No. Main St.
Le Sueur, MN 56053
(507) 665-4200

406 E. Commerce Dr.
Belle Plaine, MN 56011
(952) 873-2500

1516 Cloquet Ave.
Cloquet, MN 55720
(218) 879-6781

405 Parkway Ave.
Eagle Lake, MN 56024
(507) 257-3544

451 3rd St.
Green Isle, MN 55338
(507) 326-3200

500 Main St.
Madison Lake, MN 56063
(507) 243-3511

401 Fourth St. N.W.
Montgomery, MN 56069
(507) 364-2265

Youth Opportunities
Melissa Goettl
PO Box 223
Le Sueur MN 56058

Account Number: 307985
Statement Date: 9/30/16
Page Number: 1
Items: 7

Summary table showing account balance changes: Previous Balance on 6/30/16 (\$1,455.51), Deposits and Additions (\$6,600.91), Checks and Charges (\$5,473.38), Current Balance on 9/30/16 (\$2,583.04).

Checking Account Transactions

Main transaction table listing dates, descriptions, amounts, and locations (e.g., Direct Deposit, POS Debit, Automatic Debit) with corresponding amounts and locations like MANKATO, FARIBAULT, etc.

Continued On Next Page...



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Youth Opportunities  
 Melissa Goettl  
 PO Box 223  
 Le Sueur MN 56058

Account Number: 307985  
 Statement Date: 9/30/16  
 Page Number: 2  
 Items: 7

Check #	Date Paid	Amount	Check #	Date Paid	Amount
2670	7/05/16	926.00	2676	8/18/16	325.00
2672*	7/07/16	10.00	2677	8/29/16	206.11
2673	7/25/16	140.92	2678	9/13/16	2,137.70
2675*	8/02/16	5.00			

DAILY BALANCE SUMMARY

-Balance	Date-	-Balance	Date-	-Balance	Date-	-Balance	Date-
1,455.51	6/30	252.83	7/13	1,789.98	8/05	841.77	8/29
978.90	7/01	63.29	7/25	1,570.07	8/08	4,841.77	9/08
352.90	7/05	18.29	7/26	1,482.91	8/16	2,704.07	9/13
224.73	7/06	2,018.29	7/28	1,157.91	8/18	2,663.45	9/23
214.73	7/07	1,949.36	7/29	1,117.29	8/23	2,583.41	9/27
394.28	7/12	1,944.36	8/02	1,047.88	8/24	2,583.04	9/30

Low Balance for Period was 18.29

Itemization of Service Chg	Description	
Maintenance Fee	=	5.00
Check/Debit Fee	=	1.28
Balance Waive Charge	=	5.00-

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2670  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 6/23/16  
 PAY TO THE ORDER OF State Farm \$ 926.00  
 Nine hundred twenty six dollars and no/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1804  
 24 HOUR TOUCH TONE TELLER 507-465-4268  
 MEMO  
 ⑆091905059⑆ 30 798 5⑈ 2670

Check: 2670 Amount: \$926.00 Date: 7/5/2016

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2672  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 6/28/16  
 PAY TO THE ORDER OF Sandra Robertson \$ 10.00  
 Ten dollars and 00/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1804  
 24 HOUR TOUCH TONE TELLER 507-465-4268  
 MEMO talent show refund  
 ⑆091905059⑆ 30 798 5⑈ 2672

Check: 2672 Amount: \$10.00 Date: 7/7/2016

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2673  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 7/22/16  
 PAY TO THE ORDER OF Tess Chadwick \$ 140.92  
 One hundred forty dollars and 92/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1804  
 24 HOUR TOUCH TONE TELLER 507-465-4268  
 MEMO Theatre Class  
 ⑆091905059⑆ 30 798 5⑈ 2673

Check: 2673 Amount: \$140.92 Date: 7/25/2016

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2675  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 8/25/16  
 PAY TO THE ORDER OF Michelle Steiger \$ 5.00  
 Five dollars and 00/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1804  
 24 HOUR TOUCH TONE TELLER 507-465-4268  
 MEMO Brian catcher refund  
 ⑆091905059⑆ 30 798 5⑈ 2675

Check: 2675 Amount: \$5.00 Date: 8/2/2016

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2676  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 8/17/16  
 PAY TO THE ORDER OF Sheila Becker Arts & Heritage Square \$ 325.00  
 Three hundred twenty five dollars and 00/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1804  
 24 HOUR TOUCH TONE TELLER 507-465-4268  
 MEMO Eat paint drinks  
 ⑆091905059⑆ 30 798 5⑈ 2676

Check: 2676 Amount: \$325.00 Date: 8/18/2016

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2677  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 8/25/16  
 PAY TO THE ORDER OF Melissa Gaertner \$ 206.11  
 Two hundred six dollars and 11/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1804  
 24 HOUR TOUCH TONE TELLER 507-465-4268  
 MEMO Walmart & Home Depot  
 ⑆091905059⑆ 30 798 5⑈ 2677

Check: 2677 Amount: \$206.11 Date: 8/29/2016

LE SUEUR-HENDERSON YOUTH OPPORTUNITIES 75-505/910 2678  
 P.O. BOX 223  
 LE SUEUR, MN 56058  
 DATE 9/14/16  
 PAY TO THE ORDER OF City of Le Sueur \$ 2137.70  
 Two thousand one hundred thirty seven dollars and 70/100  
 CORNERSTONE STATE BANK  
 415 NORTH MAIN  
 LE SUEUR, MINNESOTA 56058-1804  
 24 HOUR TOUCH TONE TELLER 507-465-4268  
 MEMO hire payroll fiscal  
 ⑆091905059⑆ 30 798 5⑈ 2678

Check: 2678 Amount: \$2,137.70 Date: 9/13/2016



# CORNERSTONE STATE BANK

Member FDIC

415 No. Main St.  
Le Sueur, MN 56058  
(507) 665-4200

406 E. Commerce Dr.  
Belle Plaine, MN 56011  
(952) 873-2500

1516 Cloquet Ave.  
Cloquet, MN 55720  
(218) 879-6781

451 3rd St.  
P.O. Box 128  
Green Isle, MN 55338  
(507) 326-3200  
(952) 873-4200 (Metro)

401 Fourth St. N.W.  
P.O. Box 79  
Montgomery, MN 56069  
(507) 364-BANK  
(507) 364-2265

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 1/25/15  
Page Number: 1  
Items: 1

MONEY MARKET I #: 505906

Previous Balance on 12/25/14	\$	26,063.35
2 Deposits and Other Additions (Credits)	+	2,778.64
1 Checks and other Charges (Debits)	-	4,000.00
		-----
Current Balance on 1/25/15	\$	24,841.99

### Checking Account Transactions

1/20/15 Regular Deposit	2,773.77	+
1/25/15 Interest Deposit	4.87	+
1/06/15 Automatic Debit Transfer to 307985	4,000.00	-
1/06/15 Rate Change	.2000	

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
26,063.35 12/25	22,063.35 1/06	24,837.12 1/20	24,841.99 1/25

Low Balance for Period was 22,063.35



 <b>CHECKING DEPOSIT</b>	
SIGN HERE FOR DEPOSIT OF CASH DATE: <u>1/20/15</u> NAME: <u>John Deppanalis</u> ACCOUNT NUMBER: <u>505906</u>	CHECK NUMBER: <u>75</u> DEPOSIT AMOUNT: <u>23.77</u> BALANCE: <u>2150.00</u> NEW BALANCE: <u>2173.77</u>
@5000=00111	

Check: 0 Amount: \$2,773.77 Date: 1/20/2015



CORNER STONE STATE BANK

Member FDIC

415 No. Main St.  
Le Sueur, MN 56058  
(507) 665-4200

406 E. Commerce Dr.  
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(218) 879-6781

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(952) 873-4200 (Metro)

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Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 2/25/15  
Page Number: 1  
Items: 0

MONEY MARKET		I #:	505906	
Previous Balance on	1/25/15			\$ 24,841.99
1 Deposits and other Additions (Credits)				+ 4.20
1 Checks and other Charges (Debits)				- 2,000.00
				-----
Current Balance on	2/25/15			\$ 22,846.19

Checking Account Transactions

2/25/15 Interest Deposit	4.20 +
2/24/15 Automatic Debit Transfer to 307985	2,000.00 -

DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
24,841.99 1/25	22,841.99 2/24	22,846.19 2/25	

Low Balance for Period was	22,841.99
----------------------------	-----------



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION


**CHECKING DEPOSIT**  
 SIGN HERE FOR RECEIPT OF CASH  
 DATE: 3/10/15  
 NAME: Youth Opportunities  
 ACCOUNT NUMBER: 505906  
 AMOUNT: \$ 1600.00

Check: 0 Amount: \$1,600.00 Date: 3/10/2015

**RECEIVED FROM**  

**CHECKING WITHDRAWAL**  
 DATE: 3/6/15  
 NAME: Youth Opportunities  
 AMOUNT: \$ eighty dollars & 00/100  
 ACCOUNT NUMBER: 505906  
 SIGNATURE: [Signature]  
 AMOUNT OF WITHDRAWAL: \$ 80.00

Check: 0 Amount: \$80.00 Date: 3/6/2015



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Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 3/25/15  
Page Number: 1  
Items: 2

MONEY MARKET		I #:	505906	
Previous Balance on	2/25/15			\$ 22,846.19
2 Deposits and Other Additions (Credits)				+ 1,603.60
2 Checks and Other Charges (Debits)				- 2,080.00
				-----
Current Balance on	3/25/15			\$ 22,369.79

### Checking Account Transactions

3/10/15 Regular Deposit	1,600.00 +
3/25/15 Interest Deposit	3.60 +
3/23/15 Automatic Debit 02284161400320 Transfer to DDA	2,000.00 -

Check #	Date Paid	Amount	Check #	Date Paid	Amount
	3/06/15	80.00			

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
22,846.19 2/25	24,366.19 3/10	22,369.79 3/25	
22,766.19 3/06	22,366.19 3/23		

Low Balance for Period was 22,366.19





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Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 4/26/15  
Page Number: 1  
Items: 1

MONEY MARKET		I #:	505906	
Previous Balance on	3/25/15			\$ 22,369.79
2 Deposits and Other Additions (Credits)				+ 2,003.90
1 Checks and Other Charges (Debits)				- 2,200.00
				-----
Current Balance on	4/26/15			\$ 22,173.69

### Checking Account Transactions

4/06/15 Regular Deposit	2,000.00 +
4/26/15 Interest Deposit	3.90 +
4/06/15 Automatic Debit 05988132254693 Transfer to DDA	2,200.00 -

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
22,369.79 3/25	22,169.79 4/06	22,173.69 4/26	

Low Balance for Period was 22,169.79



CHASE BANK CHECKING DEPOSIT  
DATE 4/6/15  
NAME Youth Opportunities  
ACCOUNT NUMBER 505906  
AMOUNT \$ 2000.00  
MICR LINE: 65000\*00114

Check: 0 Amount: \$2,000.00 Date: 4/6/2015



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Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 5/25/15  
Page Number: 1  
Items: 3

MONEY MARKET		I #:	505906	
Previous Balance on	4/26/15			\$ 22,173.69
4 Deposits and Other Additions (Credits)				+ 10,590.65
1 Checks and other Charges (Debits)				- 3,000.00
				-----
Current Balance on	5/25/15			\$ 29,764.34

### Checking Account Transactions

5/06/15 Regular Deposit		225.00 +
5/06/15 Regular Deposit		10,000.00 +
5/22/15 Regular Deposit		359.75 +
5/25/15 Interest Deposit		5.90 +
5/04/15 Automatic Debit 02604110103934		3,000.00 -
	Transfer to DDA	
5/06/15 Rate Change		.3000

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
22,173.69 4/26	29,398.69 5/06	29,764.34 5/25	
19,173.69 5/04	29,758.44 5/22		

Low Balance for Period was 19,173.69


**CHECKING DEPOSIT**  
FOR DEPOSIT ONLY

SIGN HERE FOR RECEIPT OF CASH  
 DATE 5/6/15  
 NAME Youth Opportunities  
 ACCOUNT NUMBER 505906

AMOUNT	40.00
AMOUNT	60.00
AMOUNT	110.00
AMOUNT	15.00
<b>TOTAL</b>	<b>225.00</b>

\*5000=00111C

Check: 0 Amount: \$225.00 Date: 5/6/2015


**CHECKING DEPOSIT**  
FOR DEPOSIT ONLY

SIGN HERE FOR RECEIPT OF CASH  
 DATE 5/6/15  
 NAME Youth Opportunities  
 ACCOUNT NUMBER 505906

AMOUNT	10,000.00
<b>TOTAL</b>	<b>10,000.00</b>

\*5000=00111C

Check: 0 Amount: \$10,000.00 Date: 5/6/2015


**CHECKING DEPOSIT**  
FOR DEPOSIT ONLY

SIGN HERE FOR RECEIPT OF CASH  
 DATE 5/22/15  
 NAME Youth Opportunities  
 ACCOUNT NUMBER 505906

AMOUNT	369.75
AMOUNT	10.00
<b>TOTAL</b>	<b>389.75</b>

\*5000=00111C

Check: 0 Amount: \$359.75 Date: 5/22/2015



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Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 6/25/15  
Page Number: 1  
Items: 2

*Ⓢ 27,945.19  
(2,500.00) - 6/27 Transf. (See 7/26/15 Stmt.)  
25,445.19*

MONEY MARKET	I #:	505906	
Previous Balance on	5/25/15	\$	29,764.34
3 Deposits and Other Additions (Credits)		+	1,198.85
3 Checks and Other Charges (Debits)		-	3,018.00
			-----
Current Balance on	6/25/15	\$	27,945.19 <i>Ⓢ</i>

### Checking Account Transactions

6/09/15 Regular Deposit	276.75 +
6/09/15 Regular Deposit	915.00 +
6/25/15 Interest Deposit	7.10 +
5/26/15 Automatic Debit 03288093733364 Transfer to DDA	2,000.00 -
6/04/15 Cash Mgmt Transfer out Checking 307985	18.00 -
6/09/15 Automatic Debit 02136134040597 Transfer to DDA	1,000.00 -

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	Balance Date-
29,764.34 5/25	27,746.34 6/04	27,945.19 6/25	
27,764.34 5/26	27,938.09 6/09		

Low Balance for Period was 27,746.34



C.S.S.B. CHECKING DEPOSIT  Cash  P.E. 276.75

DATE: June 9th  
 NAME: Youth Opportunities

ACCOUNT NUMBER: 505906

NET DEPOSIT \$ 276.75

⑆5000⑉00⑆⑆⑆

Check: 0 Amount: \$276.75 Date: 6/9/2015

C.S.S.B. CHECKING DEPOSIT  Cash  P.E. 915.00

DATE: June 9th  
 NAME: Youth Opportunities

ACCOUNT NUMBER: 505906

NET DEPOSIT \$ 915.00

⑆5000⑉00⑆⑆⑆

Check: 0 Amount: \$915.00 Date: 6/9/2015



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Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 7/26/15  
Page Number: 1  
Items: 3

MONEY MARKET		I #:	505906	
Previous Balance on	6/25/15			\$ 27,945.19
4 Deposits and Other Additions (Credits)				+ 3,125.87
3 Checks and Other Charges (Debits)				- 7,864.00
				-----
Current Balance on	7/26/15			\$ 23,207.06

### Checking Account Transactions

7/02/15 Regular Deposit		330.00 +
7/14/15 Regular Deposit		40.00 +
7/14/15 Regular Deposit		2,750.00 +
7/26/15 Interest Deposit		5.87 +
6/29/15 Automatic Debit 01396100940956		2,500.00 -
	Transfer to DDA	
7/17/15 Automatic Debit 01728221105329		4,500.00 -
	Transfer to DDA	
7/17/15 Rate Change		.2000
7/24/15 Cash Mgmt Transfer out Checking 307985		864.00 -

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
27,945.19 6/25	25,775.19 7/02	24,065.19 7/17	23,207.06 7/26
25,445.19 6/29	28,565.19 7/14	23,201.19 7/24	

Low Balance for Period was 23,201.19



Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 8/25/15  
Page Number: 1  
Items: 0

MONEY MARKET I #: 505906  
Previous Balance on 7/26/15 \$ 23,207.06  
1 Deposits and Other Additions (Credits) + 3.57  
2 Checks and Other Charges (Debits) - 1,700.00  
-----  
Current Balance on 8/25/15 \$ 21,510.63

-----  
Checking Account Transactions

8/25/15 Interest Deposit 3.57 +  
7/27/15 Automatic Debit 04724100157976 1,200.00 -  
Transfer to DDA  
8/10/15 Automatic Debit 02052114427164 500.00 -  
Transfer to DDA

-----  
DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
23,207.06 7/26	22,007.06 7/27	21,507.06 8/10	21,510.63 8/25

-----  
Low Balance for Period was 21,507.06



CORNER STONE STATE BANK

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(507) 364-2265

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 9/27/15  
Page Number: 1  
Items: 0

MONEY MARKET		I #:	505906	
Previous Balance on	8/25/15			\$ 21,510.63
1 Deposits and Other Additions (Credits)				+ 3.12
1 Checks and Other Charges (Debits)				- 5,000.00
				-----
Current Balance on	9/27/15			\$ 16,513.75

Checking Account Transactions

8/27/15 Interest Deposit		3.12 +
8/31/15 Automatic Debit 00344145154130		5,000.00 -
Transfer to DDA		

DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
21,510.63 8/25	16,510.63 8/31	16,513.75 9/27	

Low Balance for Period was 16,510.63





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Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 10/25/15  
Page Number: 1  
Items: 1

MONEY MARKET		I #:	505906	
Previous Balance on	9/27/15			\$ 16,513.75
2 Deposits and Other Additions (Credits)				+ 202.52
1 Checks and Other Charges (Debits)				- 1,000.00
				-----
Current Balance on	10/25/15			\$ 15,716.27

### Checking Account Transactions

10/22/15 Regular Deposit	200.00 +
10/25/15 Interest Deposit	2.52 +
10/23/15 Automatic Debit 05552193834481 Transfer to DDA	1,000.00 -

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
16,513.75 9/27	16,713.75 10/22	15,713.75 10/23	15,716.27 10/25
Low Balance for Period was		15,713.75	

 <b>CHECKING DEPOSIT</b>	
<input type="checkbox"/> Cash <input checked="" type="checkbox"/> <i>TR</i>	.10.00 190.00
IDENTIFY THE PARTY OF CHEQ	
DATE: <i>10/22/15</i>	SIGNATURE: <i>[Signature]</i>
NAME: <i>Walter J. [Name]</i>	ACCOUNT NUMBER: <i>50590-6</i>
AMOUNT: \$ <i>200.00</i>	
© 5000-00114	

Check: 0 Amount: \$200.00 Date: 10/22/2015



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Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur, MN 56058

Account Number: 505906  
Statement Date: 11/26/15  
Page Number: 1  
Items: 0

MONEY MARKET	I #:	505906	
Previous Balance on 10/25/15			\$ 15,716.27
1 Deposits and Other Additions (Credits)			+ 2.48
2 Checks and Other Charges (Debits)			- 2,088.00
			-----
Current Balance on 11/26/15			\$ 13,630.75

### Checking Account Transactions

11/26/15 Interest Deposit		2.48 +
10/29/15 Cash Mgmt Transfer Out Checking 307985		1,288.00 -
11/10/15 Automatic Debit 03788141654822 Transfer to DDA		800.00 -

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
15,716.27 10/25	14,428.27 10/29	13,628.27 11/10	13,630.75 11/26

Low Balance for Period was 13,628.27

STANDARD BUSINESS DEPOSIT

CHANGING ACCOUNT INFORMATION



CORNERSTONE STATE BANK

Member FDIC

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Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 12/27/15  
Page Number: 1  
Items: 0

MONEY MARKET	I #:	505906	
Previous Balance on 11/26/15			\$ 13,630.75
1 Deposits and Other Additions (Credits)			+ 2.32
			-----
Current Balance on 12/27/15			\$ 13,633.07

Checking Account Transactions

12/27/15 Interest Deposit		2.32 +
Low Balance for Period was	13,630.75	



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Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 1/25/16  
Page Number: 1  
Items: 1

MONEY MARKET		I #:	505906	
Previous Balance on	12/27/15			\$ 13,633.07
2 Deposits and Other Additions (Credits)				+ 10,827.84
2 Checks and Other Charges (Debits)				= 4,170.00
				-----
Current Balance on	1/25/16			\$ 20,290.91

### Checking Account Transactions

1/13/16 Regular Deposit	10,825.50 +
1/25/16 Interest Deposit	2.34 +
12/30/15 Cash Mgmt Transfer Out Checking 307985	3,970.00 -
1/13/16 Automatic Debit 02876135353025 Transfer to DDA	200.00 -

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
13,633.07 12/27	9,663.07 12/30	20,288.57 1/13	20,290.91 1/25

Low Balance for Period was 9,663.07


**Citi** Check Services **CHECKING DEPOSIT**  
 POSTAL SERVICE  DEPOSIT  
 675.50  
 101,500.00  
 BANK OF AMERICA RECEIPT OF CASH  
 DATE 1-13-16  
 NAME 75 Youth  
 ACCOUNT NUMBER 505906  
 ENDORSEMENT 10,825.50  
 © 5000-00114

Check: 0 Amount: \$10,825.50 Date: 1/13/2016

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 2/25/16  
Page Number: 1  
Items: 0

MONEY MARKET I #: 505906  
Previous Balance on 1/25/16 \$ 20,290.91  
1 Deposits and Other Additions (Credits) + 3.42  
2 Checks and Other Charges (Debits) - 308.00  
-----  
Current Balance on 2/25/16 \$ 19,986.33

Checking Account Transactions

2/25/16 Interest Deposit 3.42 +  
2/10/16 Cash Mgmt Transfer Out Checking 307985 264.00 -  
2/23/16 Cash Mgmt Transfer Out Checking 307985 44.00 -

DAILY BALANCE SUMMARY

-Balance Date- -Balance Date- -Balance Date- -Balance Date-  
20,290.91 1/25 20,026.91 2/10 19,982.91 2/23 19,986.33 2/25

Low Balance for Period was 19,982.91



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(507) 364-2265

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 3/27/16  
Page Number: 1  
Items: 2

MONEY MARKET		I #:	505906	
Previous Balance on	2/25/16			\$ 19,986.33
3 Deposits and Other Additions (Credits)				+ 10,018.69
4 Checks and Other Charges (Debits)				- 5,114.00
				-----
Current Balance on	3/27/16			\$ 24,891.02

Checking Account Transactions

3/22/16 Regular Deposit		15.00 +
3/22/16 Regular Deposit		10,000.00 +
3/27/16 Interest Deposit		3.69 +
3/07/16 Automatic Debit 00308105323317		500.00 -
	Transfer to DDA	
3/22/16 Rate Change		.3000
3/23/16 Automatic Debit 02960172833868		4,500.00 -
	Transfer to DDA	
3/24/16 Cash Mgmt Transfer Out Checking 307985		38.00 -
3/24/16 Rate Change		.2000
3/25/16 Cash Mgmt Transfer Out Checking 307985		76.00 -

DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
19,986.33 2/25	29,501.33 3/22	24,963.33 3/24	24,891.02 3/27
19,486.33 3/07	25,001.33 3/23	24,887.33 3/25	

Low Balance for Period was 19,486.33


**CHECKING DEPOSIT**  
 DEPOSIT  
 RECEIPT ONLY

SIGN HERE FOR RECEIPT OF CASH  
 DATE: 3/22/16  
 NAME: YOUTH OPPORTUNITIES  
 ACCOUNT NUMBER: 505906  
 CHECK NUMBER: 15.00  
 NET DEPOSIT \$ 15.00  
 4500000116

Check: 0 Amount: \$15.00 Date: 3/22/2016


**CHECKING DEPOSIT**  
 DEPOSIT  
 RECEIPT ONLY

SIGN HERE FOR RECEIPT OF CASH  
 DATE: 3/22/16  
 NAME: LST Youth Opportunities  
 ACCOUNT NUMBER: 505906  
 CHECK NUMBER: 10000.00  
 NET DEPOSIT \$ 10,000.00  
 4500000116

Check: 0 Amount: \$10,000.00 Date: 3/22/2016



CORNER STONE STATE BANK

Member FDIC

415 Nc. Main St.  
Le Sueur, MN 56058  
(507) 665-4200

406 E. Commerce Dr.  
Belle Plaine, MN 56011  
(952) 673-2560

1516 Cloquet Ave.  
Cloquet, MN 55720  
(218) 879-6781

451 3rd St.  
P.O. Box 128  
Green Isle, MN 55338  
(507) 326-3200  
(952) 873-4200 (Metro)

401 Fourth St. N.W.  
P.O. Box 79  
Montgomery, MN 56069  
(507) 364-BANK  
(507) 364-2265

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 4/25/16  
Page Number: 1  
Items: 0

MONEY MARKET		I #:	505906	
Previous Balance on	3/27/16			\$ 24,891.02
1 Deposits and Other Additions (Credits)				+ 3.59
2 Checks and other Charges (Debits)				- 3,500.00
				-----
Current Balance on	4/25/16			\$ 21,394.61

Checking Account Transactions

4/25/16 Interest Deposit		3.59 +
3/28/16 Automatic Debit 05892102547056		2,000.00 -
Transfer to DDA		
4/20/16 Automatic Debit 00476143356590		1,500.00 -
Transfer to DDA		

DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
24,891.02 3/27	22,891.02 3/28	21,391.02 4/20	21,394.61 4/25

Low Balance for Period was 21,391.02



# CORNER STONE STATE BANK

Member FDIC

415 No. Main St.  
Le Sueur, MN 56058  
(507) 655-4200

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(952) 873-2500

1516 Cloquet Ave.  
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451 3rd St.  
P.O. Box 128  
Green Isle, MN 55338  
(507) 326-3200  
(952) 873-4200 (Metro)

401 Fourth St. N.W.  
P.O. Box 79  
Montgomery, MN 56059  
(507) 364-BANK  
(507) 364-2265

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 5/25/16  
Page Number: 1  
Items: 1

MONEY MARKET		I #:	505906	
Previous Balance on	4/25/16			\$ 21,394.61
1 Deposits and Other Additions (Credits)				+ 3.37
2 Checks and Other Charges (Debits)				= 4,450.00
				-----
Current Balance on	5/25/16			\$ 16,947.98

### Checking Account Transactions

5/25/16 Interest Deposit 3.37 +  
 5/20/16 Automatic Debit 05940164827625 Transfer to DDA 4,000.00 -

Check #	Date Paid	Amount	Check #	Date Paid	Amount
	5/19/16	450.00			

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
21,394.61 4/25	20,944.61 5/19	16,944.61 5/20	16,947.98 5/25
Low Balance for Period was		16,944.61	

POSTED FROM  CHECKING WITHDRAWAL  
DATE *5/19/16* P/E ACCOUNT NUMBER *505906*  
NAME *Youth Opportunities*  
AMOUNT *four hundred fifty dollars* DOLLARS  
SIGNATURE *[Signature]* AMOUNT OF WITHDRAWAL \$ *450.00*  
⑆5000⑉000⑆⑆

Check: 0 Amount: \$450.00 Date: 5/19/2016

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 6/26/16  
Page Number: 1  
Items: 2

MONEY MARKET I #: 505906

Previous Balance on	5/25/16	\$	16,947.98
3 Deposits and Other Additions (Credits)		+	2,323.00
1 Checks and Other Charges (Debits)		-	1,300.00
			-----
Current Balance on	6/26/16	\$	17,970.98

-----

Checking Account Transactions

6/23/16 Regular Deposit	120.00 +
6/23/16 Regular Deposit	2,200.00 +
6/26/16 Interest Deposit	3.00 +
6/24/16 Automatic Debit 01840172236793 Transfer to DDA	1,300.00 -

-----

DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
16,947.98 5/25	19,267.98 6/23	17,967.98 6/24	17,970.98 6/26

-----

Low Balance for Period was 16,947.98



# CORNERSTONE STATE BANK

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(952) 873-4200 (Metro)

401 Fourth St. N.W.  
P.O. Box 79  
Montgomery, MN 56069  
(507) 364-BANK  
(507) 364-2265

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 7/25/16  
Page Number: 1  
Items: 0

MONEY MARKET	I #:	505906	\$	17,970.98
Previous Balance on 6/26/16			+	2.80
1 Deposits and other Additions (Credits)			-	600.00
2 Checks and other charges (Debits)				
Current Balance on 7/25/16			\$	17,373.78

### Checking Account Transactions

7/25/16 Interest Deposit		2.80 +
7/05/16 Automatic Debit 02092153234268	Transfer to DDA	300.00 -
7/12/16 Automatic Debit 00820195707519	Transfer to DDA	300.00 -

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
17,970.98 6/26	17,670.98 7/05	17,370.98 7/12	17,373.78 7/25
Low Balance for period was		17,370.98	



NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 8/25/16  
Page Number: 1  
Items: 0

MONEY MARKET I #: 505906

Previous Balance on	7/25/16	\$	17,373.78
1 Deposits and Other Additions (Credits)		+	2.63
1 Checks and Other Charges (Debits)		-	2,000.00
			-----
Current Balance on	8/25/16	\$	15,376.41

-----

Checking Account Transactions

8/25/16 Interest Deposit	2.63 +
7/28/16 Automatic Debit 02572171904742 Transfer to DDA	2,000.00 -

-----

DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
17,373.78 7/25	15,373.78 7/28	15,376.41 8/25	

-----

Low Balance for Period was 15,373.78



# CORNER STONE STATE BANK

Member FDIC

415 No. Main St. • 406 E. Commerce Dr. • 1516 Cloquet Ave. • 405 Parkway Ave.  
 Le Sueur, MN 56058 • Belle Plaine, MN 56011 • Cloquet, MN 55720 • Eagle Lake, MN 56024  
 (507) 665-4200 (952) 873-2500 (218) 879-6781 (507) 257-3544

451 3rd St. • 500 Main St. • 401 Fourth St. N.W.  
 Green Isle, MN 55338 • Madison Lake, MN 56063 • Montgomery, MN 56069  
 (507) 326-3200 (507) 243-3511 (507) 364-2265

Youth Opportunities  
 Melissa Goettl  
 PO Box 223  
 Le Sueur MN 56058

Account Number: 505906  
 Statement Date: 9/25/16  
 Page Number: 1  
 Items: 1

CSSB MONEY MARKET		#:	505906	
Previous Balance on	8/25/16			\$ 15,376.41
2 Deposits and Other Additions	(Credits)			+ 2,752.49
1 Checks and other Charges	(Debits)			- 4,000.00
				-----
Current Balance on	9/25/16			\$ 14,128.90

### Checking Account Transactions

9/08/16 Regular Deposit	2,750.00 +
9/25/16 Interest Deposit	2.49 +
9/08/16 Automatic Debit 00736121325946 Transfer to DDA	4,000.00 -

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
15,376.41 8/25	14,126.41 9/08	14,128.90 9/25	
Low Balance for Period was		14,126.41	



Coast State Bank  
CHECKING DEPOSIT  
2750.50  
DATE 9/8/16  
NAME Youth Opportunities  
ACCOUNT NUMBER 505906  
AMOUNT \$ 2750.00  
⑆5000⑉001⑆

Check: 0 Amount: \$2,750.00 Date: 9/8/2016

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 10/25/16  
Page Number: 1  
Items: 0

CSSB MONEY MARKET	#:	505906	
Previous Balance on	9/25/16		\$ 14,128.90
1 Deposits and Other Additions (Credits)			+ 2.32
Current Balance on	10/25/16		\$ 14,131.22

---

Checking Account Transactions

10/25/16 Interest Deposit		2.32 +
Low Balance for Period was	14,128.90	



# CORNER STONE STATE BANK

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(218) 879-6781

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(507) 257-3544

451 3rd St.  
Green Isle, MN 55338  
(507) 326-3200

500 Main St.  
Madison Lake, MN 56063  
(507) 243-3511

401 Fourth St. N.W.  
Montgomery, MN 56069  
(507) 364-2265

Youth Opportunities  
Melissa Goettl  
PO Box 223  
Le Sueur MN 56058

Account Number: 505906  
Statement Date: 11/27/16  
Page Number: 1  
Items: 1

CSSB MONEY MARKET	#:	505906	
Previous Balance on 10/25/16			\$ 14,131.22
2 Deposits and Other Additions (Credits)			+ 167.30
1 Checks and other Charges (Debits)			- 3,500.00
Current Balance on 11/27/16			\$ 10,798.52

### Checking Account Transactions

11/18/16 Regular Deposit	165.00 +
11/27/16 Interest Deposit	2.30 +
11/14/16 Automatic Debit 04936084754586 Transfer to DDA	3,500.00 -

### DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
14,131.22 10/25	10,631.22 11/14	10,796.22 11/18	10,798.52 11/27
Low Balance for Period was		10,631.22	


**CHECKING DEPOSIT**  
 CASH  
 ACCOUNT

CLAIM FILING FOR RECEIPT OF CASH 165.00

DATE: 11-18-16 AMOUNT  
 NAME: Health Opportunities LESS CASH  
 ACCOUNT NUMBER: 505906 PERCENT  
 NET DEPOSIT \$ 165.00

@5000=00114

Check: 0 Amount: \$165.00 Date: 11/18/2016

## YO Activities for 2016

- Winter Extravaganza- 14 participants
- Teen Nights (held 5)- 80-90 participants at each night
- Movie in the Park (with the Le Sueur Ambulance)- 150+ participants in YO's sponsored activity prior to the movie
- Giant Days Parade- 15 participants
- MinnAqua Fishing- 14 participants (full class)
- The World is Your Stage- 4 participants
- Plant a Pot of Sunshine- 11 participants
- Game Extravaganza (3 sessions)-12-20 participants at each session
- Eat, Drink, and Paint- 17 participants (full class)
- Candle Making- 19 participants (full class)
- Katastrophe Kate Play (with Community Ed.)- 48 participants
- Kids' Café (2 sessions)- 12-15 at each session (both sessions full)
- Manicures and Pedicures- 9 participants
- Homemade Chapstick- 8 participants
- Cake Decorating- 16 participants (full class)
- Geocaching- 15 participants (full class)
- Yo-botics- 8 participants
- Canvas Art- 16 participants (full class)
- Dreamcatchers- 12 participants
- Tie Blankets- 17 participants (full class)
- Glass Etching- 27 participants (full class)
- CPR Certification- 9 participants
- Challenger (Rock Climbing) Program- 16 participants (full class)
- 1000 Books before Kindergarten (with the Youth Council)- 50 participants
- Emoji Pillow making- 10 participants (full class)

**LS-H Youth Opportunities: Budget '15-'16 Approved June 2015**

**Projected revenues:**

City of Le Sueur	\$10,000	
City of Le Sueur (in kind)	NA	Community Center Office and Activity Space
Le Sueur Area United Fund	\$5,500	
Arthur and David Cosgrove Memorial Fund	\$5,000	
Cardinal Health Foundation	\$3,500	
Treasures in Town Thrift Store	\$2,200	
Program Fees	\$2,000	
Carl & Verna Schmidt Foundation	\$1,600	
Minnesota Valley Electric Coop	\$1,500	
Knights of Columbus	\$500	
Le Sueur Rotary Club	\$1,000	
Le Sueur Lions Club	\$1,000	
Community Charities of MN	\$1,000	
Misc. Refunds / Other Income	\$800	
Praire Lakes regional Arts Council	\$625	
Le Sueur JayCees	\$600	
Interest Income	\$300	
After-Prom Filing Fee Refund	\$200	
<b>TOTAL:</b>	<b>\$37,325.00</b>	

**Projected Expenses**

*Personnel:*

Program Developer Wages	\$19,500	(25 hrs/week @ \$15.00/hr)
FICA/Medicare	\$1,900	
Intern Wages	\$1,600	

*Administrative/Overhead:*

Liability/Workman's Comp. Ins.	\$2,200
Accounting/Professional Service	\$650
Payroll Management	\$500
Phone	\$450
Space Rental (Lodge)	\$500
Education/Board Expenses	\$100
Postage and Delivery	\$200
Business Supplies	\$200
Unemployment Ins.	\$80
Equipment/Maintenance	\$100
Petty Cash	\$100
Travel	\$100

*Program Delivery:*

Program Supplies/Materials	\$6,000
Program Transportation	\$1,250
Advertising and Promotion	\$1,125
Program Expenses	\$800

**Total: \$37,325**

**LS-H Youth Opportunities: Budget '16-'17 Approved June 2016**

**Projected revenues:**

City of Le Sueur	\$10,000	
City of Le Sueur (in kind)	NA	Community Center
		Office and Activity Space
aDDdvantage Creations	NA	Activity Space- The Lodge
Le Sueur Area United Fund	\$5,500	
Arthur and David Cosgrove Memorial Fund	\$5,000	
Treasures in Town Thrift Store	\$2,200	
Program Fees	\$1,000	
Carl & Verna Schmidt Foundation	\$1,600	
Minnesota Valley Electric Coop	\$1,500	
Knights of Columbus	\$500	
Le Sueur Rotary Club	\$1,000	
Le Sueur Lions Club	\$1,000	
Community Charities of MN	\$1,000	
Misc. Refunds / Other Income	\$800	
Praire Lakes regional Arts Council	\$500	
Interest Income	\$300	
After-Prom Filing Fee Refund	\$200	
<b>TOTAL:</b>	<b>\$32,100.00</b>	

**Projected Expenses**

<i>Personnel:</i>		
Program Developer Wages	\$19,500	(25 hrs/week @ \$15.00/hr)
FICA/Medicare	\$1,900	
Intern Wages	\$1,600	
 <i>Administrative/Overhead:</i>		
Liability/Workman's Comp. Ins.	\$2,200	
Accounting/Professional Service	\$650	
Payroll Management	\$800	
Phone	\$480	
Postage and Delivery	\$200	
Business Supplies	\$200	
Unemployment Ins.	\$80	
 <i>Program Delivery:</i>		
Program Supplies/Materials	\$5,000	
Program Transportation	\$400	
Advertising and Promotion	\$1,000	
Program Expenses	\$800	
<b>Total:</b>	<b>\$34,810</b>	

under this chapter or its articles or bylaws to do, continue, or perform the act, contract, conveyance, or transfer.

Subd. 2. **Action by member.** At least 50 members with voting rights or ten percent of the members with voting rights, whichever is less, may bring an action against the corporation to enjoin the doing, continuing, or performing of an unauthorized act, contract, conveyance, or transfer. If the unauthorized act, continuation, or performance sought to be enjoined is being, or to be, performed or made pursuant to a contract to which the corporation is a party, the court may, if just and reasonable in the circumstances, set aside and enjoin the performance of the contract and allow to the corporation or to the other parties to the contract compensation for the loss or damage sustained as a result of the action of the court in setting aside and enjoining the performance of the contract.

Subd. 3. **Action by corporation.** The corporation may bring an action, directly or through a director or member with voting rights in a representative or derivative suit, against the incumbent or former officers or directors of the corporation for exceeding or violating their authority.

**History:** 1989 c 304 s 24

## ORGANIZATION; BYLAWS

### 317A.171 ORGANIZATION.

Subdivision 1. **Role of incorporators.** If the first board is not named in the articles, the incorporators may elect the first board or may act as directors with the powers, rights, duties, and liabilities of directors, until directors are elected.

Subd. 2. **Meeting.** After the issuance of the certificate of incorporation, the incorporators or the directors named in the articles shall, within a reasonable time, hold an organizational meeting at the call of a majority of the incorporators or of the directors named in the articles, or take written action, for the purposes of transacting business and taking actions necessary or appropriate to complete the organization of the corporation. If a meeting is held, the persons calling the meeting shall give at least three days' notice of the meeting to each incorporator or director named, stating the date, time, and place of the meeting.

**History:** 1989 c 304 s 25

### 317A.181 BYLAWS.

Subdivision 1. **Generally.** A corporation may, but need not, have bylaws. Bylaws may contain any provision relating to the management or regulation of the affairs of the corporation consistent with law or the articles, including but not limited to:

(1) the number of directors, and the qualifications, manner of election, powers, duties, and compensation, if any, of directors;

(2) the qualifications of members;

(3) different classes of membership;

(4) the manner of admission, withdrawal, suspension, and expulsion of members;

(5) property, voting, and other rights and privileges of members;

(6) the appointment and authority of committees;

- (7) the appointment or election, duties, compensation, and tenure of officers;
- (8) the time, place, and manner of calling, conducting, and giving notice of member, board, and committee meetings, or of conducting mail ballots;
- (9) the making of reports and financial statements to members; or
- (10) the number establishing a quorum for meetings of members and the board.

Subd. 1a. **Adoption and amendment; no members with voting rights.** Initial bylaws may be adopted under section 317A.171 by a majority of the incorporators or the first board. The bylaws may be amended in the manner provided in the articles or bylaws. In the absence of such provision, a majority of directors may amend or repeal the bylaws.

Subd. 2. **Adoption and amendment; members with voting rights.** (a) Unless reserved by the articles to the members with voting rights, initial bylaws may be adopted under section 317A.171 by a majority of the incorporators or by the first board. Unless reserved by the articles to the members, the power to adopt, amend, or repeal the bylaws is vested in the board. The power of the board is subject to the power of the members with voting rights under paragraph (b) to adopt, amend, or repeal bylaws adopted, amended, or repealed by the board. The bylaws may be amended in the manner provided in the articles or bylaws. In the absence of such provision, the following bylaw amendments are subject to approval by the members with voting rights: fixing a quorum for meetings of members; prescribing procedures for removing directors or filling vacancies in the board; fixing the number of directors or their classifications, qualifications, or terms of office prescribing procedures for removing or adding members; and increasing or decreasing the vote required for a member action. The board may adopt or amend a bylaw provision to increase the number of directors without member approval.

(b) Unless the articles or bylaws provide otherwise, at least 50 members with voting rights or ten percent of the members with voting rights, whichever is less, may propose a resolution for action by the members to adopt, amend, or repeal bylaws adopted, amended, or repealed by the board. The resolution must contain the provisions proposed for adoption, amendment, or repeal. The limitations and procedures for submitting, considering, and adopting the resolution are the same as provided in section 317A.133, for amendment of the articles, except that board approval is not required.

**History:** 1989 c 304 s 26; 1990 c 488 s 13; 2010 c 250 art 1 s 18,19

## BOARD

### 317A.201 BOARD.

The business and affairs of a corporation must be managed by or under the direction of a board of directors. All directors are entitled to vote and have equal rights and preferences except as otherwise provided in the articles or bylaws. The members of the first board may be named in the articles, designated or appointed pursuant to the articles, or elected by the incorporators under section 317A.171.

**History:** 1989 c 304 s 27; 1990 c 488 s 14

### 317A.203 NUMBER.

A board of directors must consist of three or more individuals, with the number specified in or fixed in accordance with the articles or bylaws. Notwithstanding section 317A.227, if the power to elect or appoint directors is vested in the board of directors and if the number of directors falls below three, or such greater

minimum number set forth in the articles or bylaws, a majority of the directors in office may appoint or elect the number of additional directors necessary to increase the board to three directors or such greater minimum set forth in the articles or bylaws.

**History:** 1989 c 304 s 28; 2001 c 208 s 21; 2010 c 250 art 1 s 20

### **317A.205 QUALIFICATIONS; ELECTION.**

The qualifications and method of election or appointment of directors may be imposed by or in the manner provided in the articles or bylaws, provided that directors must be natural persons and a majority of the directors must be adults. The articles or bylaws may provide for ex officio directors who are directors because they hold another office or position.

**History:** 1989 c 304 s 29; 1990 c 488 s 15

### **317A.207 TERMS.**

Subdivision 1. **Length.** (a) Directors are elected or appointed and hold office for fixed terms provided for in the articles or bylaws. A term of a director, other than an ex officio director, may not exceed ten years. If the articles or bylaws do not provide for a fixed term, the term is one year. An ex officio director serves as long as the director holds the office or position designated in the articles or bylaws.

(b) Unless the articles or bylaws provide otherwise, a director holds office until expiration of the term for which the director was elected or appointed and until a successor is elected and qualified, or until the earlier death, resignation, removal, or disqualification of the director.

(c) A decrease in the number of directors or term of office does not shorten an incumbent director's term.

(d) Except as provided in the articles or bylaws, the term of a director filling a vacancy expires at the end of the unexpired term that the director is filling.

Subd. 2. **Staggered terms.** The articles or bylaws may provide for staggering the terms of directors by dividing the total number of directors into groups. The terms of office of the groups need not be uniform.

**History:** 1989 c 304 s 30; 1990 c 488 s 16

### **317A.209 EXPIRATION OF TERM; ACTS NOT VOID OR VOIDABLE.**

The expiration of a director's term with or without the election of a qualified successor does not make prior or later acts of the officers or the board void or voidable.

**History:** 1989 c 304 s 31

### **317A.211 COMPENSATION.**

Subject to a limitation in the articles or bylaws, the board may fix the compensation of directors.

**History:** 1989 c 304 s 32

### **317A.213 CLASSIFICATION OF DIRECTORS.**

(a) Except as provided in paragraph (b), directors may be divided into classes.

(b) Directors of a corporation described in section 317A.811, subdivision 1, may not vote by class except when the articles or bylaws provide that only one class of directors may vote on a particular matter.

**History:** 1989 c 304 s 33; 1990 c 488 s 17

#### **317A.215 CUMULATIVE VOTING FOR DIRECTORS.**

Unless the articles provide otherwise, there is no cumulative voting.

**History:** 1989 c 304 s 34

#### **317A.221 RESIGNATION.**

(a) A director may resign at any time by giving written notice to the corporation. The resignation is effective without acceptance when the notice is given to the corporation, unless a later effective time is specified in the notice.

(b) If a resignation is made effective at a later date, the board may fill the pending vacancy before the effective date if the board provides that the successor does not take office until the effective date.

**History:** 1989 c 304 s 35

#### **317A.223 REMOVAL OF DIRECTORS.**

Subdivision 1. **Modification.** The provisions of this section apply unless a different method of removal is provided for in the articles or bylaws.

Subd. 2. **Removal by directors when there are members with voting rights.** If there are members with voting rights, a director may be removed at any time, with or without cause, if:

- (1) the director was named by the board to fill a vacancy;
- (2) the members with voting rights have not elected directors in the interval between the time of the appointment to fill the vacancy and the time of the removal; and
- (3) a majority of the remaining directors present affirmatively vote to remove the director.

Subd. 3. **Removal by directors when there are no members with voting rights.** If there are no members with voting rights, a director may be removed at any time, with or without cause, by those directors eligible to elect the director.

Subd. 4. **Removal by members with voting rights.** A director may be removed at any time, with or without cause, by those members eligible to elect the director.

**History:** 1989 c 304 s 36

#### **317A.225 REMOVAL OF APPOINTED DIRECTORS.**

Except as otherwise provided in the articles or bylaws, an appointed director may be removed without cause by the person appointing the director. The person removing the director shall do so by giving written notice of the removal to the director and either the presiding officer of the board or the corporation's president or secretary. A removal is effective when the notice is effective unless the notice states a future effective date.

**History:** 1989 c 304 s 37; 1990 c 488 s 18

**317A.227 VACANCIES.**

(a) Unless the articles or bylaws provide otherwise, and except as provided in paragraphs (b), (c), and (d), if a vacancy occurs on the board of directors, including a vacancy resulting from an increase in the number of directors:

(1) the members with voting rights, if any, may fill the vacancy; or

(2) the remaining members of the board, though less than a quorum, may fill the vacancy.

(b) If a vacant office was held by a director elected by a class, chapter, or other organizational unit or by region or other geographic grouping, only members with voting rights of the class, chapter, unit, or grouping are entitled to vote to fill the vacancy.

(c) If a vacant office was held by an appointed director, only the person who appointed the director may fill the vacancy.

(d) A vacancy that will occur at a specific later date may be filled before the vacancy occurs but the new director may not take office until the vacancy occurs.

*History: 1989 c 304 s 38; 1992 c 503 s.4; 2010 c 250 art 1 s 21*

**317A.231 BOARD MEETINGS.**

Subdivision 1. **Time; place.** Meetings of the board may be held as provided in the articles or bylaws in or out of this state. Unless the articles or bylaws provide otherwise, a meeting of the board must be held at least once per year. If the articles or bylaws or the board fail to select a place or method for selecting a place for a meeting, the meeting must be held at the registered office.

Subd. 2. MS 2000 [Paragraph (b) renumbered subd 3]

Subd. 2. **Meetings solely by means of remote communication.** Any meeting among directors may be conducted solely by one or more means of remote communication through which all of the directors may participate in the meeting, if the same notice is given of the meeting required by subdivision 4, and if the number of directors participating in the meeting is sufficient to constitute a quorum at a meeting. Participation in a meeting by that means constitutes presence at the meeting.

Subd. 3. MS 2000 [Renumbered subd 4]

Subd. 3. **Participation in meetings by means of remote communication.** A director may participate in a board meeting by means of conference telephone or, if authorized by the board, by such other means of remote communication, in each case through which that director, other directors so participating, and all directors physically present at the meeting may participate with each other during the meeting. Participation in a meeting by that means constitutes presence at the meeting.

Subd. 4. MS 2000 [Renumbered subd 5]

Subd. 4. **Calling meetings; notice.** (a) Unless the articles or bylaws provide otherwise, a director may call a board meeting by giving five days' notice to all directors of the date, time, and place of the meeting. The notice must contain the substance of the proposed amendment to the articles but otherwise need not state the purpose of the meeting unless the articles or bylaws require it.

(b) If the day or date, time, and place of a board meeting have been provided in the articles or bylaws, or announced at a previous meeting of the board, notice is not required. Notice of an adjourned meeting need not be given other than by announcement at the meeting at which adjournment is taken.

(c) Any notice to a director given under any provision of this chapter, the articles, or the bylaws by a form of electronic communication consented to by the director to whom the notice is given is effective when given. The notice is deemed given if by:

(1) facsimile communication, when directed to a telephone number at which the director has consented to receive notice;

(2) electronic mail, when directed to an electronic mail address at which the director has consented to receive notice;

(3) a posting on an electronic network on which the director has consented to receive notice, together with a separate notice to the director of the specific posting, upon the later of:

(i) the posting; or

(ii) the giving of the separate notice; and

(4) any other form of electronic communication by which the director has consented to receive notice, when directed to the director.

An affidavit of the secretary, other authorized officer, or authorized agent of the corporation, that the notice has been given by a form of electronic communication is, in the absence of fraud, prima facie evidence of the facts stated in the affidavit.

(d) Consent by a director to notice given by electronic communication may be given in writing or by authenticated electronic communication. Any consent so given may be relied upon until revoked by the director, provided that no revocation affects the validity of any notice given before receipt of revocation of the consent.

**Subd. 5. Waiver of notice.** A director may waive notice of a meeting of the board. A waiver of notice by a director entitled to notice is effective whether given before, at, or after the meeting, and whether given in writing, orally, by authenticated electronic communication, or by attendance. Attendance by a director at a meeting is a waiver of notice of that meeting, unless the director objects at the beginning of the meeting to the transaction of business because the meeting is not lawfully called or convened and does not participate in the meeting.

**History:** 1989 c 304 s 39; 2002 c 311 art 3 s 5; 2004 c 199 art 14 s 32,33; 2010 c 250 art 1 s 22,23

### **317A.235 QUORUM.**

A majority, or a larger or smaller proportion or number provided in the articles or bylaws but not less than one-third, of the directors currently holding office is a quorum for the transaction of business. In the absence of a quorum, a majority of the directors present may adjourn a meeting from time to time until a quorum is present. If a quorum is present when a duly called or held meeting is convened, the directors present may continue to transact business until adjournment, even though the withdrawal of directors originally present leaves less than the proportion or number otherwise required for a quorum.

**History:** 1989 c 304 s 40

**317A.237 ACT OF THE BOARD.**

The board shall take action by the affirmative vote of a majority of directors with voting rights present and entitled to vote at a duly held meeting, unless this chapter or the articles or bylaws require the affirmative vote of a larger proportion or number. Proxy voting is not permitted.

**History:** 1989 c 304 s 41; 1990 c 488 s 19; 2010 c 250 art 1 s 24

**317A.239 ACTION WITHOUT MEETING.**

Subdivision 1. **Method.** An action required or permitted to be taken at a board meeting may be taken by written action signed, or consented to by authenticated electronic communication, by all of the directors. If the articles so provide, an action, other than an action requiring approval of members with voting rights, may be taken by written action signed, or consented to by authenticated electronic communication, by the number of directors that would be required to take the same action at a meeting of the board at which all directors were present.

Subd. 2. **Effective time.** The written action is effective when signed, or consented to by authenticated electronic communication, by the required number of directors, unless a different effective time is provided in the written action.

Subd. 3. **Notice; liability.** When written action is permitted to be taken by less than all directors, all directors must be notified immediately of its text and effective date. Failure to provide the notice does not invalidate the written action. A director who does not sign or consent to the written action is not liable for the action or actions taken thereby.

**History:** 1989 c 304 s 42; 2002 c 311 art 3 s 6,7; 2010 c 250 art 1 s 25,26

**317A.241 COMMITTEES.**

Subdivision 1. **Generally.** A resolution approved by the affirmative vote of a majority of the board may establish committees having the authority of the board in the management of the business of the corporation to the extent provided in the resolution. Committees are subject at all times to the direction and control of the board.

Subd. 2. **Membership.** Committee members must be natural persons. Unless the articles or bylaws provide otherwise, a committee must consist of one or more persons, who need not be directors, appointed by the affirmative vote of a majority of the directors present.

Subd. 3. **Procedure.** Sections 317A.231 to 317A.239 apply to committees and members of committees to the same extent as those sections apply to the board.

Subd. 4. **Minutes.** Minutes, if any, of committee meetings must be made available upon request to members of the committee and to a director.

Subd. 5. **Standard of conduct.** The establishment of, delegation of authority to, and action by a committee does not alone constitute compliance by a director with the standard of conduct set forth in section 317A.251.

Subd. 6. **Committee members considered directors.** Committee members are considered to be directors for purposes of sections 317A.251, 317A.255, and 317A.521.

Subd. 7. **Subcommittees.** Unless otherwise provided in the articles, the bylaws, or the resolution of the board establishing the committee, a committee may create one or more subcommittees and may delegate to

LS-H Youth Opportunities Board of Directors Meeting  
Wednesday, January 13, 2016 6:30pm  
Le Sueur Community Center  
AGENDA

1. Call to Order
2. Minutes of Last Meeting
3. Financial Reports
  - a. monthly account balances report
  - b. monthly register report by category
4. Director's Report
  - a. Youth Council- Giant Read
  - b. Teen Night - December 18th
  - c. Open Gym in Henderson- January 16th
  - d. City Grant application
5. Old Business
  - a. Board Members- Welcome to the potential board members!
  - b. Bylaws
  - c. miscellaneous
6. New Business
  - a. Partnering with Community Ed for some events
  - b. Teen Night?
  - c. Computer
  - d. additions: \_\_\_\_\_
7. Set next meeting time and adjourn-

LS-H Youth Opportunities Board of Directors Meeting  
Wednesday, January 13, 2016 6:30pm  
Le Sueur Community Center  
Minutes

1. Call to Order at 6:35 pm
2. Minutes of Last Meeting – approved as read
3. Financial Reports
  - a. monthly account balances report- approved as read
  - b. monthly register report by category –approved as read
4. Director's Report
  - a. Youth Council- Giant Read- YO and the Youth Council will hold a big reading contest. The goal is just to get people to read. Anyone who reads can turn in a slip and be entered in a contest. The board voted to give a Barnes and Noble gift card to one of five winners.
  - b. Teen Night - December 18<sup>th</sup>- YO's teen night brought in close to 90 teens. They enjoyed octoball, dodgeball, and board games. We will look at setting up a new one soon.
  - c. Open Gym in Henderson- January 16<sup>th</sup>- YO! is hosting an open gym at Hilltop on Saturday from 10-12. Any board member is welcome to come and join. This event is open to all ages.
  - d. City Grant application - The city grant was submitted. They have invited donation request organization to the board meeting. Melissa will be attending.
5. Old Business
  - a. Board Members- We have several people interested in joining the board. We will wait to interview potentials until the majority of our board is there.
  - b. Bylaws- Melissa has been looking for our bylaws. The only thing we have found is the board structure. We are looking at redoing our board structure when more of our board can be there to vote.
  - c. miscellaneous
6. New Business
  - a. Partnering with Community Ed for some events- Layne came at talked about joining our forces together to offer more opportunities together during the school year. We already partner with doing the summer play, and this can only help the children. The board will vote by watching Layne's proposal and replying to the email.
  - b. Teen Night?- Jen will talk to Pat about potential open dates, and we will go from there.
  - c. Computer. Tabled until more board members are present

d. additions: \_\_\_\_\_

7. Set next meeting time and adjourn- February 25<sup>th</sup> at 5:30 at the Community Center

LSH Youth Opportunities Board of Directors Meeting Minutes  
Thursday, February 25, 2016 5:30 pm  
Le Sueur Community Center  
Agenda

1. Called to order
2. Minutes of Last Meeting

3. Financial reports

1. Director's Report

- a. Grant writing class
- b. By-laws
- c. Teen Night
- d. Anything else?

1. Old Business

- a. Board members

1. New Business

- 2.
- a. Possible YO classes for this summer:
- b. Discussion on scholarships and no-shows.
- c. Anything else?

1. Next board meeting will be on Thursday, March 31, 2016 at 6:00pm

LSH Youth Opportunities Board of Directors Meeting Minutes  
Thursday, February 25, 2016 5:30 pm  
Le Sueur Community Center

1. Called to order at 5:30 pm and adjourned at 6:31 pm
1. Members present: Melissa, Jen, and Brina
1. Financial reports accepted as presented.
1. Director's Report
  - a. Melissa is attending a grant writing class on March 15th and 24th. It's for MN Non-Profits Organization. The focus is on the laws of non-profits.
  - b. By-laws are suggested but NOT required. The only requirement is the board structure, which we have.
  - c. Thank you notes will be printed with photos of the kids from teen night.
1. Old Business
  - a. Board members - New board members are being recruited. Possible candidates are: Kelsey Mussman, Jenny Latzke, and Angel Ingles. The board has accepted the resignation of Johnny Favolise. We thank him for the time he served on the board.
  - b. We must have 5 members on the board.
1. New Business
  - a. Possible YO classes for this summer:  
CPR/First Aid, Tie Blankets, Essential oils, 3-D printing, Rock climbing, Play (Western end of July), Programming class, Robotics and/or cars (Jared), Archery, Geocaching, Lana Beck-artist, CSI class, Building (not bird houses), Sports camp, weather with Sven, Child's play theater, track and field (Jeff Christ),
    - b. Discussion on scholarships and no-shows. Looking into forfeiting scholarships for individuals/families for future classes if they sign up on a scholarship and don't show.
1. Next board meeting will be on Thursday, March 31, 2016 at 6:00pm

LS-H Youth Opportunities Board of Directors Meeting  
Thursday, March 31, 2016 6:00pm  
Le Sueur Community Center  
AGENDA

1. Call to Order
2. Minutes of Last Meeting
3. Financial Reports
  - a. monthly account balances report
  - b. monthly register report by category
4. Director's Report
  - a. Youth Council- Giant Read
  - b. Super Saturday
  - c. Summer book
  - d. MN Nonprofit council workshops
  - e. Parade
5. Old Business
  - a. Board Members
  - b. Bylaws
  - c. miscellaneous
6. New Business
  - a. YES- Youth Energy Summit
  - b. Teen Night?
  - c. Computer
  - d. Adopt a Park?
  - e. Tshirts
7. Set next meeting time and adjourn-

LS-H Youth Opportunities Board of Directors Meeting  
Thursday, March 31, 2016 6:00pm  
Le Sueur Community Center  
Minutes

1. Call to Order at 6:04
2. Minutes of Last Meeting – approved as read
3. Financial Reports
  - a. monthly account balances report- approved as read
  - b. monthly register report by category- approved as read
4. Director's Report
  - a. Youth Council- Giant Read- Melissa reported that the Youth Council had over 100 people turn in that they read books during the month of February. They totaled over 12,000 books with the Youth. YO! sponsored a gift card to Barnes and Noble for one of the winners.
  - b. Super Saturday- Super Saturday was a smaller turn out this year. It was held the same weekend as a couple other events. Youth Opportunities had a table there to talk to families about programs we offer
  - c. Summer book- Melissa has been working on putting our summer book together. She hopes to have it to the printer by mid April and sent by the beginning of May.
  - d. MN Nonprofit council workshops – Melissa learned a lot of valuable information at the workshop. She feels it will help with her grant writing.
  - e. Parade – YO! will be in the Giants Day Parade again. We will hand out freezies this year instead of candy.
5. Old Business
  - a. Board Members- We are still looking for a few that we would feel would be great to have on the board.
  - b. Bylaws- We decided to table this until more board members are present to vote.
  - c. miscellaneous
6. New Business
  - a. YES- Youth Energy Summit- Melissa met with Katelyn from the Ney Center about starting a YES group. At this time, the cost is too high, but it is something to consider for the future.
  - b. Teen Night?- Looking at dates in April to have another teen night. The kids look forward to it.

- c. Computer- The board has approved Melissa to get a new computer for the YO programming.
  - d. Adopt a Park?- The board would like to Adopt a City park. Melissa will talk to Layne about the process and report back at the next meeting.
  - e. Tshirts- YO! will once again give all the 3<sup>rd</sup> graders a tshirt when she talks to them about summer programming.
7. Set next meeting time and adjourn- May 19<sup>th</sup>, 2016 at 6:00 at the Community Center

LS-H Youth Opportunities Board of Directors Meeting  
Thursday, May 19, 2016 6:00pm  
Le Sueur Community Center  
AGENDA

1. Call to Order
2. Minutes of Last Meeting
3. Financial Reports
  - a. monthly account balances report
  - b. monthly register report by category
4. Director's Report
  - a. Movie in the Park- tomorrow night!
  - b. May Fun Day
  - c. Summer book and registrations
  - d. 3<sup>rd</sup> Grade classroom visits
5. Old Business
  - a. Adopt a Park is in the process
  - b. miscellaneous
6. New Business
  - a. Teen Dance
7. Set next meeting time and adjourn-

LS-H Youth Opportunities Board of Directors Meeting  
Thursday, May 19, 2016 6:00pm  
Le Sueur Community Center  
MINUTES

1. Call to Order- 6:24 pm
2. Minutes of Last Meeting – approved as read
3. Financial Reports
  - a. monthly account balances report- approved
  - b. monthly register report by category -Approved
4. Director's Report
  - a. Movie in the Park- Melissa rented an inflatable for the event. She said help would be greatly appreciated.
  - b. May Fun Day- This was canceled due to not having enough participants. They will attempt again next year.
  - c. Summer book and registrations- Registrations are coming in. Only 1 scholarship has been requested at the current time.
  - d. 3<sup>rd</sup> Grade classroom visits - Kids loved their shirts and got them quite excited for the programs!
5. Old Business
  - a. Adopt a Park- We will look into it for YO Cares.
  - b. miscellaneous
6. New Business
  - a. Teen Dance- We were approached about hosting the teen dance since the Jaycees split. We need more details before we go ahead and take it on.

LS-H Youth Opportunities Board of Directors Meeting  
Thursday, June 23, 2016 6:00pm  
Le Sueur Community Center  
AGENDA

1. Call to Order
2. Minutes of Last Meeting
3. Financial Reports
  - a. monthly account balances report
  - b. monthly register report by category
4. Director's Report
  - a. Movie in the Park
  - b. Summer programs
5. Old Business
  - a. Adopt a Park is in the process
  - b. Teen Dance
6. New Business
  - a. Year round programming beginning in Sept. Partnership with Community Ed/ Parks and Rec.
7. Set next meeting time and adjourn-

LS-H Youth Opportunities Board of Directors Meeting  
Thursday, June 23, 2016 6:00pm  
Le Sueur Community Center  
Minutes

1. Call to Order – called at 6:02

2. Minutes of Last Meeting – approved as read

3. Financial Reports

a. monthly account balances report- approved as read

b. monthly register report by category – approved as read

4. Director's Report

a. Movie in the Park- YO rented a relay inflatable. We had over 150 people playing on it prior to the movie. It was a great way to spread the YO message to new families that may not have been familiar with Youth Opportunities prior.

b. Summer programs- There are a lot of full classes already for summer. Next year, we may want to add a 2<sup>nd</sup> session of some of the more popular classes like cake decorating and tie blankets. Melissa said intern Catherine is doing great!

5. Old Business

a. Adopt a Park- Melissa looked into it more. Dr. Jo's park was already taken, but we will continue to look into it. We are offering a summer program called YO Cares, and she is hoping that we can promote volunteering in our community to help with the park needs.

b. Teen Dance- The board voted not to sponsor the dance during Giant Days that the Jaycee's used to sponsor due to not having the funds or available board members to help run it.

c. Bylaws for YO- The board voted and approved to follow the MN Statutes 2016 for the Bylaws for YO. Being that they only require 3 board members and at least 1 meeting a year, we feel it would be best for YO!

6. New Business

a. Year round programming beginning in Sept. Partnership with Community Ed/ Parks and Rec.- Melissa and Layne Wilbright are setting up 3-4 classes to offer to students over the school year. Both YO! and Community Ed will run their own programming during the summer. This is a great opportunity to be able to keep kids involved in safe activities all year round. YO will run the programs and Community Ed will cover the advertising and registrations. Any additional income will be split evenly.

7. Set next meeting time and adjourn- We will look at a date in October. Melissa will email date out in September

LS-H Youth Opportunities Board of Directors Meeting  
Tuesday, December 20th, 2016 6:00pm  
Le Sueur Community Center  
AGENDA

1. Call to Order
2. Minutes of Last Meeting
3. Financial Reports
  - a. monthly account balances report
  - b. monthly register report by category
4. Director's Report
  - a. Summer Programming
  - b. Youth Council meetings and events
5. Old Business
  - a. School Year Partnership with Community Ed/ Parks and Rec.
6. New Business
  - a. Winter Events
  - b. Recruit new board members
7. Set next meeting time and adjourn-

LS-H Youth Opportunities Board of Directors Meeting  
Tuesday, December 20th, 2016 6:00pm  
Le Sueur Community Center  
AGENDA

1. Call to Order- Called to order by Brina at 6:04pm, 2<sup>nd</sup> by Debra
2. Minutes of Last Meeting – approved as read
3. Financial Reports
  - a. monthly account balances report- approved as read
  - b. monthly register report by category-approved as read
4. Director's Report
  - a. Summer Programming- Melissa has been starting to get ready for the summer programming. We will be doing the play with Community Ed. We are looking at adding some new classes this year.
  - b. Youth Council meetings and events- Melissa reported that the Youth Council helped with the 1000 books before Kindergarten event in October. YO sponsored a table with playdough and letter stamps and donated bananas for the meal.
5. Old Business
  - a. School Year Partnership with Community Ed/ Parks and Rec.- We offered two classes this fall, tie blankets and emoji pillows. There wasn't enough signed up to offer the tie blankets class, but did have the emoji pillow class. The children who participated loved it.
6. New Business
  - a. Winter Events- We talked about having a swim session at the Community Center. Jen offered to donate her time to life guard. We are also talking about an ice skating night at the rink located by the pool. We would supply hot chocolate and cookies and talk to families about YO.
  - b. Recruit new board members- Although we meet the required amount of 3 board members, we would like to increase our number of board members. Some potential names that were talked about was Monica Muchow and Catherine Goettl. We will invite them to a future board meeting.
7. Set next meeting time and adjourn- Tuesday, January 10<sup>th</sup> at 6:00pm in the YO office

LS-H Youth Opportunities Board of Directors Meeting  
Tuesday, January 17, 2017 6:00pm  
(rescheduled from 1/10/17 due to weather)  
Le Sueur Community Center  
AGENDA

1. Call to Order
2. Minutes of Last Meeting
3. Financial Reports
  - a. monthly account balances report
  - b. monthly register report by category
4. Director's Report
  - a. Grants received
  - b. Summer Planning
  - c. Emoji Pillow class
5. Old Business
  - a. Winter Event
  - b. Board member recruit?
6. New Business
  - a. Adjusting budget?
7. Set next meeting time and adjourn-

minutes not received yet



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator

SUBJECT: Consider the Second and Final Reading of an Ordinance Repealing in its Entirety City Code Chapter 34 Ambulance Services

DATE: For the City Council Meeting of Monday, January 3, 2017

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**PURPOSE/ACTION REQUESTED**

Consider the second and final reading of an ordinance repealing in its entirety City Code Chapter 34 Ambulance Services.

**SUMMARY**

The closings for the MVHC affiliation, Clinic Sublease and ambulance transactions occurred effective January 1, 2017. Therefore, Le Sueur ambulance service has effectively ceased.

City Code Chapter 34 outlines the provisions for operation of that ambulance service and therefore should be repealed in its entirety.

A copy of that Chapter is attached.

**RECOMMENDATION**

Staff recommends the City Council approve the second and final reading of the ordinance repealing City Code Chapter 34, Ambulance Services, there have been no changes following the first reading on January 9, 2017.

ORDINANCE NO. \_\_\_\_\_

BEING AN ORDINANCE REPEALING CITY CODE CHAPTER 34 AMBULANCE SERVICES IN ITS ENTIRETY

THE CITY COUNCIL OF LE SUEUR DOES ORDAIN:

City Code Chapter 34, Ambulance Services are repealed in their entirety.

Section 1. The City Council of the City of Le Sueur does hereby ordain as follows:

City Code Chapter 34, Ambulance Services are repealed in their entirety.

SECTION 2. This Ordinance becomes effective from and after its passage and seven (7) days after its publication.

This Ordinance was passed by the City Council on the 23<sup>rd</sup> day of January, 2017.

\_\_\_\_\_  
ATTEST: Gregory Hagg, Mayor

\_\_\_\_\_  
Stacy Lawrence, City Clerk

## Le Sueur, MN Code of Ordinances

**CHAPTER 34: AMBULANCE SERVICES**

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## Section

*Ambulance Services Generally*

- 34.01 Volunteer ambulance service established; authorized personnel
- 34.02 Election, confirmation, term and removal of ranking officers; annual meeting; appointment, term and removal of servicemen
- 34.03 President; general powers and duties
- 34.04 Vice president; general powers and duties
- 34.05 Secretary; general powers and duties
- 34.06 Treasurer; general powers and duties
- 34.07 Maintenance director; general powers and duties
- 34.08 First aid training director; general powers and duties
- 34.09 Vehicle operations training director; general powers and duties
- 34.10 Qualifications of all personnel; provisions relating to servicemen
- 34.11 Compensation of officers and servicemen
- 34.12 Practice drills
- 34.13 Records to be kept
- 34.14 Service beyond city limits and billings therefor
- 34.15 False alarms; interference with ambulance service
- 34.16 Applicability of state law

*Ambulance Service Commission; Advisory Committee*

- 34.30 Ambulance Service Commission established, under control of City Council
- 34.31 Composition of Commission and appointment, term and oath of members; filling vacancies
- 34.32 Compensation of Commission members; expenditures of Commission
- 34.33 Meetings of the Commission
- 34.34 Rules, records, reports and budget of Commission
- 34.35 City Attorney and other city officers to cooperate with and assist Commission
- 34.36 Title to property; rights reserved to City Council; establishment of rates for, and policies governing, ambulance services

## 34.37 Advisory committee

***Statutory reference:***

*City to provide ambulance services within and without the city limits, for nonresidents as well as residents, either singly or jointly in accordance with agreement with other political subdivisions, see M.S. § 471.476*

**AMBULANCE SERVICES GENERALLY****§ 34.01 VOLUNTEER AMBULANCE SERVICE ESTABLISHED; AUTHORIZED PERSONNEL.**

There is hereby established in this city a volunteer ambulance service consisting of a president, vice president, secretary, treasurer, maintenance director, first aid training director, vehicle operations training director and not less than seven nor more than 60 ambulance servicemen.

(1973 Code, § 4-1) (Ord. 303, passed 8-10-1970)

**§ 34.02 ELECTION, CONFIRMATION, TERM AND REMOVAL OF RANKING OFFICERS; ANNUAL MEETING; APPOINTMENT, TERM AND REMOVAL OF SERVICEMEN.**

The president, the vice president, the secretary and the treasurer shall be elected annually by the members of the ambulance service subject to confirmation by the Ambulance Service Commission. The election shall be held each year at the annual meeting of the ambulance service, to be held the third Monday of June each year. Each officer shall hold office for one year or until his or her successor has been duly elected, except that he or she may be removed by the Commission for cause after a public hearing. Servicemen and probationary servicemen shall be appointed by members of the ambulance service subject to confirmation by the Ambulance Service Commission. Servicemen shall continue as members of the service during good behavior and may be removed by the Commission for cause, except that servicemen shall be entitled to a public hearing should he or she so desire.

(1973 Code, § 4-2) (Ord. 303, passed 8-10-1970)

**§ 34.03 PRESIDENT; GENERAL POWERS AND DUTIES.**

(A) The president of the ambulance service shall be responsible to the Ambulance Service Commission for equipment and apparatus and for its care and condition. He or she shall make a report semi-annually to the Commission at its meetings in March and September as to the condition of the equipment and the needs of the ambulance service. He or she may submit additional reports and recommendations at any meeting of the Commission and he or she shall report each suspension by him or her of a member of the ambulance service at the first meeting of the Commission following the suspension. He or she shall be responsible for the proper training and discipline of the members of the ambulance service and may suspend any member for refusal or neglect to obey orders pending final action by the Commission on his or her discharge or retention.

(B) The president of the ambulance service shall appoint all nonelective officers of the ambulance service and any other executive personnel and committee members he or she deems necessary to assist him or her in performing his or her duties as president.

(1973 Code, § 4-3) (Ord. 303, passed 8-10-1970)

**§ 34.04 VICE PRESIDENT; GENERAL POWERS AND DUTIES.**

In the absence or disability of the president of the ambulance service, the vice president shall perform all the functions and exercise all the authority of the president.

(1973 Code, § 4-4) (Ord. 303, passed 8-10-1970)

**§ 34.05 SECRETARY; GENERAL POWERS AND DUTIES.**

The secretary of the ambulance service shall be responsible for the keeping of minutes of all regular and special meetings of the service and shall perform the duties as the president shall from time to time designate for him or her.

(1973 Code, § 4-5) (Ord. 303, passed 8-10-1970)

**§ 34.06 TREASURER; GENERAL POWERS AND DUTIES.**

The treasurer of the ambulance service shall be responsible for all the financial dealings of the service, save and except the charge made by the city through the Minnesota Valley Memorial Hospital. The Treasurer shall concern himself or herself only with the funds of the service and shall report the financial standing of the service at all regular meetings.

(1973 Code, § 4-6) (Ord. 303, passed 8-10-1970)

**§ 34.07 MAINTENANCE DIRECTOR; GENERAL POWERS AND DUTIES.**

The maintenance director of the ambulance service shall be responsible for the maintenance of the ambulance vehicles and all equipment appertaining to the vehicles and all other necessary first aid and rescue equipment used by the ambulance service.

(1973 Code, § 4-7) (Ord. 303, passed 8-10-1970)

**§ 34.08 FIRST AID TRAINING DIRECTOR; GENERAL POWERS AND DUTIES.**

The first aid training director of the ambulance service shall be responsible for training new ambulance volunteers in the fundamentals of basic and advanced first aid. The director must have a valid, certified Red Cross first aid instructor's certificate.

(1973 Code, § 4-8) (Ord. 303, passed 8-10-1970)

**§ 34.09 VEHICLE OPERATIONS TRAINING DIRECTOR; GENERAL POWERS AND DUTIES.**

The vehicle operations training director of the ambulance service shall be well qualified and responsible for teaching new volunteers the operation of the ambulance vehicles, the location in the vehicles of all first aid and rescue equipment and the use and operation thereof.

(1973 Code, § 4-9) (Ord. 303, passed 8-10-1970)

### **§ 34.10 QUALIFICATIONS OF ALL PERSONNEL; PROVISIONS RELATING TO SERVICEMEN.**

(A) All officers and servicemen shall be able-bodied and not less than 18 years of age. They shall become members of the ambulance service only after a six months probationary period. The Ambulance Service Commission may require each candidate, before he or she may become a probationary serviceman, to satisfy certain minimum requirements of height, weight, education and other qualifications that may be specified by the Commission and that he or she must pass satisfactorily a mental and physical examination. Each candidate for serviceman in the ambulance service shall also have passed an approved basic and advanced certified Red Cross training course.

(B) Servicemen absent three consecutive drills, unless excused by the president, shall forfeit membership in the ambulance service. When any serviceman is on call, the missing of a call, unless excused by the president, shall be cause for review of membership by the officers.

(C) Persons who were members of the ambulance service on August 10, 1970, shall not be required to have served a probationary period before receiving a serviceman's rating.

(1973 Code, § 4-10) (Ord. 303, passed 8-10-1970)

### **§ 34.11 COMPENSATION OF OFFICERS AND SERVICEMEN.**

(A) The servicemen and officers of the ambulance service shall receive compensation at rates fixed from time to time by resolution of the Ambulance Service Commission.

(B) In computing compensation for ambulance runs, one hour shall be considered as the minimum to be paid to any serviceman.

(1973 Code, § 4-11) (Ord. 303, passed 8-10-1970)

### **§ 34.12 PRACTICE DRILLS.**

It shall be the duty of the president to hold a monthly practice drill of at least one hour's duration for the ambulance service and to give the servicemen instruction in approved methods of first aid and rescue procedures.

(1973 Code, § 4-12) (Ord. 303, passed 8-10-1970)

### **§ 34.13 RECORDS TO BE KEPT.**

The president of the ambulance service or his or her appointed agents shall keep in convenient form a complete record of all ambulance calls, which shall include the time of the call, the location of the call and the cause thereof, the disposition of the patient, members of the service responding to the call and any other information as he or she may deem advisable and as may be required from time to time by the Ambulance Service Commission and the State Insurance Department.

(1973 Code, § 4-13) (Ord. 303, passed 8-10-1970)

### **§ 34.14 SERVICE BEYOND CITY LIMITS AND BILLINGS THEREFOR.**

(A) When any political subdivision of the state enters into a contract with the city for ambulance service to persons living in designated territorial limits of the political subdivision and the political subdivision agrees to pay for services at the rates prescribed, the City Clerk shall inform the president of the ambulance service of the agreement, and thereafter the ambulance service shall go outside of the city limits to answer calls from individuals in territories or political subdivisions. The rates to be charged for the service shall be those fixed from time to time by resolution of the City Council.

(B) When any service hereunder has been rendered, the president of the ambulance service or his or her agents shall immediately thereafter make a record of time and place, the name and address of the patient or patients being picked up, the names and numbers of the servicemen responding to the call and the time each serviceman worked, and shall notify the Minnesota Valley Memorial Hospital and the city Administrator thereof. The Minnesota Valley Memorial Hospital shall thereafter bill the responsible party or parties for the amount of the services. The Minnesota Valley Memorial Hospital shall remit all receipts to the city each month. The ambulance service shall, through the office of the City Administrator, present a monthly report and current financial statement to the City Council for review.

(1973 Code, § 4-14) (Ord. 304, passed 8-10-1970)

### **§ 34.15 FALSE ALARMS; INTERFERENCE WITH AMBULANCE SERVICE.**

It shall be unlawful for any person to knowingly give or make, or cause to be made, a call for ambulance service without probable cause or to neglect to obey any reasonable order of the driver or attendants at an ambulance call or to interfere with the ambulance service's discharge of its duties.

(1973 Code, § 4-15) (Ord. 303, passed 8-10-1970) Penalty, see § 10.99

### **§ 34.16 APPLICABILITY OF STATE LAW.**

This chapter shall be subject to the applicable provisions of M.S. § 471.476, as it may be amended from time to time, and other applicable provisions of state law.

(1973 Code, § 4-16) (Ord. 303, passed 8-10-1970; Ord. 304, passed 8-10-1970; Ord. 305, passed 8-10-1970)

## **AMBULANCE SERVICE COMMISSION; ADVISORY COMMITTEE**

### **§ 34.30 AMBULANCE SERVICE COMMISSION ESTABLISHED, UNDER CONTROL OF CITY COUNCIL.**

The Ambulance Service Commission is hereby established under the jurisdiction, authority and control of the City Council.

(1973 Code, § 4-17) (Ord. 305, passed 8-10-1970)

#### ***Statutory reference:***

*Joint board, representatives of parties to agreement between political subdivisions, to carry out purposes of the agreement, see M.S. § 471.59*

### **§ 34.31 COMPOSITION OF COMMISSION AND APPOINTMENT, TERM AND OATH OF MEMBERS; FILLING VACANCIES.**

(A) The Ambulance Service Commission hereby established shall consist of one representative from each governmental subdivision contracting for ambulance service with the city, as well as one representative from the city. Representatives shall be selected by their respective town boards or governing bodies at their respective annual meetings and recommended to the City Council for appointment.

(B) The members of the Ambulance Service Commission shall be appointed by the City Council at its annual meeting each year for a term of one year and until their successors are appointed and have qualified. Vacancies which may occur during the term of office of any of the members of the Commission for any reason shall be filled by the political subdivision affected for the unexpired portion of the then current term. Within ten days after the appointment of the members of the Commission and before entering upon the duties thereof, each appointed member of the Commission shall qualify by subscribing and filing with the City Clerk their oath of office.

(1973 Code, § 4-18) (Ord. 305, passed 8-10-1970)

### **§ 34.32 COMPENSATION OF COMMISSION MEMBERS; EXPENDITURES OF COMMISSION.**

All members of the Ambulance Service Commission shall serve without compensation. Expenditures of the Commission shall be limited to amounts appropriated therefor.

(1973 Code, § 4-19) (Ord. 305, passed 8-10-1970)

### **§ 34.33 MEETINGS OF THE COMMISSION.**

(A) *Annual meeting.* The annual meeting of the Ambulance Service Commission shall be held on the third Tuesday in February of each year at which time the Commission shall select by a majority vote by ballot from among the members thereof, a chairperson and a secretary to serve for a term of one year or until their successors are elected and qualified. The Commission may create and fill among its members other offices and committees as it may from time to time determine to be expedient.

(B) *Regular meetings.* The Ambulance Service Commission shall hold regular meetings at least once every three months at the time and place as it may from time to time designate.

(C) *Special meetings.* The Ambulance Service Commission may hold special meetings pursuant to call thereof by the chairperson or by three members of the Commission pursuant to due notice of the time and place thereof and the business to be considered.

(D) *Notice of meetings.* Forty-eight hours notice in writing setting forth the time and place of meeting, and in the case of special meetings, the business to be transacted, shall be given each member of the Commission personally or by ordinary mail. Notice of meeting may be waived in writing at the time of meeting. Attendance at and participation in any meeting by a member of the Commission shall constitute waiver of notice thereof.

(1973 Code, § 4-20) (Ord. 305, passed 8-10-1970)

### **§ 34.34 RULES, RECORDS, REPORTS AND BUDGET OF COMMISSION.**

The Ambulance Service Commission shall adopt rules for the transaction of business and shall keep a complete record of its proceedings, which record shall be a public record. A copy of the minutes of each annual, regular or special meeting of the Commission shall be filed with the City Clerk within three days

after each meeting. A record of all special proceedings shall also be filed with the City Clerk. On or before the last day of March of each year, the Commission shall submit to the City Council and to the governing body of each participating political subdivision an annual report of its activities during the previous year. The Commission shall forthwith submit the other reports as the City Council and any other participating political subdivision may from time to time require and request. The Commission shall annually, at or before the first regular Council meeting in October, submit a proposed budget to the City Council for the next succeeding years activity.

(1973 Code, § 4-21) (Ord. 305, passed 8-10-1970)

### **§ 34.35 CITY ATTORNEY AND OTHER CITY OFFICERS TO COOPERATE WITH AND ASSIST COMMISSION.**

The City Attorney shall act as attorney for the Ambulance Service Commission and shall advise the Commission as to matters of law. The City Administrator, the City Clerk and other officers of the city shall render aid and furnish information to the Commission as may be required and requested to facilitate performance of its duties.

(1973 Code, § 4-22) (Ord. 305, passed 8-10-1970)

### **§ 34.36 TITLE TO PROPERTY; RIGHTS RESERVED TO CITY COUNCIL; ESTABLISHMENT OF RATES FOR, AND POLICIES GOVERNING, AMBULANCE SERVICES.**

The following rules and regulations are hereby enacted and adopted for the purpose of outlining, defining and determining the duties, responsibilities and activities of the Ambulance Service Commission.

(A) *Retention of powers.* In order to comply with enabling legislation, the city shall have, maintain and retain title to the property, including real estate and personal property used for, incident to or in connection with the ambulance service and the Ambulance Service Commission and shall retain unto itself the obligation, power and authority to establish, enforce, order, codify, amend and repeal all ordinances, rules and regulations for the governing of the Ambulance Service Commission whether herein created and established or otherwise defined.

(B) *Setting of ambulance rates.* The Ambulance Service Commission shall, at its annual meeting, review the respective rates for ambulance service to participating and nonparticipating townships and other political subdivisions and recommend those adjustments as are necessary to meet costs of operation and replacement of equipment.

(C) *Ambulance policies.* It shall be the function and duty of the Ambulance Service Commission to prepare and to submit to the City Council and to each participating political subdivision for approval the proposed policy regarding ambulance service to those respective political subdivisions.

(1973 Code, § 4-23) (Ord. 305, passed 8-10-1970)

#### ***Statutory reference:***

*For similar provisions, see M.S. § 471.476*

### **§ 34.37 ADVISORY COMMITTEE.**

(A) The City Council may annually appoint an advisory committee of four members who, by virtue of their property interest, training, education or business activity have particular knowledge of the problems involved and from time to time confronting the Ambulance Service Commission, upon which the

Commission may call for aid and advice. The advisory committee shall include one representative from the Minnesota Valley Memorial Hospital and one representative from the medical profession in the city.

(B) Vacancies which may occur during the term of office of any of the members of the advisory committee shall be filled by the political subdivision affected for the unexpired portion of the then current term.

(C) All members of the advisory committee shall serve without compensation.

(1973 Code, § 4-24) (Ord. 305, passed 8-10-1970)



CITY OF LE SUEUR  
REQUEST FOR COUNCIL ACTION

TO: Mayor and City Council

FROM: Jenelle Teppen, City Administrator  
Jasper Kruggel, Public Services Director

SUBJECT: Approve Extension to Supreme Outdoor Advertising Lease Agreement

DATE: For the City Council Meeting of Monday, January 23, 2017

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**PURPOSE/ACTION REQUESTED**

Approve an extension to the Supreme Outdoor Advertising Lease Agreement.

**SUMMARY**

The City has a current lease agreement with Supreme Outdoor Advertising for two billboard locations alongside Highway 169 that has a term of 20 years commencing January 1, 2002 through December 31, 2021. The Lessee has at least sixty months prior to the termination of the lease to request an extension.

Supreme Outdoor Advertising has requested a ten year extension with a lease rate of \$4,800 annually for the first five years, and \$5,300 annually for the second five years.

As a clarification, Supreme Outdoor Advertising owns all physical components of the billboards located on City property. The lease is for the land that the billboards are occupying. Due to Supreme Outdoor Advertising owning the physical billboards, it is not feasible to solicit other quotes pertaining to this lease agreement.

Attached is the extension agreement and the original lease agreement.

**RECOMMENDATION**

Staff recommends approval of the extension agreement.

**EXTENSION AGREEMENT**

This serves as an extension of a lease dated March 25, 2002 by and between  
The City of LeSueur and Lincoln Outdoor Advertising, Inc. (lease is attached)

The lease will be extended an additional 10 years.

The following will be changed: 1st 5 years of extension lease rate \$4800<sup>00</sup>  
2nd 5 years of extension \$5300<sup>00</sup>

All other terms and conditions will remain the same.

Accepted by:

Daniel Epstein  
For Lincoln Outdoor Advertising, Inc.

\_\_\_\_\_ For

10-6-16  
Date

\_\_\_\_\_ Date

## LEASE AGREEMENT

THIS AGREEMENT made and entered into this 25th day of March, 2002, by and between the City of Le Sueur, Minnesota, a Minnesota municipal corporation, hereinafter referred to as "Lessor" and Supreme Outdoor Advertising, Inc., a Minnesota corporation, hereinafter referred to as "Lessee".

WITNESSETH;

WHEREAS, Lessor does hereby lease to Lessee and Lessee does hereby hire from Lessor, the premises located in the City of Le Sueur, County of Le Sueur and State of Minnesota and described as follows:

Two (2) - 1200 square foot tracts of land located approximately 600 feet apart in the South One-half of the Northeast Quarter, Section 26, Township 112 North, Range 26 West, Sibley County, Minnesota lying adjacent to Minnesota Trunk Highway No. 169, the exact location to be agreed upon between Lessor and Lessee together with non-exclusive access thereto. ("Demised Premises")

Said premises to be used by Lessee for the construction, location, repair and maintenance of advertising signs, one sign to be constructed on each tract above described together with its appurtenances and for no other purposes unless mutually agreed upon in writing between Lessor and Lessee. A total of two (2) signs are permitted by this Lease.

1. The term of this lease shall be for 20 years commencing January 1, 2002, and ending December 31, 2021, unless terminated at a sooner time as hereinafter set ~~forth or unless said term is extended hereunder and provided further that Lessee may~~ extend the term of this Lease after its initial term on a year to year tenancy by providing Lessor with its intention to extend this Lease sent by certified mail, return receipt requested to Lessor's last known address at least six months prior to the termination of

the initial term of this Lease and at least sixty months prior to the termination of each annual extension thereafter. In the event that Lessee wishes to extend the term of this Lease and sends written notice by certified mail to Lessor, the parties shall thereafter meet and confer with reference to the terms of such extension. No such extension shall occur unless the parties mutually agree as to such terms.

2. Lessee shall pay to Lessor as rent, the sum of \$3,000.00 per year commencing January 1, 2002 and continuing thereafter on the 1<sup>st</sup> day of January of each and every year, through December 31<sup>st</sup>, 2006. Commencing January 1, 2007 rent shall increase to \$3,500.00 per year and shall be paid on the 1<sup>st</sup> day of January of each and every year until December 31, 2011. Commencing January 1, 2012, such rent shall increase to \$4,000.00 per year payable on the 1<sup>st</sup> day of January of each and every year until December 31, 2016. Commencing January 1, 2017 and continuing throughout the remaining term of this lease, rent shall increase to \$4,750.00 per year.

In the event that Lessee fails to make payments of rent on or before the 10<sup>th</sup> day after such payment is due, Lessee shall pay a late fee equal to 5% of the amount of such late payment.

3. Lessee shall be responsible for and shall secure promptly all necessary governmental approvals at Lessee's expense for the construction, location, reconstruction, maintenance and repair of any sign placed on the Demised Premises.

4. Lessee shall be responsible for the payment of any real estate taxes or special assessments that are levied on the Demised Premises as a result of placing signs on such premises and using such premises for private commercial purposes and shall hold Lessor harmless therefrom.

5. Lessee shall throughout the term of this Lease, at its own expense and without any expense to Lessor, keep and maintain the Demised Premises in good sanitary and neat order, condition and repair.

6. Lessee shall fully and promptly pay for its own electrical expenses and any other utilities that it incurs on the Demised Premises.

7. Lessor shall not at any time or to any extent whatsoever be liable, responsible or in any way accountable for any injury to or death of persons or loss, destruction or damage to property including property and employees of Lessee occurring in, on or about the Demised Premises or wherever occurring resulting from any use of or activities on the Demised Premises which such injury, death, loss, destruction or damage shall be caused by or in any way result from or arise out of any act, omission or negligence of Lessee or any visitor or user of any portion of the Demised Premises or shall result from or be caused by any other matter or thing, whether the same kind as or of a different kind than the matters or things above set forth and Lessee shall forever indemnify Lessor against any and all claims, liability, loss, damage, actions or causes of action whatsoever on account of any such injury, death, loss, destruction or damage and any related expense including reasonable attorney's fees and costs. Such indemnification by Lessee to Lessor shall also include any loss that Lessor may incur as a result of Lessee's failure to make any payments as herein required of Lessee during the term of this Lease of which Lessor is required to pay on Lessee's behalf. Lessee shall provide Lessor with a Certificate of Insurance setting forth general liability limits in the amount of \$1,000,000.00 or such greater amount as

set forth in M.S.A. 466.04 which sets forth limits of liability for municipalities with reference to tort claims.

8. Lessee has examined the Demised Premises and accepts it in its present condition. At the end of the term of this Lease and any and all extensions thereof, if any, Lessee shall quit and surrender the Demised Premises in as good a condition as the reasonable use thereof will permit. Unless otherwise agreed between Lessee and Lessor, Lessee shall remove all structures and improvements from the Demised Premises at the termination of this Lease and any extensions thereof and restore the premises, all at Lessee's expense to its previous condition before altering, constructing, repairing or maintaining any improvements on the Demised Premises. Lessee shall not allow mechanic's liens or other liens to attach to said premises and shall pay all costs for improvements made on such premises in a timely manner. Any sign structure that is removed shall remain the property of the Lessee.

9. Lessee shall not sell, assign or sublet all or any portion of the Demised Premises to a third party without the express written consent of Lessor. In the event that such consent is given by Lessor to any assignment, subletting, or transfer, such consent shall not be considered to be a waiver of this paragraph with reference to subsequent assignments, sublettings or transfers of all or any portion of the Demised Premises to any other third party. Such consent shall not be unreasonably withheld by Lessor.

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10. If the whole or any part of the leased premises shall be acquired or condemned by eminent domain for any public or quasi-public use or purpose, then and

in that event any award for condemnation shall be paid to Lessor and Lessee as their interests may appear.

11. The following shall be events of default on the part of Lessee under the terms of this Lease:

- (a) Failure to pay rent or additional rent when due.
- (b) Failure to comply with any law, regulation, policy or order of any lawful governmental authority.
- (c) Failure to comply with any Lease provision contained herein.
- (d) Vacating or abandoning the premises prior to the termination of this Lease.

In the event of default, Lessor shall give notice of default to Lessee specifying the nature of the default. Lessee shall have fifteen (15) days from the date of notice to cure a default in rent payment. Lessee shall be entitled to thirty (30) days from the date of notice to cure all defaults or if such default is not capable of being cured in said thirty (30) day period, such longer period as may be necessary to effect a cure so long as Lessee is diligently working to cure and commences to cure such defaults within said thirty (30) day period. If Lessee fails to cure the defaults within the specified time, Lessor shall terminate this Lease and remove Lessee by summary proceedings or otherwise.

12. If Lessee determines that the view of any sign placed on the Demised Premises is being obstructed to road traffic, Lessee may advise Lessor in writing, sent by certified mail, return receipt requested, that such obstruction is occurring and Lessor shall allow Lessee to remove such obstruction, if such removal is reasonable.

13. Time is of the essence of this Lease and of each and every covenant, term, condition and provision hereof.

14. Waiver by Lessor of or the failure of Lessor to take action with respect to any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or any subsequent breach of the same or any other term, covenant or condition herein contained. The subsequent acceptance of rent hereunder by Lessor shall not be deemed to be a waiver of any preceding breach of Lessee of any term, covenant or condition of this Lease, other than the failure of Lessee to pay the particular rental so accepted, regardless of Lessor's knowledge of such preceding breach at the time of acceptance of such rent.

IN WITNESS WHEREOF the parties have executed this Lease the day and year first above written.

CITY OF LE SUEUR

By: *Robert A. Oberly*  
Its Mayor

By: *James Swenson*  
Its City Clerk

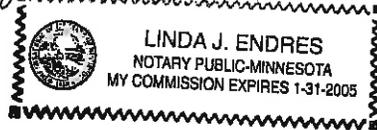
SUPREME OUTDOOR ADVERTISING, INC.

By: *Daniel J. Eschian*  
Its *General Manager*

STATE OF MINNESOTA)  
(SS.  
COUNTY OF LE SUEUR)

On this 25th day of March, 2002, before me, a Notary Public within and for said County and State, personally appeared Robert A. Oberle and Laurie Swenson, to me personally known, who, being each by me duly sworn did say that they are respectively the Mayor and City Clerk of the municipal corporation named in the foregoing instrument and that said instrument was signed and sealed in behalf of said corporation by authority of its Common Council and said Robert A. Oberle and Laurie Swenson acknowledged said instrument to be the free act and deed of said municipal corporation.

*Linda J. Endres*



STATE OF MINNESOTA)  
(SS.  
COUNTY OF LE SUEUR)

On this 25th day of March, 2002, before me, a Notary Public within and for said County and State, personally appeared Daniel J. Eischens to me personally known, who, by me duly sworn did say that he is the General Manager of the corporation named in the foregoing instrument and that said instrument was signed in behalf of said corporation by authority of its Board of Directors and said Daniel J. Eischens acknowledged said instrument to be the free act and deed of said corporation.

*Linda J. Endres*

